

**AVELLA AREA SCHOOL DISTRICT
1000 AVELLA ROAD
AVELLA, PA 15312**

BOARD OF EDUCATION MINUTES

June 19, 2019

The Regular Board Meeting of the Avella Area School District Board of Education was held in the Avella Jr. Sr. High School Library on Wednesday, June 19, 2019. Ms. Leslie Cunningham, Board President, called the meeting to order at 7:12 p.m. An Executive Session was held prior to the meeting regarding personnel and contracts. Debra Bentz, Board Secretary, held roll call and the following board members were present:

BOARD MEMBERS: Karen Birdsall, Leslie Cunningham, Melissa Dryer, James Gagich, Sharon Hixenbaugh, Corey McConn, Alex Paris, Leslie Thames
Absent: Jeffrey Devenney

ADMINISTRATION: Cyril Walther, Superintendent
Laura Shola, Business Manager - Absent
Sheryl Wright-Brown, JSBS Principal
Zachary Zebrasky, Elementary Principal - Absent
Debra L. Bentz, Board Secretary

OTHERS: Barbara Graham, District Solicitor

A. GENERAL PROCEDURES

Roll Call

Pledge of Allegiance

Presentations/Recognitions - None

Request to Speak at the Board Meeting - None

Visitor's Request to Speak on Agenda Items - None

GENERAL PROCEDURE ITEMS

- 1. APPROVAL OF MINUTES** **ATTACHMENT "A"**
Board Members were furnished copies of the May 2019 Regular Board Meeting Minutes.

Moved by Mr. Paris, seconded by Mr. McConn, to approve the May 2019 Regular Board Meeting Minutes.

ROLL CALL: Ms. Birdsall, Ms. Cunningham, Ms. Dryer, Mr. Gagich, Ms. Hixenbaugh, Mr. McConn, Mr. Paris and Ms. Thames said "aye". Motion carried 8-0.

- 2. APPROVAL OF ACCOUNTS PAYABLE** **ATTACHMENT "B"**
Board Members were furnished copies of the Accounts Payable for the May and June 2019 General Fund.

Moved by Mr. McConn, seconded by Mr. Paris, to approve the Accounts Payable for the May and June 2019 General Fund.

ROLL CALL: Ms. Birdsall, Ms. Cunningham, Ms. Dryer, Mr. Gagich, Ms. Hixenbaugh, Mr. McConn, Mr. Paris and Ms. Thames said "aye". Motion carried 8-0.

- 3. FINANCIAL/BUDGET REPORTS** **ATTACHMENT "C"**
- 4. SOLICITOR'S REPORT** **ATTACHMENT "D"**
- 5. BOARD INSURANCE REPORT** **ATTACHMENT "E"**

B. NEW BUSINESS

- 1. ATHLETIC COMMITTEE & EXTRA CURRICULAR ACTIVITIES**

- a. 2019-2020 School Year Coaches**
Moved by Mr. McConn, seconded by Ms. Birdsall, to approve the following coaches for the 2019-2020 school year, per AEA Contract:

Varsity Girls' Basketball
Jack Conn – Head Coach
Mike Drazich – Assistant Coach

Varsity Boys' Basketball
Michael Maltory – Head Coach
Michael Macik – Assistant Coach

7th/8th Grade Boys' Basketball
Michael Macik – Head Coach
Joelle Cooper – Assistant Coach

Rifle
Jim Mounts – Head Rifle Coach

7th/8th Grade Girls' Volleyball
Dennis O'Neil – Head Coach
Joelle Cooper – Assistant Coach

B. NEW BUSINESS

1. ATHLETIC COMMITTEE & EXTRA CURRICULAR ACTIVITIES

a. 2019-2020 School Year Coaches - Continued

Baseball

Jason Fogg, Head Coach

James Morris, Assistant Coach

Ryan Kinzler, Junior Varsity Baseball Coach

Softball

Dave Marx, Head Coach

Joshua Chambers, Assistant Coach

Dave Niekum, 7th/8th Grade Head Coach

Dana Gatewood, 7th/8th Grade Assistant Coach

ROLL CALL: Ms. Birdsall, Ms. Cunningham, Ms. Dryer, Mr. Gagich, Ms. Hixenbaugh, Mr. McConn, Mr. Paris and Ms. Thames said "aye". Motion carried 8-0.

2. BUILDINGS & GROUNDS COMMITTEE

a. Use of Facilities

Moved by Mr. McConn, seconded by Ms. Dryer, to approve the Use of Facilities request from retired US Army Reserve Colonel Samuel Wagner, to host an event dedicating a section of Route 50 to honor Lieutenant Colonel Juanita Warman, highest-ranking victim of the Fort Hood massacre in November 2009.

ROLL CALL: Ms. Birdsall, Ms. Cunningham, Ms. Dryer, Mr. Gagich, Ms. Hixenbaugh, Mr. McConn, Mr. Paris and Ms. Thames said "aye". Motion carried 8-0.

b. Inventory Control

Moved by Mr. McConn, seconded by Ms. Thames, to approve Mr. Greg Wargo, Network Administrator's request, to dispose of the outdated 19 TransTel Analog phones and estimated 70 Analog phones.

ROLL CALL: Ms. Birdsall, Ms. Cunningham, Ms. Dryer, Mr. Gagich, Ms. Hixenbaugh, Mr. McConn, Mr. Paris and Ms. Thames said "aye". Motion carried 8-0.

3. CURRICULUM COMMITTEE

a. Teaching Assignments

Moved by Ms. Birdsall, seconded by Mr. McConn, to approve the tentative teaching assignments for the JSHS and Elementary School for the 2019-2020 school year, per Attachment Curriculum "A".

ROLL CALL: Ms. Birdsall, Ms. Cunningham, Ms. Dryer, Mr. Gagich, Ms. Hixenbaugh, Mr. McConn, Mr. Paris and Ms. Thames said "aye". Motion carried 8-0.

b. My College Options

Moved by Mr. McConn, seconded by Mr. Paris, to approve the Authorization Form for My College Options for the 2019-2020 school year, per Attachment Curriculum "B".

ROLL CALL: Ms. Birdsall, Ms. Cunningham, Ms. Dryer, Mr. Gagich, Ms. Hixenbaugh, Mr. McConn, Mr. Paris and Ms. Thames said "aye". Motion carried 8-0.

B. NEW BUSINESS

3. CURRICULUM COMMITTEE

c. PA Educator.Net – Contract of Services

Moved by Mr. McConn, seconded by Mr. Paris, to renew the Contract of Services between Avella Area School District and PA Educator.Net for the 2019-2020 and 2020-2021 school years, per Attachment Personnel “C”.

ROLL CALL: Ms. Birdsall, Ms. Cunningham, Ms. Dryer, Mr. Gagich, Ms. Hixenbaugh, Mr. McConn, Mr. Paris and Ms. Thames said “aye”. Motion carried 8-0.

d. The Meadows Psychiatric Center

Moved by Mr. McConn, seconded by Mr. Paris, to approve the Letter of Agreement between Avella Area School District and The Meadows Psychiatric Center for the 2019-2020 school year, per Attachment Curriculum “D”.

ROLL CALL: Ms. Birdsall, Ms. Cunningham, Ms. Dryer, Mr. Gagich, Ms. Hixenbaugh, Mr. McConn, Mr. Paris and Ms. Thames said “aye”. Motion carried 8-0.

e. Inventory Control

Moved by Mr. McConn, seconded by Mr. Paris, to approve Mrs. Lynn Clarchick, Librarian's request, to dispose of the outdated items listed on Attachment Curriculum “E”.

ROLL CALL: Ms. Birdsall, Ms. Cunningham, Ms. Dryer, Mr. Gagich, Ms. Hixenbaugh, Mr. McConn, Mr. Paris and Ms. Thames said “aye”. Motion carried 8-0.

f. Dual Enrollment Program

Moved by Mr. McConn, seconded by Mr. Paris, to approve the Dual Enrollment Program, per Attachment Curriculum “F”.

ROLL CALL: Ms. Birdsall, Ms. Cunningham, Ms. Dryer, Mr. Gagich, Ms. Hixenbaugh, Mr. McConn, Mr. Paris and Ms. Thames said “aye”. Motion carried 8-0.

g. Washington Drug & Alcohol Commission

Moved by Mr. McConn, seconded by Mr. Paris, to approve the Letter of Agreement between the Avella Area School District and Washington Drug & Alcohol Commission, Inc., for the 2019-2020 school year, per Attachment Curriculum “G” to Revised Agenda.

ROLL CALL: Ms. Birdsall, Ms. Cunningham, Ms. Dryer, Mr. Gagich, Ms. Hixenbaugh, Mr. McConn, Mr. Paris and Ms. Thames said “aye”. Motion carried 8-0.

h. Ms. Cunningham, Board President, reported the Western Area Career & Technology Center meeting was held June 19, 2019.

B. NEW BUSINESS

4. FINANCE COMMITTEE

a. Arthur J. Gallagher Risk Management Services

Moved by Mr. McConn, seconded by Mr. Gagich, to approve the insurance proposal between Avella Area School District and Arthur J. Gallagher Risk Management Services, effective July 1, 2019.

- Commercial Package and Umbrella in the amount of \$27,659
- Worker's Compensation in the amount of \$29,773
- Cyber Liability in the amount of \$3,370
- Educators & EPL in the amount of \$4,828
- Business Auto in the amount of \$2,097

ROLL CALL: Ms. Birdsall, Ms. Cunningham, Ms. Dryer, Mr. Gagich, Ms. Hixenbaugh, Mr. McConn, Mr. Paris and Ms. Thames said "aye". Motion carried 8-0.

b. 2019-2020 General Fund Budget

Moved by Mr. McConn, seconded by Ms. Birdsall, to approve the General Fund Budget totaling \$11,212,955.00, be finally adopted for the fiscal year 2019-2020, beginning July 1, 2019 and ending June 30, 2020, with millage set at 10.7735 mills (.2475 mill increase) on real estate, \$5.00 per capita tax under Section 679; \$5.00 per capita tax, and one-half of one percent (1/2%) on all earned income, under Act 511. Attachment Finance "A" to Revised Agenda.

ROLL CALL: Ms. Birdsall, Ms. Cunningham, Ms. Dryer, Mr. McConn, Mr. Paris and Ms. Thames said "aye". Mr. Gagich and Ms. Hixenbaugh said "nay". Motion carried 6-2.

c. Homestead and Farmstead Resolution

Moved by Ms. Dryer, seconded by Mr. Gagich, to adopt the Resolution authorizing the Homestead and Farmstead Exclusion Real Estate Tax Assessment Reductions for the 2019-2020 school year, per Attachment Finance "B".

ROLL CALL: Ms. Birdsall, Ms. Cunningham, Ms. Dryer, Mr. Gagich, Ms. Hixenbaugh, Mr. McConn, Mr. Paris and Ms. Thames said "aye". Motion carried 8-0.

5. NEGOTIATIONS COMMITTEE

a. Act 93 Agreement

Motion tabled until the July 2019 Regular Board Meeting.

ROLL CALL: Ms. Birdsall, Ms. Cunningham, Ms. Dryer, Mr. Gagich, Ms. Hixenbaugh, Mr. McConn, Mr. Paris and Ms. Thames said "aye". Motion carried 8-0.

b. MOU – Health Care Coverage

Moved by Mr. McConn, seconded by Mr. Paris, to approve the Memorandum of Understanding between the Avella Area School District and the Avella Area Support Professionals Association regarding the current health plan, per Attachment Negotiations "B" to Revised Agenda.

ROLL CALL: Ms. Birdsall, Ms. Cunningham, Ms. Dryer, Mr. Gagich, Ms. Hixenbaugh, Mr. Paris and Ms. Thames said "aye". Mr. McConn said "nay". Motion carried 7-1.

B. NEW BUSINESS

6. PERSONNEL COMMITTEE

a. Bethany College Student Teachers

Moved by Mr. McConn, seconded by Mr. Paris, to approve the County and Institution of Higher Education Articles of Agreement for College Pre-Service and Student Teachers with Bethany College for the 2019-2020 school year, per Attachment Personnel "A". (Clearances must be provided to the District before the student teacher begins.)

ROLL CALL: Ms. Birdsall, Ms. Cunningham, Mr. Gagich, Ms. Hixenbaugh, Mr. McConn, Mr. Paris and Ms. Thames said "aye". Ms. Dryer abstained. Motion carried 7-0-1.

b. Southwest Training Services, Inc.

Moved by Mr. McConn, seconded by Mr. Paris, to approve the Worksite Agreement for the Summer Youth Program between Southwest Training Services, Inc. and the Avella Area School District, per Attachment Personnel "B".

ROLL CALL: Ms. Birdsall, Ms. Cunningham, Ms. Dryer, Mr. Gagich, Ms. Hixenbaugh, Mr. McConn, Mr. Paris and Ms. Thames said "aye". Motion carried 8-0.

c. Margaret Swanson, CRNP

Moved by Mr. McConn, seconded by Mr. Paris, to approve the Agreement between Avella Area School District and Margaret Swanson, CRNP, to provide Physician Authorization Services, per Attachment Personnel "C".

ROLL CALL: Ms. Birdsall, Ms. Cunningham, Ms. Dryer, Mr. Gagich, Ms. Hixenbaugh, Mr. McConn, Mr. Paris and Ms. Thames said "aye". Motion carried 8-0.

d. Sunnie Kopko, Part-Time Vocational Agricultural Teacher

Moved by Mr. McConn, seconded by Mr. Paris, to approve Sunnie Kopko as a part-time Vocational Agricultural Teacher, temporary professional employee, per AEA Contract, effective August 20, 2019.

ROLL CALL: Ms. Birdsall, Ms. Cunningham, Ms. Dryer, Mr. Gagich, Ms. Hixenbaugh, Mr. McConn, Mr. Paris and Ms. Thames said "aye". Motion carried 8-0.

e. Kara Ruffalo, Special Education and Vocational Agricultural Teacher

Moved by Mr. McConn, seconded by Mr. Paris, to approve Kara Ruffalo as the part-time Special Education and part-time Vocational Agricultural Teacher, per AEA Contract, effective 2019-2020 school year.

ROLL CALL: Ms. Birdsall, Ms. Cunningham, Ms. Dryer, Mr. Gagich, Ms. Hixenbaugh, Mr. McConn, Mr. Paris and Ms. Thames said "aye". Motion carried 8-0.

7. POLICIES

a. PSBA Comprehensive Review – Section 100 Policies

Moved by Mr. McConn, seconded by Mr. Paris, to approve the adoption/revisions to the first phase of PSBA's Comprehensive Review of *the 100 Policy Section – Programs*. (First reading was held May 15, 2019)

- 100 Comprehensive Planning
- 101 Mission Statement
- 102 Academic Standards
- 103 Nondiscrimination/Discriminatory Harassment –
School and Classroom Practices

B. NEW BUSINESS

7. POLICIES

a. PSBA Comprehensive Review – Section 100 Policies - Continued

- 103.1 Nondiscrimination-Qualified Students with Disabilities
- 104 Nondiscrimination in Employment Practices
- 105 Curriculum
- 105.1 Review of Instructional Materials by Parents/Guardians
- 105.2 Exemption From Instruction
- 106 Guides for Planned Instruction
- 107 Adoption of Planned Instruction
- 108 Adoption of Textbooks
- 109 Resource Materials
- 110 Instructional Supplies
- 111 Lesson Plans
- 112 Guidance Counseling
- 113 Special Education
- 113.1 Discipline of Students with Disabilities
- 113.2 Behavior Support
- 113.3 Screening & Evaluations for Students with Disabilities
- 113.4 Confidentiality of Special Education Student Information
- 114 Gifted Education
- 115 Career and Technical Education
- 116 Tutoring
- 117 Homebound Instruction
- 118 Independent Study
- 119 Current Events
- 121 Field Trips
- 122 Extracurricular Activities
- 123 Interscholastic Activities
- 123.1 Concussion Management
- 123.2 Sudden Cardiac Arrest
- 124 Alternative Instruction
- 125 Adult Education
- 126 Class Size
- 127 Assessment System
- 130 Homework
- 137 Home Education Programs
- 137.1 Extracurricular Participation by Home Education Students
- 138 Language Inst Educational Program for English Learners
- 140 Charter Schools
- 104.1 Extracurricular Participation Charter/Cyber Charter Schools
- 142 Migrant Students
- 143 Standards for Persistently Dangerous Schools
- 144 Standards of Victims of Violent Crimes
- 146 Student Services
- 150 Title I Comparability of Services
- Surrogate Parents 113.5 and Curricular Participation by Students who Attend School in an Alternative Setting 140.2 are recommended to be deleted from the 100 Section.
- Original Federal Programs Policies 150, 150.1, 150.2 150.3 are recommended to relocate to 600 Finances Section
- Original Federal Programs Policy 150.4 is recommended to relocate to 800 Operations Section

B. NEW BUSINESS

8. SAFETY COMMITTEE

- a. A Safety Committee meeting is scheduled July 11, 2019 at 8:00 a.m.

9. TECHNOLOGY COMMITTEE

- a. Mr. Walther, Superintendent, reported the status of the updates to the District's telephone system.

10. TRANSPORTATION COMMITTEE

a. GG&C Bus/Van Driver List

Moved by Ms. Birdsall, seconded by Mr. McConn, to approve the revised GG&C Bus/Van Driver List for the 2018-2019 school year, per attachment Transportation "A".

ROLL CALL: Ms. Birdsall, Ms. Cunningham, Ms. Dryer, Mr. Gagich, Ms. Hixenbaugh, Mr. McConn, Mr. Paris and Ms. Thames said "aye". Motion carried 8-0.

C. ADJOURNMENT

With no further business before the Board, moved by Mr. McConn, seconded by Ms. Birdsall, to adjourn the meeting at 7:50 p.m. Motion carried.

ROLL CALL: Ms. Birdsall, Ms. Cunningham, Ms. Dryer, Mr. Gagich, Ms. Hixenbaugh, Mr. McConn, Mr. Paris and Ms. Thames said "aye". Motion carried 8-0.

Respectfully submitted,

Debra L. Bentz
Board Secretary