

- CALL TO ORDER** At 7:08 p.m., the April 3, 2023, meeting of the Susquehanna Township Board of School Directors was called to order by Vice-President Jesse Rawls, Sr.
- SCHOOL BOARD MEMBERS PRESENT** Mr. Jesse Rawls, Sr., Mr. Terry Heller, Ms. Julieann Newill, Dr. Michael Cohen, Keita Kalonji Johnson, Esq., Rebecca McCullough, Esq.
- SCHOOL BOARD MEMBERS PRESENT VIA MICROSOFT TEAMS** Mr. Majid Ali, Mr. Scott Campbell
- DISTRICT OFFICE PRESENT** Mr. Oslwen Anderson, Jr., Mr. Mark Holman, Dr. Tamara Willis, Mrs. Carrie Martin, Ms. Ann-Marie Rathmell, Mr. Justin Green, Mr. Jonathan Bishop
- ABSENT** Mr. John F. Dietrich
- SOLICITOR** Appel, Yost & Zee LLP
- EXECUTIVE SESSION** The Vice-President announced that executive session was held immediately prior to the meeting for the purpose of personnel and real estate matters.
- REPORTS/ ANNOUNCEMENTS** **Superintendent Report: Dr. Tamara Willis** recognized the high school students who participated in the United Way Day of Caring on March 31, 2023. She thanked teacher, Mary Pat Graham for organizing the group. Dr. Willis reminded families that the school district will on Spring Break April 6-11<sup>th</sup>. She also provided an updated on the concession stand project at Roscoe Warner Field.
- Mr. Majid Ali joined the meeting at 7:14 p.m.
- II. APPROVAL OF AGENDA ITEMS FOR APRIL 3, 2023**
- MOTION TO APPROVE** **2.A.** Moved by Mr. Heller, seconded by Mr. Johnson to approve the meeting agenda for April 3, 2023  
Motion passed 8-0, 0 abstentions, 1 absent (Mr. Dietrich)
- 2.B.** Board Member Comments
- Mr. Rawls** reported that he attended the Consortium of State School Boards Associations National Conference in Tampa, Florida. He shared information on programs to obtain and retain teachers.

**III. HEARING OF THE PUBLIC**

**SPEAKER** None

**IV. PRESENTATIONS AND DISCUSSIONS**

**PRESENTATION** 4.A. Andrae Martin, DEI Coordinator and Principal presented an update from the Diversity, Equity, and Inclusion Committee.

**V. MINUTES**

**MOTION TO APPROVE** 5.A.B. Moved by Mr. Heller, seconded by Mr. Johnson, to approve Items 5.A.B. Motion passed 8-0, 0 abstentions, 1 absent (Mr. Dietrich)

5.A. Approve the Minutes of the March 6, 2023, Board Meeting.

5.B. Approve the Minutes of the March 20, 2023, Board Meeting.

**VI. PROGRAM**

None

**VII. PERSONNEL**

**MOTION TO APPROVE** 7.A.B.C.D.E. Moved by Mr. Heller seconded by Dr. Cohen, to approve Items 7.A.B.C.D.E. Motion passed 8-0, 0 abstentions, 1 absent (Mr. Dietrich)

7.A.1. Approve the resignation of Kayron McGee as Part-Time Food Service Worker at the Thomas Holtzman Elementary School, effective March 22, 2023.

7.A.2. Approve the resignation of Jordon Seig as Science Teacher at the Susquehanna Township Middle School, effective March 22, 2023.

7.B.1. Approve the change of status of Amanda Shipley from temporary professional employee to professional employee, effective January 24, 2023.

7.C.1. Amend Brian Mathers as Science Teacher at the Susquehanna Township Middle School at a salary of \$59,309.00, pro-rated, from effective date to be determined to effective March 27, 2023. Mr. Mathers will be replacing Jacqueline Batcha

**7.C.2.** Approve Nathaniel Clugston as LTS Social Studies Teacher at the Susquehanna Township Middle School at a salary of \$51,249.00, pro-rated, effective March 27, 2023. Mr. Clugston will be replacing Matthew Scharadin.

**7.C.3.** Amend Jordan Jarvis as Special Education Teacher at the Susquehanna Township Middle School at a salary of \$52,861.00, pro-rated, from effective date to be determined to effective April 3, 2023. Ms. Jarvis will be replacing Vincent Beaton.

**7.C.4.** Approve Kaitlin Putric as Special Education Teacher at the Susquehanna Township High School at a salary of \$52,766.00, effective August 16, 2023. Ms. Putric will be replacing Anthony Gish.

**7.D.1.** Approve Alma Riley as Part-Time Food Service Worker at the Susquehanna Township Middle School at a rate of \$15.00 per hour, effective March 21, 2023. Ms. Riley will be replacing Celeste Francis.

**7.D.2.** Approve Omar Coperland as Night Custodian at the Susquehanna Township High School at a rate of \$17.70 per hour, effective March 27, 2023. Mr. Coperland will be replacing Anthony Henderson.

**7.D.3.** Approve Kristy Wissler as Assistant III - Life Skills at the Susquehanna Township High School at a rate of \$16.91 per hour, effective April 3, 2023. Ms. Wissler will be replacing Mecca Smith.

**7.E.1.** Approve Brett Smith as Head Cross Country Coach at the Susquehanna Township High School at a stipend of \$4,500.00 for the 2023-2024 school year.

**7.E.2.** Approve Doug Shenk as Assistant Cross Country Coach at the Susquehanna Township High School at a stipend of \$2,200.00 for the 2023-2024 school year.

**7.E.3.** Approve the following ESY Teachers/Nurses for the 2022-2023 school year at \$38.00 per hour:

Saxie Deal	K-5	Christina Darden	6-12
Travis Leaman	K-5	Margaret Baum	6-12
Diana Smulktis	K-5	Jessica Dullen	6-12
Kaitlyn Veronikis	K-5	Lora Millar	ELD
Kimarie Brown	K-5	Lainie Whitaker	ELD
Rebecca Zeigler	K-5	Deborah Bennett	CSN
James Delisio	K-5	Cindy Gold	CSN
Nicole Thomas	6-12	Jennifer Halfond	CSN

7.E.4. Approve the following ESY Paraprofessionals for the 2022-2023 school year at their current hourly rate:

Amanda Confer	K-5
Emily Ranck	K-5
Jackie Hoffman	K-5
Jodi Ray-Walter	K-5
Yolanda Stanton	6-12
Nicole Zart	6-12

7.E.5. Approve the following Summer School Teachers at a rate of \$38.00 per hour for the 2022-2023 school year:

Jo Ellen Showers	K-2 Teacher
Laura Craig	K-2 teacher
Tyler Via	K-2 Teacher
Elizabeth Miller	K-2 STEM Teacher
Jennifer Strohm	K-5 SEL Teacher

#### VIII. FINANCES

#### MOTION TO APPROVE

8.A.B.C.D.E.F. Moved by Mr. Heller, seconded by Miss McCullough, to approve Items 8.A.B.C.D.E.F.

Motion passed 8-0, 0 abstentions, 1 absent (Mr. Dietrich)

8.A. Approve the payment of Activity Fund bills from the First National Bank Activity Fund Checking, as listed on the Computer Check Summary, totaling \$5,929.68.

8.B. Approve the payment of Capital Reserve PSDLAF Checking bills from the Capital Reserve PSDLAF Checking, as listed on the Computer Check Summary, totaling \$36,991.00.

8.C. Approve the payment of First National General Fund Checking bills from the First National General Fund Checking, as listed on the Computer Check Summary, totaling \$2,439,134.55.

8.D. Approve the payment of Food Service bills from the Food Service Checking, as listed on the Computer Check Summary, totaling \$13,625.50.

8.E. 1. Approve the following Personal Tax Refund:

Taxpayer Name: Aleta Serrano

Bill #: 004576

Year: 2022

Refund Amount: \$294.00

Reason: Aleta Serrano was not a Susquehanna Township resident in 2022; paid the taxes in error.

2. Approve the following Personal Tax Refund:

Taxpayer Name: Jason Serrano

Bill #: 004577

Year: 2022

Refund Amount: \$294.00

Reason: Jason Serrano was not a Susquehanna Township resident in 2022; paid the taxes in error.

**DISCUSSION**

Discuss the Capital Area Intermediate Unit (CAIU # 15) Operating Budget for the 23-24 Fiscal Year.

**IX. CONTRACTS**

**MOTION TO APPROVE**

**9.A.B.C.D.E.** Moved by Mr. Johnson, seconded by Dr. Cohen to approve Items A.B.C.D.E.

Motion passed 8-0, 0 abstentions, 1 absent (Mr. Dietrich)

**9.A.** Approve the Johnson Controls fire alarm pull station Installation and Service Agreement in the amounts of \$2,308.39 and \$91.10 respectively, as outlined in the attached agreement.

**9.B.** Approve the Addendum to the original Agreement with Specialized Education of Pennsylvania, Inc. to add an additional slot to service a student placed at Capital Academy for the 2022-2023 school year.

**9.C.** Approve the Agreement between Austill's Rehabilitation Services, Inc. and Susquehanna Township School District to provide occupational therapy, physical therapy, and speech-language services. The Agreement is for the period July 1, 2023, through June 30, 2026. Susquehanna Township School District has partnered with Austill's since 2020.

**9.D.** Approve the attached EI Associates architectural and engineering professional services agreement not to exceed the values represented in the Agreement for the identified scope of work required for the bidding and construction administration of Thomas W. Holtzman, Jr. Elementary School (TWH) and Susquehanna Township Middle School (STMS) parking lot site improvements scheduled for the summer of 2023.

9.E. Retroactively approve the Roscoe Warner Field Concession Stand Asbestos Abatement Job Order Contracting (JOC) attached supplemental contract # 2021-JOCC-31 as outlined and in the amount of \$5,646.60. The contract is presented as a supplemental to the KPN eziQC program contract for which Lobar Associates Master Builders serves as the Central PA awardee.

**DISCUSSION**

9.F. Discuss the Memorandum of Understanding (MOU) between Dauphin County Children and Youth (DCCY) and Susquehanna Township School District to address transportation provisions for foster students.

**X. POLICY**

None

**XI. OTHER**

**MOTION TO APPROVE**

11.A. Moved by Mr. Heller, seconded by Mr. Johnson, to approve Item 11.A. Motion passed 8-0, 0 abstentions, 1 absent (Mr. Dietrich)

11.A. Approve a change in hours of operations for the district from Monday, June 12, 2023, through Thursday, August 10, 2023. Susquehanna Township School District will close all buildings on Fridays during this period of time in order to realize energy cost savings.

**DISCUSSION**

11.B. Discuss the attached "Stipulation and Joint Motion for Agreed Upon Order," Dauphin County Co. No. 2022-CV-7907-TX, regarding the tax assessment appeal filed by the property owner BCRA Realty, LLC-Tax Parcel No. 62-006-022. When applying the applicable school district millage rate to the proposed property assessed value, the appeal will result in the loss of school district real estate tax revenues in the amount of approximately \$2,573 per year effective the 22-23 fiscal year forward (See Stipulation and Joint Motion for Agreed Upon Order).

11.C. Discuss the Amended and Restated Articles of Agreement for the establishment and operation of the Dauphin County Technical School.

**XII. NEW BUSINESS**

None

**XIII. ADJOURNMENT**

**MOTION TO ADJOURN**

Moved by Mr. Heller, seconded by Mr. Ali, to adjourn the meeting.  
Motion passed: 8-0, 0 abstentions, 1 absent (Mr. Dietrich)

Meeting adjourned at 7:41 p.m.



Julieann Newill  
Board Secretary