



About Archbishop Riordan High School

Archbishop Riordan High School is an urban Catholic high school, owned by the Roman Catholic Archdiocese of San Francisco and conducted by the Society of Mary, the Marianists, who are assisted by lay men and women. ARHS prepares young men and women of San Francisco, the surrounding communities and various countries from around the world for leadership through its inclusive college preparatory curriculum. ARHS fosters development in faith, character, academics, the arts and athletics, in a diverse and inclusive family environment.

Resource Specialist Program

The Resource Specialist Program at Riordan serves approximately 200 students with documented learning differences in a college prep curriculum. The program is divided into three tiers that offer varying levels of support to students. More information about the RSP can be found [here](#).

Position: Teaching Assistant/Resource Specialist Aide

The RSP program has an opening for a resource specialist aide who is passionate about helping students with learning differences at a college prep high school.

Responsibilities include mentoring and supporting students during daily RSP study skills and English classes; facilitating communication between teachers, students and other support staff; administering accommodations during testing periods; supporting students during lunch-time and after-school homework support classes; and updating online tracking systems. We are seeking a candidate that can effectively communicate with students, teachers and parents and enjoys working in a collaborative and inclusive environment.

The position will begin in August 2023.

Time commitment

25 -30 hours per week during regular school hours

Qualifications

- Bachelor's Degree
- Passion for working with students
- Experience working with students (students with learning differences preferred)
- Knowledge of high school mathematics is a plus

Time and Compensation

\$26.50 per hour

To apply, please email your cover letter and resume to:

Ms. Stephanie Lundin, Director of RSP

slundin@riordanhs.org

The Archdiocese of San Francisco adheres to the following policy: "All employees of the Archdiocese of San Francisco and Department of Catholic Schools shall be employed without regard to race, color, sex, ethnic or national origin and will consider for employment, qualified applicants with criminal histories." (Administrative Handbook #4111.4)