

RICHFIELD PUBLIC SCHOOLS

Health, Safety and Wellness Committee

Meeting Minutes

4.13.2023

Meeting Called to Order: 7:15 a.m. in the District Office Boardroom.

Members Present

- Craig Holje (Chief Human Resources Admin Officer)
- Dan Kretsinger (Director of Facilities & Transportation)
- Daniel Holcomb (IEA Health & Safety)
- Michael Manning (Food Services Director)
- Will Wlizo (Safe Routes to School Coordinator)
- Courtney Laduke (Food Services)
- Amy Skare-Klecker (Community Education Director)
- Peter Fitzpatrick (Centennial Custodial)
- Chris Bartlett (HS Chemical Hygiene Officer)
- Michelle Axell (Human Resources Director)
- Eric Carter (School Board Member)

Minutes

WORKERS COMPENSATION UPDATE

- Workers' Compensation Update – Since last meeting
 - 17 Total Reports – 9 Incident Only, 6 Medical Only, 2 Loss Time
 - 8 Student Related
 - 7 Slips and Falls (5 Winter Slips and Falls)

REVIEW INCIDENT REPORTS

- 5 Elementary School student injuries
- 0 Middle School student injuries
- 4 High School student injuries

WELLNESS UPDATE

- Nutrition Services Update
 - Farm to School Grant - \$10K for local lettuce purchasing.
 - Institute of Child Nutrition training in August.
 - Triennial Assessment is ongoing. This includes wellness policy review.
 - Fresh Food and Vegetable Program application is underway. Currently this is offered at one school but will be applying for all elementary schools next year.
 - School Lunch Hero Day is May 5th
 - The state passed free meals for all students.
- Safe Routes to Schools Update

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- Bike education season has begun. At RMS this week, and will be going to Centennial, Sheridan and RCEP this spring. We end all classes with neighborhood bike rides so keep an eye out for us in Richfield.
- Installing demonstration infrastructure project. near RDLS and STEM, it is scheduled for installation on April 20, but may be installed later due to weather. It is designed to calm the traffic environment near school during arrival and dismissal and allow safer pedestrian/bike traffic (so, our families who walk or bike to school).
- Will Wlizlo will be applying for another round of Boost grant funding. Would like to create a second fleet of bikes for secondary students with larger/more comfortable bikes.
- Employee Wellness Committee
 - Cooking class was held to help educate on healthy ways of cooking and preparing food.
- Transitioning from Preferred One to HealthPartners insurance. April 24th is the start of open enrollment through May 9th.

HEALTH & SAFETY UPDATE

- Indoor Air Quality Survey and Walkthrough Results – There were a total of 149 responses from 11 different buildings within the District. Dan Kretsinger shared the IAQ walkthrough results with his HVAC controller to assist with building customizations. No big concerns from the IAQ walkthrough. We did not identify any moisture impacted building surfaces other than stained ceiling tiles (a lot less than last year).
- Mock OSHA Inspection Results - Inspection occurred on 3/9 at RMS and STEM. Marc Bachman (Metro ECSU – former B&G Director) assisted the walkthrough. Issues that were found during the inspection include: machine guarding concerns at MS woodshop (currently not being used), exit door clearances, non-compliant ladder, extension cords used as permanent wiring in RMS basement, FE annual inspections missed, RMS and STEM Kitchen ANSUL systems do not have annual serviced sticker, could have been completed and stored electronic. Chemical labeling concern – bottle not labeled.
- EHS Tasks:
 - Lockout Tagout Annual Inspection – Inspections occurring for authorized LOTO users within district on 4/20.
 - MedCompass Respirator Fit-Tests and Audiograms – Respirator users (boiler clean-out, pool chemical use) and hearing tests will be occurring on May 17 for designated employees.
- Health & Safety Email Concerns – No submissions to review since the last committee meeting. The email address is health-safety@rpsmn.org.
- Safety Suggestion Form – No submissions to review since the last committee meeting. The form is located on the District website under the Facilities page.

FACILITIES UPDATE

- STEM roofing project – will start after summer school is finished.

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- Turf replacement – the turf will be replaced this summer to help reduce the risk for concussion injuries.
- Tennis and track resurfacing – will be completed over summer to maintain a safe level playing surface.
- Auditorium updates – we will be reviewing our curtains for fire code rating.

NEW BUSINESS

- HS Gym Odor Concern – A sewer gas type odor was occurring in Gym 1 and associated hallway. IEA conducted air testing and did not find any measurements of unusual parameters (H₂S, CO, VOC, etc.). It was identified that the sump pump associated with the laundry room could be the issue. Dan Kretsinger had work done to clean out the sump, flush the drains, and extend the rooftop vent to help prevent the air being sucked into the air intake.
- End of Year Hazardous Waste Disposal - Email will be sent out to various departments that are common haz waste generators. We utilize a hazardous waste hauler at least once per year to ship our hazardous waste from the warehouse.

OPEN DISCUSSION

- Human Resources to look into protocol in the event faculty get sick or injured. A discussion was brought up about seeing the school nurse or going directly to get medical treatment off-site.

THIS WAS THE FINAL MEETING FOR THE 2022-2023 SCHOOL YEAR. HAVE A SAFE SUMMER! SEE YOU BACK IN THE FALL!