

## ADMINISTRATIVE REPORT

**DATE:** April 20, 2023  
**TOPIC:** 7.12 - Clinical Student Placement Agreement  
**PRESENTER:** Abby Baker, Director of Human Resources  
**REFERENCE TO POLICY/STATUTE:** School Board Policy 903.1 – Student Teacher, Field Experience, Practicum, and Internship Placements

### PURPOSE OF REPORT

The School Board recognizes its responsibility to improve the quality of teacher training and the contributions students in educational programs can make to South Washington County Schools. The importance of the teacher training function to the future of education and the need to assure high quality performance in our schools requires student teachers, field experience students, practicum students, and interns to be placed with experienced teachers of demonstrated competence.

Valley City State University is requesting an agreement with South Washington County Schools.

### RECOMMENDATION

Administration recommends approval of this agreement.





**VALLEY CITY**  
**STATE UNIVERSITY**

The following is an agreement of cooperation between Valley City State University and South Washington County Schools to provide locations for student teachers that are completing their professional education program at Valley City State University.

The agreement requests the following conditions; Student teachers will work toward assuming responsibilities of regular teachers and to comply with policies of the school system. The university supervisor of student teachers will be granted permission to visit the school and rooms while the student teacher is teaching and to consult with the cooperating teacher. At the discretion of the cooperating teacher, the student teacher will be expected gradually to increase the number of classes taught until he/she assumes the typical load of a full-time teacher. Procedures, including the assignment of student teachers and approval of cooperating teachers will be worked out cooperatively between the superintendent of the school, or the school's authorized representative, and the Office of Field Experiences of Valley City State University.

Valley City State University agrees to pay a stipend of \$350.00 for a full time (12 weeks) or \$175.00 for a half time (6 weeks) assignment. Payments will be made directly to the cooperating teacher unless other arrangements are made.

This agreement is to continue from year to year until such time either party notifies the other of a desire to review the terms of this agreement.

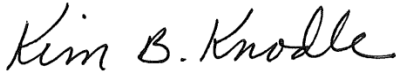
Dated the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

**Valley City State University**  
**School of Education**  
**101 College Street SW**  
**Valley City, North Dakota 58072**

**South Washington County Schools**  
**7362 East Point Douglas Rd. S.**  
**Cottage Grove, MN 55016**

  
\_\_\_\_\_  
Dean for School of Education

\_\_\_\_\_  
Superintendent/Administrator signature

  
\_\_\_\_\_  
Director of Student Teaching

\_\_\_\_\_  
Superintendent/Administrator – please print

*(Please complete and return this agreement to Valley City State University)*