

# 2017 BOND PROJECTS – BOARD UPDATE

## Memorial Middle School Upgrades

Spring Branch Independent School District  
 SBISD Project No.  
 PBK Project No. P2116100AR  
 February 28, 2023



### 1) PROJECT TEAM:

Owner:	Spring Branch ISD	Assoc. Superintendent for Ops:	Travis Stanford
		Project Manager:	Noel Moreno
Architect:	PBK	Partner-in-Charge:	Brandon Ross
		Architect / Client Executive:	Philip Stewart
		Project Manager:	Melissa Kapple
Contractor:	<i>Bass (Phase 1)</i>		
	<i>Division 1 (Phase 2)</i>		

### 2) GENERAL SCOPE OF WORK:

- Phased building renovations to the existing Memorial Middle School including replacement of existing classroom door hardware to meet new design standards, renovation of existing clinic suite to meet the 2019 Ed. Specs, demolition of existing lockers at counselor suite, courtyard drainage improvements, site lighting upgrades, and fire alarm / intrusion system / camera system replacement. Phase 2 consists of roofing repairs and recoating, replacement of existing unit ventilators, and associated controls.

### 3) BOND PLAN PROJECT TIMELINE:

- The following project is included in year four of the bond program:

#### PROJECT SCHEDULE – PHASE 1

CONSTRUCTION DOCUMENTS	SEPTEMBER 2021 – JANUARY 2022
PERMITTING / BIDDING / BOARD APPROVAL	NOVEMBER 2021 – MARCH 2022
CONSTRUCTION PHASE	APRIL 2022 – MARCH 2023
COMPLETION	MARCH 2023

Current Point

#### PROJECT SCHEDULE – PHASE 2

CONSTRUCTION DOCUMENTS	MARCH 2022 – JUNE 2022
PERMITTING / BIDDING / BOARD APPROVAL	JUNE 2022 – AUGUST 2022
CONSTRUCTION PHASE	SEPTEMBER 2022 – JULY 2023
COMPLETION	JULY 2023

Current Point

### 4) PROJECT STATUS OVERVIEW:

Phase 1:

- Fire Alarm – Bass has installed all devices received waiting on 14 devices to arrive in preparation for spring break work.
- Cameras – Pole mounted camera has been installed and aimed, Bass / SBISD / LEAF to schedule final camera walk.
- Access Controls / intercom – Permanent IDF Cabinet has arrived and will be installed and switched over during spring break.

- Light Fixtures – Light pole fixtures light mount arrived but is missing hardware; installation is pending arrival of hardware which is expected after spring break.
- Bass working on scheduling date to fix damage done to gym floor over Christmas break.
- Closeout Items: Working on closeout document submission / review items below are missing
  - AIA G707 Consent of Surety for Final Payment
  - AIA G704 Certificate of Substantial Completion (PBK)
  - Certificate of Project Compliance (PBK)
  - City of Houston Permit (Except Site Permit)

Phase 2:

- D1 team is working on submitting submittals (24 of 44 submitted)
- D1 / PBK had first OAC meeting to discuss schedule and logistics with Abatement team.
- D1 to provide spring break schedule for working as well as summer schedule.

## **5) PAST 2-4 WEEKS PROJECT HIGHLIGHTS / MILESTONES:**

Phase 1:

- Fire Alarm – Bass has installed all devices received waiting on 14 devices to arrive in preparation for spring break work.
- Cameras – Pole mounted camera is pending installation, all deficiencies have been addressed. Once pole mount camera is installed and aimed Bass / SBISD / LEAF will do final camera walk.
- Access Controls / intercom – Permanent IDF Cabinet shipped 1/24 and is pending delivery
- Light Fixtures – Light pole fixtures light mount arrived; installation is pending.
- Bass working on scheduling date to fix damage done to gym floor over Christmas break.
- Closeout Items: Working on closeout document submission / review items below are missing
  - AIA G707 Consent of Surety for Final Payment
  - AIA G704 Certificate of Substantial Completion (PBK)
  - Certificate of Project Compliance (PBK)
  - City of Houston Permit (Except Site Permit)

Phase 2:

- D1 team is working on submitting submittals (24 of 44 submitted)
- City of Houston Permit has been approved.
- PBK working on preparing scoping document for Abatement Team / D1.
- D1 working on standalone ceiling mockup for the auditorium.

## **6) NEXT 2-4 WEEKS PROJECT HIGHLIGHTS / MILESTONES:**

Phase 1:

- Fire Alarm – Bass planning on completing installation of new system over spring break, decommissioning of existing system will likely happen after spring break.
- Cameras – Expect cameras to be operational and testing to be complete
- Permanent IDF Bass to submit schedule for installation
- **Closeout – PBK / Bass to continue working on close out docs**

Phase 2:

- Submittal review will continue.
- Team to schedule reoccurring OAC meetings
- AMX to work on abatement for ceiling tiles in preparation for D1 installing wiring for HVAC controls.
- D1 to start on installation of wiring above ceiling only for HVAC Controls.