

# California Montessori Project

## Minutes of the Regular meeting of the Governing Board

### March 13, 2023

#### Meeting Information

- **Date:** Monday, March 13, 2023
- **Time:** 6:00 p.m.
- **Location:** CMP-Carmichael, 5325 Engle Road, Ste 200, Pacific Room, Carmichael, CA 95608
- **Remote Locations**
  - **CMP-American River:** 6838 Kermit Lane, Fair Oaks, CA 95628
  - **CMP-Capitol:** 2635 Chestnut Hill Drive, Sacramento, CA 95826
  - **CMP-Elk Grove @ Bradshaw:** 9649 Bradshaw Road, CA 95624
  - **CMP-Elk Grove @ Elk Grove Blvd:** 8828 Elk Grove Blvd, Suite 4, CA 95624
  - **CMP-Shingle Springs:** 4709 Buckeye Road, Shingle Springs, CA 95682
  - **CMP-Orangevale:** 6545 Beech Avenue, Orangevale, CA 95662
- **Zoom link:** <https://us02web.zoom.us/j/81823033235?pwd=V3m5QIxjkFM-Vft1fbMtmYQFrPtjqO.1>  
Passcode: Fj90Mu
- One tap mobile: US: 1 (669) 900-6833  
Telephone: 1 (669) 900-6833, 1 (253) 215 8782, 1 (346) 248-7799, 1 (312) 626-6799, 1 (646) 558-8656  
Webinar ID: 818 2303 3235; Passcode: 837982  
International numbers available: <https://us02web.zoom.us/j/kcymtu27O9>
- **Emergency Contact:** Brett Barley (408) 489-3906 or Carrie Klagenberg (916) 971-2432 ext. 100

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The CMP Governing Board currently conducts in-person Governing Board Meetings from the CMP-Carmichael Campus in the Pacific Room with an opportunity to join via Zoom at any of the CMP School Sites allowing for stakeholders to attend, and provide public comment, from their local campus. Each site will have two representatives (campus monitors) hosting the site meeting space. Upon arrival at your local campus, please look for signs directing you to the meeting room.

In alignment with CDPH Guidelines masking is strongly recommended.

Stakeholders may also join via Zoom from any alternate location and provide live public comment from that location.

If you are attending at one of the physical locations and have a public comment, please fill out the [Speaker Card](#) and hand it to your campus monitor, or Board Secretary. If you are attending from any alternate location and have public comment, please submit public comment through the Google Form here: [Request to Address the Governing Board](#). Both forms can also be located on the Governing Board Page of the [CMP Website](#).

If you wish to submit a public comment on more than one agenda item, please submit a separate form for each item on which you are commenting. Note, speaker cards can be submitted up until an item has a motion made on it. Speakers will be called to the microphone by campus and via Zoom per agenda item.

All public comments will be limited to three (3) minutes each and total time allotted to non-agenda items will not exceed fifteen (15) minutes. If an interpreter is needed for comments, they will be translated to English and the time limit shall be six (6) minutes. The Board may limit the total time for public comment to a reasonable time. Under the Ralph M. Brown Act, the Board is unable to respond to any individual comments or questions regarding items not on the agenda; however, the Board listens carefully to, and reads, all public comments and appreciates community input and participation. The Board reserves the right to mute or remove a participant from the meeting if the participant unreasonably disrupts the Board meeting.

Under the Ralph M. Brown Act, the Board is unable to respond to any individual comments or questions regarding items not on the agenda; however, the Board listens carefully to all public comments and appreciates community input and participation.

**Access to Board Materials:** A copy of the written materials, which will be submitted to the Board, may be reviewed by any interested persons on the California Montessori Project's website along with this agenda, following the posting of the agenda at least 72 hours in advance of this meeting.

**Disability Access:** Requests for disability-related modifications or accommodations to participate in this public meeting should be made 24 hours prior to the meeting by calling (916) 971-2432 ext. 100. All efforts will be made for reasonable accommodations. The agenda and public documents can be modified upon request as required by Section 202 of the Americans with Disabilities Act.

## Agenda

### Meeting Call to Order and Roll Call: 6:00pm

Board Member Names and Titles for Roll Call			
x	Julia Sweeney - Business Representative 1	x	Renée Dall - Parent Representative, San Juan
x	Bob Lewis - Business Representative 2	x	Marwa Helmy - Parent Representative, Capitol
	Tracey Weinstein - Charter Representative	x	Ric Reyes - Parent Representative, Elk Grove
x	Mickey Slamkowski - Montessori Representative	x	Jodi Mottashed - Parent Representative, Shingle Springs
x	Amber Busby - Community Representative		

### Board Norms 6:05

### Communication from the Public: 6:06pm

- **Public Comment:** None

### Informational Items: 6:15pm

1. **Get to know a Board Member:** The Board heard from Elk Grove Parent Representative Ric Reyes on his background and qualifications, why he wanted to join the Board and what he is excited about at CMP. Ric indicated he is excited about the equity work CMP is doing.
2. **Campus Reports:** Board members reviewed Campus Reports as submitted. CMP-Carmichael presented and highlighted Diversity Equity Inclusion, Extended Learning Opportunity Program, Multi-Tiered Systems of Support, Focused Literacy Instruction, field trips, community resources, campus events, and facility update.

Let the minutes reflect Tracey Weinstein joined the meeting at 6:20 p.m.

3. **Public Acknowledgement:** Carmichael Principal Laurien Spiller recognized Jen Emory, Administrative Assistant Extraordinaire, Angel McLean, Amazing Room Parent Coordinator & 10-year CMP Parent, and all Carmichael Staff and Teachers for dedicating their talents for the education and wellbeing of our students.
4. **General Report from the CMP Superintendent:** Superintendent Barley provided the Board with an overview of enrollment across the Network and Form J-13A: Request for Allowance of Attendance Due to Emergency Conditions.
5. **Positive Behavior Intervention and Supports Update:** Lead Psychologist Joanna Pastor provided the Board with an overview of Positive Behavior Intervention and Supports here at CMP. Joanna shared the results of the School Climate Survey, CMP results compared to 2017-18 national average, areas to celebrate, growth areas, and next steps for PBIS implementation.
6. **Pay Scales Update:** Director of Operations Joanne Ahola provided the Board with an update on the progress of the Design Team.  
**Public Comment:** The Board heard public comment from the following stakeholder/s:
  - David Achimore addressed the Board regarding pay equity for teachers.
  - Emily Sunahara, Capitol Campus, shared her support for teacher pay increases.
7. **Monthly Financial Update (Attachment #7):** Board Members reviewed the financial update as presented by Sabrina Silver of EdTec.

**Action Items: 7:30pm**

**1. Consideration of Second Interim 2022-2023 CMP-Capitol Budget (Attachment #8)**

- **Recommendation:** The Board is requested to approve the 2022-2023 CMP-Capitol Second Interim Budget.
  
- **Public Comment:** The Board heard from the following public commenters:
  - Emily Sunahara, Capitol, addressed the Board about grants for facilities operations and seeking a legislative advocate group for charter schools.
  - Jenna Westbrook-Kline, Capitol, addressed the Board regarding the budget at CMP-Capitol and thinking in a new direction to bring in additional funds.

Ric Reyes made a motion to approve the 2022-2023 CMP-Capitol Second Interim Budget. Bob Lewis seconded the motion. Roll call vote taken: 9-ayes, 0-noes, 0-abstentions, 0-absent. Motion carries.

Board Member Names and Titles for Roll Call			
Aye	Julia Sweeney– Business Representative 1	Aye	Renée Dall - Parent Representative, San Juan
Aye	Bob Lewis - Business Representative 2	Aye	Marwa Helmy - Parent Representative, Capitol
Aye	Tracey Weinstein - Charter Representative	Aye	Ric Reyes - Parent Representative, Elk Grove
Aye	Mickey Slamkowski-Montessori Representative	Aye	Jodi Mottashed - Parent Representative, Shingle Springs
Aye	Amber Busby - Community Representative		

**2. Consideration of Second Interim 2022-2023 CMP-Elk Grove Budget (Attachment #9)**

- **Recommendation:** The Board is requested to approve the 2022-2023 CMP-Elk Grove Second Interim Budget.

Bob Lewis made a motion to approve the 2022-2023 CMP-Elk Grove Second Interim Budget. Jodi Mottashed seconded the motion. Roll call vote taken: 9-ayes, 0-noes, 0-abstentions, 0-absent. Motion carries.

Board Member Names and Titles for Roll Call			
Aye	Julia Sweeney– Business Representative 1	Aye	Renée Dall - Parent Representative, San Juan
Aye	Bob Lewis - Business Representative 2	Aye	Marwa Helmy - Parent Representative, Capitol
Aye	Tracey Weinstein - Charter Representative	Aye	Ric Reyes - Parent Representative, Elk Grove
Aye	Mickey Slamkowski-Montessori Representative	Aye	Jodi Mottashed - Parent Representative, Shingle Springs
Aye	Amber Busby - Community Representative		

**3. Consideration of Second Interim 2022-2023 CMP-San Juan (American River/ Carmichael/ Orangevale) Budget (Attachment #10)**

- **Recommendation:** The Board is requested to approve the 2022-2023 CMP-San Juan Second Interim Budget.

Marwa Helmy made a motion to approve the 2022-2023 CMP-San Juan (American River/Carmichael/Orangevale) Second Interim Budget. Bob Lewis seconded the motion. Roll call vote taken: 9-ayes, 0-noes, 0-abstentions, 0-absent. Motion carries.

Board Member Names and Titles for Roll Call			
Aye	Julia Sweeney– Business Representative 1	Aye	Renée Dall - Parent Representative, San Juan
Aye	Bob Lewis - Business Representative 2	Aye	Marwa Helmy - Parent Representative, Capitol
Aye	Tracey Weinstein - Charter Representative	Aye	Ric Reyes - Parent Representative, Elk Grove
Aye	Mickey Slamkowski-Montessori Representative	Aye	Jodi Mottashed - Parent Representative, Shingle Springs
Aye	Amber Busby - Community Representative		

**4. Consideration of Second Interim 2022-2023 CMP-Shingle Springs Budget (Attachment #11)**

- **Recommendation:** The Board is requested to approve the 2022-2023 CMP-Shingle Springs Second Interim Budget.

Jodi Mottashed made a motion to approve the 2022-2023 CMP-Shingle Springs Second Interim Budget. Ric Reyes seconded the motion. Roll call vote taken: 9-ayes, 0-noes, 0-abstentions, 0-absent. Motion carries.

Board Member Names and Titles for Roll Call			
Aye	Julia Sweeney– Business Representative 1	Aye	Renée Dall - Parent Representative, San Juan
Aye	Bob Lewis - Business Representative 2	Aye	Marwa Helmy - Parent Representative, Capitol
Aye	Tracey Weinstein - Charter Representative	Aye	Ric Reyes - Parent Representative, Elk Grove
Aye	Mickey Slamkowski-Montessori Representative	Aye	Jodi Mottashed - Parent Representative, Shingle Springs
Aye	Amber Busby - Community Representative		

**5. Approval of Sacramento State Contract (Attachment #12)**

- **Comment:** Last year the Board approved a contract with Sacramento State Equity 360 to support Diversity, Equity, and Inclusion in public Montessori contexts. The Sacramento State team met with the CMP Round Table and Why Minorities Matter in Montessori team to create professional development plans for the network and supported with implementation during the 2022-23 school year. This proposal continues the work for an additional school year.
- **Recommendation:** The Board is requested to approve the Sacramento State Equity 360 Proposal.

Julia Sweeny made a motion to approve the Sacramento State Equity 360 Proposal. Mickey Slamkowski seconded the motion. Roll call vote taken: 9-ayes, 0-noes, 0-abstentions, 0-absent. Motion carries.

Board Member Names and Titles for Roll Call			
Aye	Julia Sweeney– Business Representative 1	Aye	Renée Dall - Parent Representative, San Juan
Aye	Bob Lewis - Business Representative 2	Aye	Marwa Helmy - Parent Representative, Capitol
Aye	Tracey Weinstein - Charter Representative	Aye	Ric Reyes - Parent Representative, Elk Grove
Aye	Mickey Slamkowski-Montessori Representative	Aye	Jodi Mottashed - Parent Representative, Shingle Springs
Aye	Amber Busby - Community Representative		

**6. Selection of Auditor for 2022-2023 Fiscal Year (Attachment #13, #13a, #13b, #13c, #13d)**

- **Comment:** Each year California Montessori Project contracts with an audit firm to complete an independent audit of the network as a whole and each campus individually. CliftonLarsonAllen LLP has conducted the CMP audits in the past.
- **Recommendation:** The Board is requested to approve CliftonLarsonAllen LLP to conduct the independent audits of the CMP-Network, CMP–Capitol Campus, CMP–Elk Grove Campus, CMP–San Juan Campuses, and the CMP–Shingle Springs Campus for the 2022-2023 school year.

Jodi Mottashed made a motion to approve CliftonLarsonAllen LLP to conduct the independent audits of the CMP-Network, CMP–Capitol Campus, CMP–Elk Grove Campus, CMP–San Juan Campuses, and the CMP–Shingle Springs Campus for the 2022-2023 school year. Ric Reyes seconded the motion. Roll call vote taken: 9-ayes, 0-noes, 0-abstentions, 0-absent. Motion carries.

Board Member Names and Titles for Roll Call			
Aye	Julia Sweeney– Business Representative 1	Aye	Renée Dall - Parent Representative, San Juan
Aye	Bob Lewis - Business Representative 2	Aye	Marwa Helmy - Parent Representative, Capitol
Aye	Tracey Weinstein - Charter Representative	Aye	Ric Reyes - Parent Representative, Elk Grove
Aye	Mickey Slamkowski-Montessori Representative	Aye	Jodi Mottashed - Parent Representative, Shingle Springs
Aye	Amber Busby - Community Representative		

**7. Selection of CliftonLarsonAllen LLP (CLA) for the preparation of the June 30, 2023 Tax Exempt Returns and State Filings (Attachment #14)**

- **Comment:** Each year California Montessori Project contracts with an audit firm to complete CMP’s Tax-Exempt Returns and State Filings. CliftonLarsonAllen LLP has a track record of successfully completing this work for CMP.

- **Recommendation:** The Board is requested to approve CliftonLarsonAllen LLP to complete CMP’s Tax-Exempt Returns and State Filings for the 2022-2023 school year.

Ric Reyes made a motion to approve CliftonLarsonAllen LLP to complete CMP’s Tax-Exempt Returns and State Filings for the 2022-2023 school year. Jodi Mottashed seconded the motion. Roll call vote taken: 9-ayes, 0-noes, 0-abstentions, 0-absent. Motion carries.

Board Member Names and Titles for Roll Call			
Aye	Julia Sweeney– Business Representative 1	Aye	Renée Dall - Parent Representative, San Juan
Aye	Bob Lewis - Business Representative 2	Aye	Marwa Helmy - Parent Representative, Capitol
Aye	Tracey Weinstein - Charter Representative	Aye	Ric Reyes - Parent Representative, Elk Grove
Aye	Mickey Slamkowski-Montessori Representative	Aye	Jodi Mottashed - Parent Representative, Shingle Springs
Aye	Amber Busby - Community Representative		

**8. CMP COVID Safety Plan (Attachment #15)**

- **Comment:** The CMP-COVID Safety Plan has been updated in accordance with new industry guidelines.
- **Recommendation:** The CMP Governing Board is requested to approve the updated COVID Safety Plan as presented.

**Public Comment:** The Board heard public comment from the following stakeholder/s:

- Lea Webb, CMP-American River, requested the Board revise the parent volunteer requirements section of the CSP to be consistent with employee policy.

Renée Dall made a motion to approve the updated COVID Safety Plan. Bob Lewis seconded the motion. Roll call vote taken: 9-ayes, 0-noes, 0-abstentions, 0-absent. Motion carries.

Board Member Names and Titles for Roll Call			
Aye	Julia Sweeney– Business Representative 1	Aye	Renée Dall - Parent Representative, San Juan
Aye	Bob Lewis - Business Representative 2	Aye	Marwa Helmy - Parent Representative, Capitol
Aye	Tracey Weinstein - Charter Representative	Aye	Ric Reyes - Parent Representative, Elk Grove
Aye	Mickey Slamkowski-Montessori Representative	Aye	Jodi Mottashed - Parent Representative, Shingle Springs
Aye	Amber Busby - Community Representative		

**9. Approval of the California Montessori Project – San Juan Proposition 39 Facilities Offer 2023-2024 (Attachment #16)**

- **Comment:** San Juan Unified has updated their Prop 39 offer to include the entirety of the Orangevale Campus.
- **Recommendation:** The Board is requested to approve the updated CMP-San Juan Prop 39 Facilities 2023-2024.

Marwa Helmy made a motion to approve the updated CMP-San Juan Prop 39 Facilities Agreement 2023-2024. Renée Dall seconded the motion. Roll call vote taken: 9-ayes, 0-noes, 0-abstentions, 0-absent. Motion carries.

Board Member Names and Titles for Roll Call			
Aye	Julia Sweeney– Business Representative 1	Aye	Renée Dall - Parent Representative, San Juan
Aye	Bob Lewis - Business Representative 2	Aye	Marwa Helmy - Parent Representative, Capitol
Aye	Tracey Weinstein - Charter Representative	Aye	Ric Reyes - Parent Representative, Elk Grove
Aye	Mickey Slamkowski-Montessori Representative	Aye	Jodi Mottashed - Parent Representative, Shingle Springs
Aye	Amber Busby - Community Representative		

**10. Resolution-Long Local Assignment Option (LAO) for Cierra Dalberg (Attachment #17)**

- **Comment:** Education Code (EC) and Title 5 Regulations (T5) provide local educational agencies (LEAs) with educator assignment options that can be used when an LEA is unable to assign a

certificated employee with the appropriate credential. These options, known as Local Assignment Options (LAOs), allow flexibility at the local level and are used solely at the discretion of the LEA.

- **Recommendation:** The Board is requested to approve the ~~Long~~ Local Assignment Option (LAO) for Cierra Dalberg.

Renée Dall made a motion to approve the Local Assignment Option (LAO) for Cierra Dalberg. Jodi Mottashed seconded the motion. Roll call vote taken: 9-ayes, 0-noes, 0-abstentions, 0-absent. Motion carries.

Board Member Names and Titles for Roll Call			
Aye	Julia Sweeney– Business Representative 1	Aye	Renée Dall - Parent Representative, San Juan
Aye	Bob Lewis - Business Representative 2	Aye	Marwa Helmy - Parent Representative, Capitol
Aye	Tracey Weinstein - Charter Representative	Aye	Ric Reyes - Parent Representative, Elk Grove
Aye	Mickey Slamkowski-Montessori Representative	Aye	Jodi Mottashed - Parent Representative, Shingle Springs
Aye	Amber Busby - Community Representative		

**11. Governing Board Elections Policy (Attachment #18)**

- **Comment:** Legal counsel provided the updated Election Policy to be consistent with Board feedback and the updated Bylaws the Board approved in November of 2022.
- **Recommendation:** The CMP Governing Board is requested to approve the Governing Board Elections Policy.

**Public Comment:**

- Jenna Westbrook-Kline, Capitol, addressed the Board regarding safeguards for Board members.

Jodi Mottashed made a motion to approve the Governing Board Elections Policy with submitted typo updates from Board Member Dall. Julia Sweeney seconded the motion. Roll call vote taken: 9-ayes, 0-noes, 0-abstentions, 0-absent. Motion carries.

Board Member Names and Titles for Roll Call			
Aye	Julia Sweeney– Business Representative 1	Aye	Renée Dall - Parent Representative, San Juan
Aye	Bob Lewis - Business Representative 2	Aye	Marwa Helmy - Parent Representative, Capitol
Aye	Tracey Weinstein - Charter Representative	Aye	Ric Reyes - Parent Representative, Elk Grove
Aye	Mickey Slamkowski-Montessori Representative	Aye	Jodi Mottashed - Parent Representative, Shingle Springs
Aye	Amber Busby - Community Representative		

**Consent Items:**

1. **Minutes from the February 13, 2023 Governing Board Meeting (Attachment #19)**
2. **MPF 2021-990 Tax Returns (Attachment #20)**
3. **CMP 2021-990 Tax Returns (Attachment #21)**

Consent Items #2 and #3 were pulled by Board Member Dall for discussion and placed under Action Items.

Marwa Helmy made a motion to approve the Consent Agenda. Bob Lewis seconded the motion. Roll call vote taken: 9-ayes, 0-noes, 0-abstentions, 0-absent. Motion carries.

Board Member Names and Titles for Roll Call			
Aye	Julia Sweeney– Business Representative 1	Aye	Renée Dall - Parent Representative, San Juan
Aye	Bob Lewis - Business Representative 2	Aye	Marwa Helmy - Parent Representative, Capitol
Aye	Tracey Weinstein - Charter Representative	Aye	Ric Reyes - Parent Representative, Elk Grove
Aye	Mickey Slamkowski-Montessori Representative	Aye	Jodi Mottashed - Parent Representative, Shingle Springs
Aye	Amber Busby - Community Representative		

**Action Items**

- **Consent Item #2: MPF 2021-990 Tax Returns** (Attachment #20)  
 Jodi Mottashed made a motion to approve the MPF 2021-990 Tax Returns. Mickey Slamkowski seconded the motion. Let the motion reflect Board Member Dall pointed out some areas to review and correct if necessary before submission.  
 Roll call vote taken: 9-ayes, 0-noes, 0-abstentions, 0-absent. Motion carries.

Board Member Names and Titles for Roll Call			
Aye	Julia Sweeney– Business Representative 1	Aye	Renée Dall - Parent Representative, San Juan
Aye	Bob Lewis - Business Representative 2	Aye	Marwa Helmy - Parent Representative, Capitol
Aye	Tracey Weinstein - Charter Representative	Aye	Ric Reyes - Parent Representative, Elk Grove
Aye	Mickey Slamkowski-Montessori Representative	Aye	Jodi Mottashed - Parent Representative, Shingle Springs
Aye	Amber Busby - Community Representative		

- **Consent Item #3: CMP 2021-990 Tax Returns** (Attachment #21)  
 Ric Reyes made a motion to approve the CMP 2021-990 Tax Returns. Julie Sweeny seconded the motion. Let the motion reflect Board Member Dall pointed out some areas to review and correct if necessary before submission. Jodi Mottashed seconded the motion.  
 Roll call vote taken: 9-ayes, 0-noes, 0-abstentions, 0-absent. Motion carries.

Board Member Names and Titles for Roll Call			
Aye	Julia Sweeney– Business Representative 1	Aye	Renée Dall – Parent Representative, San Juan
Aye	Bob Lewis – Business Representative 2	Aye	Marwa Helmy – Parent Representative, Capitol
Aye	Tracey Weinstein – Charter Representative	Aye	Ric Reyes – Parent Representative, Elk Grove
Aye	Mickey Slamkowski-Montessori Representative	Aye	Jodi Mottashed – Parent Representative, Shingle Springs
Aye	Amber Busby – Community Representative		

**Discussion Items:**

Suggested Items for Discussion at Future Meetings presented by Board Members.

- COVID Safety Plan
- Director of Program Update
- Math Committee
- Board meeting efficiency

**Meeting Adjournment: 10:20pm**

Jodi Mottashed made a motion to adjourn the March 13, 2023 regular meeting of the CMP Governing Board. Mickey Slamkowski seconded the motion. Roll call vote taken: 9-ayes, 0-noes, 0-abstentions, 0-absent. Motion carries.

Board Member Names and Titles for Roll Call			
Aye	Julia Sweeney– Business Representative 1	Aye	Renée Dall - Parent Representative, San Juan
Aye	Bob Lewis - Business Representative 2	Aye	Marwa Helmy - Parent Representative, Capitol
Aye	Tracey Weinstein - Charter Representative	Aye	Ric Reyes - Parent Representative, Elk Grove
Aye	Mickey Slamkowski-Montessori Representative	Aye	Jodi Mottashed - Parent Representative, Shingle Springs
Aye	Amber Busby - Community Representative		

**Upcoming Governing Board Meetings:**

- **2022-2023 School Year:** 4/17/23; 5/8/23 (CAP Presenting); 6/12/23

**Public Notices**

A video or audio tape recording may be made at any Board meeting. A recording is being made at the beginning of the meeting, and the recorder shall be placed in plain view of all persons present, insofar as possible.