



## METROPOLITAN SCHOOL DISTRICT OF PIKE TOWNSHIP

### *Donations (Gifts, Grants, and Bequests)*

6901 Zionsville Road, Indianapolis, IN 46268

Phone: 317-387-2206

Complete this form for each donation to MSD of Pike Township Schools whether received from an individual or businesses. Attach documentation from the donor (award letter, email address and a copy of the check) detailing the donation.

Date: \_\_\_\_\_ Donor Name: \_\_\_\_\_

Address: \_\_\_\_\_

Email address: \_\_\_\_\_

Telephone: \_\_\_\_\_

#### **Type of Donation: (check one)**

☐ Cash or ☐ check in the amount of \$\_\_\_\_\_ **With No** restrictions on usage

Indicate deposit location: ☐ MSD of Pike ☐ Individual School Abbr: \_\_\_\_\_

Describe the intended use of these funds:

☐ Cash or ☐ check in the amount of \$\_\_\_\_\_ **With** restrictions on usage.

Indicate deposit location: ☐ MSD of Pike ☐ Individual School Abbr: \_\_\_\_\_

Describe restrictions on usage:

☐ Donations of material items (supplies, equipment, food, etc.) with an estimated value of \$\_\_\_\_\_

Indicate donation location: ☐ MSD of Pike ☐ Individual School Abbr: \_\_\_\_\_

Describe items received including restrictions on usage:

Recipient Signature: \_\_\_\_\_ Date: \_\_\_\_\_

CFO Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Superintendent Signature: \_\_\_\_\_ Date: \_\_\_\_\_

All donations are presented to the Board for their awareness. Board policy 7230 states that the Board must accept gifts, grants, or bequests in excess of \$1,000. If the amount donated or estimated value of any material donations exceeds this threshold, this document will include the signature of the Board President, Vice President, or Secretary.

Board Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Position: \_\_\_\_\_