

**MINUTES
BOARD OF EDUCATION
ELIZABETH CITY-PASQUOTANK PUBLIC SCHOOLS
August 22, 2022 - Regular Meeting**

The Elizabeth City-Pasquotank Board of Education met in regular session on Monday, August 22, 2022, at 6:00 p.m. The meeting was held at Pasquotank Elementary School and was also available via livestream at www.ecpps.k12.nc.us. The following Board members were present and constituted a quorum:

Sharon Warden, Chair
Dr. Shelia Williams, Vice-Chair
George Archuleta
Virginia Houston

Pam Pureza
Daniel Spence
Rodney Walton

The following staff members were present:

Dr. Keith Parker, Superintendent
Rhonda James-Davis, Associate Superintendent
of Human Resources & Auxiliary Services
Rachael Haines, Assistant Superintendent of Finance
Adrian Fonville, Executive Director of Secondary Schools
Sammy Fudge, Executive Director of Elementary Schools
Marlene Wilkins, Director of Maintenance
Bert Lane, Executive Director of Federal Programs & Grants
Holly Weiss, PCHS Student Board Member Representative
Gracie Wooten, NHS Student Board Member Representative
Joshua Billups, NHS Student Board Member Alternate Rep.

Others present:

John Leidy, School Board Attorney

1. Meeting Called to Order by Chair

Chair Warden called the meeting to order at 6:00 p.m.

2. Pledge of Allegiance and Moment of Silence

Chair Warden led the Pledge of Allegiance and requested a moment of silence.

3. Roll Call

Pam Parker called the roll and recorded members in attendance for the meeting.

4. Ethics Awareness and Identification of Conflicts or Potential Conflicts of Interest

Virginia Houston read the ethics statement and allowed members the opportunity to identify any conflicts or potential conflicts. The record reflects that no conflicts exist.

5. Approval of Agenda

A motion was made by George Archuleta, seconded by Pam Pureza, and carried, as confirmed by roll call, to approve the August 22, 2022, meeting agenda.

6. Superintendent's Report

Dr. Keith Parker, Superintendent shared the Superintendent's Report. The report included: teachers returning to school, the success of convocation and community donations from local businesses who so generously gave towards convocation, an update on curriculum training and preparation in lesson planning, an update on training provided by Mr. Fudge and Mr. Fonville on lesson planning, kick off on open houses - high school times will be (4-6pm), PCHS is meeting with Freshman class in the morning and handing out schedules for the new year.

Transportation updates - Dr. Parker recorded two short videos that will be posted on social media. All children have been routed, if they were signed up before May 29th. Students still needing transportation should sign up at the open house. Our goal is to have every student on a school bus. We are asking parents to be patient with us and arrive at the bus stop at least 15 minutes in advance as some buses will be running late the first week of school.

Dr. Parker shared the proposed meeting schedule to schools so we can have the ability to recognize students, teachers, staff and families. On September 26, 2022 the Board will meet at Pasquotank Elementary School and Dr. Parker has asked Principal White and Principal Ambrose to share recognitions from students and staff before the board. Dr. Parker has also asked Principal White and Principal Ambrose to share with the board a brief instructional update on their school's progress.

Dr. Parker recommends we move the committee meetings to the administrative offices on the third Monday of each month. Dr. Parker stated this does not require a vote but would love to hear from the board.

Mr. Archuleta asked if we will be paying staff members to provide math intervention. Dr. Parker stated will implement a morning tutoring program, and will pay staff members to provide tutoring. Students will still be served breakfast from School Nutrition. Dr. Parker stated we received a grant to allow us to provide tutoring. The early morning tutoring will allow the buses time to complete another school run so middle school students can get to middle school on time.

Dr. Parker stated some high school and middle school students will have to wait at school for buses to arrive back on campus for afternoon runs.

Mr. Spence asked Dr. Parker is the early morning tutoring being offered to all elementary schools? How is this information going out and how are students selected? Dr. Parker stated the elementary school arriving time is 7am and this information will be available when bus routes are shared at open house. We are also asking teachers to call all students on their homeroom rosters and share updated information.

Dr. Parker stated the tutoring is to address academic needs for any student. Those students will be able to attend the early morning program as long as space is available at the facility.

7. Approval of Minutes

A motion was made by Virginia Houston, seconded by Dr. Shelia Williams, and carried, as confirmed by roll call vote, to approve the minutes from July 25th, August 3rd, and August 15th.

8. Public Forum (*Citizen Comments to the Board*)

There were no public comments.

9. Other Agenda Items
Financial, Business, and Technology Committee (FBT)
Sharon Warden, Chair

Rachael Haines introduced Bert Lane, Executive Director of Federal Programs. Bert Lane presented the ECPPS Title I Consolidated plan for the 2022-2023 school year and requested approval by the Board. Mr. Lane also shared with the Board this year, H.L. Trigg is a Title I school and the first time being served.

A motion was made by Rodney Walton and seconded by George Archuleta, and unanimously carried, as confirmed by roll call vote, to approve the Title I Plan for ECPPS as presented. Dr. Shelia Williams indicated that she will need to recuse herself from this vote.

Rachael Haines, Assistant Superintendent of Finance, presented the 2022-2023 Budget Resolution (FBT-02), Needs Based Public School Capital Fund 2022 Grant Application (FBT-03) for submission.

A motion was made by Rodney Walton and seconded by Daniel Spence, and unanimously carried, as confirmed by roll call vote, to approve FTB-02, 2022-2023 Budget Resolution; and FBT-03, Needs Based Public School Capital Fund 2022 Grant Application for submission.

10. Policy Committee (PC)
Virginia Houston, Chair

Ms. Houston presented the Board of Trustees Policy #2237. The Board, unanimously agreed, to postpone action on PC-01 until the September 19, 2022 meeting for additional recommended changes to Policy #2237 could be considered.

Closed Session

A motion was made by Dr. Shelia Williams, seconded by George Archuleta, and carried, as confirmed by roll call vote, for the board to go into closed session as allowed by N.C. General Statute 143-318.11(a)(6) for the purpose of considering one or more personnel matters that are confidential under N.C. General Statute 115C-320; and as allowed by N.C. Statute 143-318.11(a)(3) to consult with the Board Attorney regarding matters protected by the attorney/client privilege and to preserve that privilege.

11. Excellent Educators Committee
Dr. Shelia Williams, Chair

Superintendent Parker requested the board approve the superintendent's personnel recommendations as presented by staff during the closed session.

A motion was made by Dr. Sheila Williams, seconded by Rodney Walton, and carried, as confirmed by roll call vote, to accept the Superintendent's Report for Personnel as presented.

12. Adjournment

A motion was made by George Archuleta, seconded by Shelia Williams, and carried, as confirmed by roll call, to adjourn the meeting. The meeting adjourned at 8:04 p.m.

Chair

Secretary