



## Skip the cash! Pay for meals online

To the parents of all Westport Public School students,

Lunch accounts are a fast and easy way to move through the cafeteria each and every day! There are two options to fund your students account: online through [www.MySchoolBucks.com](http://www.MySchoolBucks.com) (details below) or by personal check, dropped off in the cafeteria or main office. **All checks must be made out to the Westport School Lunch Program.** This will help to eliminate the need for cash or checks to be handled during lunch service, which allows us to focus on serving meals as fast and efficiently as possible.

Create your *free* MySchoolBucks account to conveniently and securely add money to your student's meal account online or with the mobile app. With MySchoolBucks you'll also be able to view cafeteria purchases, check your student's balance, and receive low balance alerts.

### Get Started Today:

1. Go to [myschoolbucks.com](http://myschoolbucks.com) or download the mobile app
2. Create your free account and add your students using their school name /student ID
  - a. Student ID's are given out to each student. They look like the following: bl1001234
  - b. For lunch accounts, you only need the 7 digit number-1001234**
3. If you need your students ID#, or have any issues, please feel free to contact me at 203-341-2431 or [bleahey@westportps.org](mailto:bleahey@westportps.org)
4. Add funds using your credit / debit card or link to your bank account.  
**Note: For each online deposit, you will be charged a fee of \$2.75**
5. Set up automatic payments and never forget to send in lunch money again

If you need assistance with your account, you can find helpful how-to videos and answers to commonly asked questions by visiting [www.myschoolbucks.com](http://www.myschoolbucks.com). Or, you can contact MySchoolBucks directly by logging into your account to start a chat conversation or by giving them a call at (855) 832-5226.

Sincerely,

Benjamin Leahey

**Director of Dining Services**

**Westport Public Schools**

**[bleahey@westportps.org](mailto:bleahey@westportps.org)**