

**MINUTES
BOARD OF EDUCATION
ELIZABETH CITY-PASQUOTANK PUBLIC SCHOOLS
August 15, 2022 - Committee Meetings**

The Elizabeth City-Pasquotank Board of Education met at Central Elementary School and via livestream, on Monday, August 15, 2022, at 5:00 p.m. The following Board members were present and constituted a quorum:

Sharon Warden, Chair	
Dr. Shelia Williams, Vice-Chair	Pam Pureza
George Archuleta	Daniel Spence
Virginia Houston	Rodney Walton

The following staff members were present:

Dr. Keith Parker, Superintendent
Rhonda James-Davis, Associate Superintendent
Human Resources & Auxiliary Services
Rachael Haines, Assistant Superintendent of Finance
Marlene Wilkins, Director of Maintenance
Pam Parker, Executive Assistant to the Superintendent

Others in attendance:

John Leidy, School Board Attorney

1.Meeting Called to Order by Chair

Chair Warden called the meeting to order at 5:01 p.m.

2.Roll Call

Pam Parker called the roll and recorded members in attendance for the meeting.

3.Ethics Awareness and Identification of Conflicts or Potential Conflicts of Interest

Virginia Houston read the ethics statement and allowed members the opportunity to identify any conflicts or potential conflicts. The record reflects that no conflicts exist.

4.Approval of Agenda

A motion was made by Sharon Warden, seconded by Pam Pureza, and carried, as confirmed by roll call, to approve the agenda for August 22, 2022, as presented.

5.Agenda Items

Financial, Business, and Technology Committee

Sharon Warden, Chair

The Board reviewed the latest maintenance report provided by Marlene Wilkins.

Rachael Haines presented FBT-01 (Purchasing Report); FBT-02 (Schedule of Tuition and Fees); FBT-03 (Request for Additional Funding for Capital Projects); FBT-04 (NCDOT Agreement 1000014788); FBT-05 (NCDPI #21042 WES Cooling Tower Replacement Bid Award); and FBT-06 (NCDPI #22001 PES Chiller Replacement Bid Award).

Ms. Haines requested the Board to take action on FBT-02, FBT-03, FBT-04, FBT-05, FBT-06.

A motion was made by Rodney Walton, seconded by Virginia Houston, and carried, as confirmed by roll call, to approve agenda items FBT-02, FBT-03, FBT-04, FBT-05, FBT-06.

Closed Session

A motion was made by Dr. Shelia Williams, seconded by George Archuleta, and carried, as confirmed by roll call, for the Board to go into closed session as allowed by N.C. General Statute 143-318.11(a)(6) for the purpose of considering one or more personnel matters that are confidential under N.C. General Statute 115C-320; and as allowed by N.C. Statute 143-318.11(a)(3) to consult with the Board Attorney regarding matters protected by the attorney/client privilege and to preserve that privilege.

Excellent Educators Committee

Dr. Shelia Williams, Chair

Superintendent Parker requested approval of the Superintendent's Report and Recommendation for Personnel as presented in closed session. A motion was made by Dr. Shelia Williams, seconded by Rodney Walton, and carried, as confirmed by roll call vote, to accept the Superintendent's Report and Recommendation for Personnel as presented.

6.Other

Several board members shared how positive, highly energetic and momentum to begin a successful new year. Dr. Parker thanked the businesses for the generous donations

Dr. Parker shared he is meeting with teachers and support staff this week in curriculum sessions. He stated next week, teachers and staff will be in their schools working. He also mentioned open house will be next week as well.

Mr. Spence wanted to thank the board for their love and support over the loss of his son. He and his wife appreciated the prayers, phone calls, and text messages. He also wanted to thank the community publicly.

7.Adjournment

A motion was made by George Archuleta, seconded by Virginia Houston, and carried to adjourn the meeting. The meeting ended at 6:40 p.m.

Chair

Secretary