

**MINUTES
BOARD OF EDUCATION
ELIZABETH CITY-PASQUOTANK PUBLIC SCHOOLS
October 24, 2022 - Regular Meeting**

The Elizabeth City-Pasquotank Board of Education met in regular session on Monday, October 24, 2022, at 6:00 p.m. The meeting was held at Sheep-Harney Elementary School and was also available via livestream at www.ecpps.k12.nc.us. The following Board members were present and constituted a quorum:

Sharon Warden, Chair
Dr. Shelia Williams, Vice-Chair
George Archuleta
Virginia Houston

Pam Pureza
Daniel Spence
Rodney Walton

The following staff members were present:

Dr. Keith Parker, Superintendent
Rhonda James-Davis, Associate Superintendent
of Human Resources & Auxiliary Services
Rachael Haines, Assistant Superintendent of Finance
Adrian Fonville, Executive Director of Secondary Schools
Sammy Fudge, Executive Director of Elementary Schools
Jamie Liverman, Executive Director of Exceptional Children
Dexter Jackson-Heard, Director of Communications & Community Schools
Katina Waples, Principal Sheep-Harney Elementary
Nina Griffin, Director of Testing & Accountability
Marlene Wilkins, Director of Maintenance
Tammy Reinhart, Director of School Nutrition
Antoinette Reid, Director of Student Services
Holly Weiss, PCHS Student Board Member Representative
Gracie Wooten, NHS Student Board Member Representative
Pam Parker, Executive Asst. to Superintendent and Board

Others present:

Johny Hallow III, School Board Attorney

1. Meeting Called to Order by Chair

Chair Warden called the meeting to order at 6:00 p.m.

2. Pledge of Allegiance and Moment of Silence

Chair Warden led the Pledge of Allegiance and requested a moment of silence.

3. Roll Call

Pam Parker called the roll and recorded members in attendance for the meeting.

4. Ethics Awareness and Identification of Conflicts or Potential Conflicts of Interest

Virginia Houston read the ethics statement and allowed members the opportunity to identify any conflicts or potential conflicts. The record reflects that no conflicts exist.

5. Approval of Agenda

A motion was made by Pam Pureza, seconded by Rodney Walton, and carried, as confirmed by roll call, to approve the October 24, 2022, meeting agenda.

6. Recognitions

Dr. Keith Parker thanked Dr. Waples and her staff for hosting the board meeting. Dr. Parker stated we want to recognize Sheep-Harney Elementary School as they celebrate the accomplishments of their school and highlight students, parents and staff.

Dr. Waples shared the goal of Sheep-Harney is to let hard work and commitment to excellence speak for itself. Dr. Waples stated last year, Sheep-Harney exceeded growth standards set by NCDPI by nearly two years in Reading and nearly six years in Math. Dr. Waples recognized a select group of her staff, parents and students for their commitment to excellence throughout the school. Dr. Waples stated by all measures, each of these recipients are worthy of the honor.

Dr. Parker thanked all the parents and students for their attendance. Dr. Parker stated there is one more recognition to share before we go into the Instructional Highlights for Sheep-Harney. Dr. Parker stated Dr. Waples has been chosen by her peers for the 2022-23 Principal of the Year for the Elizabeth City Pasquotank Public Schools. Dr. Parker stated Dr. Waples is an outstanding educator who cares deeply about the success of her students and staff.

7. Instructional Highlights

Dr. Parker stated last week they recorded video footage from some of the highlights in the classrooms and school. Dr. Waples stated teachers are being strategic, methodical in everything they do. Dr. Waples stated it is the goal of the school to make sure students are academically, behaviorally and culturally ready for success in the world. Dr. Waples also stated the school is using data to make sure all those things speak for themselves.

8. Superintendent's Report

Dr. Keith Parker, Superintendent, shared the Superintendent's Report. Dr. Parker stated on October 20th, we had a teacher workday and hosted our first professional learning conference called Ignite ECPPS. Dr. Parker stated report cards go home October 26th, teacher workday is November 8th, and Veterans Day is November 11th, which is a holiday. Dr. Parker stated that regular board meetings are going to be held at schools.

9. Student Board Members Report

Holly Weiss, student representative from Pasquotank County High School shared an update of the activities during the month of October at Pasquotank County High School.

The activities include: Teachers and students focusing on analyzing and making decisions based on student data and students are paying attention to their own data, NC check-ins for EOC subjects, PCHS hosted their eighth annual Panther Band Competition, College and Career ready week began on October 17th, with a mini college career fair, career trip to MACU, hosted a "Reality of Money" event at ECMS for 8th graders, highlighted twenty-six students that have high GPAs who qualify for Governor's school application, and finally the DECA toys and treats night.

Grace Wooten, representative from Northeastern High School, shared Northeastern Highlights for the month of October. These activities included: homecoming filled with spirit week, homecoming game,

court nominees, dance, career day, and college. Grace thanked the school board members and school representatives for visiting NHS.

10. Approval of Minutes

A motion was made by Virginia Houston, seconded by George Archuleta, and carried, as confirmed by roll call vote, to approve the minutes from September 26th, and October 17th, 2022.

11. Public Comment (*Citizen Comments to the Board*)

There were no public comments.

12. Other Agenda Items

Financial, Business, and Technology Committee (FBT)

Sharon Warden, Chair

Rachael Haines, Assistant Superintendent of Finance, presented the (FBT-01) FY 22 Audit Report. Ms. Haines introduced Mr. Paul Carson, Certified Public Accountant with Anderson Smith & Wike.

Mr. Paul Carson shared the audit report with the board.

Rachael Haines, Assistant Superintendent of Finance, presented the (FBT-02), budget amendments #101, #301, #401, and #801, (FBT-03), fundraisers (FBT-04), technology surplus.

A motion was made by Rodney Walton and seconded by Pam Pureza, and unanimously carried, as confirmed by roll call vote, to approve FTB-01, FBT-02, FBT-03, and FBT-04.

Rachael Haines shared the information only items (FBT-05) rental report, (FBT-06) purchasing report, and (FBT-07) quarterly finance report.

Closed Session

A motion was made by Dr. Shelia Williams, seconded by George Archuleta, and carried, as confirmed by roll call vote, for the board to go into closed session as allowed by N.C. General Statute 143-318.11(a)(6) for the purpose of considering one or more personnel matters that are confidential under N.C. General Statute 115C-320; and as allowed by N.C. Statute 143-318.11(a)(3) to consult with the Board Attorney regarding matters protected by the attorney/client privilege and to preserve that privilege.

Closed session began at 7:16 p.m. The following Board Members were present: Sharon Warden, George Archuleta, Virginia Houston, Pam Pureza, Daniel Spence, Rodney Walton and Dr Shelia Williams. The following staff members were present: Dr. Keith Parker, and Rhonda James-Davis. Johnny Hallow, School Board Attorney, was also in attendance. The Board and staff discussed confidential personnel matters during the closed session.

Meeting Called Back to Order by Chair - Open Session

Chair Warden called the meeting to order at 8:58 p.m.

The following Board members were present and constituted a quorum:

Sharon Warden, Chair

Dr. Shelia Williams, Vice-Chair

Virginia Houston

Daniel Spence

George Archuleta

Pam Pureza

Rodney Walton

The following staff members were present:

Dr. Keith Parker, Superintendent

Rhonda James-Davis, Associate Superintendent

Dexter Jackson-Heard, Director of Communications & Community Schools

Pam Parker, Executive Asst. to Superintendent and Board

Excellent Educators Committee

Dr. Shelia Williams, Chair

Dr. Parker requested the board approve the superintendent's personnel recommendations as presented by staff during the closed session.

A motion was made by Dr. Sheila Williams, seconded by Rodney Walton, and carried, as confirmed by roll call vote, to accept the Superintendent's Report for Personnel as presented.

13. Other

14. Adjournment

A motion was made by George Archuleta, seconded by Rodney Walton, and carried, as confirmed by show of hands, to adjourn the meeting. The meeting adjourned at 9:02 p.m.

Chair

Secretary