

***Mercer County Senior High School
School Based Decision Making Council
Meeting Agenda***

**April 17, 2023
4:00 pm**

Members:

Spencer Tatum, Principal & Chair
Ekambaram Elumalai, Teacher Representative
Kendra Rowland, Teacher Representative
Andrew Ashford, Teacher Representative
Patrick Branam, Parent Representative
John Huffman, Parent Representative
Mike Floro, Council Secretary

Opening Business

- Welcome
- Agenda Approval
- March Minutes
- Good News Report

Behavior/PBIS Report

Academic Progress Check

Budget Report

New Business

- SBDM Budget 2023-24
- SBDM Elections 2023-24
- Instructional Practices policy 2nd reading
- Technology Use policy 2nd reading
- Committee policy review
- Extra-Curricular Programs policy review
- Upcoming dates/events

Public Comment

Set time & date for next meeting

Adjourn

***Mercer County Senior High
SBDM Council
Regular Monthly Meeting
March 20th, 2023 – Draft Minutes***

The meeting was called to order by Mr. Tatum at 4:00 p.m. in the conference room. The following members of the council were in attendance:

Present : Spencer Tatum, Principal Kendra Rowland, Teacher Ekambaram Elumalai, Teacher John Huffman, Parent Patrick Branham, Parent Mike Floro, SBDM Secretary	Absent: Andrew Ashford, Teacher
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Agenda Approval

Motion to accept: K. Rowland, second by J. Huffman
Motion was approved by consensus.

Minutes Approval

February minutes were reviewed by the council.

Motion to accept: K. Rowland, second by J. Huffman
Motion was approved by consensus.

Good News Report

- Alena Trent was selected as the “Superior Titan” by the faculty and will be recognized at the March board meeting.
- Emily Curtsinger won the Kentucky Flute Society’s High School solo competition.
- National Honor Society and Beta club members celebrated “Read Across America Week” by hosting students from MCES for some amazing learning opportunities.
- Sadie Peavler won the Harrodsburg Rotary Club Speech contest for the second year in a row and will advance to the Regional competition.
- The Lady Titans basketball team won the 12th Region championship to advance to the KHSAA State tournament where they lost in the first round to GRC. .
- Anna Drakeford, Lindsey Jessie, Sara Dunn and Teigh Yeast were named to the 12th Region All-Tournament team.
- Trevor Ellis was named to the Boys Basketball 12th Region All-Tournament team.
- Taylor Wright signed to play soccer at Georgetown College.
- Mercer Archery boys team won the KHSAA regional tournament and the girls team finished third.
- Troy Diaz-Ward was the Archery boys regional champion with a score of 296/300.
- Tyler Middleton placed 3rd on the boys side with a score of 291/300.
- Kelsey Dennis placed 3rd on the girls side with a score of 289/200 and will also advance to state.

- Baseball, Softball, boys and girls tennis and boys and girls track began their spring sports season the week of March 13th.

Monthly Reports

Behavior:

- PBIS data and charts were presented (see SBDM packet). This month's data did not include "minor" referrals - only "majors". Data shows 429 major referrals from the start of school through 3/14/23. 9th grade had 150 referrals, 10th grade had 155 referrals, 11th grade had 43 referrals, and 12th grade had 81 referrals.

Academic:

- EOP Testing will begin on Tuesday 3/21 and go through Friday 3/24. Makeups will follow the next week.

Budget:

- Section 6 - \$39,547.14
- District Activity Accounts - \$407,007.19
- Student Activity Accounts - \$37,630.97

*Mr. Branham presented a chart of "needs" from Mrs. Ashford for the band.

- Musser Vibraphone - \$5,554
- 2 Behringer VP2520 Speakers - \$780 (total for 2)
- Yamaha YG120 Bells - \$1,147
- Total - \$7,481

Old Business

None

New Business

- Mr. Tatum reported on the current scheduling process. He said our counselors will start scheduling kids within the next month. Almost all student "google forms" have been submitted to the guidance office and our counselors are working on collecting any remaining ones. Mr. Tatum reported that once students are to start scheduling, the counselors will start with current 11th graders and begin with students with the highest GPA. They will work descendingly from 11th grade down to 9th grade based on highest to lowest GPA.
- Mr. Tatum reported on Graduation. He said graduation will be set for May 27th @ 2:00PM in the MCSHS Gym. Project graduation will be held that night with our seniors traveling to Malibu Jacks.

- Mr. Tatum presented the chart for 2023-23 SY MCSHS Fees (fee chart is attached in the SBDM packet)
 - After presenting the Fee chart which had athletic passes listed on it, Mr. Branham asked how to go about getting proceeds from these passes along with athletic gate receipts divided up so band and cheerleading could get a portion. Mr. Tatum advised that Cheerleading already did get an allotment from athletics budget since they were a KHSAA sport but Band was not. Mr. Tatum advised council that if more information was needed on this issue then Mr. Booher (superintendent) or Randy Phillips (board chairman) should be contacted since those dollars in question come from district athletic funds. Mr. Branham expressed concern about the financial equity of Band being asked to attend sporting events but not receiving any funding like the sports they are asked to represent.
 - Motion to accept the MCSHS Fees Chart for 23-24 SY: Dr. Eka, seconded by P. Branham
- Mr. Tatum presented to council 2 new courses that MCSHS would like to add to the course description handbook. These course(s) would be required for seniors who are not postsecondary ready and have completed all courses containing required Kentucky Academic Standards for Math. These courses would count as a substitute for a student's senior Math Credit. Seniors interested (but not required), would still be given the option to take another senior math credit (Money Skills or Personal Finance). A full course description of these 2 additional courses can be found in the SBDM packet.
 - College Readiness Math
 - Intervention Math
 - A full description of these courses is found in the SBDM packet.
 - Motion to accept the 2 new courses: J. Huffman, seconded by Dr. Eka.
- Mr. Tatum revisited our staffing allocation that was presented to the council at the February 2023 meeting. He reminded the council that MCSHS has been given 41 certified allocations for the 23-24 SY (down from 45 certified allocations from the 22-23 SY). Mr. Tatum explained that this reduction of 4 positions is actually only 2 positions because 2 positions from the 22-23 allocation will be transferred from the high school allocation to Mercer Central/Day Treatment allocation for the 23-24 SY. In summary, the council is tasked with determining how MCSHS will reduce 2 certified positions for the 23-24 SY. Mr. Tatum presented and discussed several pages of notes on the needs of MCSHS for the 23-24 SY based on student survey inventory and courses needed (see the 5 pages of notes in the SBDM packet titled: "SBDM Meeting Points - 3/21/23"). Based on the needs of the students and the notes presented, Mr. Tatum's recommendation to council for the 23-24 SY was to eliminate 1 certified English position and 1 certified Social Studies position. Mr. Branham asked if there were any other solutions to this situation other than his recommendation and Mr. Tatum said there was no other solution that the administrative team could see based on if the documents presented are followed on what courses are needed for the 23-24 SY. Mr. Tatum reminded the council that the last staffing cuts the HS had to make in 2018, when 3 certified positions were eliminated, came from "elective" teachers - 1 Health/PE, 1 Agriculture, and 1 Family Consumer Science. He advised that our elective departments were operating on a "bare bones" staff and no cuts could come from electives and realistically schedule students for the 23-24 SY. Mr. Branham asked about what 2 certified staff cuts would do to class sizes for the 23-24 SY. Mr. Tatum said some classes could have 30-31 students in them but classes. Mr. Tatum explained that we would have some classes with 30-31 students but not all areas. Mr. Tatum advised council that no decision on this matter would be made at tonight's meeting and a special called meeting would be held next Monday 3/27 @ 4:00PM to further discuss the issue.

Policy Reviews:

Consultation Policy: (2nd Reading)

- No Changes

Motion to accept: Dr. Eka, seconded by P. Branham

Discipline and Classroom Management Policy: (2nd Reading)

- No Changes

Motion to accept: J. Huffman, seconded by Dr. Eka

Instructional Practices (1st Reading)

- No Changes

Motion to accept: P. Branham, seconded by J. Huffman

Technology Use Policy (1st Reading)

- No Changes

Motion to accept: Dr. Eka, seconded by J. Huffman

Upcoming dates/events:

March 20	SBDM 4:00 pm
March 20-31	End of Program Testing window
March 21	Board meeting 5:30 pm
March 23	Band KMEA performance @ EKU
March 29	Club Day
April 3-7	Spring Break
April 11-12	CERT Testing
April 15	ACT
April 17	SBDM 4:00 pm
April 18	Board meeting 5:30 pm
April 19	Blood Drive
April 21	Drama - "Grease" 7:00 pm
April 22	Drama - "Grease" 2:00 pm, 7:00 pm
April 23	Drama - "Grease" 2:00 pm
April 26	Club Day
April 29	Prom - "Masquerade on Main" 8:00 pm
May 5-11	AP Testing window
May 8-12	KSA Testing window
May 8-12	Staff Appreciation week
May 15	SBDM 4:00 pm

May 16	Board meeting 5:30 pm
May 17	Senior Trip - Kings Island
May 21	Baccalaureate - Carpenter's Christian Church 3:00 pm
May 24	Last day of school
May 27	Graduation - MCSHS Gymnasium 2:00 pm
May 27	Project Graduation - Malibu Jack's (Lexington)
June 10	ACT
June 12	SBDM 4:00 pm
June 20	Board meeting 5:30 pm
June 25-July 9	KHSAA Dead Period

The list was reviewed and Mr. Tatum will continue to share dates with the staff weekly.

Public Comments

None

The next special called meeting will be Monday March 27th at 4:00 p.m. in the MCSHS conference room.

The next regular monthly meeting will be April 17th at 4:00 p.m in the MCSHS conference room. The SBDM council was adjourned at 5:17 p.m. The motion was made by Dr. Eka and seconded by J. Huffman. Motion was approved by consensus.

Submitted by Mike Floro, recording secretary

***Mercer County Senior High
SBDM Council
Special Called Meeting
March 27th, 2023 - Draft Minutes***

The meeting was called to order by Mr. Tatum at 4:02 p.m. in the conference room. The following members of the council were in attendance:

Present : Spencer Tatum, Principal Ekambaram Elumalai, Teacher Andrew Ashford, Teacher Kendra Rowland, Teacher Rep John Huffman, Parent Rep Patrick Branham, Parent Rep Mike Floro, SBDM Secretary	Absent:
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Agenda Approval

Motion to accept: K. Rowland, second by J. Huffman
Motion was approved by consensus.

New Business

- Mr. Tatum presented the first item of new business about reduction in staffing allocation for the 23-24 SY. He revisited the numbers from March regular SBDM meeting which brought about the staffing allocation recommendation to cut 1 English and 1 Social Studies Certified position for the 23-24 SY.
- The floor was open for discussion on this matter
- Mr. Huffman asked the council how the allocation numbers were given to SBDM from the BOE.
- Mr. Tatum explained that each projected grade enrollment is divided by 31, based on KRS 157.360. He also explained that each total 4 grade projected enrollment is divided by 51. He explained that our projected enrollment is 766 for 2023-24. That number divided by 31 and 51 respectively, gives a projected certified staffing allocation of 24.71 and 15.02. That give MCSHS a projected allocation of 40 certified + 1 principal.
- Mr. Branham expressed concern that classes would be too big by cutting two certified positions. He said he would vote on cutting 2 positions. He said that is the Board of Education's problem to figure out how to keep these 2 positions. Mr. Branham emphasized that he would hate to cut a position and then say later, need to hire more teachers, when there is a teaching shortage. He recommended that our SBDM go to the next BOE meeting and ask for no cuts. He further added that we've cut a lot for our kids, school psychologists, social workers, special education consultants, etc. He said he has a job to represent the students and parents. He feels these 2 cuts would directly relate to a decrease in performance and safety. He concluded that if our school district continues down the path it is on, we will end up with class sizes of 31-32 students, tons of new sports facilities, and a small number of teachers to educate our children. He said as the voice of the parents and community, I will not budge on my decision. The bare minimum is not enough for our students and I will go to the BOE and voice my concerns. He said it is a proven fact that smaller class sizes do better. He asked, has anyone ever went to the board and said no, we are not abiding by your allocation? He said by simply agreeing and pushing a recommendation from the BOE on staffing allocation through, we lose our voice.
- Mr. Huffman said he wanted to make it known that he disagrees with the recommendation as well.
- Mr. Branham said he would rather see an assistant principal cut than a teacher.

- Mr. Tatum explained that we are given allocations by the BOE based on KRS statute and it was the job of the council to figure out the best way to meet the recommended allocation.
- After discussion Mrs. Rowland made a motion to accept the recommendation of reducing 1 Social Studies teacher and 1 English Teacher. Mr. Ashford seconded the motion. However, there was not consensus on the motion.
- Mr. Tatum said that the SBDM would dismiss until he could get further clarification on how to proceed if there was not consensus.
- The second item on new business "2023-24 Master Schedule" was not visited because it was contingent on the staffing allocation being passed.

Public Comments

-none

The next regular monthly meeting will be in the conference room on April 17th at 4:00 p.m. Mr. Tatum said he would notify council when the next special called meeting would be held after he gets clarification from KASC on how to handle the issue of not having "consensus". The SBDM council was adjourned at 4:44 p.m. The motion was made by J. Huffman and seconded by P. Branham. Motion was approved by consensus.

Submitted by Mike Floro, recording secretary

Mercer County Senior High
SBDM Council
Special Called Meeting
March 29th, 2023 - Draft Minutes

The meeting was called to order by Mr. Tatum at 4:01 p.m. in the conference room. The following members of the council were in attendance:

Present : Spencer Tatum, Principal Ekambaram Elumalai, Teacher Andrew Ashford, Teacher Kendra Rowland, Teacher Rep John Huffman, Parent Rep Patrick Branham, Parent Rep Mike Floro, SBDM Secretary	Absent:
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Agenda Approval

Motion to accept: Dr. Eka, second by A. Ashford
Motion was approved by consensus.

New Business

- Mr. Tatum brought up the new business item of staffing allocations for the 23-24 SY.
- Mr. Tatum said that he contacted KASC and asked, How is consensus defined? He also said he revisited MCSHS SBDM bylaws from the BOE. He said KASC told him if a SBDM cannot reach consensus (all in agreement), that the motion goes to a majority vote, and majority of the voting members of council will carry the motion.
- Mr. Tatum presented to council the current year (2022-23 SY) course master schedule with class size figures written in by each course. He then presented the proposed next year (2023-23 SY) master schedule with class size figures written in by each course. He pointed out that by cutting two certified positions, there would only be 3 courses out of over 100 with a projected enrollment of over 30 students. Most courses were in the 24-28 student range.
- Mr. Branham asked the council again what is the impact of cutting an assistant principal versus cutting a certified teacher.
- Mr. Tatum went through the roles of what each of the 3 Assistant Principals do at MCSHS.
- Mr. Branham explained that he has talked with a lot of people today in the community that had feelings of not being supported. He said we are not where we need to be. He said we need to invest more money into education. He said he feels we need to give up the idea of getting rid of a teacher and get rid of an administrator.
- There were several discussions by council about the situation and again not following the BOE's recommendation. Mr. Tatum told members of council that they are more than welcome to move forward on presenting their argument about declining the recommendation of cutting two staff certified staff members.
- Kendra Rowland made the motion again to follow Mr. Tatum's recommendation to reduce certified staff by 1 Social Studies teacher and 1 English teacher. Dr. Eka seconded that motion. Mr. Branham and Mr. Huffman both said they were opposed to the motion. Dr. Eka, A. Ashford, and K. Rowland said they were in agreement with the motion. Without consensus, the council voted 3-2 in favor of following the recommendation to cut 1 Social Studies and 1 English Position.
- Mr. Tatum proceeded to the second item on the new business list, 2023-24 Master Schedule. Mr. Tatum handed out to council a spreadsheet with proposed classes and the number of sections

needed for the 23-24 SY. He said that with the staffing allocation met for the 23-24 SY, the council needed to pass the proposed master schedule so counselors could start scheduling students. K. Rowland was the 1st on the motion and J. Huffman was the second on the motion. Motion passed by consensus.

Public Comments

-Joe Smith addressed the question asked by P. Branham earlier in the meeting about the impact of cutting an assistant principal versus cutting a teacher. Mr. Smith said that if you have 1 student causing a behavior problem, it can ruin it for the entire class, regardless of whether that class has 10 students in it or 32 students in it. He said under our current model of operating with 3 assistant principals, whenever he calls for an administrator, it is seconds, not minutes, before a principal arrives at his classroom. That saves his entire class from losing a period of instruction.

The next regular monthly meeting will be in the conference room on April 17th at 4:00 p.m. The SBDM council was adjourned at 5:05 p.m. The motion was made by J. Huffman and seconded by P. Branham. Motion was approved by consensus.

Submitted by Mike Floro, recording secretary

Good News Report – April 17, 2023

- Dr. Eka was chosen as a Campbellsville University “Excellence in Teaching” award winner.
- Emily Chunglo won the Extemporaneous Speech contest for the Bluegrass FFA region. She will advance to the state competition in June.
- Emily Chunglo has been selected as the 2023-24 Bluegrass Region FFA Secretary.
- Aiden Matthews has been selected to serve as the President for Region 15 FCCLA for the 2023-24 school year.
- The band received straight Distinguished ratings at the KMEA Concert Festival in Richmond.
- Adriana Polhemus was selected as one of 40 participants statewide to attend the 2023 GEAR UP Kentucky Summer Academy at Morehead State University.
- Katie Lewis, Sam Lewis, Alena Trent, Mason Kirkland, and Anna Davis were selected as Governor’s Scholars.
- Kate Carlton has been selected for the Governor’s School for Entrepreneurs.
- The cheerleading squad was chosen as the Cheer Elite - Best of the Best 1st place and Series Champion.
- The boys Archery team will be competing in the KHSAA State Tournament on April 18th in Bowling Green.
- Caleb Revel signed to join the Archery team at Midway University.
- Spring Sports (Baseball, Softball, Tennis, Track and Field) are midway through their seasons.

**Mercer County Senior High School**

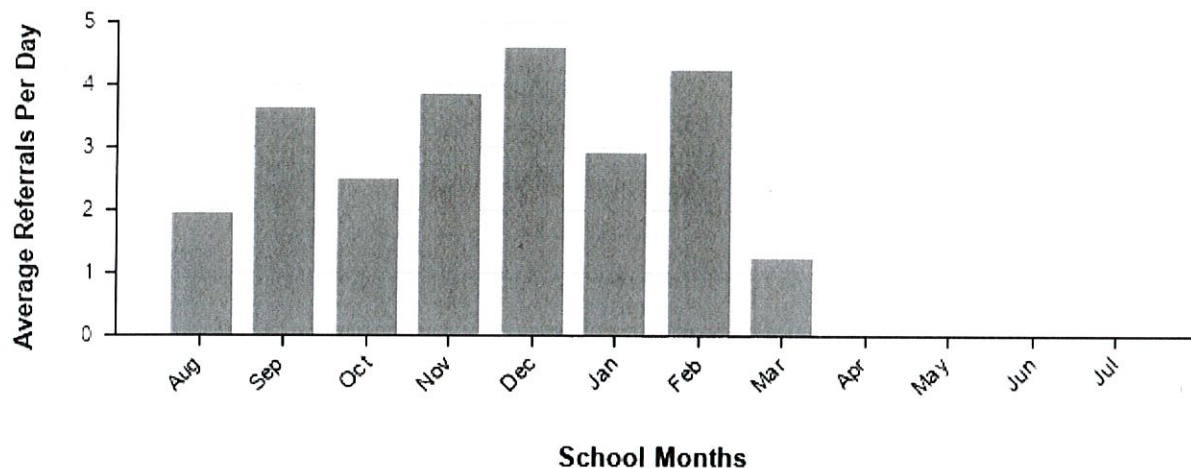
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School Summary
2022-23

Outcome: Administrator-managed (Major)

Average Referrals Per Day Per Month

Major, 2022-23

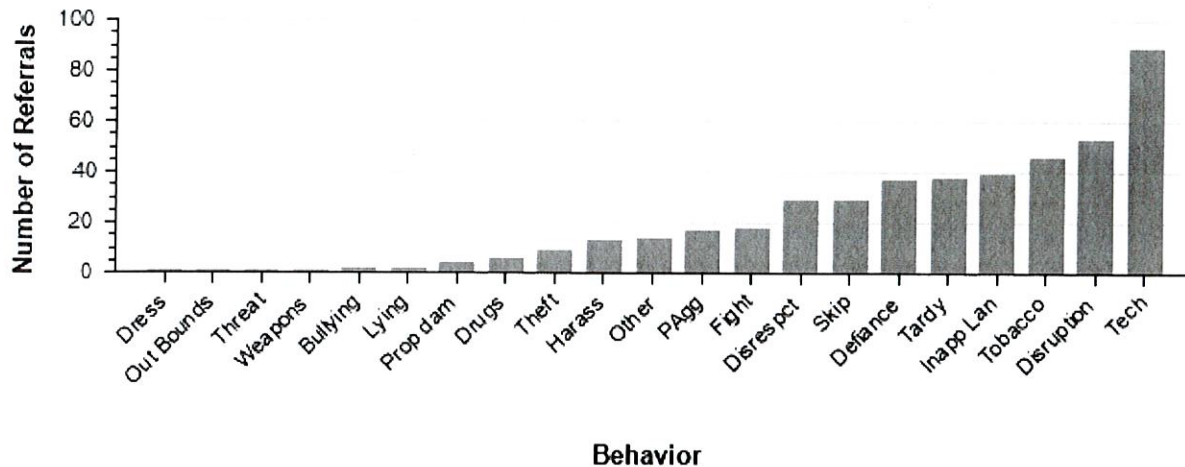


Data Table

Year	Month	Days Count	Referral Count	Referrals/School Day
2022	August	16	31	1.94
2022	September	21	76	3.62
2022	October	21	52	2.48
2022	November	19	73	3.84
2022	December	12	55	4.58
2023	January	19	55	2.89
2023	February	19	80	4.21
2023	March	22	27	1.23
2023	April	15	0	0.00
2023	May	18	0	0.00
2023	June	0	0	0.00
2023	July	0	0	0.00
Totals:		182	449	2.07

Referrals by Behavior

Major, Aug 1, 2022 - Jul 31, 2023

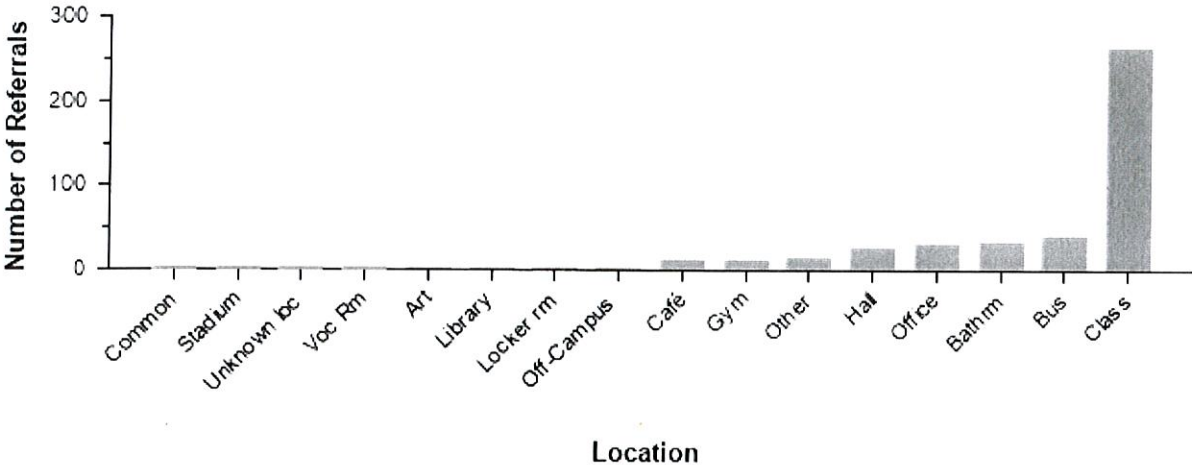


Data Table

Behavior	Frequency	Proportion	Additional Frequency
Dress Code Violation	1	0.22%	0
Inappropriate Location/Out of Bounds Area	1	0.22%	0
Threatening Behavior	1	0.22%	0
Use/Possession of Weapons	1	0.22%	0
Bullying	2	0.45%	0
Lying	2	0.45%	0
Property Damage/Vandalism	4	0.89%	0
Use/Possession of Restricted Substances	6	1.34%	0
Theft	9	2.00%	0
Harassment	13	2.90%	0
Other Behavior	14	3.12%	0
Physical Aggression	17	3.79%	0
Fighting	18	4.01%	0
Disrespect	29	6.46%	0
Skip Class	29	6.46%	0
Defiance/Insubordination/Non-Compliance	37	8.24%	0
Tardy	38	8.46%	0
Abusive Language/Inappropriate Language/Profanity	39	8.69%	0
Use/Possession of Tobacco/Nicotine	46	10.24%	0
Disruption	53	11.80%	0
Technology Violation	89	19.82%	0
Totals:	449	100%	0

Referrals by Location

Major, Aug 1, 2022 - Jul 31, 2023

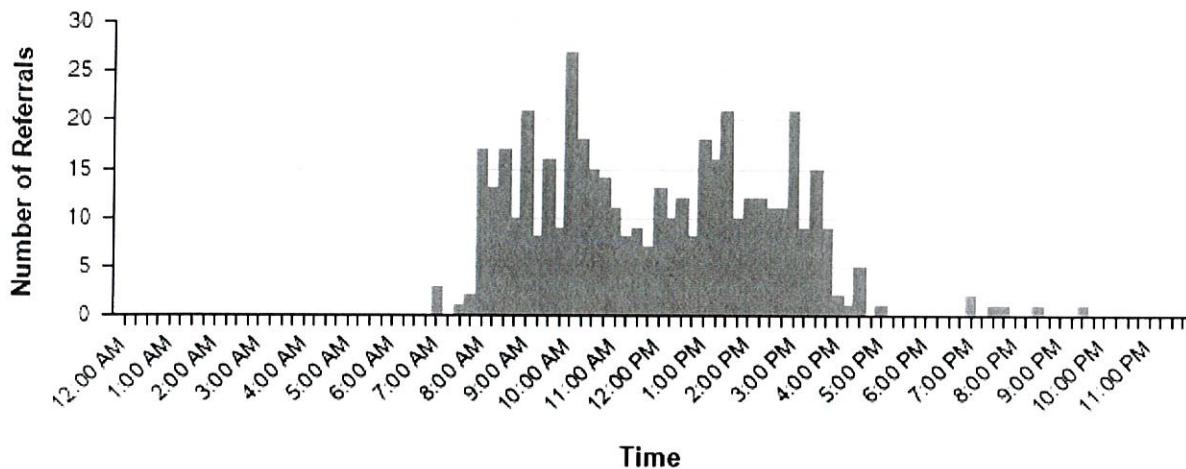


Data Table

Location	Frequency	Proportion
Commons/Common Area	1	0.22%
Athletic Field/Stadium	1	0.22%
Unknown Location	1	0.22%
Vocational Room	1	0.22%
Art Room	2	0.45%
Library	2	0.45%
Locker Room	2	0.45%
Off-Campus	3	0.67%
Cafeteria	12	2.67%
Gym	12	2.67%
Other Location	15	3.34%
Hallway/Breezeway	26	5.79%
Office	32	7.13%
Bathroom/Restroom	33	7.35%
Bus	41	9.13%
Classroom	265	59.02%
Totals:	449	100%

Referrals by Time

Major, Aug 1, 2022 - Jul 31, 2023

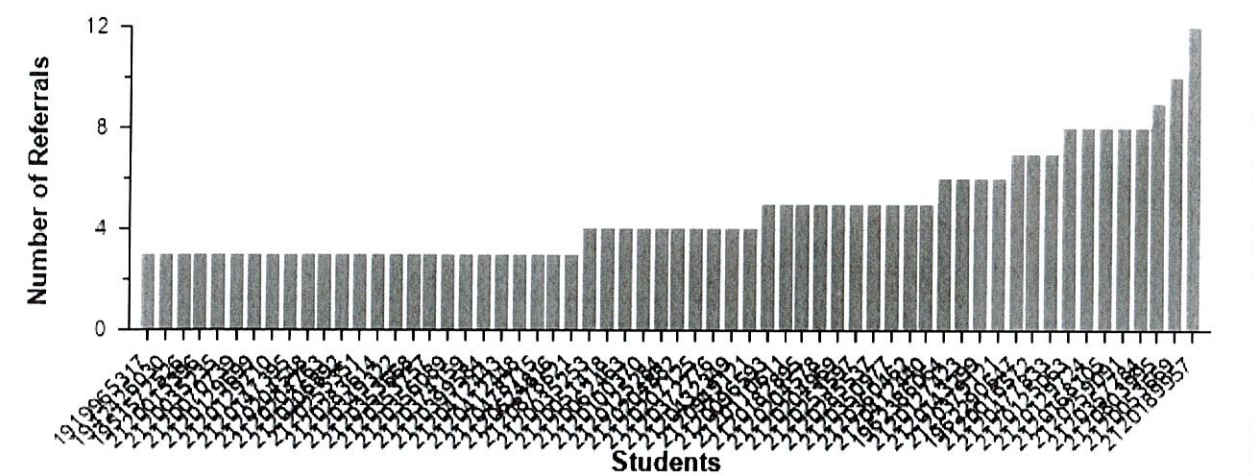


Data Table

Time	Frequency	Proportion
12:00 AM	0	0.00%
12:15 AM	0	0.00%
12:30 AM	0	0.00%
12:45 AM	0	0.00%
1:00 AM	0	0.00%
1:15 AM	0	0.00%
1:30 AM	0	0.00%
1:45 AM	0	0.00%
2:00 AM	0	0.00%
2:15 AM	0	0.00%
2:30 AM	0	0.00%
2:45 AM	0	0.00%
3:00 AM	0	0.00%
3:15 AM	0	0.00%
3:30 AM	0	0.00%
3:45 AM	0	0.00%
4:00 AM	0	0.00%
4:15 AM	0	0.00%
4:30 AM	0	0.00%
4:45 AM	0	0.00%
5:00 AM	0	0.00%
5:15 AM	0	0.00%
5:30 AM	0	0.00%
5:45 AM	0	0.00%
6:00 AM	0	0.00%
6:15 AM	0	0.00%
6:30 AM	0	0.00%
6:45 AM	0	0.00%
7:00 AM	3	0.67%
7:15 AM	0	0.00%
7:30 AM	1	0.22%
7:45 AM	2	0.45%
8:00 AM	17	3.79%
8:15 AM	13	2.90%
8:30 AM	17	3.79%
Totals:	449	100%

10:45 PM	0	0.00%
11:00 PM	0	0.00%
11:15 PM	0	0.00%
11:30 PM	0	0.00%
11:45 PM	0	0.00%
Totals:	449	100%

Referrals by Student
Major, Aug 1, 2022 - Jul 31, 2023, At Least 3 Referrals



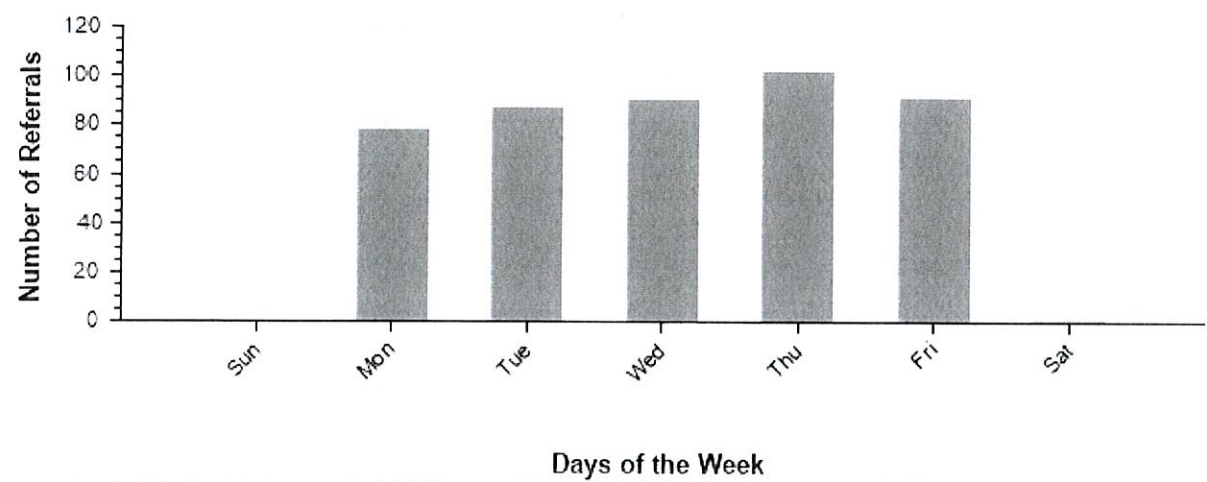
Data Table

Student ID	Frequency	Proportion
2120353668	3	1.07%
1919965317	3	1.07%
2120349322	3	1.07%
2120070739	3	1.07%
2120356089	3	1.07%
2120129710	3	1.07%
2120015396	3	1.07%
2120374159	3	1.07%
2120147395	3	1.07%
2120129699	3	1.07%
2120206892	3	1.07%
1951572526	3	1.07%
2120412448	3	1.07%
2120255351	3	1.07%
2120283614	3	1.07%
2120878621	3	1.07%
2120353757	3	1.07%
2120204763	3	1.07%
2120412443	3	1.07%
2120204548	3	1.07%
2120478715	3	1.07%
2120624816	3	1.07%
2120035235	3	1.07%
2120399584	3	1.07%
1942426030	3	1.07%
2120062463	4	1.42%
2120035253	4	1.42%
Totals:	281	100%

2120100370	4	1.42%
2120207125	4	1.42%
2120204882	4	1.42%
2120432349	4	1.42%
2120949121	4	1.42%
2120125284	4	1.42%
2120372776	4	1.42%
2120051418	4	1.42%
2120350977	5	1.78%
2120204969	5	1.78%
2120360462	5	1.78%
2120204578	5	1.78%
2120110611	5	1.78%
2120253597	5	1.78%
2120285537	5	1.78%
2120182895	5	1.78%
2120096593	5	1.78%
2120412440	5	1.78%
1962386064	6	2.14%
2120143299	6	2.14%
2120379121	6	2.14%
2120127423	6	2.14%
2120016572	7	2.49%
1962290647	7	2.49%
2120477833	7	2.49%
2120357784	8	2.85%
2120125063	8	2.85%
2120168105	8	2.85%
2120259091	8	2.85%
2120129724	8	2.85%
2120803995	9	3.20%
2120053669	10	3.56%
2120189957	12	4.27%
Totals:	281	100%

Referrals by Day Of Week

Major, Aug 1, 2022 - Jul 31, 2023

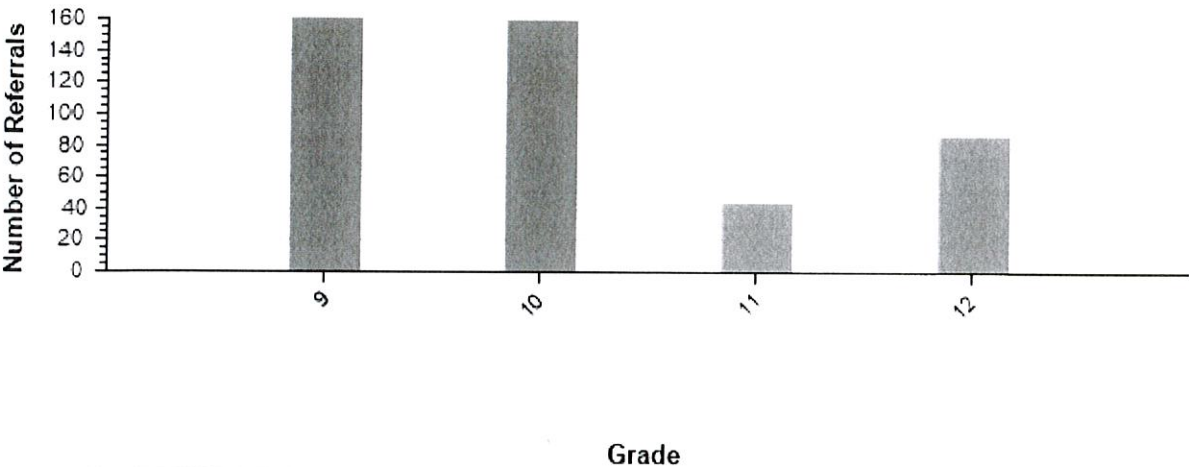


Data Table

Totals:	449	100%
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Day	Frequency	Proportion
Sunday	0	0.00%
Monday	78	17.37%
Tuesday	87	19.38%
Wednesday	90	20.04%
Thursday	102	22.72%
Friday	91	20.27%
Saturday	1	0.22%
Totals:	449	100%

Referrals by Grade
Major, Aug 1, 2022 - Jul 31, 2023



Data Table

Grade	Frequency	Proportion
Pre K-A	0	0.00%
Pre K-B	0	0.00%
Pre K	0	0.00%
K	0	0.00%
1	0	0.00%
2	0	0.00%
3	0	0.00%
4	0	0.00%
5	0	0.00%
6	0	0.00%
7	0	0.00%
8	0	0.00%
9	160	35.63%
10	159	35.41%
11	44	9.80%
12	86	19.15%
Post 12	0	0.00%
Totals:	449	100%

Section 6 Accounts	2022-23 Budget	Balance as of April 12, 2023
Other Certified	250	-140.00
Certified Substitute Salary	400	-1,210
Employer Medicare Contribution	25	-3.56
KTRS Employer Contribution	25	-35
KSBA Unemployment Insurance	15	4.25
Registration Fees	9,000	5,353.38
Other Professional Services	500	7.05
Copier Rental	15,000	0.00
Postage & PO Box Rental	3,500	797.42
Telephone	1,750	190
Travel	2,244	-696
General Supplies	40,000.00	-12,676.39
General Supplies (Library)	2500	394.76
Food Non Instructional Non Food Service	100	-59.02
Library Books (Library)	2,000	1,205.76
Periodicals (Library)	1,000	712.32
Supplementary Books/Study Guides	100	72.02
Textbooks	500	500.00
Audiovisual Materials (Library)	1,250	1,205.05
Reference Materials	250	250
Computer Related Supplies	7,500	4,511
Health Supplies	1,000	648.1
Equipment Supplies	500	500
Other Supplies & Materials	4000	25
Tech Related Hardware	500	500.00
Tech Software	500	500.00
Dues & Fees	2,000	-220.04
Instructional Field Trips		-782
Other Miscellaneous	17,509	8,731
Food Instructional Non Food Service		-471.04
General Supplies (School supplies)	24,179	8,097.38
General Supplies (Custodial)	20,000	-2,833.73
TOTAL	158,603.56	15,077.69

District Activity Accounts @ Central Office	Balance as of April 12, 2023
Blood Center Scholarship	549.00
Destitute Senior	312.36
Class of 2023	2,824.32
Driver's Education	11,700.00
General Fund	22,319.82
Ag Shop	1,524.99
AP Exam	2,943.28
Art	260.15
Band	-2,251.94
Chorus	52.72
Drama	2,455.14
English	7.65
Class of 2024	1,261.20
Foreign Language	579.21
Horticulture	37,053.39
Library Book Fair	675.62
Class of 2025	3,189.91
Yearbook	2,523.40
Pictures	699.70
Senior Trip	55.93
Special Education	252.42
Summer School	11,287.80
Technology	2011.89
Class of 2026	3,623.19
Textbooks	9,730.01
College Tech Educational	1,153.83
Staff Fund	2,033.21
Col. Chinn Scholarship	500.00
Alvis Johnson Scholarship	2,190.00
School Store	1,035.35
General Athletics	29,349.83
Archery	2,641.80
Baseball	303.89
Boys Basketball	409.88
Girls Basketball	1,791.64
Cheerleading	1,748.13
Cross Country	1,066.13
Dance	1,965.88
Football Bowl Game	27,912.45
Football Supplemental	1,702.01
Golf	3,368.20
Boys Soccer	511.28
Girls Soccer	5,724.66
Softball	439.43
Boys Tennis	2,827.93
Girls Tennis	3,475.89
Track	490.02
Volleyball	0.00
Bass Fishing	3,419.80
Heart of the Bluegrass	10,302.10
Athletics Supplemental	2,968.78
Gate Receipts	63,103.29
Athletic Training	310.48
TOTAL	288,387.05

Student Activity Accounts @ Central Office**Balance as of April 12, 2023**

Thirst Club	24
KYA/KUNA	110
Fellowship of Christian Athletes	852.26
Republican Club	111
Unity Club	206.01
FCCLA	2,015.85
Engineering Club	674
Educator Rising	76.81
National Honor Society	830.83
Spanish Club	1,093.04
Student Council	886.45
Key Club	65.71
Film Club	121.31
Envirothon Team	75.03
Book Club	471.37
Beta Scholarship	170
Academic Team	371.7
Band	1,253.92
Project Graduation	-3,178.40
DECA Club	113.08
Board Game Club	230.25
Field Trips	91.28
Beta Club	750.16
FFA	9,774.06
School Store	202
Student Vending	674.08
Pep Club	841.5
Weightlifting	1334.79
Chess Club	676.55
TOTAL	20,918.64

2023-24 SECTION 6 & 7 ALLOCATION & BUDGET

The Budget shown below was approved on April 17, 2023 by the
SBDM Council of Mercer County Senior High School

	2023-24
ADA	725.28
Section 6 Per Pupil	\$ 139.33
Section 6 Allocation	\$ 101,053
Custodial Supplies Per Pupil	\$ 16.00
Custodial Supplies Allocation	\$ 11,604
School Supplies Per Pupil	\$ 25.00
School Supplies Allocation	\$ 18,132
Total Section 6 & 7 Allocation	\$ 130,790

PROJECT CODE: 015S

Budget Amount:

REGULAR INSTRUCTION ORG CODE: 0151118

\$ 101,053

OBJECT CODE	OBJECT CODE DESCRIPTION	2023-24 BUDGET
0113	OTHER CERTIFIED	\$425
0120	CERTIFIED SUBSTITUTE PAY	\$1,800
0130	CLASSIFIED REGULAR SALARY	
0131	CLASSIFIED ADDITIONAL PAY	
0150	CLASSIFIED SUBSTITUTE PAY	
0221	EMPLOYER FICA CONTRIBUTION	
0222	EMPLOYER MEDICARE CONTRIBUTION	\$50
0231	TRS EMPLOYER CONTRIBUTION	\$75
0232	CERS EMPLOYER CONTRIBUTION	
0253	KSBA UNEMPLOYMENT INSURANCE	\$25
0338	REGISTRATION FEES	\$3,500
0347	SECURITY SERVICES	
0349	OTHER PROFESSIONAL SERVICES	\$500
0444	COPIER RENTAL	\$15,000
0531	POSTAGE	\$2,750
0532	TELEPHONE	\$1,750
0539	OTHER COMMUNICATION	
0542	NEWSPAPER ADVERTISING	
0549	OTHER ADVERTISING	
0580	TRAVEL	\$3,500
0610	GENERAL SUPPLIES	\$50,000
0641	LIBRARY BOOKS	\$2,000
0643	SUPPLEMENTARY BKS/STUDY GUIDES	\$100
0650	COMPUTER RELATED SUPPLIES	\$4,000

0810	DUES & FEES	\$2,500
0899	OTHER MISCELLANEOUS	\$13,078
	TOTAL BUDGET FOR INSTRUCTION	\$ 101,053

Budget Amount:

STUDENT SUPPLY ORG CODE: 0151918

\$ 18,132

OBJECT CODE	OBJECT CODE DESCRIPTION	2023-24 BUDGET
0610	GENERAL SUPPLIES	\$18,132
	TOTAL BUDGET FOR STUDENT SUPPLIES	\$ 18,132

Budget Amount:

CUSTODIAL ORG CODE: 0151987

\$ 11,604

OBJECT CODE	OBJECT CODE DESCRIPTION	2023-24 BUDGET
0610	GENERAL SUPPLIES	\$11,604
	TOTAL BUDGET FOR STUDENT SUPPLIES	\$ 11,604

GRAND TOTAL for BUDGET EXPENDITURES **\$ 130,789**

REMAINING **\$ 1**

Budget due to Finance Officer by Friday, April 14, 2023

Additional Code Needed:

OBJECT CODE	OBJECT CODE DESCRIPTION	2023-24 BUDGET

INSTRUCTIONAL PRACTICES POLICY

Instructional practices used in the classroom will be based on quality research and evidence. Any resolution of issues would be resolved with the criteria of this policy.

The three characteristics guide the following work:

- council, administration, and department planning of specific expectations
- teacher/staff planning and implementation of instructional practices
- discussions of issues regarding instructional practices

1. Positive Learning Culture

- an environment of respect and rapport; teacher-student and student-student
- belief in the ability of every student to learn and achieve
- dedication to the learning opportunities and support needed for each student to learn
- staff are provided with continuing education (professional development) opportunities to facilitate best instructional practices

2. Understanding of the Science of Learning

- recognition and response to individual needs, interests, and cultural heritage
- activities, lessons, and assessments are congruent with the Kentucky Academic Standards
- student understanding of the expectations for learning
- students are actively and intellectually engaged in learning
- teachers and students use questioning and discussion techniques
- monitoring of student learning with formative assessment and self-assessment
- feedback provided to students along with multiple opportunities to learn

3. Communication with Families

- information about the instructional program and ways to be engaged
- information about the child's strengths and areas for growth

Approved: _____ Chairperson: _____

TECHNOLOGY USE POLICY

TECHNOLOGY USE NEEDS ASSESSMENT

Our improvement planning process will include:

- an analysis of our state assessment data and other school data as necessary to discover the extent to which our students are meeting state standards.
- systematic work to discover and correct the causes of barriers to high performance by all students and the movement of students toward our goals.
- a complete and clear data-based improvement plan that sets goals and addresses causes to help move our students closer to state standards according to the timetable established by the Kentucky Board of Education.
- ongoing monitoring and evaluation of the implementation and impact of our improvement plan.

We will implement this process, including a review of technology use and barriers to use, through our needs assessments and our implementation and impact checks.

CRITERIA AND GUIDELINES

In order to help prepare students for life in a digital world, students will:

- be taught ethical practices, appropriate etiquette, and online safety.
- be taught to use critical evaluation of Internet sites used for research and study.
- use technology for authentic purposes.
- use real-world tools as often as possible.
- master the Kentucky Academic Standards for Technology.

ELECTRONIC DEVICES

Students will adhere to all school and district rules and policies regarding the use of any and all electronic devices at school. Specific details about using electronic devices, as well as consequences for misuse, can be found in the Parent/Student and Teacher's Handbooks.

ACCEPTABLE USE

When students enter grades 9 through 12 for the first time in high school, they will be required to sign and date the Mercer County School District Acceptable Use Policy (Appendix A) in order to have access to school computers. This policy is Attachment D and considered part of this Technology Use Policy approved by the council. This document will be reviewed annually with students at the start of each year during orientation and handbook review.

POLICY EVALUATION

This policy as well as the student Acceptable Use Policy will be evaluated by the Leadership Team in the fall of every new school year. Recommendations (if any) for revisions of either this policy and/or the Acceptable Use Policy will be presented in writing to the council for consideration and adoption. Recommendations should be made as soon as possible in the school year but no later than the January council meeting.

Approved: _____ Chairperson: _____

COMMITTEE POLICY

LEADERSHIP TEAM/AD HOC COMMITTEES

As needed, the Council may approve ad hoc committees to help address needs as identified by the Council. The School Leadership team, which is composed of members of the Math department, English department, Science department, Social Studies department, Career and Technical Education department, Fine Arts department, Special Education department, and head grade level advisors, will serve as the primary group to address needs in the high school.

There are also three additional Multi-tiered Systems of Support committees that meet monthly. These committees have representation from every department and every staff member is assigned to either the Instructional committee, Procedural committee, or PBIS committee.

For these ad hoc committees, the Council will identify the specific topic to be addressed.

The principal (or principal's designee) will invite persons to serve on the ad hoc committee and will also designate a committee member to convene the committee for its first meeting.

Ad hoc committees automatically dissolve when they have completed their tasks.

OPERATING RULES FOR ALL COMMITTEES

All committees established by the SBDM Council are public agencies subject to Kentucky's Open Meetings Law. To comply with that law, each committee must:

- Establish a regular meeting schedule at its first meeting of each school year and make that schedule available to the public by posting it in a place convenient to the public.
- Hold meetings that are not on the regular schedule only after following these special meeting procedures:
 - The committee chair or a majority of members decide the date, time, place, and agenda.
 - Those who make the decision put the date, time, place, and agenda in a written notice, which they must post in a place convenient to the public at least 24 hours before the meeting.
 - Notice of a special meeting must be hand-delivered, faxed, or mailed to all members of the committee early enough so that they will receive it 24 hours before the meeting. E-mail cannot be used to deliver these notices.
 - If any media organization has asked for notice of special meetings, those calling the meeting must hand-deliver, fax, or mail copies of the written notice to the agency requesting the notice so that they will receive it 24 hours before the meeting. E-mail cannot be used to deliver these notices.
- Take minutes of the actions and decisions at every meeting.
- Review the minutes of each meeting and approve them at the very next meeting, after deciding on any needed correction.
- Make committee minutes for each meeting available to the Council and to any interested party, after final approval of the minutes.

POLICY EVALUATION

This policy will be evaluated by the SBDM Council in the fall of every new school year. Recommendations (if any) for revisions will be presented in writing to the council for consideration and adoption. Recommendations should be made as soon as possible in the school year, but no later than the January council meeting.

Approved _____ Chairperson _____

EXTRACURRICULAR PROGRAMS POLICY

CRITERIA FOR PROGRAMS

For an extracurricular program to be continued or to institute a new program, the program must:

1. Generate and maintain student interest, as well as attract students not currently involved in extracurricular or service projects.
2. Encourage, enhance, and maintain equity including but not limited to a wide range of opportunities for both male and female students.
3. Have an adult sponsor who meets district requirements and has appropriate adult supervision at all times.

PROGRAMS CURRENTLY OFFERED

Lists of the academic and non-academic extracurricular programs, activities, and clubs that are offered at Mercer County Senior High School are in the Parent/Student handbook.

STUDENT PARTICIPATION

Students will be eligible to participate in extracurricular activities according to the requirements listed below::

1. The same academic guidelines required by the KHSAA will be required of all sports at MCSHS. Currently under a 6 period day schedule, a student must be passing at least 4 of 6 classes. A middle school student participating on the high school team must be passing at least 2/3 of their respective classes. A grade check will be conducted at noon on each Friday. Any athlete not passing 2/3 of their classes will be ineligible for athletic competition from the next Monday through the next Sunday.
2. All athletes, cheerleaders, and participants must maintain a good attendance record and none shall be permitted to participate in any athletic contest or practice unless they are in attendance on the day of the game (if the event is on Saturday or Sunday, the participant must be in attendance on the preceding Friday). Attendance means being counted present for at least half of the day. Appeals will be handled through the Principal.
3. Comply with rules established by the adult coach or sponsor for the activity.
4. Meet requirements set by the appropriate sponsoring or governing organization.

COACHES AND SPONSORS

Each extracurricular activity will be led by an adult coach or sponsor who meets any applicable requirements set in law, set in law, designated in school board policy for non-faculty employees, and by the sponsoring or governing organizations. The coach, sponsor, or other approved personnel will be responsible for personally supervising or ensuring that all students are supervised by an adult while they are participating in an activity, including practice time and travel time where applicable.

The principal/athletics director will assign coaches/sponsors.

Approved: _____ Chairperson: _____

Upcoming Dates

April 17	SBDM 4:00 pm
April 19	Blood Drive
April 21	Drama - "Grease" 7:00 pm
April 22	Drama - "Grease" 2:00 pm, 7:00 pm
April 23	Drama - "Grease" 2:00 pm
April 25	Board meeting 5:30 pm
April 26	Club Day
April 29	Prom - "Masquerade on Main" 8:00 pm
May 2	8th Grade Tours
May 5-11	AP Testing window
May 11	Spring Band concert 7:00 pm
May 8-12	KSA Testing window
May 8-12	Staff Appreciation week
May 15	SBDM 4:00 pm
May 15-16	Senior Finals
May 16	Board meeting 5:30 pm
May 17	Senior Trip - Kings Island
May 18	Senior grades due
May 18	FFA Banquet 6:00 pm
May 19	Underclassmen Awards program 8:15 am
May 19-23	Underclassmen Finals
May 21	Baccalaureate - Carpenter's Christian Church 3:00 pm
May 22	Senior Awards program 9:00 am
May 22	Senior Picnic @ "The ROC" 11:00 am
May 23	Last day of school - 12:45 pm dismissal
May 23	Graduation practice and "Senior Walk" 8:30 am
May 24	Staff Work day
May 25	Closing Day
May 27	Graduation - MCSHS Gymnasium 2:00 pm
May 27	Project Graduation - Malibu Jack's (Lexington)

May 30 - June 9	Summer School
June 10	ACT
June 12	SBDM 4:00 pm
June 20	Board meeting 5:30 pm
June 25-July 9	KHSAA Dead Period