

TOWNSHIP OF PEQUANNOCK  
BOARD OF EDUCATION

**REGULAR BUSINESS /  
PRELIMINARY BUDGET MEETING  
MINUTES  
MARCH 15, 2023**

**CALL TO ORDER**

The March 15, 2023 Regular Business Meeting of the Board of Education, Township of Pequannock, County of Morris, was called to order at 7:00 pm in the Pequannock Township High School Auditorium, 85 Sunset Road, Pompton Plains, NJ 07444, by Brin Senyk, Board President. The following statement of compliance with the Open Public Meetings Act was read:

In compliance with the Open Public Meetings Act, Public Law 1975, Chapter 231, notice of this meeting has been properly advertised in the Daily Record and the Suburban Trends, its agenda has been posted at the appropriate locations, and a copy has been filed with the Pequannock Township Clerk.

**ROLL CALL**

PRESENT:	Mr. Joseph Blumert	Mr. Sam Ciresi	Ms. Megan Dempsey
	Mrs. Danielle Esposito	Mr. Timothy Gitin	Mr. Greg MacSweeney
	Mr. Brian Senyk	Mrs. Cara Shenton	

ABSENT: Mr. Vincent Pompeo

ALSO PRESENT: Michael Portas, Ed. D., Superintendent  
Gordon E. Gibbs, School Business Administrator/Board Secretary  
Jennifer A. Osborne, Esq., Board Attorney

**FLAG SALUTE**

Board President's Report – Mr. Brian Senyk

Reported that the preliminary budget is on tonight's agenda for approval and the final budget will be approved at the May 1<sup>st</sup> meeting. Thanked Mr. Gibbs and staff for their work on the budget. Announced that Mr. Gibbs will provide training tonight on reading the board secretary's report, so that the Board can continue towards its goal towards receiving Board certification. Thanked all who participated in the Board Retreat, which was a great success for good discussion and goal setting. Congratulated students for their achievements in wrestling, FBLA, winter athletics, music, and volleyball.

Student Representative's Report – Riley Bode

Reported on activities at PTHS including school musical "Oklahoma," wrestling championships, hockey at the Prudential Center, high school scheduling, FBLA State Conference, NJGPA assessment, girls' basketball team success, marching band and choir at Disney, spring sports kickoff, prom at the Castle.

Superintendent's Report – Dr. Michael Portas

Spoke of a disrespectful and reprehensible video made against a coach who only carries himself with grace, dignity, and integrity. Expressed regret that this happened and thanked the coach for service to the district. Reported on news from the schools including Kindness Week, Read Across America, author visits, food pantry donations, Kids'

Heart Challenge, PV Volleyball, sixth grade orientation process, “Guys and Dolls Jr.,” NJGPA assessment, recognition of Mr. Silipena and Mrs. Tabakman in Atlantic City, Parent University on the college process, positive comments from Jet Blue staff regarding music students who travelled to Disney.

School Business Administrator’s Report – Mr. Gordon E. Gibbs

Reported that, on this agenda, there is a resolution to approve the 2023-2024 budget to the county office for review and that a presentation on the budget will take place at the May 1<sup>st</sup> board meeting. Reported that the Township will hold a second Zoning Board of Adjustment meeting in the high school auditorium, as a facilities use request, on May 16<sup>th</sup> at 7:00 pm regarding the approval of One School Global’s new facility, across the street from the high school. Reminded the Board to complete their financial disclosure statements.

Presentation - “How to Read the Board Secretary’s Report”- Mr. Gibbs

**OPEN TO PUBLIC - AGENDA ITEMS ONLY**

Members of the public may speak once for a maximum period of five minutes by the clock during this portion of the meeting. The public may speak on any agenda item during their five minutes. If a member of the public raises a question, all questions should be directed to the Board President. Please state your name and sign in before you begin.

None

**APPROVAL OF MINUTES**

February 21, 2023, March 6, 2023, and March 7, 2023

Motion by: Gitin	Second by: Blumert	Roll Call Vote: 8-0-0
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## APPROVAL OF ACTION ITEMS

### PERSONNEL, MANAGEMENT, AND COMMUNITY RELATIONS

Mr. Sam Ciresi, Chair

PMC-197-23	Approval of Medical and/or Family Leave of Absence - 2022-2023 School Year
PMC-198-23	Approval of Appointments - 2022-2023 School Year
PMC-199-23	Approval of Arming Two Security Staff Members in Accordance with Policy #7446 - 2022-2023 School Year
PMC-200-23	Approval of the Extension of the 2019-2022 Comprehensive Equity Plan - 2023-2024 School Year
PMC-201-23	Approval of Extracurricular Stipend Position - 2022-2023 School Year
PMC-202-23	Approval of Extracurricular Position - 2022-2023 School Year
PMC-203-23	Approval of Coaches - 2022-2023 School Year
PMC-204-23	Approval of Interscholastic Sports Stipend Position - 2023-2024 School Year
PMC-205-23	Approval of Coaches - 2023-2024 School Year
PMC-206-23	Approval of Revised Job Descriptions
PMC-207-23	Approval of Additional Period Assignments - 2022-2023 School Year
PMC-208-23	Approval of Appointment of Alternate Video Coordinators – 2022-2023 School Year

#### RESOLUTION NO. PMC-197-23

#### **APPROVAL OF MEDICAL AND/OR FAMILY LEAVE OF ABSENCE - 2022-2023 SCHOOL YEAR**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby approves the disability medical leave, child care or family leave of absence under the Family Medical Leave Act and the New Jersey Family Leave Act as follows. Staff using sick leave during the temporary disability period will be paid salary with health benefits coverage. Employee's leave under FMLA running concurrent with NJFLA shall be unpaid; however, health benefits will continue.

EMPLOYEE ID	DISABILITY LEAVE (on or about)	SICK/PERSONAL/VACATION DAYS TO BE USED	UNPAID DAYS	NJFLA/FMLA LEAVE (on or about)	RETURN TO WORK DATE (on or about)
#4608	5/1/2023-6/21/2023	19 days	18 days	9/4/2023-11/24/2023 (FMLA)	11/27/2023

Motion by: Ciresi	Second by: Esposito	Roll Call Vote: 8-0-0
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#### RESOLUTION NO. PMC-198-23

#### **APPROVAL OF APPOINTMENTS - 2023-2024 SCHOOL YEAR**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the appointments of the following personnel in the Pequannock Township School District, \*\*pending full satisfaction of requisite New Jersey Department of Education and District employment criteria and results from post-offer physical and drug test per Policies 3160 & 4160.

NAME	POSITION	EFFECTIVE DATES (on or about)	SALARY
Komeshok, Adrianna <i>Replacing Cindy Wolkowitz</i>	School Nurse Pequannock Valley School	9/1/2023-6/30/2024	MA, Step 13 \$77,425

Motion by: Ciresi	Second by: Esposito	Roll Call Vote: 8-0-0
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**RESOLUTION NO. PMC-199-23****APPROVAL OF ARMING TWO SECURITY STAFF MEMBERS IN ACCORDANCE WITH POLICY #7446 - 2022-2023 SCHOOL YEAR**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the amended appointment of the following security guards #5184 and #5318, for the 2022-2023 school year to permit them to be armed while in a school building or on school grounds during their work day, pending full satisfaction of requisite criteria set forth in Policy 7446 - School Security Program, and authorization of their respective New Jersey State Police-issued identification cards. To reflect the additional responsibility, effective March 16, 2023 the hourly rate will be adjusted for these security guards from \$23/hour to \$30/hour.

Motion by: Ciresi	Second by: Esposito	Roll Call Vote: 8-0-0
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**RESOLUTION NO. PMC-200-23****APPROVAL OF THE EXTENSION OF THE 2019-2022 COMPREHENSIVE EQUITY PLAN - 2023-2024 SCHOOL YEAR**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves to extend the implementation of the 2019-2022 Comprehensive Equity Plan with the New Jersey Department of Education beyond the existing extension for school year 2022-2023 by one additional year for school year 2023-2024 with the submission of a Statement of Assurance to the Executive County Superintendent.

Motion by: Ciresi	Second by: Esposito	Roll Call Vote: 8-0-0
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**RESOLUTION NO. PMC-201-23****APPROVAL OF EXTRACURRICULAR STIPEND POSITION - 2022-2023 SCHOOL YEAR**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the following district personnel extracurricular position for the 2022-2023 school year, pending full satisfaction of requisite New Jersey Department of Education and District employment criteria.

**Pequannock Township High School**

LAST NAME	FIRST NAME	POSITION	STIPEND
King	Veronica	Weight Room (Spring)	\$1,194

Motion by: Ciresi	Second by: Esposito	Roll Call Vote: 8-0-0
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**RESOLUTION NO. PMC-202-23****APPROVAL OF EXTRACURRICULAR POSITION - 2022-2023 SCHOOL YEAR**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the following out of district personnel extracurricular position for the 2022-2023 school year, pending full satisfaction of requisite New Jersey Department of Education and District employment criteria.

**Pequannock Township High School**

LAST NAME	FIRST NAME	POSITION	STIPEND
Echeverry	Shanna	Volunteer - Indoor Percussion	N/A

Motion by: Ciresi	Second by: Esposito	Roll Call Vote: 8-0-0
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**RESOLUTION NO. PMC-203-23****APPROVAL OF COACHES - 2022-2023 SCHOOL YEAR**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the appointment of the following personnel as coaches/volunteers for the 2022-2023 school year, pending full satisfaction of requisite New Jersey Department of Education and District employment criteria.

**Spring, 2023**

LAST NAME	FIRST NAME	ASSIGNMENT	SCHOOL	STEP	STIPEND
McClain	John	Assistant Coach	PVS	N/A	\$2,500
White	Douglas	Volunteer Golf	PTHS	N/A	N/A

Motion by: Ciresi	Second by: Esposito	Roll Call Vote: 8-0-0
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**RESOLUTION NO. PMC-204-23****APPROVAL OF INTERSCHOLASTIC SPORTS STIPEND POSITION - 2023-2024 SCHOOL YEAR**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the appointment of the following district personnel as coach/volunteer for the 2023-2024 school year, per the Negotiated Agreement between the Pequannock Township Board of Education and the Pequannock Township Education Association.

**Fall, 2023**

LAST NAME	FIRST NAME	ASSIGNMENT	SCHOOL	STEP	STIPEND
Mellea	Samantha	Asst Girls Soccer	PTHS	2	\$4,061

Motion by: Ciresi	Second by: Esposito	Roll Call Vote: 8-0-0
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**RESOLUTION NO. PMC-205-23****APPROVAL OF COACHES - 2023-2024 SCHOOL YEAR**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the appointment of the following out of district personnel as coaches/volunteers for the 2023-2024 school year, pending full satisfaction of requisite New Jersey Department of Education and District employment criteria.

**Fall, 2023**

LAST NAME	FIRST NAME	ASSIGNMENT	SCHOOL	STEP	STIPEND
Hohnau	James	Assistant Boys Soccer	PTHS	5	\$5,317
Horgan	Sara	Assistant Cheerleading	PTHS	N/A	\$2,056

Motion by: Ciresi	Second by: Esposito	Roll Call Vote: 8-0-0
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**RESOLUTION NO. PMC-206-23****APPROVAL OF REVISED JOB DESCRIPTIONS**

RESOLVED, that the Pequannock Township Board of Education, upon the recommendation of the Superintendent, approves the following job descriptions, *per attached*:

Bookkeeper  
Computer Technical Support Specialist

Motion by: Ciresi	Second by: Esposito	Roll Call Vote: 8-0-0
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**RESOLUTION NO. PMC-207-23****APPROVAL OF ADDITIONAL PERIOD ASSIGNMENTS - 2022-2023 SCHOOL YEAR**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following personnel for additional period assignments/supervisory duty for the 2022-2023 school year, prorated, per Negotiated Agreement between the Pequannock Township Board of Education and the Pequannock Township Education Association.

NAME	SCHOOL	FREQUENCY	SUBJECT	EFFECTIVE DATES	SALARY
Marks, Christina <i>5th Period Assignment</i>	Pequannock Valley School	60 minutes/day 5 days/week	English	3/27/2023-6/30/2023	\$2,652
Rogers, Kristie <i>5th Period Assignment</i>	Pequannock Valley School	60 minutes/day 5 days/week	Science	3/27/2023-6/30/2023	\$2,652
Fluri, Gino <i>5th Period Assignment</i>	Pequannock Valley School	60 minutes/day 5 days/week	English	3/27/2023-6/30/2023	\$2,652
Hartwig, Diane <i>5th Period Assignment</i>	Pequannock Valley School	60 minutes/day 5 days/week	Math	3/27/2023-6/30/2023	\$2,652

Motion by: Ciresi	Second by: Esposito	Roll Call Vote: 8-0-0
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**RESOLUTION NO. PMC-208-23****APPROVAL OF APPOINTMENT OF ALTERNATE VIDEO COORDINATORS – 2022-2023 SCHOOL YEAR**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the appointment of Gary Evans and Sarah Kokkinakis as Alternate Video Coordinators at the rate of \$186 for each Board of Education meeting, per the 2022-2025 collective bargaining agreement.

Motion by: Ciresi	Second by: Esposito	Roll Call Vote: 8-0-0
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**CURRICULUM, INSTRUCTION AND SPECIAL SERVICES****Mr. Greg MacSweeney, Chair**

CIS-77-23	Approval of Workshop/Conference Attendance and Reimbursement of Related Travel Expenses
CIS-78-23	Approval of Student Field Trips
CIS-79-23	Approval of District Mentors for the 2022-2023 School Year
CIS-80-23	Approval of Student Application for Option II Credit
CIS-81-23	Approval of Providers for Services to Students 2022-2023

**RESOLUTION NO. CIS-77-23****APPROVAL OF WORKSHOP/CONFERENCE ATTENDANCE AND REIMBURSEMENT OF RELATED TRAVEL EXPENSES**

WHEREAS, the attendance at stated functions was previously approved by the Superintendent of Schools, as work related and within the scope of the work responsibilities of the attendees and the school district's professional development plan; and

WHEREAS, the attendance at the functions was approved as promoting delivery of instruction or furthering efficient operation of the school district and is deemed fiscally prudent; and

WHEREAS, the travel and related expenses particular to attendance at these functions will be in compliance with state travel payment guidelines established by the Department of Treasury and the Federal Office of Management and Budget; and

THEREFORE, BE IT RESOLVED, upon the recommendation of the Superintendent, that the Pequannock Township Board of Education approves these attendances; and

THEREFORE, BE IT FURTHER RESOLVED, that the reimbursement of the related travel expenses shall be in accordance with the above-mentioned guidelines. These are "not-to-exceed" amounts:

DATES	EMPLOYEE	CONFERENCE/ WORKSHOP LOCATION	REGISTRATION	TRAVEL/ LODGING	SUB COST	ESTIMATED TOTAL EXPENSE
3/22/23	Hayzler, Richard	Hiring for Excellence	\$99.00	\$0	\$0	\$99.00
3/31/23	Kopp, Ed	PRISM / Montclair State Univ	\$175.00	\$0	\$150.00	\$325.00
4/4/23	Huff, Kimberly	Fundations Level 3 Virtual	\$299.00	\$0	\$150.00	\$499.00
4/4/23	Vuolo, Dana	Fundations Level 3 Virtual	\$299.00	\$0	\$150.00	\$499.00
5/31/23 - 6/8/23	Bermudez, James	AP US History Conf Tampa, FL	\$0	\$750.97	\$0	\$750.97
6/6/23	Hummel, Diane	Realtime Users Conf	\$0	\$0	\$0	\$0
6/26/23 - 6/28/23	Abrams, Oona	ISTE Leaders Conf Philadelphia, PA	\$695.00	\$373.69	\$0	\$1,068.69

Motion by: MacSweeney	Second by: Shenton	Roll Call Vote: 8-0-0
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**RESOLUTION NO. CIS-78-23**  
**APPROVAL OF STUDENT FIELD TRIPS**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following student field trips:

DATE	DESTINATION	PERSON IN CHARGE	SCHOOL/ GRADE/ # STUDENTS	PURPOSE	COST TO STUDENT	COST TO DISTRICT
3/24/23	William Paterson University	Justin Lefebvre	PTHS/11-12/5	College Tour	\$0	\$150.00
4/24/23	Sterling Hill Mining Museum	Jessica Murin	NB/5/58	Movement of Matter	\$0	Nurse Substitute
4/24/23	Fashion Institute of Technology	Honig/Lipari	PTHS/9-12/40	Merchandising Concepts/Careers	\$40.00	\$300.00
4/28/23	Six Flags Great Adventure Jackson	Bryan Rescigno	PTHS/11-12/80	Physics Lessons	\$110.00	\$750.00 Transportation
5/4/23	Brookhollows Barnyard	Stella Shizas	NB/K/41	Plant and Animal Survival	\$0	\$150.00 Nurse Substitute
5/17/23	Yogi Berra Museum	Christine Rodeiro	SJG/5/45	5th Grade Humanities	\$11.00	Nurse Substitute
5/31/23	Waterloo Village	Shannon Walsh	NB/4/40	Examine Early Exploration	\$0	\$0
6/1/23	Hillview Elementary	Kimberly Meyerson	NB & SJG/5/60	Battle of the Books	\$0	\$300.00
6/12/23	PV Park	Pat Bellas	HV/5/61	5th Grade Party	\$0	Nurse Substitute
6/16/23	Meadowlands Environmental Center	Horgan/Zmigrodski	NB/1/44	Animal Habitats	\$0	Nurse Substitute

Motion by: MacSweeney	Second by: Shenton	Roll Call Vote: 8-0-0
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**RESOLUTION NO. CIS-79-23**  
**APPROVAL OF DISTRICT MENTORS FOR THE 2022-2023 SCHOOL YEAR**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the following teachers as part of the New Staff and/or Novice Provisional Teacher Program and mentors as assigned for the 2022-2023 school year:

MENTEE	TYPE/CERTIFICATE	MENTOR	SCHOOL
Deley, Chellsea	Informal/Standard	McNulty-Dod, Melissa	NBS
Stevens, Kelly	Informal/Standard	McCaffrey, Candace	PVS

Motion by: MacSweeney	Second by: Shenton	Roll Call Vote: 8-0-0
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**RESOLUTION NO. CIS-80-23****APPROVAL OF STUDENT APPLICATION FOR OPTION II CREDIT**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves student #2750486 for additional credit used to supplement transcript according to N.J.A.C. 6A:8-5.1(a)2 at no expense to the Pequannock Township School District.

Motion by: MacSweeney	Second by: Shenton	Roll Call Vote: 8-0-0
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**RESOLUTION NO. CIS-81-23****APPROVAL OF PROVIDERS FOR SERVICES TO STUDENTS 2022-2023**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following providers for services to students for 2022-2023 School Year:

PROVIDER	SERVICE	FEE
Center for Evaluation & Counseling, Inc. Parsippany, NJ 07054	Psychiatric Clearance	\$750.00
Knower Academics, LLC 50 Highland Street Plymouth, NH 03264	Home Instruction	\$150.00/hr

Motion by: MacSweeney	Second by: Shenton	Roll Call Vote: 8-0-0
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## **FINANCE, FACILITIES, AND ATHLETICS**

**Mr. Joseph Blumert, Chair**

Mr. Blumert thanked the donors for their generosity.

A discussion ensued regarding FFA-133-23. Board members questioned why this resolution was not on the prior workshop agenda for discussion. They went on to discuss the funding of this event and how other sports may need funding for special events. Board members commented that they would rather see special events paid for through booster clubs.

FFA-122-23	Pequannock Township School District Adoption of the Tentative Budget for School Year 2023-2024
FFA-123-23	Maximum Travel 2023-2024
FFA-124-23	Travel and Related Expense Reimbursement 2023-2024
FFA-125-23	Capital Reserve Account Withdrawal
FFA-126-23	Professional Services 2023-2024
FFA-127-23	Transfer of Funds for February 2023
FFA-128-23	Payment of Bills - February 22, 2023 to March 15, 2023
FFA-129-23	Approval of Financial Reports/Monthly Certifications for February 2023
FFA-130-23	Monthly Reports from Schools and Programs for February 2023
FFA-131-23	Approval to Accept Donations to the Pequannock Township School District
FFA-132-23	Approval to Accept FEMA Grant Funds for COVID Expenses
FFA-133-23	Approval of Rental Agreement with Skylands Stadium, LLC for Baseball Game

### **RESOLUTION NO. FFA-122-23**

#### **PEQUANNOCK TOWNSHIP SCHOOL DISTRICT ADOPTION OF THE TENTATIVE BUDGET FOR SCHOOL YEAR 2023-2024**

BE IT RESOLVED that the tentative budget be approved for the 2023-2024 school year using the 2023-2024 state aid figures and the Secretary to the Board of Education be authorized to submit to the Executive County Superintendent for approval in accordance with N.J.S.A.18A:7F-5 and 18A:7F-6:

	<b>General Fund</b>	<b>Special Revenues</b>	<b>Debt Service</b>	<b>Total</b>
<b>2023 - 2024 Total Expenditures</b>	\$48,439,830	\$1,295,763	\$1,306,400	\$51,041,993
<b>Less: Anticipated Revenues</b>	\$9,764,973	\$1,295,763	\$343,179	\$11,403,915
<b>Taxes to be Raised</b>	\$38,674,857	N/A	\$963,221	\$39,638,078

AND, to advertise said tentative budget in the *Daily Record* in accordance with the form suggested by the New Jersey Department of Education and according to law;

AND a public hearing on the budget for the 2023-2024 school year will be held at Pequannock Township High School, 85 Sunset Road, Pompton Plains, NJ 07444 on Monday, May 1, 2023 at 7:00 pm.

Motion by: Blumert	Second by: Gitin	Roll Call Vote: 8-0-0
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**RESOLUTION NO. FFA-123-23**  
**MAXIMUM TRAVEL 2023-2024**

Pursuant to N.J.A.C. 6A:23A-7.3, a board of education must establish a maximum dollar limit for travel expenditure, as defined in N.J.A.C. 6A:23A-7.1 et seq.,

BE IT RESOLVED that the Board of Education includes in the tentative budget a maximum travel expenditure in the amount of \$81,004 for the 2023-2024 school year. The maximum travel expenditure amount for the 2022-2023 school year is \$81,004, of which \$19,257.76 has been spent and \$999.00 is encumbered to date.

Motion by: Blumert	Second by: Gitin	Roll Call Vote: 8-0-0
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**RESOLUTION NO. FFA-124-23**  
**TRAVEL AND RELATED EXPENSE REIMBURSEMENT 2023-2024**

The Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district;

AND, N.J.A.C. 6A:23A Subchapter 7 requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board;

AND, a board of education may establish, for regular district business travel only, an annual school year threshold of \$150 per staff member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30);

AND, travel and related expenses not in compliance with N.J.A.C. 6A:23A Subchapter 7 but deemed by the board of education to be necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms;

BE IT RESOLVED, the Board of Education approves all travel not in compliance with N.J.A.C. 6A:23A Subchapter 7 as being necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; and

BE IT RESOLVED, the Board of Education includes in the tentative budget travel and related expense reimbursements in accordance with N.J.A.C. 6A:23A Subchapter 7, to a maximum expenditure of \$1,500 for all staff and board members for the 2023-2024 school year; and

BE IT FURTHER RESOLVED, the School Business Administrator/Board Secretary shall track and record these costs to ensure that the maximum amount is not exceeded.

Motion by: Blumert	Second by: Gitin	Roll Call Vote: 8-0-0
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**RESOLUTION NO. FFA-125-23**  
**CAPITAL RESERVE ACCOUNT WITHDRAWAL**

BE IT RESOLVED that the Board of Education includes in the budget a capital reserve withdrawal in the amount of \$1,252,000 for:

PROJECT	AMOUNT
Ventilation System Upgrades	\$348,700
Replacement of Windows	\$553,300
Replacement of Ceiling Tiles	\$350,000

Motion by: Blumert	Second by: Gitin	Roll Call Vote: 8-0-0
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**RESOLUTION NO. FFA-126-23**  
**PROFESSIONAL SERVICES 2023-2024**

WHEREAS, pursuant to N.J.A.C. 6A:23A-5.2, a board of education must establish a maximum dollar limit for professional services and public relations, as defined in N.J.A.C. 6A:23A-9.3

NOW, THEREFORE, BE IT RESOLVED, that the Pequannock Township Board of Education hereby establishes the following maximums for the 2023-2024 year as follows:

PROFESSIONAL SERVICE	AMOUNT
Legal	\$123,400
Audit	\$51,000
Physician	\$17,376
Architect/Engineer	\$20,800
Negotiator	\$15,000
<b>TOTAL</b>	<b>\$227,576</b>

BE IT FURTHER RESOLVED, that the School Business Administrator shall track and record these costs.

Motion by: Blumert	Second by: Gitin	Roll Call Vote: 8-0-0
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**RESOLUTION NO. FFA-127-23**  
**TRANSFER OF FUNDS FOR FEBRUARY 2023**

RESOLVED, that the Board of Education approves the additional transfer of funds within the 2022-2023 budget from February 2023, in accordance with the attached list, which shall become a part of the record.

Motion by: Blumert	Second by: Gitin	Roll Call Vote: 8-0-0
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**RESOLUTION NO. FFA-128-23**  
**PAYMENT OF BILLS – FEBRUARY 22, 2023 TO MARCH 15, 2023**

RESOLVED, that the Board of Education approves the Bills List, from February 22, 2023 to March 15, 2023, submitted by the School Business Administrator/Board Secretary, as attached:

<b>FUND</b>	<b>AMOUNT</b>
General Funds 10, 20, 40	\$3,981,576.59
Capital Projects Fund 30	\$58,299.72
Food Service Fund 6x	\$206.24

Motion by: Blumert	Second by: Gitin	Roll Call Vote: 8-0-0
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**RESOLUTION NO. FFA-129-23**

**APPROVAL OF FINANCIAL REPORTS/MONTHLY CERTIFICATIONS FOR FEBRUARY 2023**

RESOLVED, that the Board of Education approves the attached Board Secretary's and Treasurer's Monthly Financial Reports for February 2023.

RESOLVED, pursuant to N.J.A.C. 6A:23-2.11(c) 3, the Board Secretary does certify that as of February 2023, no budgetary line item account has encumbrances and expenditures which in total exceed the amount appropriated by the district board of education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8.1; therefore, be it

RESOLVED, that pursuant to N.J.A.C. 6A:23-2.11(c) 4, the Board of Education does certify that as of February 2023, the Board Secretary's Monthly Financial Report did not reflect an over expenditure in any Major Account or Fund, and based on the Appropriation Balances reflected on this report and on the advice of District Officials, that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

Motion by: Blumert	Second by: Gitin	Roll Call Vote: 8-0-0
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**RESOLUTION NO. FFA-130-23**

**MONTHLY REPORTS FROM SCHOOLS AND PROGRAMS FOR FEBRUARY 2023**

RESOLVED, that the Board of Education acknowledges receipt of financial reports for the month of February 2023 for the High School Activities Account, the High School Interscholastic Athletic Account; and the Pequannock Valley School Student Activities Account.

Motion by: Blumert	Second by: Gitin	Roll Call Vote: 8-0-0
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**RESOLUTION NO. FFA-131-23**

**APPROVAL TO ACCEPT DONATIONS TO THE PEQUANNOCK TOWNSHIP SCHOOL DISTRICT**

RESOLVED, that the Board of Education, in accordance with Policy 7230 and upon recommendation of the Superintendent, accepts the following donations to the Pequannock Township School District.

<b>DONATION</b>	<b>TO</b>	<b>DONATED BY</b>
\$500.00	PV 8th Grade Class	Anonymous
\$19.20	District	American Online Giving Foundation
Cookbooks Value \$316.00	Hillview	PTEA

Motion by: Blumert	Second by: Gitin	Roll Call Vote: 8-0-0
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**RESOLUTION NO. FFA-132-23**

**APPROVAL TO ACCEPT FEMA GRANT FUNDS FOR COVID EXPENSES**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves to accept FEMA grant funds, in the amount of \$86,770.23, for reimbursement of COVID expenses.

Motion by: Blumert	Second by: Gitin	Roll Call Vote: 8-0-0
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**RESOLUTION NO. FFA-133-23**

**APPROVAL OF RENTAL AGREEMENT WITH SKYLANDS STADIUM, LLC FOR BASEBALL GAME**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves a rental agreement with Skylands Stadium, LLC, Augusta, NJ for the Pequannock Township vs. Vernon High School baseball event on April 28, 2023 in the amount of \$1,200.00 for field rental.

Motion by: Blumert	Second by: Gitin	Roll Call Vote: 6-2-0 No: Ciresi, MacSweeney
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**POLICY****Ms. Megan Dempsey, Chair**

P-19-23 Approval of Revised Board Policies for Second Reading and Adoption  
P-20-23 Approval of New and Revised Board Policies for First Reading

**RESOLUTION NO. P-19-23****APPROVAL OF REVISED BOARD POLICY FOR SECOND READING AND ADOPTION**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the revised Board Policy as listed for second reading and adoption:

MANUAL SECTION	POLICY/REGULATION(R)
<i>Community</i>	9130 - Public Complaints and Grievances

Motion by: Dempsey	Second by: Blumert	Roll Call Vote: 8-0-0
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**RESOLUTION NO. P-20-23****APPROVAL OF NEW AND REVISED BOARD POLICIES FOR FIRST READING**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the revised Board Policies as listed for first reading:

MANUAL SECTION	POLICY/REGULATION(R)
<i>Bylaws</i>	0155 - Board Committees
<i>Operations</i>	8469 - School Clearance Following Crisis Situation
<i>Community</i>	9181 - Volunteer Athletic Paraprofessional Coaches and Extracurricular Activity Advisors/Assistants

Motion by: Dempsey	Second by: Blumert	Roll Call Vote: 8-0-0
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**OTHER**

O-12-23            Approval of HIB Investigation Decisions

**RESOLUTION NO. O-12-23**

**APPROVAL OF HIB INVESTIGATION DECISIONS**

RESOLVED, that the Pequannock Board of Education (hereinafter referred to as the “Board”) hereby affirms the Superintendent’s decision in the following HIB Investigation and directs the School Business Administrator/Board Secretary to transmit a copy of the Board’s decision to the affected students’ parents forthwith.

INVESTIGATION NO.
HV-2-23
PV-11-23

Motion by: Gitin	Second by: Dempsey	Roll Call Vote: 8-0-0
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### OPEN TO PUBLIC ANY TOPIC

Members of the public may speak once for a maximum period of five minutes by the clock during this portion of the meeting. The public may speak on any topic during their five minutes. If a member of the public raises a question, all questions should be directed to the Board President. Please state your name and sign in before you begin.

None

### UNFINISHED BUSINESS

Mr. Senyk asked for a status on the Veterans' Wall project and would like to see an action plan to show progress. Dr. Portas suggested more collaboration from the community, perhaps constituents from the VFW and American Legion. Mr. Blumert spoke of the presentation given by the physical education department on gym uniforms in 2020 and asked for an update. Dr. Portas will reach out to Mr. Silipena for the status.

### NEW BUSINESS

None

### BOARD MEMBER ANNOUNCEMENTS

Mr. MacSweeney reported on the recent Morris County Educational Services meeting where the preliminary budget and transportation issues, including increasing fees and shortage of bus drivers, were discussed. Dr. Portas expressed his concern that private contractors are raising rates and there is no recourse for districts. Mr. Gitin congratulated the music program for the performance at Disney. Mr. Blumert attended the NJSBA Finance Forum where useful topics were discussed. A substitute agency, EduStaff, provided a presentation and Mr. Blumert mentioned that the district may want to look into their services, as a possible addition to the agencies the district uses.

### CONSIDERATION OF EXECUTIVE SESSION

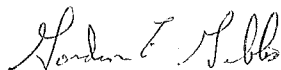
RESOLVED, that in accordance with Section 8 of the Open Public Meetings Act, Chapter 231, P.L., the Board has the authority to adjourn to closed session to discuss student matters. Said matters will be made public upon their disposition. No action will be taken.

Motion by: Blumert	Second by: Dempsey	Voice Vote: 8-0-0	Time: 8:22 pm
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### ADJOURNMENT OF PUBLIC MEETING

Motion by: Gitin	Second by: Blumert	Voice Vote: 8-0-0	Time: 8:56 pm
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Respectfully,



Gordon E. Gibbs  
Board Secretary

### FUTURE PUBLIC BOARD MEETINGS

Monday, April 3, 2023	Workshop Meeting	7:00 P.M.	PTHS
Monday, April 17, 2023	Regular Business Meeting	7:00 P.M.	PTHS