

**AVELLA AREA SCHOOL DISTRICT
1000 AVELLA ROAD
AVELLA, PA 15312**

BOARD OF EDUCATION MINUTES

August 8, 2018

The Regular Board Meeting of the Avella Area School District Board of Education was held in the Avella Jr. Sr. High School Library on Wednesday, August 8, 2018. Ms. Leslie Cunningham, Board President, called the meeting to order at 7:00 p.m. An Executive Session was held prior to the meeting regarding personnel and contracts. Debra Bentz, Board Secretary, held roll call and the following board members were present:

BOARD MEMBERS: Karen Birdsall, Kim Cassidy, Leslie Cunningham, Jeffrey Devenney, Melissa Dryer, James Gagich, Corey McConn, Alex Paris
Absent: Sharon Hixenbaugh

ADMINISTRATION: Cyril Walther, Superintendent
Laura Shola, Business Manager
Sheryl Wright-Brown, JSHS Principal
Zachary Zebrasky, Elementary Principal
Debra L. Bentz, Board Secretary

OTHERS: Barbara Graham, District Solicitor

A. GENERAL PROCEDURES

Roll Call

Pledge of Allegiance

Presentations/Recognitions

1. Mr. Walther, Superintendent, thanked Mr. Paris for the use of his equipment to complete the pad for the greenhouse. Mr. Walther also thanked Mr. Gagich for volunteering his time to run the bulldozer.

Request to Speak at the Board Meeting

1. Scott and Jamie Smith requested to speak to the Board regarding their decision to enroll their child in Reach Cyber Charter School.

Visitor's Request to Speak on Agenda Items - None

GENERAL PROCEDURE ITEMS

1. **APPROVAL OF MINUTES** **ATTACHMENT "A"**
Board Members were furnished copies of the July 2018 Regular Board Meeting Minutes.

Moved by Mr. Paris, seconded by Mr. Devenney, to approve the July 2018 Regular Board Meeting Minutes.

ROLL CALL: Ms. Birdsall, Ms. Cassidy, Ms. Cunningham, Mr. Devenney, Ms. Dryer, Mr. Gagich, Mr. McConn, and Mr. Paris said "aye". Motion carried 8-0.

2. **APPROVAL OF ACCOUNTS PAYABLE** **ATTACHMENT "B"**
Board Members were furnished copies of the Accounts Payable for the July and August 2018 General Fund.

Moved by Mr. Devenney, seconded by Ms. Cassidy, to approve the Accounts Payable for the July and August 2018 General Fund.

ROLL CALL: Ms. Birdsall, Ms. Cassidy, Ms. Cunningham, Mr. Devenney, Ms. Dryer, Mr. Gagich, Mr. McConn, and Mr. Paris said "aye". Motion carried 8-0.

3. **FINANCIAL/BUDGET REPORTS** **ATTACHMENT "C"**
4. **SOLICITOR'S REPORT** **ATTACHMENT "D"**
5. **BOARD INSURANCE REPORT** **No Revisions**

B. NEW BUSINESS

1. **ATHLETIC COMMITTEE**
 - a. **Cooperative Agreement – Rifle Program**

Moved by Mr. McConn, seconded by Ms. Dryer, to approve the Cooperative Agreement between Avella Area School District and Fort Cherry School District, for the purpose of enabling eligible students who are attending Fort Cherry School District to participate in the Avella Area School District's Rifle Program, effective the 2018-19 school year. Attachment Athletic "A".

ROLL CALL: Ms. Birdsall, Ms. Cassidy, Ms. Cunningham, Mr. Devenney, Ms. Dryer, Mr. Gagich, Mr. McConn, and Mr. Paris said "aye". Motion carried 8-0.

- b. **Cooperative Agreement –Varsity Wrestling Program**

Moved by Mr. McConn, seconded by Ms. Dryer, to approve the Cooperative Agreement between Fort Cherry School District and Avella Area School District, for the purpose of enabling eligible students who are attending Avella Area School District to participate in the Fort Cherry School District's Varsity Wrestling Program, effective the 2018-19 school year. Attachment Athletic "B" to Revised Agenda.

ROLL CALL: Ms. Birdsall, Ms. Cassidy, Ms. Cunningham, Mr. Devenney, Ms. Dryer, Mr. Gagich, Mr. McConn, and Mr. Paris said "aye". Motion carried 8-0.

B. NEW BUSINESS

1. ATHLETIC COMMITTEE

c. Cooperative Agreement –Jr. High Wrestling Program

Moved by Mr. McConn, seconded by Ms. Dryer, to approve the Cooperative Agreement between Fort Cherry School District and Avella Area School District, for the purpose of enabling eligible students who are attending Avella Area School District to participate in the Fort Cherry School District's Jr. High Wrestling Program, effective the 2018-19 school year. Attachment Athletic "C" to Revised Agenda.

ROLL CALL: Ms. Birdsall, Ms. Cassidy, Ms. Cunningham, Mr. Devenney, Ms. Dryer, Mr. Gagich, Mr. McConn, and Mr. Paris said "aye". Motion carried 8-0.

2. BUILDINGS & GROUNDS COMMITTEE

a. Buildings & Grounds Committee Update

Mr. McConn reported the list of items that need completed in the JSHS and Elementary buildings before the first day of school.

b. Blue Prints Early Program Learning

Moved by Mr. McConn, seconded by Mr. Devenney, to approve the donation of outdoor play equipment and new surfacing to the Elementary playground, per Attachment B&G "A" to Revised Agenda. (Donation is from the grant received by Community Action Southwest's Pre-K Counts Program.)

ROLL CALL: Ms. Birdsall, Ms. Cassidy, Ms. Cunningham, Mr. Devenney, Ms. Dryer, Mr. Gagich, Mr. McConn, and Mr. Paris said "aye". Motion carried 8-0.

3. CURRICULUM COMMITTEE

a. Western Area Career & Technology Center Update

Ms. Leslie Cunningham, Board President, stated there were no updates to report regarding Western Area Career & Technology Center.

b. Western Area Career & Technology Center Students

Moved by Mr. McConn, seconded by Mr. Paris, to approve the 2018-19 Western Area Career & Technology Center list of students, per Attachment Curriculum "A".

ROLL CALL: Ms. Birdsall, Ms. Cassidy, Ms. Cunningham, Mr. Devenney, Ms. Dryer, Mr. Gagich, Mr. McConn, and Mr. Paris said "aye". Motion carried 8-0.

c. Elementary K-3 Report Card

Moved by Mr. McConn, seconded by Mr. Paris, to approve the Elementary K-3 Report Card, effective 2018-19 school year, per Attachment "B".

ROLL CALL: Ms. Birdsall, Ms. Cassidy, Ms. Cunningham, Mr. Devenney, Ms. Dryer, Mr. Gagich, Mr. McConn, and Mr. Paris said "aye". Motion carried 8-0.

B. NEW BUSINESS

3. CURRICULUM COMMITTEE

d. Washington Communities Human Services, Inc.

Moved by Mr. McConn, seconded by Mr. Paris, to approve the Memorandum of Understanding for Student Assistance Program (SAP) Services between Avella Area School District and the Washington Communities Human Services, Inc. for the 2018-19 school year, per Attachment Curriculum "C".

ROLL CALL: Ms. Birdsall, Ms. Cassidy, Ms. Cunningham, Mr. Devenney, Ms. Dryer, Mr. Gagich, Mr. McConn, and Mr. Paris said "aye". Motion carried 8-0.

e. Washington Drug & Alcohol Commission

Moved by Mr. McConn, seconded by Mr. Paris, to approve the Letter of Agreement for Student Assistant Program (SAP) between Avella Area School District and the Washington Drug and Alcohol Commission for the 2018-19 school year, per Attachment Curriculum "D" to Revised Agenda.

ROLL CALL: Ms. Birdsall, Ms. Cassidy, Ms. Cunningham, Mr. Devenney, Ms. Dryer, Mr. Gagich, Mr. McConn, and Mr. Paris said "aye". Motion carried 8-0.

f. Inventory Control

Moved by Mr. McConn, seconded by Mr. Paris, to approve disposal of the following outdated items:

26 books - Beginning Dictionary, Copyright 1977
Macmillan Publishing Company
Library of Congress Catalog Card Number: 74-24661

ROLL CALL: Ms. Birdsall, Ms. Cassidy, Ms. Cunningham, Mr. Devenney, Ms. Dryer, Mr. Gagich, Mr. McConn, and Mr. Paris said "aye". Motion carried 8-0.

g. School Calendar Dates:

- 8/21/18 First Day Teachers
- 8/22/18 6:00 p.m. - 7th Grade Orientation
- 8/23/18 First Day Students
- 8/24/18 5:00–6:30 p.m. Meet the Eagles' Night (football field)
7:00 p.m. – 1st Home Football Game

h. Center for Community Resources

Moved by Ms. Birdsall, seconded by Mr. Devenney, to approve the Student Assistance Program between the Avella Area School District and the Center for Community Resources for the 2018-19 school year.

ROLL CALL: Ms. Birdsall, Ms. Cassidy, Ms. Cunningham, Mr. Devenney, Ms. Dryer, Mr. Gagich, Mr. McConn, and Mr. Paris said "aye". Motion carried 8-0.

B. NEW BUSINESS

4. FINANCE COMMITTEE

a. Insurance Renewal

Moved by Mr. McConn, seconded by Mr. Paris, to approve the following renewal policy through Campbell Insurance Associates:

- Student Accident from US Fire Insurance Co., effective 8/14/18 in the amount of \$4,950.00.

ROLL CALL: Ms. Birdsall, Ms. Cassidy, Ms. Cunningham, Mr. Devenney, Ms. Dryer, Mr. Gagich, Mr. McConn, and Mr. Paris said "aye". Motion carried 8-0.

b. McLean Architects - Invoice

Moved by Mr. McConn, seconded by Mr. Paris, to approve the McLean Architects' invoice in the amount of \$592.75 for Project #MA 1720-4, per Attachment Finance "A" to Revised Agenda.

ROLL CALL: Ms. Birdsall, Ms. Cassidy, Ms. Cunningham, Mr. Devenney, Ms. Dryer, Mr. Gagich, Mr. McConn, and Mr. Paris said "aye". Motion carried 8-0.

c. McLean Architects –Application and Certification for Payment

Moved by Mr. McConn, seconded by Mr. Paris, to approve the Application and Certification for Payment to Swede Construction in the amount of \$53,975.70, per Attachment Finance "B" to Revised Agenda.

ROLL CALL: Ms. Birdsall, Ms. Cassidy, Ms. Cunningham, Mr. Devenney, Ms. Dryer, Mr. Gagich, Mr. McConn, and Mr. Paris said "aye". Motion carried 8-0.

d. Zero Golf Settlement

Moved by Mr. McConn, seconded by Mr. Paris to approve entering into a Stipulation resolving *Zero Golf v. Washington County Board of Assessment Appeals, et al.* at Washington County Court of Common Pleas No. 2017-4664, as follows:

Tax year 2018 FMV: \$1,200,000.00 (per Attachment Finance "C" to Revised Agenda)

ROLL CALL: Ms. Birdsall, Ms. Cassidy, Ms. Cunningham, Mr. Devenney, Ms. Dryer, Mr. Gagich, Mr. McConn, and Mr. Paris said "aye". Motion carried 8-0.

5. NEGOTIATIONS COMMITTEE – No Report

6. PERSONNEL COMMITTEE

a. 2018-19 Substitute Teacher List

Moved by Mr. McConn, seconded by Mr. Paris, to approve the Substitute Teacher List for the 2018-19 school year, per Attachment Personnel "A", and to add the name Deana Eutsey to the list.

ROLL CALL: Ms. Birdsall, Ms. Cassidy, Ms. Cunningham, Mr. Devenney, Ms. Dryer, Mr. Gagich, Mr. McConn, and Mr. Paris said "aye". Motion carried 8-0.

B. NEW BUSINESS

6. PERSONNEL COMMITTEE

b. 2018-19 Substitute Support Personnel List

Moved by Mr. McConn, seconded by Mr. Paris, to approve the Substitute Support Personnel List for the 2018-19 school year, per Attachment Personnel "B".

ROLL CALL: Ms. Birdsall, Ms. Cassidy, Ms. Cunningham, Mr. Devenney, Ms. Dryer, Mr. Gagich, Mr. McConn, and Mr. Paris said "aye". Motion carried 8-0.

c. PA Educator.Net – Contract of Services

Moved by Mr. McConn, seconded by Mr. Paris, to renew the Contract of Services between Avella Area School District and PA Educator.Net for the 2018-19 school year, per Attachment Personnel "C".

ROLL CALL: Ms. Birdsall, Ms. Cassidy, Ms. Cunningham, Mr. Devenney, Ms. Dryer, Mr. Gagich, Mr. McConn, and Mr. Paris said "aye". Motion carried 8-0.

d. 2018-19 School Volunteer List

Moved by Mr. McConn, seconded by Mr. Paris, to approve the following to the School Volunteer List for the 2018-19 school year:

Amber Barker
Jennifer Bauduin
Melissa Best
Penny Bongiorno
Amie Buel
Robert Campbell, Jr.
Suzanne Colilla
Paula Davies
Amanda Frank
Marcy Jaworowski
Terry Jaworowski
Joan McEachern
Carol Morgan
Tara Nardozi
Michelle Rankin
Laurel Rush
Kristin Stephenson
Marcy Ullom
Natalie Wooldridge

ROLL CALL: Ms. Birdsall, Ms. Cassidy, Ms. Cunningham, Mr. Devenney, Ms. Dryer, Mr. Gagich, Mr. McConn, and Mr. Paris said "aye". Motion carried 8-0.

e. Summer Miller, Head Winter Guard Dance Line Inst. - Resignation

Moved by Mr. McConn, seconded by Mr. Paris, to accept the resignation of Summer Miller as the Head Winter Guard Dance Line Instructor, effective end of the 2017-18 school year.

ROLL CALL: Ms. Birdsall, Ms. Cassidy, Ms. Cunningham, Mr. Devenney, Ms. Dryer, Mr. Gagich, Mr. McConn, and Mr. Paris said "aye". Motion carried 8-0.

B. NEW BUSINESS

6. PERSONNEL COMMITTEE

f. Head Winter Guard Dance Line Instructor - Posting

Moved by Mr. McConn, seconded by Mr. Paris, to approve the posting (advertisement if necessary) for a Head Winter Guard Dance Line Instructor for the 2018-19 school year.

ROLL CALL: Ms. Birdsall, Ms. Cassidy, Ms. Cunningham, Mr. Devenney, Ms. Dryer, Mr. Gagich, Mr. McConn, and Mr. Paris said "aye". Motion carried 8-0.

g. Charity Porbin, Ass't Winter Guard Dance Line Inst.- Resignation

Moved by Mr. McConn, seconded by Mr. Paris, to accept the resignation of Charity Porbin as the Assistant Winter Guard Dance Line Instructor, effective end of the 2017-18 school year.

ROLL CALL: Ms. Birdsall, Ms. Cassidy, Ms. Cunningham, Mr. Devenney, Ms. Dryer, Mr. Gagich, Mr. McConn, and Mr. Paris said "aye". Motion carried 8-0.

h. Permanent Teacher Contract

Moved by Mr. McConn, seconded by Mr. Paris, to award the following Permanent Teacher Contracts:

Natalie Frank, a Professional Employee Contract, following 3 years of satisfactory service with the District, effective August 27, 2018.

Ryan Kinzler, a Professional Employee Contract, following 3 years of satisfactory service with the District, effective August 27, 2018.

Alex Nikolopoulos, a Professional Employee Contract, following 3 years of satisfactory service with the District, effective August 27, 2018.

Dennis O'Neil, a Professional Employee Contract, following 3 years of satisfactory service with the District, effective August 27, 2018.

Renee Worst, a Professional Employee Contract, following 3 years of satisfactory service with the District, effective August 27, 2018.

Lauren Baker, a Professional Employee Contract, following 3 years of satisfactory service with the District, effective September 8, 2018.

ROLL CALL: Ms. Birdsall, Ms. Cassidy, Ms. Cunningham, Mr. Devenney, Ms. Dryer, Mr. Gagich, Mr. McConn, and Mr. Paris said "aye". Motion carried 8-0.

i. Heather Poirier, Food Service Director

Moved by Mr. Devenney, seconded by Ms. Dryer, to approve Heather Poirier as the Food Service Director, effective August 13, 2018, to complete the remainder of the previous Food Service Director's Contract, with a 90 day probationary period, pending receipt of clearances and signed contract. Salary to be determined within the parameters identified by the School Board.

ROLL CALL: Ms. Birdsall, Ms. Cassidy, Ms. Cunningham, Mr. Devenney, Ms. Dryer, Mr. Gagich, Mr. McConn, and Mr. Paris said "aye". Motion carried 8-0.

B. NEW BUSINESS

6. PERSONNEL COMMITTEE

j. Cafeteria Position – Eliminate 7 Hour Position

Moved by Mr. Paris, seconded by Mr. McConn, to approve eliminating one (1) seven hour per day cafeteria position.

ROLL CALL: Ms. Birdsall, Ms. Cassidy, Ms. Cunningham, Mr. Devenney, Ms. Dryer, Mr. Gagich, Mr. McConn, and Mr. Paris said “aye”. Motion carried 8-0.

k. Cafeteria Position – 5 Hour Position

Moved by Mr. Devenney, seconded by Ms. Dryer, to create one (1) five hour per day cafeteria position, and to post, and if necessary, advertise this position and any other vacancies that result from the bidding process.

ROLL CALL: Ms. Birdsall, Ms. Cassidy, Ms. Cunningham, Mr. Devenney, Ms. Dryer, Mr. Gagich, Mr. McConn, and Mr. Paris said “aye”. Motion carried 8-0.

7. POLICIES

a. Student Handbooks

Moved by Mr. Paris, seconded by Ms. Dryer, to approve the Elementary Center and JSHS Student Handbooks for the 2018-19 school year, per Attachment Policies “A”.

ROLL CALL: Ms. Birdsall, Ms. Cassidy, Ms. Cunningham, Mr. Devenney, Ms. Dryer, Mr. Gagich, Mr. McConn, and Mr. Paris said “aye”. Motion carried 8-0.

b. Teachers’ Handbook

Moved by Mr. Paris, seconded by Ms. Dryer, to approve the Teachers’ Handbook for the 2018-19 school year, per Attachment Policies “B”.

ROLL CALL: Ms. Birdsall, Ms. Cassidy, Ms. Cunningham, Mr. Devenney, Ms. Dryer, Mr. Gagich, Mr. McConn, and Mr. Paris said “aye”. Motion carried 8-0.

8. SAFETY COMMITTEE

a. Safety Committee meeting scheduled September 6, 2018 at 8:00 a.m.

9. TECHNOLOGY COMMITTEE

a. Technology Inventory Control

Moved by Mr. Devenney, seconded by Mr. McConn, to approve Greg Wargo, Network Administrator’s request, to dispose of the outdated items listed on Attachment Technology “A”.

ROLL CALL: Ms. Birdsall, Ms. Cassidy, Ms. Cunningham, Mr. Devenney, Ms. Dryer, Mr. Gagich, Mr. McConn, and Mr. Paris said “aye”. Motion carried 8-0.

B. NEW BUSINESS

10. TRANSPORTATION COMMITTEE

a. Bus/Van Driver List

Moved by Mr. McConn, seconded by Mr. Devenney, to approve the Bus/Van Driver List for the 2018-19 school year, per Attachment Transportation "A" to Revised Agenda. (GG&C is responsible for updating bus/van driver documentation on list with CAO before driving.)

ROLL CALL: Ms. Birdsall, Ms. Cassidy, Ms. Cunningham, Mr. Devenney, Ms. Dryer, Mr. Gagich, Mr. McConn, and Mr. Paris said "aye". Motion carried 8-0.

b. Parent Transportation Contract

Moved by Mr. McConn, seconded by Mr. Devenney, to approve the Parent Transportation Agreement between Mrs. Carrie Breze and the Avella Area School District to transport student to and from First Love Christian Academy for the 2018-19 school year, per Attachment Transportation "B".

ROLL CALL: Ms. Birdsall, Ms. Cassidy, Ms. Cunningham, Mr. Devenney, Ms. Dryer, Mr. Gagich, Mr. McConn, and Mr. Paris said "aye". Motion carried 8-0.

c. Parent Transportation Contract

Moved by Mr. McConn, seconded by Mr. Devenney, to approve the Parent Transportation Agreement between Mrs. Joan McEachern and the Avella Area School District to transport student to and from Avella Area School District for the 2018-19 school year, per Attachment Transportation "C".

ROLL CALL: Ms. Birdsall, Ms. Cassidy, Ms. Cunningham, Mr. Devenney, Ms. Dryer, Mr. Gagich, Mr. McConn, and Mr. Paris said "aye". Motion carried 8-0.

C. ADJOURNMENT

With no further business before the Board, moved by Mr. Devenney, seconded by Ms. Cassidy, to adjourn the meeting at 7:34 p.m. Motion carried.

ROLL CALL: Ms. Birdsall, Ms. Cassidy, Ms. Cunningham, Mr. Devenney, Ms. Dryer, Mr. Gagich, Mr. McConn, and Mr. Paris said "aye". Motion carried 8-0.

Respectfully submitted,

Debra L. Bentz
Board Secretary