

MINUTES
BOARD OF EDUCATION
ELIZABETH CITY-PASQUOTANK PUBLIC SCHOOLS
January 17, 2023 - Committee Meetings

The Elizabeth City-Pasquotank Board of Education met at the Education Building and via livestream, on Tuesday, January 17, 2023, at 5:00 p.m. The following Board members were present and constituted a quorum:

Daniel Spence, Chair	
Dr. Shelia Williams, Vice-Chair (Not Present)	Pam Pureza
Angela Cobb	Rodney Walton (Not present)
Tommy Old	Sharon Warden

The following staff members were present:

Dr. Keith Parker, Superintendent
Rhonda James-Davis, Associate Superintendent of Human Resources & Auxiliary Services
Rachael Haines, Assistant Superintendent of Finance
Bert Lane, Executive Director of Federal Programs & Grants
Meredith Collins, Executive Director of Accounting Services
Jamie C. Liverman, Executive Director of Exceptional Children
Adrian Fonville, Executive Director of Secondary Schools
Sammy Fudge, Executive Director of Elementary Schools
Dexter Jackson-Heard, Director of Communications and Community Schools
Pam Parker, Executive Assistant to the Superintendent & Board of Education

Others in attendance:

Johny Hallow, School Board Attorney

1. Meeting Called to Order by Chair

Chair Spence called the meeting to order at 5:03 p.m.

2. Roll Call

Pam Parker called the roll and recorded members in attendance for the meeting. Dr. Shelia Williams and Rodney Walton were not present.

3. Ethics Awareness and Identification of Conflicts or Potential Conflicts of Interest

Tommy Old read the ethics statement and allowed members the opportunity to identify any conflicts or potential conflicts. The record reflects that no conflicts exist.

4. Approval of Agenda

A motion was made by Angela Cobb, seconded by Pam Pureza, and carried, as confirmed by roll call, to approve the agenda for January 17, 2023, as presented.

5. Agenda Items

Financial, Business, and Technology Committee

Sharon Warden, Chair

Marlene Wilkins was not available to share the monthly maintenance report, Dr. Parker said if there were any questions concerning the report he would answer them. There were no questions asked

concerning the report.

Chair Spence asked a question regarding plumbing issues at some schools. Dr. Parker stated he would check into it and get back with him. Tommy Old asked Dr. Parker about the propane delivery at Weeksville Elementary. Dr. Parker stated due the school is on a keep-fill service, but due to the cold weather the propane ran out prior to the scheduled delivery. Dr. Parker stated Weeksville did receive propane today.

Angela Cobb asked Ms. Haines if there were any supply chain issues. Ms. Haines stated she was not aware of any janitorial supply shortages. Ms. Haines did state there have been delays with lead and delivery times for maintenance repair replacement parts.

Rachael Haines, Assistant Superintendent of Finance presented (FBT-02), Audit Contract FY 2022-2023 school year and (FBT-03) Budget Amendments #104, #304, #802 be placed on the consent agenda for January 23, 2023.

Rachael Haines, Assistant Superintendent of Finance presented (FBT-04) Purchasing Report, and (FTB-05) Quarterly Finance Report for information only.

A motion was made by Sharon Warden, seconded by Angela Cobb, and unanimously carried, as confirmed by roll call, to place (FBT-02), Audit Contract; (FBT-03), Budget Amendments #104, #304, #802 on the consent agenda for January 23.2023 regular board meeting.

Closed Session

A motion was made by Pam Pureza seconded by Tommy Old, and carried, as confirmed by roll call, for the Board to go into closed session as allowed by N.C. General Statute 143-318.11(a)(6) for the purpose of considering one or more personnel matters that are confidential under N.C. General Statute 115C-320; and as allowed by N.C. Statute 143-318.11(a)(3) to consult with the Board Attorney regarding matters protected by the attorney/client privilege and to preserve that privilege.

Board will resume the open session/livestream following the closed session.

Excellent Educators Committee

Dr. Shelia Williams, Chair

Tommy Old requested approval of the Superintendent's Report and Recommendation for Personnel as presented in closed session. A motion was made by Tommy Old, seconded by Angela Cobb, and carried, as confirmed by roll call vote, to accept the Superintendent's Report and Recommendation for Personnel as presented.

6. Other

7. Adjournment

A motion was made by Pam Pureza, seconded by Sharon Warden, and carried to adjourn the meeting. The meeting ended at 7:34 p.m.