

**Minutes of the Regular Board of Education Meeting of
Hawthorn Community Consolidated District #73, Lake County, Illinois
841 West End Court, Vernon Hills, IL 60061
7:00 p.m. on the 16th day of March 2023**

CALL TO ORDER

President Robin Cleek called the Board of Education meeting to order at 7:00 p.m. Those present recited the Pledge of Allegiance.

ROLL CALL

The Board Secretary called attendance and the following members attended: George Fievet, Michael Engle, Sonali Patil, Karl Borchers, Joel Finfer, Wes Polen and Robin Cleek. Also in attendance were Asst. Supt. of Business & Finance Ms. LeeAnn Taylor; Asst. Supt. of Teaching & Learning Dr. Allison Stein; Asst. Supt. of Student Services Ms. Alicia Corrigan; Asst. Supt. of Innovative Learning Dr. Karen Maturo; Asst. Supt. for Human Resources Mr. Adam Palmer; and Superintendent Dr. Pete Hannigan.

PUBLIC COMMENT

Hawthorn Elementary North student, Aarush Hattalli, extended a public invitation to join in the celebration of the Traditional Indian Annual Event for Teacher Appreciation at the Community Arts Center in Buffalo Grove on May 7, 2023. The event is scheduled to take place from 3:00 p.m. to 5:30 p.m. and is an opportunity for members of the community to come together and show their appreciation for teachers.

RECOGNITION

Vice-President Wes Polen spoke on behalf of the recognition committee to formally recognize the Cheer teams from Hawthorn Middle North and Hawthorn Middle South for their appearance at the IESA State Cheer Competition. Both teams placed 11th in their respective division. The students were presented with a Hawthorn Medal of Excellence and a certificate.

Assistant Superintendent of Innovative Learning, Dr. Karen Maturo presented the Board of Education with two time capsules in celebration of #HawthornHits100. Hawthorn Townline Elementary and Hawthorn District Office presented a short video explaining their unique school artifacts that were placed in their time capsule. The remaining schools will present their time capsules during future board meetings.

President Cleek issued a five minute recess. The meeting resumed at 7:21 p.m.

ANNOUNCEMENTS

No Announcements at this time.

PRESIDENT'S REPORT

President Cleek reminded board members to check their email for the annual statement of economic interest form that must be completed. President Cleek ended her report by wishing everyone a restful spring break.

ED-RED REPORT

Mr. Joel Finfer reported that ED-RED will be conducting interviews for executive board members in the upcoming weeks.

SEDOL REPORT

Mr. Michael Engle reported that SEDOL's last governing board meeting was held on March 1, 2023. The last executive board meeting was held on January 26, 2023. The governing board approved the real estate purchase and sale agreement resolution between the Board of Education of Diamond Lake D76 and SEDOL for the purchase of Fairhaven School. The closing is expected on July 1, 2023. The next governing board meeting is scheduled for June 7, 2023, and the next executive board meeting is scheduled for March 23, 2023.

SITE & FACILITIES SUBCOMMITTEE REPORT

No report at this time.

PRESENTATIONS

Assistant Superintendent of Innovative Learning Dr. Karen Maturo was joined by Director of Instructional Technology Mr. John Reid, Technology Support Supervisor Mr. Luke Bruschuk, and third-grade teacher Mr. Sam Smart to present the Technology Integration/Workflow Project Update. The purpose of the presentation was to provide the Board with an update on the two board goals that deal with technology integrations, workflow projects to enhance efficiencies and the different ways the district is innovating instruction in classrooms across the district. The presentation reviewed the Department of Innovative Learning's initiatives and projects that can help the school district achieve its goals by improving efficiency, incorporating technology, providing professional development and resources, and promoting STEM and hands-on learning experiences. These efforts can

lead to better academic performance, closing the achievement gap, and ensuring the success of the whole child by providing engaging and challenging educational experiences.

DISCUSSION ITEMS

Assistant Superintendent of Finance & Business Operations Ms. LeeAnn Taylor reviewed the two resolutions on the agenda. The first resolution is transferring funds from the operations and maintenance fund to the capital projects fund of the district. The purpose is to transfer the available funds for work that will be completed after the end of the current fiscal year. Funds were appropriated for these projects in the FY23 budget. The total amount of funds seeking to be transferred is \$1 million. The next resolution transfers funds from the educational fund to the debt service fund for the annual process to pay for leases. This year, the lease payments have a total of \$544,381.79. Both resolutions will be listed as action items at the next board meeting.

SUPERINTENDENT'S REPORT

Dr. Pete Hannigan recognized Ms. Jessica Flores for all of the hard work she does for the district and to wish her a happy birthday. Additionally, he thanked all Hawthorn staff and students for their hard work over the last couple of months. He ended his report by wishing the community a great Spring Break.

CONSENT AGENDA

- 7.1 Board Meeting Minutes from February 23, 2023
- 7.2 Closed Session Minutes from February 23, 2023
- 7.3 Expenditure Report from March 16, 2023
- 7.4 Amazon Expense Report from March 16, 2023
- 7.5 Mastercard Report from January 23, 2023
- 7.6 Treasurer's Report from January 2023
- 7.7 Personnel Report

9 Resignations:

7 Leaves of Absence:

1 Retirement:

9 Resignations: Stephanie Demb, Instructional Assistant, ES, 03/09/2023; Iva Lelslie, Instructional Assistant, EN, 02/21/2023; Jakub Sobieraj, Technology Support Specialist, DO, 03/17/2023; Brooke Benson, 3rd Grade Teacher, DL, 05/30/2023; Celena Dogadalski-Martensen, 8th Grade Teacher, MN, 05/30/2023; Chantal Katz, LBS1, MN, 05/30/2023; Melinda Korn, 2nd Grade Teacher, DL, 05/30/2023; Inge Kritzer, 8th Grade Teacher, MS, 05/30/2023; Emily Prager, 6th Grade Teacher, MS, 05/30/2023.

7 Leaves of Absence: Dulce Martinez, Principal Secretary, DL, 03/02/2023; Elaine Wessels, Instructional Assistant, Lincoln, 02/21/2023; Amanda Freeze, 2nd/3rd Grade Teacher, ES, 02/21/2023; Sarah Lawless, Kindergarten Teacher, HSYL, 02/23/2023; Dennis Matuch, PE Teacher, MN, 02/28/2023; Kathy O'Donnell, Speech Language Pathologist, Lincoln, 08/21/2023; Alison Pearl, Social Worker, EN, 02/07/2023.

1 Retirement: Kathy Haney-Sayers, Student Secretary, EN, 06/13/2023

Karl Borchers requested to remove section 7.1 and 7.2 **Board Meeting Minutes from February 23, 2023** and **Closed Session Minutes from February 23, 2023** from the consent agenda.

RECOMMENDED MOTION: Joel Finfer moved that the Board of Education approve the **Board Meeting Minutes from February 23, 2023** and the **Closed Session Minutes from February 23, 2023** as presented; seconded by Wes Polen.

Roll Call Vote: Wes Polen, Sonali Patil, Robin Cleek, George Fievet, Michael Engle, and Joel Finfer. Karl Borchers abstained.
Motion carried: 6 ayes; 0 nays; 1 abstain

RECOMMENDED MOTION: Joel Finfer moved that the Board of Education approve the remaining **Consent Agenda** items as presented; seconded by Karl Borchers.

Roll Call Vote: Sonali Patil, Wes Polen, Robin Cleek, Joel Finfer, George Fievet, Michael Engle and Karl Borchers.

Motion carried: 7 ayes; 0 nays

ACTION ITEMS

Assistant Superintendent of Human Resources, Mr. Adam Palmer is seeking approval for the 23-24 staffing plan, which includes three Learning Behavior Specialists, one Speech Language Pathologist, two General Education Teachers, four Spanish Teachers, and two Bilingual Resource Teachers.

Assistant Superintendent of Finance & Business Operations Ms. LeeAnn Taylor reviewed the action items listed on tonight's agenda that relate to the business department. The business department is seeking approval for the 23-24 student fees, summer school fees, all contracts for the 2023 summer projects, and the Annual Consolidated Plan. Once approved, registration will become available on Friday, March 17 and parents will be invoiced fees according to their status in the National School Lunch Program beginning in August. Additionally, Lamp will initiate the process of drafting contracts for the upcoming summer construction undertakings, including the Townline/Dual Language library and the District Office. The commencement of work at Townline/Dual Language will take place after school closes and the District Office project will begin in October, subject to the selection of the lowest qualified bidders.

Lastly, each year district administrators work with the Grant and Budget Specialist to prepare the Consolidated Plan that must be submitted to the state. The plan outlines which federal grants the district intends to utilize and how the district's grant spending ties to the overall strategic plan. Upon approval, the plan will be submitted to the state in preparation to complete all the individual grant applications this spring.

23-24 Staffing Plan

MOTION: Wes Polen moved that the Board of Education approve the 23-24 Staffing Plan; Sonali Patil seconded the motion.

Roll Call Vote: Joel Finfer, Wes Polen, Sonali Patil, Robin Cleek, Michael Engle, George Fievet, and Karl Borchers.

Motion carried: 7 ayes; 0 nays

23-24 Student Fees

MOTION: Michael Engle moved that the Board of Education approve the 23-24 Student Fees; Joel Finfer seconded the motion.

Roll Call Vote: Joel Finfer, Wes Polen, Sonali Patil, Robin Cleek, Michael Engle, George Fievet, and Karl Borchers.

Motion carried: 7 ayes; 0 nays

Summer School Fees

MOTION: Karl Borchers moved that the Board of Education approve the Summer School Fees; Joel Finfer seconded the motion.

Roll Call Vote: Joel Finfer, Wes Polen, Sonali Patil, Robin Cleek, Michael Engle, George Fievet, and Karl Borchers.

Motion carried: 7 ayes; 0 nays

Summer Projects 2023- All Contracts

MOTION: Joel Finfer moved that the Board of Education approve the Summer Projects 2023-All Contracts; Wes Polen seconded the motion.

Roll Call Vote: Joel Finfer, Wes Polen, Sonali Patil, Robin Cleek, Michael Engle, George Fievet, and Karl Borchers.

Motion carried: 7 ayes; 0 nays

Annual District Consolidated Plan

MOTION: George Fievet moved that the Board of Education approve the Annual District Consolidated Plan; Joel Finfer seconded the motion.

Roll Call Vote: Joel Finfer, Wes Polen, Sonali Patil, Robin Cleek, Michael Engle, George Fievet, and Karl Borchers.

Motion carried: 7 ayes; 0 nays

GENERAL INFORMATION

1. Enrollment-Uploaded
2. FOIA Log, Dr. Hannigan reported that there were no FOIA requests since the last board meeting as identified in Section 9.2 of the Board agenda.
3. Media Clips

TOPICS FOR FUTURE DISCUSSION

No future topics at this time.

ADJOURN TO CLOSED SESSION

Pursuant to 5 ILCS 120/2(c)(11) President Cleek *read the motion(s) to adjourn to CLOSED SESSION for the purposes of:*

The appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors in a park, recreational, or educational setting, or specific volunteers of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee, a specific individual who serves as an independent contractor in a park, recreational, or educational setting, or a volunteer of the public body or against legal counsel for the public body to determine its validity. However, a meeting to consider an increase in compensation to a specific employee of a public body that is subject to the Local Government Wage Increase Transparency Act may not be closed and shall be open to the public and posted and held in accordance with this Act. 5 ILCS 120/2(c)(1).

With no further business to discuss, George Fievet *made a motion to adjourn to Closed Session, seconded by* Karl Borchers. The meeting *adjourned at 8:20 p.m.* **All in favor? Yes.**

Motion carried: 7 ayes; 0 nays

Respectfully submitted,
Jessica Flores

Robin Cleek, President

George Fievet, Secretary

Date Minutes Approved: _____