

To Be Approved
TOWN OF PUTNAM
 April 17, 2023
 GENERAL GOVERNMENT COMMITTEE MEETING
 Also Via Zoom
 ID# 823 7909 8464

TOPIC		DISCUSSION
PRESENT:		Deputy Mayor Simmons, Selectman Pempek
ABSENT:		Selectman Rawson
1.	CALL TO ORDER	Deputy Mayor Simmons called the meeting to order at 6:00 PM
2.	PLEDGE OF ALLEGIANCE	Led by Deputy Mayor Simmons
3.	MINUTES	<p>A. April 3, 2023 General Government Committee Meeting Minutes</p> <p>Selectman Pempek made a motion to approve the April 3, 2023, General Government Committee Meeting Minutes as presented. The motion was seconded by Deputy Mayor Simmons and passed unanimously.</p>
4.	UNFINISHED BUSINESS	<p>A. Cell Phone Policy</p> <p>Selectman Pempek made a motion to forward the Cell Phone Policy to the Board of Selectmen for approval. The motion was seconded by Deputy Mayor Simmons and passed unanimously.</p> <p>B. Employee Manual Update</p> <p>The Committee reviewed the proposed Employee Manual. A few edits were made to the manual.</p>

		Selectman Pempek made a motion to forward the edited Employee Manual to the Board of Selectmen for approval. The motion was seconded by Deputy Mayor Simmons and passed unanimously.
5.	ADJOURNMENT	Selectman Pempek made a motion to adjourn at 6:31 PM. The motion was seconded by Deputy Mayor Simmons and passed unanimously.