

**MINUTES
BOARD OF EDUCATION
ELIZABETH CITY-PASQUOTANK PUBLIC SCHOOLS
November 28, 2022 - Regular Meeting**

The Elizabeth City-Pasquotank Board of Education met in regular session on Monday, November 28, 2022, at 6:00 p.m. The meeting was held at Elizabeth City Middle School and was also available via livestream at www.ecpps.k12.nc.us. The following Board members were present and constituted a quorum:

Sharon Warden, Chair
Dr. Shelia Williams, Vice-Chair (not present)
George Archuleta (not present)
Virginia Houston

Pam Pureza
Daniel Spence
Rodney Walton

The following staff members were present:

Dr. Keith Parker, Superintendent
Rhonda James-Davis, Associate Superintendent
of Human Resources & Auxiliary Services
Rachael Haines, Assistant Superintendent of Finance
Adrian Fonville, Executive Director of Secondary Schools
Sammy Fudge, Executive Director of Elementary Schools
Jamie Liverman, Executive Director of Exceptional Children
Dexter Jackson-Heard, Director of Communications & Community Schools
Bert Lane, Executive Director of Federal Programs
Sharron Bell, Assistant Principal Elizabeth City Middle School
Juvanda Crutch, Principal Pasquotank County High School
Nina Griffin, Director of Testing & Accountability
Marlene Wilkins, Director of Maintenance
Tammy Reinhart, Director of School Nutrition
Holly Weiss, PCHS Student Board Member Representative
Gracie Wooten, NHS Student Board Member Representative
Pam Parker, Executive Asst. to Superintendent and Board

Others present:

John Leidy, School Board Attorney

1. Meeting Called to Order by Chair

Chair Warden called the meeting to order at 6:03 p.m.

2. Pledge of Allegiance and Moment of Silence

Chair Warden led the Pledge of Allegiance and requested a moment of silence.

3. Roll Call

Pam Parker called the roll and recorded members in attendance for the meeting.

4. Ethics Awareness and Identification of Conflicts or Potential Conflicts of Interest

Virginia Houston read the ethics statement and allowed members the opportunity to identify any conflicts or potential conflicts. The record reflects that no conflicts exist.

5. Approval of Agenda

A motion was made by Rodney Walton, seconded by Daniel Spence, and carried, as confirmed by roll call, to approve the November 28, 2022 meeting agenda. George Archuleta and Dr. Shelia Williams were not present.

6. Recognitions

Dr. Keith Parker thanked everyone for coming out tonight. Dr. Parker stated we want to recognize Elizabeth City Middle School and Pasquotank County High School as they celebrate the accomplishments of their school as well as highlight students, parents and staff.

Ms. Sharron Bell, Assistant Principal of Elizabeth City Middle School stated at the “HIVE”, which stands for habits, initiatives, values and high expectations that build strong academic success for students. Ms. Bell stated ECMS exceeded growth for the 2021-22 school year removing ECMS as a low performing school. Ms. Bell stated ECMS could not have done this without the hard work of students, and staff. Ms. Bell recognized a select group of students, staff, and parents for their commitment to the “HIVE”.

Ms. Juvanda Crutch, Principal of Pasquotank County High School recognized her staff, students and parents individually and shared something unique about each one.

7. Instructional Highlights

Ms. Bell shared highlights from Mr. Simmons music classroom. Ms. Crutch shared information on the AVID program at PCHS. The AVID program is an in-school academic support program. Ms. Crutch also mentioned the STEAM team which stands for Science, Technology, Engineering, Art and Math and the first STEAM Expo is scheduled in December.

8. Superintendent’s Report

Dr. Keith Parker, Superintendent, shared the Superintendent’s Report. Dr. Parker stated the high school final exams are coming up. Dr. Parker stated the last day for students is December 21st with a 3-hour early release. Dr. Parker recognized Jessica Prayer as the new Principal at Northside Elementary School. Finally, Dr. Parker recognized Virginia Houston for her years of service as an educator and school board member. Dr. Parker also recognized George Archuleta for his time he served on the school board. Dr. Parker asked Ms. Warden to share a few words as well as other board members at this time.

9. Student Board Members Report

Holly Weiss, student representative from Pasquotank County High School congratulated everyone that was honored here tonight! Holley stated everyone’s great work and effort is what makes our school not only a great place to learn but a great place everyday. Holly stated as we are closing out the semester, we are planning for finals and wishes everyone well.

Grace Wooten, representative from Northeastern High School, shared an update of the activities during the month of November and upcoming events in December. These activities include: teachers, staff and students providing a coffee cart, and upcoming piano recital, cheer team competitions, the National Honor Society canned food drive and finally various activities involving the FFA.

10. Approval of Minutes

A motion was made by Virginia Houston, seconded by Rodney Walton, and carried, as confirmed by roll call vote, to approve the minutes from October 24th, and November 21st, 2022. George Archuleta and Dr. Shelia Williams were not present.

11. Public Comment (*Citizen Comments to the Board*)

Three individuals, Johnny Houston, Amy Swain and Dr. Velma Blackmon commented publicly. These comments were to honor Ms. Virginia Houston for her outstanding service and the difference she has made in the school system, board of education, our community, and in the lives of people.

12. Consent Agenda

A motion was made by Rodney Walton and seconded by Daniel Spence, and unanimously carried, as confirmed by roll call vote, to approve FTB-05 (Budget Amendments), FBT-06 (Mircopurchase Threshold Certification Resolution), and FBT-07 (Fundraisers). George Archuleta and Dr. Shelia Williams were not present.

13. Other Agenda Items

Personalized Education (PE)

Pam Pureza, Chair

Mr. Fudge presented the Class Size waiver for Central Elementary School and J.C. Sawyer Elementary School.

A motion was made by Pam Pureza and seconded by Rodney Walton, and unanimously carried, as confirmed by roll call vote, to approve PE-01 (Class Size Waiver for CES), and PE-02 (Class Size Waiver for JCS). George Archuleta and Dr. Shelia Williams were not present.

Dr. Parker presented the 2022-23 School Improvement Plans for approval.

A motion was made by Pam Pureza and seconded by Virginia Houston, and unanimously carried, as confirmed by roll call vote, to approve PE-03 (2022-23 School Improvement Plans). George Archuleta and Dr. Shelia Williams were not present.

Closed Session

A motion was made by Virginia Houston, seconded by Daniel Spence, and carried, as confirmed by roll call vote, for the board to go into closed session as allowed by N.C. General Statute 143-318.11(a)(6) for the purpose of considering one or more personnel matters that are confidential under N.C. General Statute 115C-320; and as allowed by N.C. Statute 143-318.11(a)(3) to consult with the Board Attorney regarding matters protected by the attorney/client privilege and to preserve that privilege.

Closed session began at 7:36 p.m. The following Board Members were present: Sharon Warden, Virginia Houston, Pam Pureza, Daniel Spence, and Rodney Walton. The following staff members were present: Dr. Keith Parker, and Rhonda James-Davis. John Leidy, School Board Attorney, was also in attendance. The Board and staff discussed confidential personnel matters during the closed session. George Archuleta and Dr. Shelia Williams were not present.

Meeting Called Back to Order by Chair - Open Session

Chair Warden called the meeting to order at 9:00 p.m.

The following Board members were present and constituted a quorum:

Sharon Warden, Chair	
Dr. Shelia Williams, Vice-Chair (not present)	George Archuleta (not present)
Virginia Houston	Pam Pureza
Daniel Spence	Rodney Walton

The following staff members were present:
 Dr. Keith Parker, Superintendent
 Rhonda James-Davis, Associate Superintendent
 Amber Godfrey, Director of Technology
 Pam Parker, Executive Asst. to Superintendent and Board

Excellent Educators Committee

Dr. Shelia Williams, Chair

Dr. Parker requested the board approve the superintendent’s personnel recommendations as presented by staff during the closed session.

A motion was made by Virginia Houston, seconded by Rodney Walton, and carried, as confirmed by roll call vote, to accept the Superintendent’s Report for Personnel as presented. George Archuleta and Dr. Shelia Williams were not present.

14. Other

15. Adjournment

A motion was made by Virginia Houston, seconded by Rodney Walton, and carried, as confirmed by show of hands, to adjourn the meeting. The meeting adjourned at 9:02 p.m.

Chair

Secretary