Budget Presentation

April 17, 2023

Agenda

- What is a budget?
- Developing a school budget
- Funding sources
- 910B5
- Primary expenses
- Graphs for current year
- Community and staff input
- Proposed increases
- Proposed changes
- Approval process
- Timeline

What is a School Budget?

- A school budget describes a district's plan for the upcoming year as related to anticipated revenues and expenditures.
- Schools operate on a fiscal year calendar beginning July 1 through June 30
- Requires input from parents, community, staff and stakeholders

How is a budget developed?

- Administration reviews current year expenses and projects the upcoming year's costs.
- Administration works with staff to project student enrollment, special education numbers and to analyze the current staffing to meet these needs.
- Administration and governing council member(s) receive information regarding projected unit value from NM Public Education Department.
- Parents, community and stakeholders make recommendations regarding program, instruction, and building needs.

How is a budget developed.. Cont'd

- All staff and the community were surveyed for their input.
- Administration and Ruby met weekly to discuss.
- The ILT, Equity Council and the Budget Committee are being asked to give additional input.
- Administration compiles the information from staff, public input and the NMPED and creates a preliminary budget.

Funding Sources

- The main sources are:
  - State Equalization Guarantee (SEG)
  - Federal Flow-through & Direct
  - Local Grants
  - State Flow-through & Direct
  - Lease Assistance
  - Capital Funding approved by the legislature
  - Budgeted surplus

PED 910B5 form

- Worksheet to calculate SEG funding
  - Student enrollment (average 80/120)
  - Programs x cost index (multiplying factor) = program units
  - T & E / TCI Index
  - At-Risk Index
  - Unit value - grand total units x Unit Value = program cost – 2% (authorizer) = 98% SEG
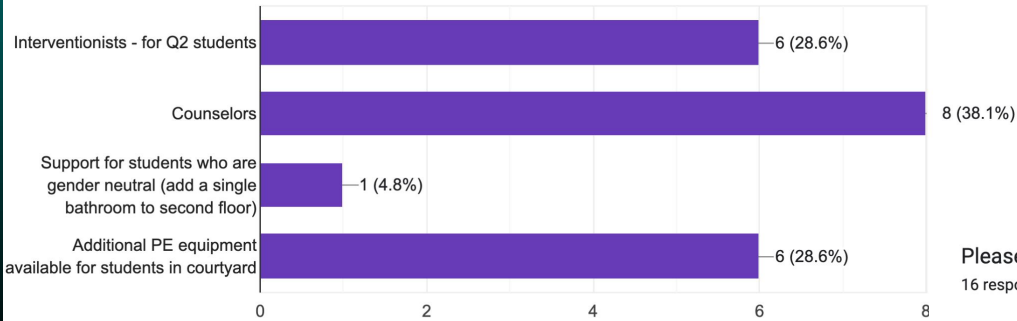
Primary expense categories

- Salaries and Benefits

- Facility costs

- Contract services

  - Support Services

  - Professional Services

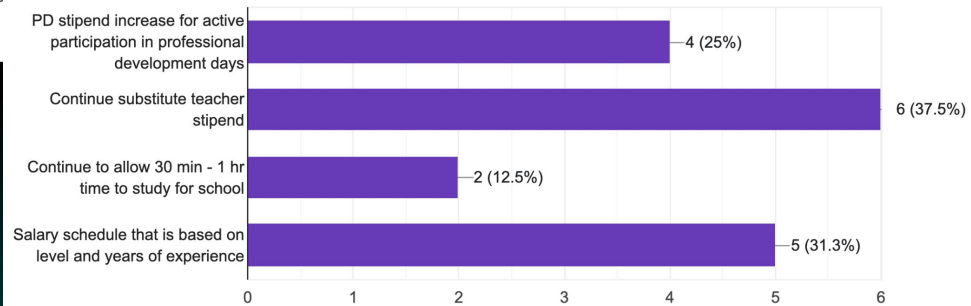- Supplies/Materials

- Other charges/fees

Staff Input

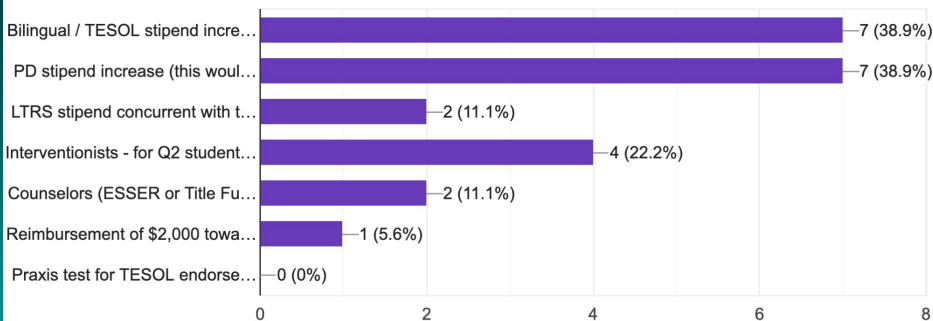## Please choose your #1 concern - for student needs
21 responses

Category	Count	Percent
Interventionists - for Q2 students	6	(28.6%)
Counselors	8	(38.1%)
Support for students who are gender neutral (add a single bathroom to second floor)	1	(4.8%)
Additional PE equipment available for students in courtyard	6	(28.6%)

Please choose your top concern for educational assistant needs/support
16 responses

Category	Count	Percent
PD stipend increase for active participation in professional development days	4	(25%)
Continue substitute teacher stipend	6	(37.5%)
Continue to allow 30 min - 1 hr time to study for school	2	(12.5%)
Salary schedule that is based on level and years of experience	5	(31.3%)

Please choose your top concern for teacher needs/support
18 responses

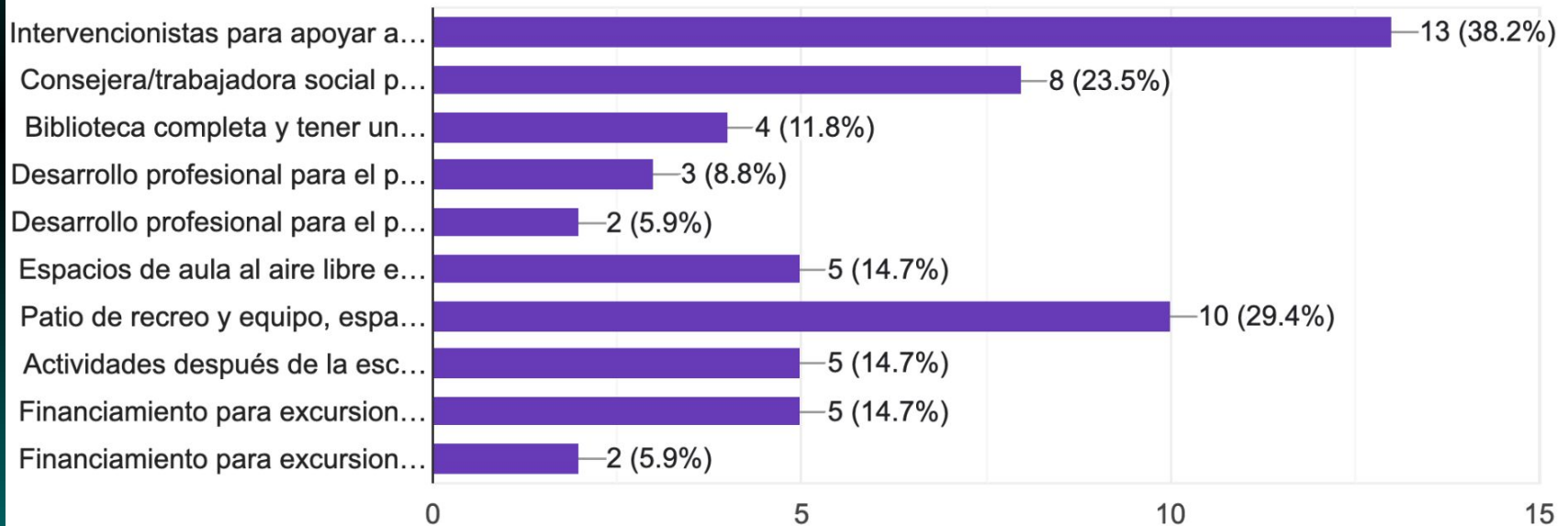| Category	Count	Percent
Bilingual / TESOL stipend incre…	7	(38.9%)
PD stipend increase (this woul…	7	(38.9%)
LTRS stipend concurrent with t…	2	(11.1%)
Interventionists - for Q2 student…	4	(22.2%)
Counselors (ESSER or Title Fu…	2	(11.1%)
Reimbursement of $2,000 towa…	1	(5.6%)
Praxis test for TESOL endorse…	0	(0%)

Community Input

Elija su principal preocupación para las necesidades de los estudiantes Please choose your top concern for student needs

34 responses

Concern	Count
Intervencionistas para apoyar a…	13 (38.2%)
Consejera/trabajadora social p…	8 (23.5%)
Biblioteca completa y tener un…	4 (11.8%)
Desarrollo profesional para el p…	3 (8.8%)
Desarrollo profesional para el p…	2 (5.9%)
Espacios de aula al aire libre e…	5 (14.7%)
Patio de recreo y equipo, espa…	10 (29.4%)
Actividades después de la esc…	5 (14.7%)
Financiamiento para excursion…	5 (14.7%)
Financiamiento para excursion…	2 (5.9%)

Initiatives

- Using ESSER Funding
  - Additional interventionists
  - Counselor or Social Worker Full Time
  - Full Time English Language Development at the Middle School

Proposed Increases for 2023-2024

- Legislature - HB2
  - Minimum salary for EA's $25K
  - Increase of 6.0% for all staff
- Insurance
  - Medical benefits
    - 7.24% Increase - High & Low Option & EPO Plans
- Risk Insurance
  - 2.3133% Increase - Property/liability and WC

- NMERB
  - 1% Increase - Employer portion

How a budget is approved

- The preliminary budget is presented to the governing council for final input
- The governing council votes to approve the budget
- After governing council approval, the budget is submitted to
  - Local authorizer
  - Copy to the NMPED for review

How a budget is approved.. Cont'd

- When the public education department approves, the budget becomes the district's Final Budget for the next school year
- The approved final budget is then entered into the district's financial system

Budget timeline

- Development process – February - April (June)
- GC approves budget – April 24, 2023
- Budget due to APS for approval – April 28, 2023
- Budget due to PED for approval – May 11, 2023

Questions?

- Please contact Ruby Chavez if you have any questions.

  – Phone: (505) 255-0001 ext. 112
  – Email: rchavez@cienaguas.org

  Thank you !