POLICY FOR TAKING SUBJECTS FOR CREDIT ONLY

1.) Students, meeting the criteria listed below, may elect to take one subject per semester for credit only. Any course which is being taken to satisfy graduation requirements or the requirements for admissions to an Illinois college*, may not be taken for credit only.

a.) The student must have a cumulative G.P.A. of 5.0 or higher. Freshman will not be eligible.

b.) The student must be enrolled in and complete (6) full-hour classes during the semester they choose to use the credit only policy.

c.) The student at the end of the course being taken for credit only has completed work that would have resulted in the student receiving a grade of "A" for the semester. (A letter grade of "A" must be received even if the class is an accelerated class.) In other words, a grade of "B" or below would result in the letter grade being calculated as part of the G.P.A.

2.) Students may elect to take any summer school course for credit only provided the course is not being taken to satisfy graduation requirements or the requirements for admission to an Illinois college. The student must also meet requirements (la.) and (lc.).

MECHANICS OF ADMINISTRATION

1.) Permits should be printed off from the website and should be returned to the guidance office department chair before the completion of the current semester via email, fax, scan or delivery to the security office. When issuing the permit, records will be checked to see if the student meets the requirements for taking a class for credit only by the guidance counselor. This permit may not be used in conjunction with the P.E. Waiver.

2.) The registration office will be responsible for assigning credit only. If the student does not have an "A" in the class, the student would then receive the grade that has been earned.

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PERMIT FOR TAKING A CLASS FOR CREDIT ONLY

(Students/Parents: Classes taken for credit only may not be changed once administration has given approval.)

_____ _____ _____

Date Student ID # Student Signature Parent Signature

1.) **List all subjects being taken this semester:**

_____ _____

_____ _____

_____ _____

2.) **List the subject you wish to take for credit only:** _____

_____

Guidance Department Chair Date

_____ _____ _____

Principal's Signature Date Asst. Principal's Signature Date

***This shall be interpreted to specify the University of Illinois.**

Revised 04/2020 during COVID-19 closure