

**School Fundraiser – Special Exemption Request**

Name of School: \_\_\_\_\_

Name of Organization(s) Requesting Exemption: \_\_\_\_\_

Contact Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Description of the requested fundraiser:

Date(s) of Fundraiser: \_\_\_\_\_

Items to be sold: \_\_\_\_\_

Location of Fundraiser: \_\_\_\_\_

Reason the funds are being raised: \_\_\_\_\_

I certify my fundraiser, if approved, will not operate anywhere on the school campus 30 minutes prior to until 30 minutes after the end of meal service.

I certify my fundraiser, if approved, will not exceed 3 school days in length.

I certify that my organization will maintain all required documents including food labels of products sold and receipts for my fundraiser. In addition, I will provide these documents to the school/district upon request.

Please complete this application and submit to:

You will be notified of the status of you request within \_\_\_\_\_ days.

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Internal Use Only:

Approved \_\_\_\_\_ (date approved)

Denied:  non-compliant  other: \_\_\_\_\_

Signature of Approver: \_\_\_\_\_