

**AVELLA AREA SCHOOL DISTRICT
1000 AVELLA ROAD
AVELLA, PA 15312**

BOARD OF EDUCATION MINUTES

November 15, 2017

The Regular Board Meeting of the Avella Area School District Board of Education was held in the Avella Jr. Sr. High School Library on Wednesday, November 15, 2017. Mr. Jeffrey Devenney, Board President, called the meeting to order at 7:00 p.m. An Executive Session was held prior to the meeting regarding personnel and contracts. Debra Bentz, Board Secretary, held roll call and the following board members were present:

BOARD MEMBERS: Karen Birdsall, Kim Cassidy, Leslie Cunningham, Jeffrey Devenney, Michael Muhr, Jennifer Newman, Alex Paris
Absent: James Gagich, Corey McConn

ADMINISTRATION: Cyril Walther, Superintendent
Laura Shola, Business Manager
Sheryl Wright-Brown, JSHS Principal
Zachary Zebrasky, Elementary Principal
Debra L. Bentz, Board Secretary

OTHERS: Barbara Graham, District Solicitor

A. GENERAL PROCEDURES

Roll Call

Pledge of Allegiance

Presentations/Recognitions

1. The following students were recognized as the November Students of the Month:
Laurel Bongiorno – 6th Grade Student
Evan Pfeifer – 6th Grade Student
Emily Chase – Senior
James Taylor - Senior
2. The Board of Education and Administration recognized and thanked Georgiana and Robert F. Riley, Jr. for funding a four-year, full tuition scholarship for an Avella student to attend Bethany College.
3. The Board of Education and Administration thanked and recognized Richard and Elaine Patton for the purchase of matching shirts for the steel band students.
4. Alex Nikolopoulos and Yvonne Federouch, Guidance Counselors, presented the Chapter 339 Plan.

Chapter 339 Plan

Moved by Ms. Cassidy, seconded by Mr. Paris, to approve the Chapter 339 Plan for the Avella Area School District.

ROLL CALL: Ms. Birdsall, Ms. Cassidy, Ms. Cunningham, Mr. Devenney, Mr. Muhr, Ms. Newman, and Mr. Paris said “aye”. Motion carried 7-0.

A. GENERAL PROCEDURES

Request to Speak at the Board Meeting - None

Visitor's Request to Speak on Agenda Items - None

GENERAL PROCEDURE ITEMS

- 1. APPROVAL OF MINUTES** **ATTACHMENT "A"**
Board Members were furnished copies of the October 2017 Regular Board Meeting Minutes.

Moved by Mr. Muhr, seconded by Mr. Paris, to approve the October 2017 Regular Board Meeting Minutes.

ROLL CALL: Ms. Birdsall, Ms. Cassidy, Ms. Cunningham, Mr. Devenney, Mr. Muhr, Ms. Newman, and Mr. Paris said "aye". Motion carried 7-0.

- 2. APPROVAL OF ACCOUNTS PAYABLE** **ATTACHMENT "B"**
Board Members were furnished copies of the Accounts Payable for the October and November 2017 General Fund.

Moved by Ms. Birdsall, seconded by Mr. Paris, to approve the Accounts Payable for the October and November 2017 General Fund.

ROLL CALL: Ms. Birdsall, Ms. Cassidy, Ms. Cunningham, Mr. Devenney, Mr. Muhr, Ms. Newman, and Mr. Paris said "aye". Motion carried 7-0.

- 3. FINANCIAL/BUDGET REPORTS** **ATTACHMENT "C"**
4. SOLICITOR'S REPORT **ATTACHMENT "D"**
5. BOARD INSURANCE REPORT **ATTACHMENT "E"**

B. NEW BUSINESS

1. ATHLETIC COMMITTEE

- a. Cheerleading Handbook Revisions**
Moved by Mr. Muhr, seconded by Ms. Newman, to approve the revisions to the Cheerleading Handbook, listed on Attachment Athletic "A", effective immediately.

ROLL CALL: Ms. Birdsall, Ms. Cassidy, Ms. Cunningham, Mr. Devenney, Mr. Muhr, Ms. Newman, and Mr. Paris said "aye". Motion carried 7-0.

- b. William McKee – Boys' Basketball Volunteer**
Moved by Mr. Muhr, seconded by Ms. Newman, to approve William McKee as a volunteer to the Boys' Basketball program for the 2017-18 school year.

ROLL CALL: Ms. Birdsall, Ms. Cassidy, Ms. Cunningham, Mr. Devenney, Mr. Muhr, Ms. Newman, and Mr. Paris said "aye". Motion carried 7-0.

B. NEW BUSINESS

2. BUILDINGS & GROUNDS COMMITTEE

a. Use of School Facilities

Moved by Mr. Paris, seconded by Mr. Muhr, to approve the following Use of School Facilities:

NAME: Avella Little League Cheerleaders
PURPOSE: Pizza Party
PLACE: JSHS Cafeteria
DATE: November 21, 2017

NAME: Boys' Varsity Basketball
PURPOSE: Holiday Tournament
PLACE: JSHS Gym/Cafeteria
DATE: December 26-29, 2017

NAME: AEC
PURPOSE: K-3 Spring Jam
PLACE: Elementary Gym
DATE: April 24, 2018

NAME: AEC
PURPOSE: 4th-6th Grade Dance
PLACE: Elementary Gym
DATE: April 27, 2018

NAME: AEC
PURPOSE: Color Run
PLACE: West Wing Parking Lot/Bathrooms
DATE: May 19, 2018

NAME: AEC
PURPOSE: School Picnic
PLACE: West Wing Parking Lot
DATE: May 24, 2018

ROLL CALL: Ms. Birdsall, Ms. Cassidy, Ms. Cunningham, Mr. Devenney, Mr. Muhr, Ms. Newman, and Mr. Paris said "aye". Motion carried 7-0.

3. CURRICULUM COMMITTEE

a. IU 1 – Every Student Succeeds Act Agreement

Moved by Mr. Paris, seconded by Ms. Birdsall, to approve the Agreement between the IU 1 and the Avella Area School District to provide Every Student Succeeds Act (ESSA) Title 1 supplemental education services to students of Avella who attend nonpublic schools, per Attachment Curriculum "A".

ROLL CALL: Ms. Birdsall, Ms. Cassidy, Ms. Cunningham, Mr. Devenney, Mr. Muhr, Ms. Newman, and Mr. Paris said "aye". Motion carried 7-0.

B. NEW BUSINESS

3. CURRICULUM COMMITTEE

b. Student EB - Discipline

Moved by Mr. Paris, seconded by Ms. Birdsall, to approve the executed Agreement between parents and the Avella Area School District, regarding Student EB.

ROLL CALL: Ms. Birdsall, Ms. Cassidy, Ms. Cunningham, Mr. Devenney, Mr. Muhr, Ms. Newman, and Mr. Paris said "aye". Motion carried 7-0.

c. Winter Concerts

JSHS: December 13, 2017 at 7:00 p.m.

Elementary: December 14, 2017 at 7:00 p.m.

d. School Performance Profile – Attachment Curriculum "B"

4. FINANCE COMMITTEE

a. McLean Architects – Change Order

Moved by Mr. Muhr, seconded by Mr. Paris, to approve McLean Architect's request for Change Order for East West Manufacturing, Inc., dated October 30, 2017, \$5,431.00, per Attachment Finance "A".

ROLL CALL: Ms. Birdsall, Ms. Cassidy, Ms. Cunningham, Mr. Devenney, Mr. Muhr, Ms. Newman, and Mr. Paris said "aye". Motion carried 7-0.

b. McLean Architects – Application and Certification for Payment

Moved by Mr. Muhr, seconded by Mr. Paris, to approve the Application and Certificate for Payment to East West Manufacturing, Inc. in the amount of \$46,988.90, per Attachment Finance "B".

ROLL CALL: Ms. Birdsall, Ms. Cassidy, Ms. Cunningham, Mr. Devenney, Mr. Muhr, Ms. Newman, and Mr. Paris said "aye". Motion carried 7-0.

5. NEGOTIATIONS COMMITTEE – No Report

6. PERSONNEL COMMITTEE

a. 2017-18 Substitute Teacher List

Moved by Ms. Cunningham, seconded by Ms. Birdsall, to approve the following to the Substitute Teacher List for the 2017-18 school year:
Barbara Hernandez
Sherry Lersch

ROLL CALL: Ms. Birdsall, Ms. Cassidy, Ms. Cunningham, Mr. Devenney, Mr. Muhr, Ms. Newman, and Mr. Paris said "aye". Motion carried 7-0.

b. 2017-18 School Volunteer List

Moved by Ms. Cunningham, seconded by Ms. Birdsall, to approve the following to the School Volunteer List for the 2017-18 school year:
Renee Bell
Sondra Carmichael
Amy Heckman
Janice Stickle
Jessica Wright

B. NEW BUSINESS

6. PERSONNEL COMMITTEE

b. 2017-18 School Volunteer List - Continued

ROLL CALL: Ms. Birdsall, Ms. Cassidy, Ms. Cunningham, Mr. Devenney, Mr. Muhr, Ms. Newman, and Mr. Paris said "aye". Motion carried 7-0.

c. Shauntae Westfall, Central Adm Office Part-Time Secretary

Moved by Ms. Cunningham, seconded by Ms. Birdsall, to approve the hiring of Shauntae Westfall as a part-time secretary in the Central Administration Office, \$14 per hour, effective November 7, 2017, pending clearances and required employment documents.

ROLL CALL: Ms. Birdsall, Ms. Cassidy, Ms. Cunningham, Mr. Devenney, Mr. Muhr, Ms. Newman, and Mr. Paris said "aye". Motion carried 7-0.

d. Grievance 17-18-01

Moved by Mr. Paris, seconded by Mr. Muhr, to deny Grievance #17-18-01 as filed by the Avella Area Education Support Association.

ROLL CALL: Ms. Birdsall, Ms. Cassidy, Ms. Cunningham, Mr. Devenney, Mr. Muhr, Ms. Newman, and Mr. Paris said "aye". Motion carried 7-0.

7. POLICIES

a. A discussion was held regarding the safety of appropriate cafeteria shoes in the Dress & Grooming Policy:

b. Dress and Grooming Policy #525

Moved by Mr. Muhr, seconded by Mr. Devenney, to approve the revisions to the Dress and Grooming Policy #525, November 15, 2017. (First reading held 10/18/17)

ROLL CALL: Ms. Birdsall, Ms. Cassidy, Ms. Cunningham, Mr. Devenney, Mr. Muhr, Ms. Newman, and Mr. Paris said "aye". Motion carried 7-0.

c. Job Descriptions

Moved by Mr. Muhr, seconded by Mr. Devenney, to approve the following job descriptions, per Attachment Policies "A" to Revised Agenda.

➤ Human Resource Manager

➤ Central Office Manager/Board Secretary

ROLL CALL: Ms. Birdsall, Ms. Cassidy, Ms. Cunningham, Mr. Devenney, Mr. Muhr, Ms. Newman, and Mr. Paris said "aye". Motion carried 7-0.

8. SAFETY COMMITTEE

a. Safety Committee meeting is scheduled December 7, 2017 at 8:00 a.m.

9. TECHNOLOGY COMMITTEE – No Report

10. TRANSPORTATION COMMITTEE – No Report

C. ADJOURNMENT

With no further business before the Board, moved by Ms. Cunningham, seconded by Muhr, to adjourn the meeting at 7:40 p.m. Motion carried.

ROLL CALL: Ms. Birdsall, Ms. Cassidy, Ms. Cunningham, Mr. Devenney, Mr. Muhr, Ms. Newman, and Mr. Paris said "aye". Motion carried 7-0.

Respectfully submitted,

Debra L. Bentz
Board Secretary