

## STANDARDS FOR CAREER READY PRACTICE

- Apply appropriate technical skills and academic knowledge.
- Communicate clearly, effectively, and with reason.
- Develop an education and career plan aligned with personal goals.
- Apply technology to enhance productivity.
- Utilize critical thinking to make sense of problems and persevere in solving them.
- Practice personal health and understand financial literacy.
- Act as a responsible citizen in the workplace and the community.
- Model integrity, ethical leadership, and effective management.
- Work productively in teams while integrating cultural and global competence.
- Demonstrate creativity and innovation.
- Employ valid and reliable research strategies.
- Understand the environmental, social, and economic impacts of decisions.

## PHILOSOPHY

Merced County ROP/Career & Technical Education delivers innovative educational programs to high school and adult students in preparation for 21<sup>st</sup> century careers, higher education, and life-long learning.

## PROGRAM GOALS

- Develop academic, technical, and interpersonal skills
- Secure employment
- Upgrade skills
- Enter advanced career-technical training
- Pursue college related course work

## ROP OFFERS CAREER & TECHNICAL EDUCATION IN THE FOLLOWING INDUSTRY SECTORS

- Agriculture and Natural Resources
- Building and Construction Trades
- Business and Finance
- Education, Child Development, and Family Services
- Health Science and Medical Technology
- Hospitality, Tourism, and Recreation
- Information and Communication Technologies
- Manufacturing and Product Development
- Marketing, Sales, and Service
- Public Service

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CTE ROP

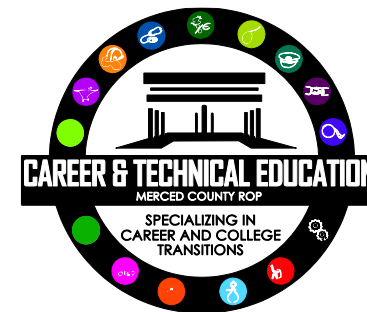


## Merced County Office of Education

632 W. 13th Street  
Merced, CA 95341  
(209) 381-6688

Merced County ROP does not discriminate on the basis of race, color, national origin, sex, disability, or age in its programs and activities and provides equal access.

## Merced County ROP Career and Technical Education



## ROP/CTE COURSES OFFERED

**Advanced Business Management and Marketing**  
*College Credit is available*

**Automotive Technology I/II**  
*College Credit is available*

**Business Applications I/II**

**Business Management**

**Business & Marketing Essentials**  
*UC approved for "g" Elective Credit*

**Business Office Professional I/II**  
*College Credit is available*

**Career Planning in Business and Marketing**

**Computer Accounting**  
*College Credit is available*  
*UC approved for "g" Elective Credit*

**Creative Marketing**

**Construction Technology I/II**

**Culinary Arts I-II**  
*College Credit is available*

**Environmental Horticulture I/II**  
*College Credit is available*  
*UC approved for "g" Elective Credit*

**Food Science I/II**  
*UC approved for "g" Elective Credit*

**Foundations in Education I/II**  
*College Credit is available*  
*UC approved for "g" Elective Credit*

**Health Careers**  
*UC approved for "g" Elective Credit*

**Health Science**  
*College Credit is available*  
*UC approved for "g" Elective Credit*

**Internships in Agriculture**  
*College Credit is available*

**Introduction to Computer Programming**

**Law Enforcement I/II**

**Marketing Foundations I/II**  
*College Credit is available*  
*UC approved for "g" Elective Credit*

**Medical Office Administration**  
*College Credit is available*  
*UC approved for "g" Elective Credit*

**Medical Technologies I/II**  
*College Credit is available*  
*UC approved for "g" Elective Credit*

**Nursing Assistant**

**Robotics**

**Social Media Marketing**

**Sports & Entertainment Marketing**  
*UC approved for "g" Elective Credit*

**Sports Medicine**  
*UC approved for "g" Elective Credit*

**Virtual Enterprise**  
*College Credit is available*  
*UC approved for "g" Elective Credit for a semester*

## HIGH SCHOOLS SERVED

Delhi High School  
Dos Palos High School  
Gustine High School  
Hilmar High School  
Irwin High School  
Le Grand High School

Los Banos High School  
Merced Scholars Charter School  
Pacheco High School  
Stoneridge Christian  
Valley Community Schools

## CAREER INDUSTRY DAY

Career Industry Day provides approximately 1,000 area sophomore students the opportunity to network with local business representatives from a variety of industry sectors. Students also have the opportunity to listen to guest speakers and explore career pathways learning about steps they can take to be successful in the fields they choose to pursue. Students should contact their campus Career Technician or counselor for the specific date of Career Industry Day.



## PORTFOLIO DAY

Portfolio Day gives ROP/CTE students from high schools throughout Merced County the opportunity to participate in one-on-one interviews with local business professionals. Students are evaluated and feedback is given after the interview process. Students are expected to dress appropriately, conduct themselves in a professional manner, and write a thank-you card following the interview. In order to participate in this event, students are required to complete an Employability Portfolio. Portfolios are a compilation of work history information which includes: a Cover Letter, Resume, completed Job Application, Career Action Plan, Letter of Recommendation, Employability Skills Self-Evaluation, and at least one Work Sample.



## AWARD OF EXCELLENCE

Award of Excellence is the highlight of the Merced County ROP/CTE's school year. It is a night of awards for students who successfully complete the Portfolio Day process and are identified by their ROP/CTE Instructor as an outstanding student. In recognition of their efforts, Award of Excellence recipients receive certificates from ROP/CTE and local legislators, a medal, t-shirt, and a personalized photograph.



## CAREER CENTERS

Career Centers provide students and high school staff with information about careers and the classes available giving students opportunities to learn about occupations consistent with their interest and abilities. Students may also obtain information about postsecondary opportunities, scholarships and financial aid. Updates on emerging careers and workforce trends are also available in career centers.

## CAREER TECHNICIANS

Career Technicians are the voice of Career and Technical Education on the high school campuses. One of their major roles is to provide information to students about ROP/CTE classes offered at their high school campus and assist with enrollment. Career Technicians keep counselors and other school staff up-to-date on any changes to ROP/CTE course offerings.

