

Victor Central School
Board of Education
PROPOSED AGENDA
Regular Meeting, Thursday, April 13, 2023 – 6:30 PM
Early Childhood School Auditorium/Boardroom
953 High Street, Victor, NY

It is expected that, upon opening the meeting, a motion will be made to adjourn to executive session and regular meeting will begin at 7:15 PM

✓ = Board Action Expected

- ✓ 1. **Meeting Called to Order by President Timothy DeLucia**
 - ✓ • *Motion to enter executive session to discuss the employment history of specific individuals*
 - ✓ • *Motion to return to regular session.*
 - A. **Moment of Silence**
 - B. **Pledge to the Flag**
 - C. **Greetings to Visitors/Public Participation Reminder**
 - D. **Reading of Fire Evacuation Procedure**

(In case of a fire, would everyone please follow the EXIT signs to the outside of the building. Please stay completely clear of the building to provide space for any Fire Department vehicles. Thank you!)

- ✓ 2. **Approval of Agenda**

3. **Presentations/Recognitions**
 - **Senior High School Musical**
 - **Individual Wrestling Section V Champions**
 - **Individual Indoor Track and Field Section V Champions**
 - **Individual Varsity Bowling Section V Composite Team Champions**
 - **Varsity Cheerleading New York State Champions**
 - **Varsity Boys Basketball Section V and New York State Champions**
 - **Volunteer Committed to Service Award**

4. **Superintendent's Update**

5. **Public Participation:** Although the Board's work is open to the public, this is not a meeting with the public. At this time privilege of the floor is offered to those who have signed up to speak. The Chair will be happy to recognize those of you who wish to speak. When you approach the microphone, please identify yourself before presenting your thoughts.

(Individual comments will be limited to 3 minutes and the total time for this portion of the agenda will be limited to 30 minutes.)

Please note, issues related to specific School District personnel or students must be brought to the attention of the Superintendent of Schools privately as they are not discussable at this venue. Thank you.

- ✓ 6. **Acceptance of Consent Items (5 min.)**
 - A. **Minutes of the regular meeting of March 9, 2023 and the Special Meeting of March 23, 2023;**

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- B. **Treasurer’s Report for the month ending February 28, 2023;**
- C. **Personnel Agenda;**
- D. **Recommendations of the Committee on Special Education from the meetings of January 18, 2023, February 7, 13, 15, 27, 28, 2023, March 1, 2, 3, 7, 8, 9, 13, 15, 16, 17, 21, 22, 23, 24, 27, 28, 29, 30, 31, 2023, April 3, 4, 5, 6, 10, 11, 12, 13, 2023 and from the Committee on Preschool Special Education from the meetings of March 8, 13, 20, 21, 22, 30, 31, 2023;**
- E. **Declare the following as surplus:**
 - **Apple iPad with VCS tag # 014735;**
 - **Hewlett Packard Color Laserjet CP 4025 Printer with VCS tag # 012448;**
 - **NEC VT595 Projectors with VCS tag #s 010021, 010058, 010066;**
 - **NEC VT580 Projectors with VCS tag #s 02612, 02614;**
 - **Smart Tech Unifi 45 Projectors with VCS tag #s 012053, 012058, 012063;**
 - **Smartboards with VCS tag #s 010520, 010528, 010566, 010568, 012046, 012048, 014332;**
- F. **Accept the following donations:**
 - **\$3,000.00 from CharityRX to the Victor Central School District Cafeteria Fund to offset negative balances for students;**
 - **\$662.00 from the Victor Baseball Booster Club to the Victor Central School District Athletic Department;**
- G. **Approve the revised Victor Central School District Shared Decision Making Plan as submitted;**
- H. **Approve the Contractual Agreement between the Superintendent of the Victor Central School District and the Civil Service Employees Association for July 1, 2023 – June 30, 2027;**
- I. **Approve the General Resolution for the purpose of participating in a cooperative bid coordinated by the BOCES of Ontario, Seneca, Wayne and Yates Counties for Various Commodities and/or Services as submitted; and**
- J. **Approve Facilities Committee recommendation on the final spend down of the current capital project funds as submitted.**

7. A. **Campus News**

B. **Capital Project Update** (*Tim Terranova, Derek Vallese; 15 min.*)

✓ C. **Adopt the 2023-2024 Budget** (*Tim Terranova; 5 min.*)

✓ D. **Rescind the following field trip:**

- **Senior High School Art Club to New York, NY from 4/21/23-4/23/23**

✓ E. **Approve the following field trips:**

- **Senior High School Cheerleaders to Honesdale, PA from 8/24/23 – 8/27/23 to participate in the Cheerleading – UCA Camp;**
- **French Trip for Grades 9-12 to France from 3/26/24 – 4/6/24 to participate in the Victor-Rennes Exchange Program;**

F. **Policy Review - First Reading**

- **Board Meeting Procedures; Policy 2350**

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- 8. Meeting Reports.**
 - A. Monroe County School Boards Association Committee Reports**
 - B. Standing Committee Updates**

- 9. Upcoming Events**
 - A. Special Board meeting for W-FL BOCES Administrative Budget and Annual Election Vote, Wednesday, April 26, 2023 time to be determined**
 - B. Budget Forum and Meet the Candidate Night, Thursday, May 4, 2023**
 - C. Next Regular Board Meeting, Thursday, May 11, 2023**

- ✓ **10. Adjourn**

**VICTOR CENTRAL SCHOOL
BOARD OF EDUCATION**
Unapproved Minutes of the Regular Meeting of March 9, 2023
Early Childhood School Boardroom
953 High Street
Victor, New York 14564

- CALL TO ORDER** President Tim DeLucia called the meeting to order at 6:33 PM.
- Members Present** Tim DeLucia, Kristin Elliott, Lisa Kostecki, Elizabeth Mitchell, Debbie Palumbo-Sanders, Christopher Parks
- Member Absent** Trisha Turner
- ENTER EXECUTIVE SESSION** A motion was made by D. Palumbo-Sanders, seconded by K. Elliott, to enter executive session at 6:33 PM to discuss the employment history of specific individuals. The motion was carried. 6 yes 0 no 0 abstentions
- REGULAR SESSION** A motion was made by C. Parks, seconded by E. Mitchell, to return to regular session at 7:07 PM. The motion was carried. 6 yes 0 no 0 abstentions
- APPROVE AGENDA** A motion was made by E. Mitchell, seconded by D. Palumbo-Sanders, to approve the agenda. The motion was carried. 6 yes 0 no 0 abstentions
- SUPERINTENDENT'S UPDATE** Superintendent Terranova talked about the New York State School of Superintendents Conference he attended earlier this week in Albany, NY. He said the presentations were all excellent however, four stood out to him. One presentation was around student voice, one around dealing with conflict and two around equity and inclusion. All of them talked about the concept of utilizing voice and understanding perspectives across different viewpoints, which leads to awareness and empathy. He then spoke more in depth about each of the four presentations. Finally, Dr. Terranova gave a shout out to all the students doing exceptional things whether its through athletics, DECA, robotics, the high school musical or VIPE. This speaks to the comprehensive nature of our offerings.
- PRESENTATIONS/ RECOGNITIONS** Board President Tim DeLucia took this opportunity to thank Dr. Terranova, Mr. Vallese and his team, also the building leaders and staff that provide information to help build the budget. Mr. DeLucia also thanked the Facilities Committee and all of those involved who help to plan for the next capital project.
- PUBLIC PARTICIPATION** Cheryl Jones-Richter, a community member, talked about Diversity, Equity and Inclusion and the importance of looking at the perspective of the receivers when dealing with diversity and racism. She said it is important to look at what actions can be taken to improve Diversity, Equity and Inclusion within the District.

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**PUBLIC
PARTICIPATION
Continued**

Claire Noonan, a community member and retiree from Victor Central Schools, spoke about the experiences in her family dealt with around Diversity, Equity and Inclusion. She said she glad there is a DEI Committee presentation and respects the Superintendent, the Board of Education and the committees who are working to move the District forward on this topic. She offered her help if they need it.

CONSENT ITEMS

A motion was made by L, Kostecki, seconded by C. Parks to approve, upon recommendation of the Superintendent, the following consent items:

MINUTES

Minutes of the Regular Board Meeting of February 9, 2023 and the Special Meeting of February 16, 2023;

**FINANCIAL
STATEMENTS**

Treasurer’s Report for the month ending January 31, 2023;

PERSONNEL

The following personnel items:

All appointments on these pages are made in compliance with New York State Education Law relating to criminal history background clearances for new employees. Conditional clearances under that law have been requested for all new employees.

**Instructional
Probationary
Appointments:**

The probationary appointment of **Nicholas Davidson**, who has certification in Social Studies Grades 7-12, to a probationary position as a Teacher on Special Assignment, effective March 13, 2023, at an annual salary of \$58,688, which will be prorated based on start date, leading towards tenure in Social Studies Education.

The probationary appointment of **Jessica Corniffe**, who has certifications in Students with Disabilities Grades 1-6 and Childhood Education Grades 1-6, to a probationary position as a Special Education Teacher, effective March 14, 2023, at an annual salary of \$57,250, which will be prorated based on start date, leading towards tenure in Special Education.

**Long Term
Substitute
Appointments:**

The appointment of **Cara Donaloio**, who has pending certification as a School Psychologist, to a long term substitute position as a School Psychologist, effective February 7, 2023, and ending June 30, 2023, at an annual salary of \$45,231, which will be prorated based on the length of the assignment.

The appointment of **Jennifer Briggs**, who has certification in Home Economics, to a long term substitute position as a Teacher Assistant, effective February 27, 2023, and end June 30, 2023, at an annual salary of \$30,642.

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Leaves of Absence: The granting of an extension of maternity and subsequent childcare leave of absence for **Jamie Fraser**, Elementary Teacher, effective July 1, 2023, and extending through June 30, 2024.

Resignations: The resignation, due to retirement, of **Joanne Lowe**, Music Teacher, effective June 30, 2023.

The resignation, due to retirement, of **Linda Izzo**, Elementary Teacher, effective June 30, 2023.

The resignation, due to retirement, of **Jennifer Eveleigh**, Occupational Therapist, effective June 30, 2023.

The resignation of **Rebecca Morrill**, Long Term Substitute Foreign Language Teacher, effective March 15, 2023.

Athletics:	<u>Position</u>	<u>Name</u>	<u>Level</u>	<u>Years</u>
Baseball	Volunteer	Tom Delaney	-	-
	Volunteer	Peter Carrier	-	-
	Volunteer	Michael Guido	-	-
	Volunteer	Hunter Ruthven	-	-
Golf – Boys	Volunteer	Brian Bailey	-	-
Lacrosse – Girls	Volunteer	Mary Allen	-	-
	JV	Alyssa Sproule	4	1
Softball	JV	Craig Morley	4	14
	Modified B	Shelby Erhard-Rappold	6	1
Track & Field	Head Varsity	Ross Hunkovic	2	13
	Varsity Assistant	Ryan Horst	5	9

Athletics Resignations: The resignation of **Ross Hunkovic**, Track and Field Varsity Assistant Coach.

Per Diem Substitutes:	<u>Candidate</u>	<u>Area of Certification</u>
	Jennifer Wozniak	Uncertified
	James Taylor	Elementary
	Matthew Rice	Physical Education
	Michele Maloney	School District Administrator/ Elementary
	Kimberly Cooney	Special Education/ Speech

Non-Instructional Appointments: The appointment of **Kenneth Poole**, Full Time Teacher Aide, effective February 15, 2023, at an hourly rate of \$14.20.

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The appointment of **Denise Vargas Muniz**, Full Time Teacher Aide, effective February 15, 2023, at an hourly rate of \$14.20.

The appointment of **Jeiry Diaz Ramos**, from Full Time Cleaner to Part Time Cleaner, effective February 1, 2023.

The appointment of **Timothy Bader**, Food Service Helper, effective February 15, 2023, at an hourly rate of \$14.20.

The appointment of **Miranda Berdy**, Full Time Teacher Aide, effective February 13, 2023, at an hourly rate of \$15.07.

The appointment of **Brian Wagner**, Full Time Teacher Aide, effective February 27, 2023, at an hourly rate of \$14.20.

The appointment of **Shaunna Schaufelberger**, Full Time Teacher Aide, effective February 27, 2023, at an hourly rate of \$14.20.

The appointment of **Rhonda Dodson**, Full Time School Bus Driver, effective, February 25, 2023, at an hourly rate of \$21.19.

The appointment of **Cassidy Reiber**, from Full Time Teacher Aide to Part Time Teacher Aide, effective February 16, 2023.

The appointment of **Ted Thull**, from School Bus Driver Trainee to Full Time School Bus Driver, effective February 17, 2023, at an hourly rate of \$20.99.

The appointment of **Sara Jones**, from Part Time Teacher Aide to Full Time Teacher Aide, effective February 27, 2023.

Resignations:

The resignation of **Rhonda Dodson**, Dispatcher, effective February 24, 2023.

The resignation of **Michaela Williams**, Food Service Helper, effective February 24, 2023.

The resignation of **Michele Liddle**, Part Time School Bus Driver, effective February 16, 2023.

The resignation of **Jeiry Diaz Ramos**, Cleaner, effective February 23, 2023.

The resignation of **Marisol Martinez Marroquin**, Cleaner, effective March 10, 2023.

The resignation of **Tirsa Alvarado**, Food Service Helper, effective March 17, 2023.

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Terminations: The termination of **Steven Bellis**, Full Time Cleaner, effective February 9, 2023.

The separation from service pursuant to New York State Civil Service Law Section 71 of **Izabel Cursino dos Santos**, Full Time Cleaner, effective March 10, 2023.

**Per Diem and
Substitute Positions:**

<u>Candidate</u>	<u>Position</u>
Carolyn Hughes	Food Service Helper
Nicholas Castiglia	School Bus Driver Trainee
Arleen McWilliams	Food Service Helper
Michael Kirsch	Lifeguard
Eileen Kopp	Lifeguard
Lisa Werner	Teacher Aide
Osman Muya	Cleaner
Erin DeHollander	Lifeguard
MacKenzie Connors	Teacher Aide
Veronica Geremia	School Bus Monitor
Brianna Perales	Teacher Aide

CSE/CPSE RECOMMENDATIONS Recommendations of the Committee on Special Education from the meetings of January 4, 11, 18, 26, 31, 2023, February 1, 2, 6, 7, 8, 9, 10, 14, 15, 16, 27, 28, 2023, March 1, 2, 3, 6, 7, 8, 9, 2023 and from the Committee on Preschool Special Education from the meetings of February 7, 14, 28, 2023, March 7, 2023;

REFERENDUM AND LEGAL NOTICE FOR BUS BOND AND VEHICLE BOND PROPOSITIONS **RESOLVED**, that, upon recommendation of the Superintendent, the Bus Bond Proposition for the May 16, 2023 vote be approved as submitted, for a total sum not to exceed \$1,185,000, subject to approval by the qualified voters of the District at the Annual Vote and Election on May 16, 2023; and

RESOLVED, that, upon recommendation of the Superintendent, the Vehicle Bond Proposition for the May 16, 2023 vote be approved as submitted, for a total sum not to exceed \$210,000, subject to approval by the qualified voters of the District at the Annual Vote and Election on May 16, 2023.

COMMUNITY BASED ORGANIZATIONS FOR UPK Accept the proposals from the following Community Based Organizations to provide Universal Preschool Instructional services:

- TLC Adventures in Childcare, 7375 Route 96, Victor, NY 14564
- Doodlebugs, 7383 State Route 96, Victor, NY 14564
- Victor Child Care, 66 School Street, Victor, NY 14564

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DONATIONS

The following donations:

- 2014 Steinway Baby Grand Piano to the Victor Central School District Music Department from Patrick Martin on behalf of alum Mrs. Rogina;
- \$6,000.00 from Victor Community Baseball/Softball for the addition of a second Baseball Modified B Team for Spring 2023;

Mrs. Elliott said the District has a great deal of gratitude for the two significant donations from the community.

READING PROGRAM

The purchase of The Superkids Reading Program to support K-2 English Language Arts.

AGREEMENT BETWEEN VCSD AND EMPLOYEE

An agreement between the Victor Central School District and an Employee executed on March 3, 2023.

The motion to accept the foregoing consent items was carried.

6 yes 0 no 0 abstentions (*end of consent items*)

CAMPUS NEWS

VCS administrators summarized campus news and events at this time.

DIVERSITY, EQUITY, AND INCLUSION COMMITTEE UPDATE

Third Grade English as a New Language Teacher Heather Boyle and Senior High School Assistant Principal Jennifer Grimes provide an update on the actions of the Diversity, Equity, and Inclusion (DEI) Committee. Ms. Grimes started out by talking about the creation of the committee and the purpose. The purpose is to integrate Diversity, Equity, and Inclusion throughout the three primary focus areas in the Victor Central School District Strategic Plan. The goal of the committee is to develop a five-year DEI Plan to support the Strategic Plan. Ms. Grimes said from the 35-member committee there is a team of five who make up the Steering Committee. Ms. Grimes and she and Ms. Boyle are part of that Steering Committee who help drive the larger committee and make decisions on how to accomplish the tasks. They want to create a DEI Plan not just to carry out performance-based tasks but to be meaningful and purposeful with a lot of student voice and a lot of student input. Some of the things they have been talking about are classroom environments and how they are welcoming to all students, identifying gaps in the current curriculum and looking at the idea of equity versus equality by providing equitable opportunities not just equal opportunities for all students. She said they want to have students take accountability for the learning and their growing. They want to review school policies, specifically around the Code of Conduct along with expectations around athletic events. She said they want to look at home-school communication, start to develop restorative practices and educational opportunities not just disciplinary consequences. Ms. Boyle gave some background on some of the work that has been started this year. The committee started in January 2023. It is made up of 35 members from across the District and community which include Board

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DIVERSITY, EQUITY, AND INCLUSION COMMITTEE UPDATE Continued

members, community members, parents, administrators, teachers and students. Ms. Boyle said so far they have had three meetings and are planning to meet five more times prior to May 2023 to do some of the initial work and long-range planning. The work has been grounded in the Victor School's five-year Strategic Plan, as well as New York State's Culturally Sustaining-Responsive Framework, along with the book *Belonging Through a Culture of Dignity*, by Floyd Cobb and John Krownapple. In addition, seven of the DEI Committee Members (administrators and teachers) have been attending the Wayne Finger Lakes BOCES Diversity, Equity, and Inclusion consortium that is made up of other local districts where they can collaborate and be given guidance on how to create a performance-based DEI action plan. She then talked about the four charges that the DEI Committee came up with to help create the 5-year DEI Action Plan. First, they will analyze multiple data sets to determine the extent of equitable and inclusive access to Advanced Placement Courses, Dual-enrollment Courses, Music Ensembles and Performing Groups as well as participation in field trips, athletics, and other extracurricular events. In addition, annual student subgroup performance data will be analyzed. The committee will review and recommend hiring practices that are supportive of building a diverse workforce that represents our school community. They will unpack the NYS Culturally Responsive – Sustaining Educational (CRSE) Framework and recommend roll-out opportunities for both staff and the greater District-wide community. The committee will review District curriculum to ensure that both content and instruction aligns with inclusive and equitable research-based best practices. Ms. Grimes talked about things the DEI Committee has already accomplished. They have reviewed specific roles and guidelines of the CRSE Framework, created a smaller Steering Committee (which meets weekly), debriefed about the recent incident at a basketball game. Future plans include defining Diversity, Equity, and Inclusion for the Victor Central School District, gathering data to further analyze the four committee charges, creating an authentic plan to make a difference and ongoing and continuous assessment of current needs and potential future needs from the committee. Mrs. Palumbo-Sanders said she, Lisa KostECKi and Kristin Elliott are on the DEI Committee and she has started reading the book *Belonging Through a Culture of Dignity*. She said it is a very powerful book and she would recommend it to the other Board members. She said having the students on the committee bring the awareness that adults fully realize what the students experience. Ms. Grimes said the students are incredibly honest about their experiences in an effort to try and help others understand and to educate, not to be hurtful. Mrs. Mitchell thanked them for the brief presentation with regards to the massive amount of work the committee has. She asked about the possibility of the older students from various backgrounds to mentor younger students to be a source of support and strength to the younger students and to perhaps create a bridge. Ms. Grimes said they

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DIVERSITY, EQUITY, AND INCLUSION COMMITTEE UPDATE Continued

will definitely bring that back to the committee. Dr. Parks said he really applauds the student voice piece. He said his charge to the committee going beyond this year and the next is to continually refresh that voice and continually involve the students. Mrs. Elliott said she hopes that there is a time that there is so much voice that there becomes a culture in Victor that we don't have to deal with "incidents" anymore. That we become a culture that we are empathetic and less authoritative. She said she is immensely proud of the committee. Mr. DeLucia thanked them for the information and the great work they are doing.

BUDGET STATUS UPDATE; PERSONNEL

Assistant Superintendent for Business Derek Vallese and Assistant Superintendent for Personnel Dorothy DiAngelo provided a budget update. Mr. Vallese started out by reviewing the goals of the budget. The District will maintain a comprehensive education that the Victor Central School District community expects. The District will improve alignment of resources toward District initiatives, maintain stabilization of Reserves, maximize the use of every dollar spent, maximize the ability to generate aid for future years and be transparent. Mr. Vallese then provided a budget update as of February 16, 2023. He said the biggest expense, 75% of the budget comes from the staff as we are a staff driven organization. There is approximately \$47 million in salaries and \$26 million in benefits. There is also an increase in capital in the budget. Overall the budget is up roughly \$8 million or 8.94%. Mr. Vallese said the District is experiencing a large increase in State Aid. There is a little over \$7 million in Foundation Aid. For years the District has suffered from being underfunded and now it appears the state is going to actually fully fund us. In addition, there is an increase in the tax levy of 2.18%. In prior years the District has used reserves to balance the budget. In reality, we had a budget deficit and were using our savings to balance it and this year, because of the increase in state aid, we no longer have to tap into our savings to balance the budget. Mrs. DiAngelo presented a personnel budget update to the Board. She said they will see positions that are definitely being planned for in the budget and then others that are italicized. Those positions are potential adds to the budget. Mrs. DiAngelo said she will be speaking tonight about the positions that will definitely be added to the budget with a plan on returning on March 23rd when they can finalize plans around the potential positions. Mrs. DiAngelo then spoke about the significant number of teaching assistant positions being added. Teaching assistants are able to plan and provide direct instruction support to students. That is the reason the shift is being made. This will be accomplished by transitioning current teacher aide positions to teaching assistant positions. She said the District is planning to support existing aides who want to get the training and certification to become teaching assistants. There won't be anyone who is losing their job. Mrs. DiAngelo talked about the enrollment study. The information from that study was used to determine staffing needs that we have due to enrollment. Overall, the

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**BUDGET STATUS
UPDATE;
PERSONNEL
Continued**

K-12 enrollment is flat. At grades K-6 there is an increase of 9 students. In K-3 there is a decrease of 29 students. There is an increase of 38 student at the Intermediate School. That is not because of students moving in, that is because cohorts have slowly moved up that are larger. At the secondary level, 7-12, there is an overall decrease of 38 students. She then talked about the commitment to maintaining appropriate class sizes. Based on the increase at the Intermediate School they are proposing a total of three positions. Two will be new positions and one will be an existing position at the K-3 level, due to the reduction of one section at K-3. The positions being added are 2 Full-time Equivalent (FTE) General Education Teachers, .2 FTE Music Teacher and .2 FTE Physical Education Teacher. There is a potential addition of a .2 FTE Art Teacher. Mrs. DiAngelo said in addition to enrollment there are identified staffing needs through the Strategic Plan. She said while there is good work being done throughout all areas of the plan they may not have staffing in the 2023-2024 proposal. For example, Diversity, Equity and Inclusion is at the planning stage in terms of the staffing process. The planning piece is critically important. She said we don't want to add staff without a plan. In engaging in a thorough analysis of our needs in DEI and identifying the required infrastructure to support it we will develop the comprehensive staffing plan as we have done with other areas of the Strategic Plan. We have done this with Safety and Security, Special Education and Student Services. Mrs. DiAngelo then talked about the Strategic Plan areas of need. Last year a Director of Security was added along with security guards at the Junior High and Senior High Schools. One of the focuses for safety and security this year was to do a gap analysis on safety and security. This did show a need for an additional security guard at the elementary level. For year two and this person would be housed at the Intermediate School. This year the security staff at the secondary level are helping with the elementary. With relation to consistency and continuity across the district a gap analysis on staff infrastructure was conducted. There is a proposal for a .8 Music Teacher. This would be a strings teacher for the Intermediate and Primary Schools. There is also a proposal of a .6 World Language Teacher at the Junior High School. The potential additions include \$20,000 of additional section coverage at the Junior and Senior High Schools, 1 Track and Field Coach, 1 Cross Country Coach, 1 Football Modified B Coach and additional .6 Athletic Assistant Teacher on Special Assignment (TOSA). The Strategic Plan work this year has included a focus on communication and the processes around communicating. While the District has grown over the years the staff has never been increased in the Communications or Public Relations Department. Historically it has been staffed by two part-time positions. The proposal is to increase one of the part-time positions by .7 to create a full-time position and a part-time position in totality and to shift the full-time position to a District Public Relations Specialist. Mrs. DiAngelo said there is always a focus on increasing student

VICTOR CENTRAL SCHOOL BOARD OF EDUCATION

BUDGET STATUS UPDATE; PERSONNEL Continued

achievement. Over the past few years staff was intentionally front loaded in this realm. She said the District is at the refining stage where they will be adding a few remaining positions. They are asking for a .4 FTE Junior High School Science Teacher and a 1.0 Teaching Assistant for the Online Learning Lab. The potential additions include a 1.0 FTE Primary School Support Teacher (TOSA), a 1.0 FTE Intermediate School Support Teacher (TOSA), and a 1.0 FTE P-12 Science, Technology, Engineering, Mathematics (STEM) Coach. Over the course of the last three years there was a lot of work to be done around Special Education. They have been looking at current continuum gaps, data analysis and program reviews, appropriate training and staffing, services available in each building, caseloads, and state requirements. In this area the District is still in the front loading stage to support Special Education. This is largely due to the integrated co-teaching model. Mrs. DiAngelo said they are looking to add 1.0 FTE Special Education Teachers in the Early Childhood School and the Primary School, 2.0 FTE Special Education Teachers in the Junior High and Senior High Schools, 6.0 FTE Teaching Assistants in the Early Childhood School, Primary School, and Junior High School, 3.0 FTE Teaching Assistants in the Intermediate School, and 9.0 FTE Teaching Assistants in the Senior High School. Mrs. DiAngelo said as a reminder, the teaching assistant positions are a transition from the aide positions to the teaching assistant positions. The caseload for the Speech Pathologist in grades K-3 is currently maxed out. Mrs. DiAngelo said they are currently able to meet the need for the mandated services but cannot help Tier 2 level support. To address that they are requesting to add .5 FTE Speech Language Pathologist for the Early Childhood School and .5 FTE Speech Language Pathologist for the Primary School. One person split between two buildings. The District currently has one Occupational Therapist who spans from grades 4-12. That caseload is at 69 students. There are additional students who need support. By adding a 1.0 FTE Occupational Therapist District-wide it will allow us to provide more service at the Intermediate School, where there is the greatest area of need. Mrs. Elliott said we have an Occupational Therapist who is retiring this year so we will be hiring two? Mrs. DiAngelo said yes, we will be hiring two with a net gain of one. Mrs. Mitchell asked if this person would work with students with IEP's or will they work with the Tier 2 Response to Intervention students? Assistant Superintendent for Pupil Services, Karyn Ryan said these therapists will do both. Under student services, they assessed current staffing needs to ensure all student social emotional needs are met. This is an area where positions were frontloaded previously. The District is finetuning areas and is recommending a 1.0 FTE Psychologist at the Intermediate School. The potential additions in this area are a 1.0 FTE Counseling Support for 7-12, a 1.0 FTE Tutoring Center Teacher and a 1.0 FTE Tutoring Center Teaching Assistant. Dr. Terranova said with regards to the potential addition of the 7-12 counseling position it might be a counselor or a

VICTOR CENTRAL SCHOOL BOARD OF EDUCATION

BUDGET STATUS UPDATE; PERSONNEL Continued

social worker and that person might be focused on supporting our students around drug and alcohol needs and some things going on at the secondary level. Mrs. DiAngelo said this year they reviewed the supports available in the Counseling and Career Center as a result of that review they are recommending a Work Based Learning Coordinator. There are students that engage in internships for course credit and this individual would provide direct support for students. Mrs. Palumbo-Sanders asked for clarification on the responsibilities of a STEM Coach. Dr. Parks asked for clarification on how the average class size numbers are established. Dr. Parks asked if the potential additional positions are listed in priority order or just as a group. Mrs. DiAngelo said they are just as a group. Dr. Parks said with regards to the Track and Field and Cross Country Coaches are those for both male and female athletes or is it for one team or another. Mr. Weimer said they are for both male and female athletes. Dr. Parks said he is really excited about moving to teaching assistants. He then asked if hiring one additional Occupational Therapist is enough at this time or from a caseload standpoint or will we back next year asking for the same thing. If so would it be better to potentially address it this year? Mrs. Ryan said right now the caseloads would be ok, what they are really monitoring are the incoming kindergartners from preschools. A lot of the services were interrupted during COVID. Dr. Parks said he wants to make sure they are asking for enough. Mr. Vallese talked about how the District will pay for the additional positions. The District has the \$717,000 which is the difference between the revenues and expenses, the \$778,000 of High Impact Tutoring Set-aside and the \$500,000 from BOCES Aid. If the BOCES Aid can be corrected all the positions, even those in italics, would be covered. Dr. Parks said at the last meeting the estimate for BOCES Aid was between \$500,000 and \$700,000. Mr. Vallese said he is being conservative as he does not want to over promise and under deliver. Mrs. Mitchell asked if we bring in the italicized positions can we sustain them. Mr. Vallese said BOCES is an expenditure-based aid and according to our Technology Plan of continuing to bring in new devices it should be sustainable. Mr. Vallese then reviewed the upcoming meetings on the Budget Development Calendar. Mr. DeLucia said it was a very thorough and thoughtful analysis.

CAPITAL PROJECT DEVELOPMENT; INITIAL PRESENTATION

Assistant Superintendent for Business Derek Vallese presented on the development of the upcoming Capital Project. The scope was developed using several mechanisms, two were surveys one to staff and one to the community. In addition to the surveys two building walk troughs were completed with building leadership. The first occurred over the summer with the primary focus on the beautification of the buildings. In the fall there was a second walkthrough that talked about what type of needs did the buildings have. The last way they extracted information to develop the scope was through hosting meetings with groups of administrators including the architect. The architect asked pertinent questions

VICTOR CENTRAL SCHOOL BOARD OF EDUCATION

**CAPITAL PROJECT
DEVELOPMENT;
INITIAL
PRESENTATION
Continued**

necessary to design and estimate the cost of the different ideas. After the list of all requests were compiled there was a scope list over \$1 billion. The Executive Team, comprised of Mr. Vallese, Superintendent Terranova, Director of Facilities Chris Marshall, the Architect, the Construction Manager and the District's Financial Advisors, began eliminating high dollar, low probability projects to generate a reasonable starting scope. After the initial cuts, the list was reduced to just shy of \$148 million, which includes renovations to 200 South High Street and the necessary upgrades for electric buses. The revised list was then sent to the building leadership teams and they were asked to prioritize the items. Mr. Vallese said they also took into consideration the enrollment projections. He said in the upcoming scope there are a couple of additions and the idea is to make sure the additions are reasonable and that the District was not over building. The enrollment projection specialists indicate that we should not be building additions based on future enrollment and that in the current capital project planning phase we should address known space needs in the buildings. Mr. Vallese then presented the current scope of the project. The themes of the project are to address the infrastructure of existing facilities including roofs, parking lots, windows, masonry, and elevators. To address a portion of the space concerns along with safety and security infrastructure and expand parking. They are looking to enhance 21st century facilities space and create warm and welcoming facilities as well as address the ability to maintain more consistent temperatures in the buildings/classrooms through HVAC controls and Heat Generating Systems. Finally, to implement infrastructure for electric buses. Mr. Vallese discussed the scope of every building including the Operations/Maintenance Facility, Transportation Building, and 200 South High Street. Mr. Vallese said there is still a very large scope and everything is important. They are now looking to categorize the current scope and possibly build multiple proposals. One proposal that can be supported tax free due to Capital Reserves. One that may have a small tax impact or a series of referendums with the primary one being the largest most likely supported tax free while the second has critical items but impacts taxes. The second one would be contingent on the primary referendum being approved. The next steps are to address the needs through a review of both critical and important items from staff input to make informed decisions and continue to meet with building and District leadership to develop a long-range facilities plan. This may include pushing some items on the scope list out to the following Capital Project. Mr. Vallese said they will work with the Financial Advisors to continue to explore the aidability of each item and compare the local share to the impact. He then went over the tentative timeline. Mrs. Palumbo-Sanders said there is about \$5 million set aside for the electric buses, what about the changes needed for the mechanics. Mr. Vallese said when they did the original design of the Transportation Center the lifts were designed to hold heavier buses. The main \$5 million is for a

VICTOR CENTRAL SCHOOL BOARD OF EDUCATION

CAPITAL PROJECT DEVELOPMENT; INITIAL PRESENTATION Continued

transformer to breakdown the electricity. Mrs. Elliott asked Mr. Vallese to give more information on the mandate of the electric buses. He said beginning 2027 Districts can no longer purchase diesel buses. The fleet has to be completely retrofitted by 2035. Right now, the buses are running between \$425,000-\$450,000. There is a two-year lead time on buses and the transformer necessary for the electricity.

POLICY MANUAL UPDATE

Superintendent Terranova provided information on a potential Policy Manual update. He talked about what is policy. Policies are an essential part of any organization and what the Board of Education oversees. Policies are critical to the success of a District. Revisions have continued to be made by Ms. Goodberlet on a year-to-year basis. The challenge is we have used two different services starting with the New York State School Boards Association and then shifting to Erie 1 BOCES. Because of that there is a bit of a disconnect as we try to revise policies that were written by New York State School Boards Association and now are being revised by Erie 1 BOCES. There is different writing styles and numbering. Ms. Goodberlet found out that Erie 1 BOCES, our new service provider, does offer a comprehensive service to create a completely new policy manual. That does not mean that the District will have completely new policies. The manual will be created by them with input from the District. Erie 1 will send a questionnaire to the District and customize the policies using the District's responses along with sample language from policy services. The complete first draft of the manual will take about 10 months to a year to review. After the first draft is sent back to Erie 1 they will incorporate revisions/changes and the District will receive a second draft which will take another 3-5 months to review. At the end of the process Erie 1 will send a final copy of the Policy Manual for the Board to adopt as a whole. This whole process will take 1 ½ - 2 years to complete. The cost is \$9,200 over two years and is BOCES aidable at 65.6%. This will allow us to have better control over our policies with timely revisions. Mrs. Elliott asked if they provide a red-lined copy so the Board can see the changes. Mrs. Goodberlet said they do. Mrs. Elliott asked if this is the type of work that would be done in a workshop, to review the revisions. Mr. DeLucia said it could be. He asked whose workload it is as far as the back and forth with Erie 1 BOCES. Mrs. Goodberlet said it would be many players and the Board can determine the process on how to review it. Mr. DeLucia said he supports the concept and likes the idea of a Board workshops. The Board agreed to move ahead with the Policy Manual Update from Erie 1 BOCES.

APPROVE TRIP

A motion was made by E. Mitchell, seconded by L. Kostecki, to approve the following field trip:

- Victor Indoor Percussion Ensemble to Dayton, Ohio from 3/17/23 – 3/19/23 to participate in the WGI Dayton Regional

The motion was carried. 6 yes 0 no 0 abstentions

**VICTOR CENTRAL SCHOOL
BOARD OF EDUCATION**

**POLICY REVIEW
Second and Final**

A motion was made by D. Palumbo-Sanders, seconded by K. Elliott, to approve the following policy:

- Gender Neutral Single-Occupancy Bathrooms; Policy 7600
- The motion was carried. 6 yes 0 no 0 abstentions

**NOMINATIONS FOR
THE WFL BOCES
BOARD**

None

**MEETING REPORTS
Monroe County School
Boards Association
Committee Reports**

Dr. Parks attended the Leadership Meeting on March 1st. It was a very rich discussion as far as the different topics that are impacting every district.

**Standing Committee
Updates**

Mrs. Mitchell said the Technology Committee is rescheduled for later in the month.

Mrs. Kostecki said that with the DEI presentation this evening everyone is aware of the great work taking place on that committee she is part of.

Mrs. Elliott thanked Mr. Vallese for his update on the Facilities Committee she is part of.

Mrs. Elliott asked Mrs. Finter to provide a little information on the Visual and Performing Arts Hall of Fame Recognition. Mrs. Finter said just to save the date of April 13th. More official information will be coming out shortly. They are honored to have another inductee to the Arts Hall of Fame. This time from the Theatre Arts.

Mrs. Palumbo-Sanders attended the Intermediate School Science Fair. She said she was extremely impressed. Every student she spoke with delivered their project very well and professionally.

Mrs. Kostecki gave a shout out to the Library at the Intermediate School.

Mr. DeLucia said he, along with Dr. Terranova and Mrs. Palumbo-Sanders, attended the DECA Tour at the Convention Center today. He said it is quite impressive to see what the students do through DECA.

**UPCOMING
EVENTS**

**Board of Education
Budget Workshop**

Board of Education Budget Workshop will take place on Thursday, March 23, 2023 at 6:30 PM in the Boardroom.

**Next Regular Board
Meeting**

The next regular Board meeting will take place on Thursday, April 13 2023 at 7:15 PM in the Boardroom.

**VICTOR CENTRAL SCHOOL
BOARD OF EDUCATION**

**Special Board
Meeting**

Board of Education Special Meeting on Thursday, April 26, 2023 to vote on the Wayne-Finger Lakes BOCES Budget. The time has yet to be determined.

ADJOURN

A motion was made by E. Mitchell, seconded by C. Parks, to adjourn the meeting at 9:35 PM. The motion was carried. 6 yes 0 no 0 abstentions

Respectfully submitted,

Maureen A. Goodberlet
District Clerk

**VICTOR CENTRAL SCHOOL
BOARD OF EDUCATION**

**Unapproved Minutes of a Special Meeting of March 23, 2023
Early Childhood Boardroom
953 High Street
Victor, NY 14564**

**CALL TO
ORDER**

President Tim DeLucia called the meeting to order at 5:35 PM.

Members Present

Tim DeLucia, Kristin Elliott, Lisa Kostecki, Elizabeth Mitchell, Debbie Palumbo-Sanders, Christopher Parks (5:49 PM), Trisha Turner (5:38 PM)

**ENTER
EXECUTIVE
SESSION**

A motion was made by L. Kostecki, seconded by D. Palumbo-Sanders, to enter executive session at 5:35 PM to discuss matters that will imperil the public safety if disclosed. The motion was carried. 5 yes 0 no 0 abstentions

**REGULAR
SESSION**

A motion was made by C. Parks, seconded by K. Elliott, to enter regular session at 6:31 PM. The motion was carried. 7 yes 0 no 0 abstentions

**CLERK PRO-
TEM**

A motion was made by E. Mitchell, seconded by T. Turner, to appoint Assistant Superintendent for Business Derek Vallese as the Clerk Pro-Tem for the meeting. The motion was carried. 7 yes 0 no 0 abstentions

**APPROVE
AGENDA**

A motion was made by C. Parks, seconded by K. Elliott, to approve the agenda. The motion was carried. 7 yes 0 no 0 abstentions

**RESOLUTION
AUTHORIZING
PARTIAL
SETTLEMENT
OF VAPING
LITIGATION**

A motion was made by C. Parks, seconded by L. Kostecki, to approve the following resolution:

WHEREAS, in recent years the use and abuse of e-cigarettes and vaping devices increased dramatically among high school and middle school students, leading to significant risks of addiction and potentially life-threatening respiratory ailments; and

WHEREAS, students attending the Victor Central School District (the “School District”) have not been immune to this phenomenon with the School District observing students using e-cigarettes and vaping devices in school and on school grounds; and

WHEREAS, the use of e-cigarettes and vaping devices by students has caused the School District to incur costs in the form of staff time, disciplinary proceedings, and other costs, with the expectation that these costs will only increase unless and until student use of these devices decreases and stops; and

WHEREAS, the School District authorized the law firms of Ferrara Fiorenza PC, and the Frantz Law Group, APLC, to initiate litigation against Juul Labs, Inc. and other parties by board resolution relating to the production, marketing, sale, and distribution of e-cigarettes and vaping devices; and

WHEREAS, the litigation involved more than 1400 U.S. public school districts across more than 25 states; and

WHEREAS, a tentative settlement has been reached with Defendant Juul Labs, Inc. and certain individual board members, directors, executives and parties with whom Juul Labs, Inc. has indemnity agreements; and

**VICTOR CENTRAL SCHOOL
BOARD OF EDUCATION**

WHEREAS, litigation against Altria and remaining defendants will continue; and
WHEREAS, partial settlement means the School District would forever release all claims against Juul Labs and the other released entities; and
WHEREAS, in return, the School District would receive certain cash payments;
and

WHEREAS, the amount that the School District receives will be based on a final allocation framework recommended by the court-appointed Special Master Thomas Perrelli with the allocation framework for all governmental entities including factors such as population and litigation risk and be no less than \$67,338 for the School District; and

WHEREAS, an initial payment of approximately 54% of the settlement amount is anticipated to be paid by late 2023; and

WHEREAS, the remaining payments will be made in four installments anticipated in late 2023, 2024, 2025 and 2026; and

WHEREAS, the Board of Education (the “Board”) has determined it is necessary, advantageous, desirable, and in the public interest and the best interests of the School District that it settle this litigation against Juul Labs, Inc. and continue the litigation against remaining other parties involved with e-cigarettes and vaping devices.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the School District, as follows:

1. The Board authorizes the partial settlement of the vaping lawsuit against defendant Juul Labs, Inc. and certain individual board members, directors, executives and parties with whom Juul Labs, Inc. has indemnity agreements.
2. A Settlement with the substantive terms contained herein is hereby approved in substantially the form reviewed by the Board and together with such minor modifications as are deemed necessary by the School District’s attorneys and administrators to protect the best interests of the School District.
3. The Board President, Superintendent and their designee(s) are hereby authorized to finalize, sign and enter into the Settlement Agreement on behalf of the School District and take all actions and execute all documents necessary or appropriate to carry out the intent of this Resolution.
4. This Resolution shall take effect immediately.

The motion was carried. 7 yes 0 no 0 abstentions

**FACILITIES
COMMITTEE
RECOMMEN-
DATION**

A motion was made by E. Mitchell, seconded by D. Palumbo-Sanders, to approve the Facilities Committee recommendation on the final spend down of the current capital project funds as submitted.

The motion was carried. 7 yes 0 no 0 abstentions

ADJOURN

A motion was made by C. Parks, seconded by D. Palumbo-Sanders, to adjourn the meeting at 6:34 PM. The motion was carried. 7 yes 0 no 0 abstentions

Respectfully submitted,

Derek Vallese
Clerk Pro-Tem



VICTOR CENTRAL
SCHOOL DISTRICT

Treasurer's Report

February 2023

<u>Account Description</u>	<u>Bank</u>	<u>Beginning Balance</u>	<u>Monthly Receipts</u>	<u>Monthly Disbursements</u>	<u>Ending Balance</u>
Cash Accounts					
General Fund Checking	Canandaigua National Bank	1,217,886.27	2,763,001.29	3,470,287.10	510,600.46
General Fund Money Market	Canandaigua National Bank	2,608,641.51	18,047.01	210,109.64	2,416,578.88
General Fund Tax Checking	Canandaigua National Bank	-	-	-	-
General Fund Tax Money Market	Five Star Bank	-	-	-	-
Multifund Insured Cash Sweep	Five Star Bank	10,831,850.29	30,552.73	2,854,882.27	8,007,520.75
School Lunch Fund Checking	Canandaigua National Bank	3,484.91	93,171.70	93,171.29	3,485.32
School Lunch Fund Money Market	Canandaigua National Bank	1,314,203.04	83,810.01	169,525.81	1,228,487.24
Special Aid Fund Checking/Sweep	Canandaigua National Bank	348,748.62	-	216,138.37	132,610.25
Capital Fund Checking-29M	Canandaigua National Bank	832,026.65	210,140.58	210,109.64	832,057.59
Trust & Agency Fund - Checking	Canandaigua National Bank	590,385.66	1,465,746.84	1,467,971.13	588,161.37
Trust & Agency Fund - Payroll Checking	Canandaigua National Bank	5,226.99	42,319.68	43,481.05	4,065.62
Trust & Agency Fund - Direct Deposit Checking	Five Star Bank	-	2,854,882.27	2,854,882.27	-
	Total Cash	\$ 17,752,453.94	\$ 7,561,672.11	\$ 11,590,558.57	\$ 13,723,567.48
Investments					
General Fund Certificate of Deposit	Canandaigua National Bank	9,000,000.00	-	1,000,000.00	8,000,000.00
General Fund	NYCLASS	31,306,930.90	103,720.60	1,410,000.00	30,000,651.50
Capital Fund	NYCLASS	-	-	-	-
Debt Service Fund	NYCLASS	-	-	-	-
	Total Investments	\$ 40,306,930.90	\$ 103,720.60	\$ 2,410,000.00	\$ 38,000,651.50
	District Totals	\$ 58,059,384.84	\$ 7,665,392.71	\$ 14,000,558.57	\$ 51,724,218.98

I hereby certify that the above cash balances are in agreement with bank statements as reconciled


School District Treasurer

Extraclass Fund

From February 1, 2023 to February 28, 2023

<u>Activities</u>	<u>Beginning Balance</u>	<u>Receipts</u>	<u>Disbursements</u>	<u>Ending Balance</u>
CLASS OF 2022	-			-
CLASS OF 2023	3,515.64			3,515.64
CLASS OF 2024	3,963.47	4,340.00		8,303.47
CLASS OF 2025	4,743.36			4,743.36
CLASS OF 2026	1,796.44			1,796.44
CLASS OF 2028	1,232.73			1,232.73
AQUATIC LEADERS	-			-
ART CLUB	149.52			149.52
BUSINESS CLUB	5,837.40	1,455.76	9.60	7,283.56
DRAMA CLUB	10,048.70		1,176.91	8,871.79
FRENCH CLUB	13,199.87	50.00	3,226.36	10,023.51
GO GREEN GARDEN TEAM	66.27			66.27
GLOBAL COMPETENCY	460.55			460.55
INTERNATIONAL CLUB	208.02			208.02
J.H. MUSICAL	29,189.24			29,189.24
J.H. STORE	996.37			996.37
J.H. ST. CO.	4,795.59	1,533.02		6,328.61
J.H. YEARBOOK	(7.54)			(7.54)
KEYCLUB	1,333.52			1,333.52
MEDICAL EXPLORERS	110.75			110.75
MENTORING CLUB	3,816.46			3,816.46
N.H.S.	1,924.44	601.23	385.00	2,140.67
OUTDOOR ACTIVITY	231.48			231.48
POSITIVE SCHOOL CLIMATE	3,198.44	367.00	200.62	3,364.82
SALES TAX	2,807.41	114.98		2,922.39
SEAS	6,169.93	4,718.00	10,749.00	138.93
S.H. ORCHESTRA	13,183.36	350.00		13,533.36
SH SCHOOL STORE	5,403.03		213.76	5,189.27
S.H. ST. CO.	14,647.75		193.88	14,453.87
SH YEARBOOK	(378.41)			(378.41)
SPANISH CLUB	2,962.87			2,962.87
VICTOR MUSIC SOCIETY	547.33			547.33
VICTOR CARES	8,978.96			8,978.96
WELLNESS CLUB	379.26			379.26
TOTALS	145,512.21	13,529.99	16,155.13	142,887.07

Bank Balance	148,345.01
Checks Outstanding	5,457.94
Interest Not Posted	-
Bank Error	-
Outstanding Transfer to General	
Returned Checks	
Electronic Payment	
Total Reconciled Bank Balance	142,887.07

Jill Smith, Extraclass Treasurer

Victor Central School District

Revenue Status Report As Of: 02/28/2023

Fiscal Year: 2023

Fund: A GENERAL FUND

Revenue Account	Subfund	Description	Original Estimate	Current Estimate	Year-to-Date	Current Cycle	Anticipated Balance	Excess Revenue
1001		Real Property Taxes Tom	55,045,566.00	55,045,566.00	52,555,468.35	0.00	2,490,097.65	0.00
1081		Other Pmts in Lieu of Taxes	2,666,480.00	2,666,480.00	2,944,068.03	29,349.31	0.00	277,588.03
1085		STAR Reimbursement	0.00	0.00	2,455,275.55	0.00	0.00	2,455,275.55
1090		Int. & Penal. on Real Prop. Tax	40,000.00	40,000.00	26,869.88	0.00	13,130.12	0.00
1120		Nonprop. Tax Distrib. By Co.	77,000.00	77,000.00	73,000.00	0.00	4,000.00	0.00
1335		Oth Student Fee/Charges (Indiv	0.00	0.00	129,594.00	43,633.00	0.00	129,594.00
1410		Admissions (from Individuals)	0.00	0.00	14,024.25	6,890.25	0.00	14,024.25
2230		Day School Tuit-Oth Dist. NYS	20,000.00	20,000.00	19,959.12	0.00	40.88	0.00
2401		Interest and Earnings	45,000.00	45,000.00	839,785.61	157,462.77	0.00	794,785.61
2410		Rental of Real Property, Indiv.	40,000.00	40,000.00	21,332.97	199.10	18,667.03	0.00
2440		Rental of Buses	10,000.00	10,000.00	7,716.93	0.00	2,283.07	0.00
2450		Commissions	0.00	0.00	1,188.13	0.00	0.00	1,188.13
2680		Insurance Recoveries	0.00	0.00	149,714.36	0.00	0.00	149,714.36
2690		Other Compensation for Loss	0.00	0.00	10,329.75	8,099.81	0.00	10,329.75
2701		Refund PY Exp-BOCES Aided Srvc	80,000.00	80,000.00	0.00	0.00	80,000.00	0.00
2703		Refund PY Exp-Other-Not Trans	45,000.00	45,000.00	220,526.57	5,436.24	0.00	175,526.57
2770		Other Unclassified Rev.(Spec)	30,000.00	30,000.00	231,734.54	5,464.17	0.00	201,734.54
3101		Basic Formula Aid-Gen Aids (Ex	27,098,744.00	27,098,744.00	4,233,813.68	8,550.13	22,864,930.32	0.00
3102		Lottery Aid	0.00	0.00	6,912,309.24	180,133.33	0.00	6,912,309.24
3103		BOCES Aid (Sect 3609a Ed Law)	2,476,716.00	2,476,716.00	303.00	0.00	2,476,413.00	0.00
3260		Textbook Aid (Incl Txbk/Lott)	258,980.00	258,980.00	65,910.00	0.00	193,070.00	0.00
3262		Computer Sftwre, Hrdwre Aid	133,243.00	133,243.00	0.00	0.00	133,243.00	0.00
3263		Library A/V Loan Program Aid	26,750.00	26,750.00	0.00	0.00	26,750.00	0.00
3289		Other State Aid	0.00	0.00	700.00	0.00	0.00	700.00
4601		Medic.Ass't-Sch Age-Sch Yr Pro	75,000.00	75,000.00	47,120.48	8,550.13	27,879.52	0.00
5999		Appropriated Fund Balance	1,030,000.00	1,897,382.86	0.00	0.00	1,897,382.86	0.00
Total GENERAL FUND			89,198,479.00	90,065,861.86	70,960,744.44	453,768.24	30,227,887.45	11,122,770.03

Selection Criteria

Criteria Name: Shared: BOE Modified
 As Of Date: 02/28/2023
 Suppress revenue accounts with no activity
 Show Actual revenue in 'As Of' cycle
 Show special revenue accounts 5997-5999
 Print Summary Only
 Sort by: Fund/State Revenue
 Printed by PENNY L. JOHNSTON

* Estimated revenue for Carryover Encumbrances from the prior fiscal year will not be realized.
 These are estimates to balance the budget

Victor Central School District

Budget Status Report As Of: 02/28/2023

Fiscal Year: 2023

Fund: A GENERAL FUND

Budget Account	Description	Initial Appropriation	Current Appropriation	Year-to-Date Expenditures	Cycle Expenditures	Encumbrance Outstanding	Unencumbered Balance
1010 Board Of Education							
4 Contractual and Other		6,000.00	15,691.59	15,469.72	0.00	350.00	-128.13
45 Materials & Supplies		1,700.00	1,700.00	1,086.85	235.00	252.00	361.15
49 BOCES Services		3,000.00	4,205.00	1,077.00	179.50	1,923.00	1,205.00
Subtotal of 1010 Board Of Education		10,700.00	21,596.59	17,633.57	414.50	2,525.00	1,438.02
1040 District Clerk							
16 Noninstructional Salaries		49,496.00	49,496.00	31,982.40	3,935.30	15,741.07	1,772.53
Subtotal of 1040 District Clerk		49,496.00	49,496.00	31,982.40	3,935.30	15,741.07	1,772.53
1060 District Meeting							
4 Contractual and Other		1,400.00	1,933.43	1,933.43	0.00	0.00	0.00
45 Materials & Supplies		3,500.00	3,500.00	1,388.54	550.00	446.25	1,665.21
Subtotal of 1060 District Meeting		4,900.00	5,433.43	3,321.97	550.00	446.25	1,665.21
1240 Chief School Administrator							
15 Instructional Salaries		212,328.00	212,328.00	139,760.00	17,470.00	69,880.00	2,688.00
16 Noninstructional Salaries		49,496.00	49,496.00	31,482.24	3,935.28	15,741.14	2,272.62
4 Contractual and Other		5,975.00	7,261.40	6,153.16	724.00	535.00	573.24
45 Materials & Supplies		1,000.00	1,000.00	936.22	0.00	0.00	63.78
Subtotal of 1240 Chief School Administrator		268,799.00	270,085.40	178,331.62	22,129.28	86,156.14	5,597.64
1310 Business Administration							
15 Instructional Salaries		137,148.00	145,852.80	98,519.52	11,833.34	47,333.28	0.00
16 Noninstructional Salaries		143,151.00	134,446.20	81,678.86	3,483.36	43,217.38	9,549.96
4 Contractual and Other		15,600.00	14,117.92	6,710.47	2,200.00	8,000.00	-592.55
45 Materials & Supplies		2,200.00	3,682.08	1,766.87	16.08	1,915.21	0.00
49 BOCES Services		106,605.00	111,192.68	59,992.18	13,382.29	46,612.82	4,587.68
Subtotal of 1310 Business Administration		404,704.00	409,291.68	248,667.90	30,915.07	147,078.69	13,545.09
1320 Auditing							
16 Noninstructional Salaries		42,000.00	42,000.00	4,000.00	500.00	2,000.00	36,000.00
4 Contractual and Other		0.00	16,230.00	18,425.00	0.00	4,700.00	-6,895.00
Subtotal of 1320 Auditing		42,000.00	58,230.00	22,425.00	500.00	6,700.00	29,105.00
1325 Treasurer							
16 Noninstructional Salaries		93,822.00	87,880.35	60,323.97	6,833.34	27,333.28	223.10
4 Contractual and Other		500.00	71.91	0.00	0.00	0.00	71.91
45 Materials & Supplies		1,000.00	1,000.00	102.35	0.00	856.02	41.63
Subtotal of 1325 Treasurer		95,322.00	88,952.26	60,426.32	6,833.34	28,189.30	336.64
1330 Tax Collector							
4 Contractual and Other		11,250.00	17,191.65	14,986.65	0.00	0.00	2,205.00
45 Materials & Supplies		100.00	100.00	0.00	0.00	0.00	100.00
Subtotal of 1330 Tax Collector		11,350.00	17,291.65	14,986.65	0.00	0.00	2,305.00
1345 Purchasing							

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4 Contractual and Other		14,500.00	14,928.09	14,928.09	44.76	0.00	0.00
Subtotal of 1345 Purchasing		14,500.00	14,928.09	14,928.09	44.76	0.00	0.00
1420 Legal							
4 Contractual and Other		100,000.00	100,000.00	46,835.19	0.00	53,164.81	0.00
49 BOCES Services		27,810.00	28,737.23	15,756.46	2,629.83	12,053.54	927.23
Subtotal of 1420 Legal		127,810.00	128,737.23	62,591.65	2,629.83	65,218.35	927.23
1430 Personnel							
15 Instructional Salaries		149,824.00	155,039.76	104,764.56	12,568.82	50,275.20	0.00
16 Noninstructional Salaries		245,317.00	271,476.77	179,540.45	25,824.90	101,950.24	-10,013.92
4 Contractual and Other		126,000.00	94,625.31	57,817.58	1,652.99	9,763.51	27,044.22
45 Materials & Supplies		1,350.00	1,350.00	473.50	87.55	74.61	801.89
49 BOCES Services		8,000.00	23,830.29	5,509.87	547.04	2,490.08	15,830.34
Subtotal of 1430 Personnel		530,491.00	546,322.13	348,105.96	40,681.30	164,553.64	33,662.53
1480 Public Information and Services							
15 Instructional Salaries		54,028.00	54,028.00	35,949.28	4,493.66	17,974.72	104.00
16 Noninstructional Salaries		34,873.00	67,296.80	33,111.97	4,831.51	34,184.83	0.00
4 Contractual and Other		22,500.00	22,500.00	16,047.00	68.00	599.00	5,854.00
45 Materials & Supplies		13,000.00	13,000.00	9,420.84	0.00	0.00	3,579.16
49 BOCES Services		64,000.00	65,907.80	39,198.60	6,533.10	24,801.40	1,907.80
Subtotal of 1480 Public Information and Services		188,401.00	222,732.60	133,727.69	15,926.27	77,559.95	11,444.96
1620 Operation of Plant							
16 Noninstructional Salaries		1,856,019.00	1,708,519.00	839,131.34	132,508.63	297,624.29	571,763.37
4 Contractual and Other		1,068,100.00	1,196,759.69	726,722.66	97,863.79	397,189.89	72,847.14
45 Materials & Supplies		138,000.00	158,000.00	123,392.84	8,893.75	19,607.62	14,999.54
Subtotal of 1620 Operation of Plant		3,062,119.00	3,063,278.69	1,689,246.84	239,266.17	714,421.80	659,610.05
1621 Maintenance of Plant							
16 Noninstructional Salaries		503,229.00	502,729.00	434,845.09	67,550.78	196,051.69	-128,167.78
2 Equipment		191,763.00	198,363.20	166,604.68	0.00	11,940.00	19,818.52
4 Contractual and Other		519,050.00	657,625.94	390,277.49	26,238.14	214,446.37	52,902.08
45 Materials & Supplies		250,000.00	297,689.58	208,460.69	30,570.85	97,833.40	-8,604.51
49 BOCES Services		22,000.00	41,055.00	0.00	0.00	22,000.00	19,055.00
Subtotal of 1621 Maintenance of Plant		1,486,042.00	1,697,462.72	1,200,187.95	124,359.77	542,271.46	-44,996.69
1622 Security of Plant							
16 Noninstructional Salaries		60,000.00	109,000.00	118,366.95	27,691.70	98,666.64	-108,033.59
4 Contractual and Other		155,000.00	155,000.00	53,607.32	0.00	93,980.18	7,412.50
45 Materials & Supplies		0.00	1,400.00	1,400.00	0.00	405.00	-405.00
Subtotal of 1622 Security of Plant		215,000.00	265,400.00	173,374.27	27,691.70	193,051.82	-101,026.09
1670 Central Printing & Mailing							
4 Contractual and Other		70,000.00	70,171.00	34,827.28	146.60	25,873.71	9,470.01
Subtotal of 1670 Central Printing & Mailing		70,000.00	70,171.00	34,827.28	146.60	25,873.71	9,470.01

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Budget Account	Description	Initial Appropriation	Current Appropriation	Year-to-Date Expenditures	Cycle Expenditures	Encumbrance Outstanding	Unencumbered Balance
1680 Central Data Processing							
49 BOCES Services		675,000.00	675,000.00	415,648.03	110,660.58	259,351.97	0.00
Subtotal of 1680 Central Data Processing		675,000.00	675,000.00	415,648.03	110,660.58	259,351.97	0.00
1910 Unallocated Insurance							
4 Contractual and Other		300,000.00	280,548.83	249,308.68	0.00	0.00	31,240.15
Subtotal of 1910 Unallocated Insurance		300,000.00	280,548.83	249,308.68	0.00	0.00	31,240.15
1920 School Association Dues							
4 Contractual and Other		13,500.00	13,500.00	0.00	0.00	0.00	13,500.00
Subtotal of 1920 School Association Dues		13,500.00	13,500.00	0.00	0.00	0.00	13,500.00
1964 Refund on Real Property Taxes							
4 Contractual and Other		0.00	19,451.17	37,096.89	17,645.72	0.00	-17,645.72
Subtotal of 1964 Refund on Real Property Taxes		0.00	19,451.17	37,096.89	17,645.72	0.00	-17,645.72
1981 BOCES Administrative Costs							
49 BOCES Services		785,000.00	804,226.92	473,969.82	78,994.97	303,180.18	27,076.92
Subtotal of 1981 BOCES Administrative Costs		785,000.00	804,226.92	473,969.82	78,994.97	303,180.18	27,076.92
2010 Curriculum Devel and Suprvsn							
15 Instructional Salaries		708,510.00	708,510.00	456,210.29	53,837.00	206,508.08	45,791.63
16 Noninstructional Salaries		125,798.00	127,782.24	82,963.06	11,494.10	44,819.18	0.00
4 Contractual and Other		30,000.00	39,565.76	21,194.41	429.08	1,045.00	17,326.35
45 Materials & Supplies		30,900.00	30,837.00	4,844.19	289.25	763.16	25,229.65
Subtotal of 2010 Curriculum Devel and Suprvsn		895,208.00	906,695.00	565,211.95	66,049.43	253,135.42	88,347.63
2020 Supervision-Regular School							
15 Instructional Salaries		1,259,224.00	1,290,568.57	844,511.17	102,488.68	411,300.87	34,756.53
16 Noninstructional Salaries		411,048.00	379,703.43	267,137.76	42,163.31	130,379.80	-17,814.13
2 Equipment		245.00	245.00	0.00	0.00	0.00	245.00
4 Contractual and Other		11,356.00	11,356.00	3,196.94	250.00	0.00	8,159.06
45 Materials & Supplies		10,200.00	10,422.05	6,361.22	1,296.66	793.48	3,267.35
49 BOCES Services		0.00	30,467.37	17,858.58	2,248.86	12,141.42	467.37
Subtotal of 2020 Supervision-Regular School		1,692,073.00	1,722,762.42	1,139,065.67	148,447.51	554,615.57	29,081.18
2060 Research, Planning & Evaluation							
4 Contractual and Other		2,800.00	2,800.00	0.00	0.00	0.00	2,800.00
45 Materials & Supplies		500.00	500.00	0.00	0.00	0.00	500.00
Subtotal of 2060 Research, Planning & Evaluation		3,300.00	3,300.00	0.00	0.00	0.00	3,300.00
2070 Inservice Training-Instruction							
15 Instructional Salaries		45,000.00	45,000.00	0.00	-41,979.20	0.00	45,000.00
4 Contractual and Other		10,000.00	10,199.00	0.00	0.00	199.00	10,000.00
45 Materials & Supplies		5,000.00	5,000.00	596.00	55.00	122.85	4,281.15
49 BOCES Services		95,000.00	95,000.00	19,845.64	3,434.88	75,154.36	0.00
Subtotal of 2070 Inservice Training-Instruction		155,000.00	155,199.00	20,441.64	-38,489.32	75,476.21	59,281.15

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Budget Account	Description	Initial Appropriation	Current Appropriation	Year-to-Date Expenditures	Cycle Expenditures	Encumbrance Outstanding	Unencumbered Balance
2110 Teaching-Regular School							
10	Teacher Salaries, Pre-K	53,519.00	53,519.00	0.00	0.00	0.00	53,519.00
12	Teacher Salaries, K-6	10,748,912.00	10,604,055.57	5,592,051.44	897,272.21	4,700,503.23	311,500.90
13	Teacher Salaries, 7-12	9,436,597.00	9,565,600.34	5,154,456.66	847,025.13	4,396,953.75	14,189.93
14	Substitute Tchr Salaries	603,000.00	617,871.00	471,173.72	18,407.88	114,204.84	32,492.44
16	Noninstructional Salaries	1,106,501.00	1,107,483.09	703,726.30	129,791.29	389,729.43	14,027.36
2	Equipment	84,817.00	89,402.70	25,423.20	2,230.60	19,218.12	44,761.38
4	Contractual and Other	94,410.00	96,967.26	32,957.13	12,860.77	6,948.73	57,061.40
45	Materials & Supplies	373,985.00	408,660.49	278,719.03	8,768.80	56,846.31	73,095.15
471	Tuition Pd To NYS Pub Sch	60,000.00	60,000.00	6,884.26	0.00	16,564.97	36,550.77
473	Payment to Charter School	25,000.00	25,000.00	0.00	0.00	0.00	25,000.00
48	Textbooks	127,576.00	133,590.40	47,476.53	1,919.21	0.00	86,113.87
49	BOCES Services	421,510.00	442,108.92	201,072.34	37,451.26	220,437.66	20,598.92
Subtotal of 2110 Teaching-Regular School		23,135,827.00	23,204,258.77	12,513,940.61	1,955,727.15	9,921,407.04	768,911.12
2250 Prg For Sdnts w/Disabil-Med Elgble							
15	Instructional Salaries	3,749,811.00	3,606,806.18	1,634,398.62	221,545.60	1,347,367.33	625,040.23
16	Noninstructional Salaries	2,799,996.00	2,943,000.82	1,541,599.21	260,806.81	1,407,940.68	-6,539.07
4	Contractual and Other	224,860.00	262,851.61	171,510.32	22,893.76	94,616.29	-3,275.00
45	Materials & Supplies	40,000.00	40,000.00	23,546.03	864.77	11,286.51	5,167.46
471	Tuition Pd To NYS Pub Sch	9,000.00	28.95	0.00	0.00	0.00	28.95
472	Tuition-All Other	700,000.00	724,606.52	373,502.34	86,931.04	351,104.18	0.00
473	Payment to Charter School	20,000.00	19,935.00	11,953.65	2,017.33	2,713.35	5,268.00
49	BOCES Services	3,500,000.00	3,510,575.25	1,290,904.49	77,754.93	2,209,095.51	10,575.25
Subtotal of 2250 Prg For Sdnts w/Disabil-Med Elgble		11,043,667.00	11,107,804.33	5,047,414.66	672,814.24	5,424,123.85	636,265.82
2259 Prg for English Language Learners							
15	Instructional Salaries	547,378.00	547,378.00	284,194.20	44,848.30	227,809.06	35,374.74
45	Materials & Supplies	3,091.00	3,091.00	1,331.97	0.00	51.95	1,707.08
Subtotal of 2259 Prg for English Language Learners		550,469.00	550,469.00	285,526.17	44,848.30	227,861.01	37,081.82
2280 Occupational Education(Grades 9-12)							
49	BOCES Services	660,000.00	681,928.00	481,542.60	80,257.10	178,457.40	21,928.00
Subtotal of 2280 Occupational Education(Grades 9-12)		660,000.00	681,928.00	481,542.60	80,257.10	178,457.40	21,928.00
2330 Teaching-Special Schools							
4	Contractual and Other	0.00	3,999.00	2,922.00	0.00	1,077.00	0.00
49	BOCES Services	38,800.00	39,413.34	70.31	-472.19	38,257.50	1,085.53
Subtotal of 2330 Teaching-Special Schools		38,800.00	43,412.34	2,992.31	-472.19	39,334.50	1,085.53
2610 School Library & AV							
15	Instructional Salaries	375,428.00	374,647.90	193,483.65	32,186.40	175,898.00	5,266.25
16	Noninstructional Salaries	111,290.00	112,070.10	67,188.42	11,008.92	44,035.76	845.92
2	Equipment	0.00	2,360.00	0.00	0.00	2,356.94	3.06
4	Contractual and Other	5,480.00	2,520.00	0.00	0.00	0.00	2,520.00

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45	Materials & Supplies	6,000.00	7,600.00	3,497.56	796.25	3,028.84	1,073.60
46	Sch. Library AV Loan Prog	62,600.00	76,610.59	50,247.44	4,282.40	7,004.86	19,358.29
49	BOCES Services	85,160.00	91,070.10	59,250.80	9,966.34	25,909.20	5,910.10
Subtotal of 2610 School Library & AV		645,958.00	666,878.69	373,667.87	58,240.31	258,233.60	34,977.22
2630 Computer Assisted Instruction							
15	Instructional Salaries	105,406.00	105,406.00	70,068.00	8,758.50	35,034.00	304.00
16	Noninstructional Salaries	401,262.00	401,262.00	226,554.67	31,545.00	151,056.93	23,650.40
22	State Aided Comp Hardware	155,000.00	169,249.00	74,468.22	2,491.89	13,747.41	81,033.37
4	Contractual and Other	87,000.00	80,400.00	16,866.39	1,238.75	16,233.92	47,299.69
45	Materials & Supplies	30,000.00	41,000.00	35,023.48	6,806.32	626.46	5,350.06
46	Sch. Library AV Loan Prog	118,000.00	118,800.00	51,346.92	2,549.88	475.00	66,978.08
49	BOCES Services	1,143,000.00	1,143,000.00	772,175.41	154,815.43	252,813.59	118,011.00
Subtotal of 2630 Computer Assisted Instruction		2,039,668.00	2,059,117.00	1,246,503.09	208,205.77	469,987.31	342,626.60
2810 Guidance-Regular School							
15	Instructional Salaries	1,161,410.00	1,173,388.00	703,149.65	101,393.94	470,386.70	-148.35
16	Noninstructional Salaries	146,848.00	134,870.00	64,614.97	11,380.32	38,581.59	31,673.44
4	Contractual and Other	1,400.00	1,400.00	0.00	0.00	0.00	1,400.00
45	Materials & Supplies	4,100.00	4,100.00	1,178.10	0.00	0.00	2,921.90
Subtotal of 2810 Guidance-Regular School		1,313,758.00	1,313,758.00	768,942.72	112,774.26	508,968.29	35,846.99
2815 Health Svcs-Regular School							
16	Noninstructional Salaries	325,859.00	343,312.61	254,689.50	34,029.12	158,506.20	-69,883.09
4	Contractual and Other	160,000.00	166,400.00	50,242.12	23,726.75	73,583.25	42,574.63
45	Materials & Supplies	27,000.00	27,000.00	16,415.04	427.12	362.98	10,221.98
Subtotal of 2815 Health Svcs-Regular School		512,859.00	536,712.61	321,346.66	58,182.99	232,452.43	-17,086.48
2820 Psychological Svcs-Reg Schl							
15	Instructional Salaries	1,033,666.00	1,033,666.00	528,255.87	80,434.33	318,161.79	187,248.34
4	Contractual and Other	1,300.00	3,946.50	3,946.50	0.00	0.00	0.00
45	Materials & Supplies	1,300.00	545.96	428.10	5.34	0.00	117.86
Subtotal of 2820 Psychological Svcs-Reg Schl		1,036,266.00	1,038,158.46	532,630.47	80,439.67	318,161.79	187,366.20
2825 Social Work Svcs-Regular School							
15	Instructional Salaries	465,447.00	465,447.00	211,784.87	29,774.32	121,586.90	132,075.23
Subtotal of 2825 Social Work Svcs-Regular School		465,447.00	465,447.00	211,784.87	29,774.32	121,586.90	132,075.23
2830 Pupil Personnel Svcs-Special Schools							
15	Instructional Salaries	378,709.00	368,665.04	136,270.49	17,083.34	68,333.36	164,061.19
16	Noninstructional Salaries	188,914.00	198,957.96	109,312.84	-7,411.23	64,965.87	24,679.25
4	Contractual and Other	800.00	800.00	0.00	0.00	499.00	301.00
45	Materials & Supplies	550.00	550.00	334.26	240.96	0.00	215.74
Subtotal of 2830 Pupil Personnel Svcs-Special Schools		568,973.00	568,973.00	245,917.59	9,913.07	133,798.23	189,257.18
2850 Co-Curricular Activ-Reg Schl							
15	Instructional Salaries	219,351.00	219,351.00	136,470.91	13,168.11	77,320.79	5,559.30

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4	Contractual and Other	33,025.00	34,465.00	2,396.80	0.00	1,474.00	30,594.20
45	Materials & Supplies	16,105.00	16,105.00	4,168.89	3,454.95	2,520.57	9,415.54
Subtotal of 2850 Co-Curricular Activ-Reg Schl		268,481.00	269,921.00	143,036.60	16,623.06	81,315.36	45,569.04
2855 Interscholastic Athletics-Reg Schl							
15	Instructional Salaries	822,995.00	822,995.00	553,205.30	63,794.01	51,918.45	217,871.25
16	Noninstructional Salaries	60,000.00	60,000.00	46,601.54	10,665.76	9,861.92	3,536.54
2	Equipment	2,500.00	2,500.00	0.00	0.00	370.00	2,130.00
4	Contractual and Other	225,000.00	246,267.32	143,549.19	46,542.97	81,459.30	21,258.83
45	Materials & Supplies	75,000.00	106,013.95	99,599.12	6,404.88	5,270.96	1,143.87
Subtotal of 2855 Interscholastic Athletics-Reg Schl		1,185,495.00	1,237,776.27	842,955.15	127,407.62	148,880.63	245,940.49
5510 District Transportation Services							
16	Noninstructional Salaries	1,814,067.00	1,911,734.88	1,334,418.47	231,735.12	679,856.38	-102,539.97
2	Equipment	6,500.00	6,500.00	622.70	0.00	0.00	5,877.30
4	Contractual and Other	308,500.00	308,500.00	212,823.19	54,662.78	106,691.97	-11,015.16
45	Materials & Supplies	579,900.00	576,660.77	372,265.68	29,963.98	58,643.34	145,751.75
Subtotal of 5510 District Transportation Services		2,708,967.00	2,803,395.65	1,920,130.04	316,361.88	845,191.69	38,073.92
5530 Garage Building							
16	Noninstructional Salaries	416,058.00	341,058.00	255,453.92	38,212.17	101,045.28	-15,441.20
4	Contractual and Other	59,550.00	66,959.93	27,090.28	2,403.72	36,415.07	3,454.58
Subtotal of 5530 Garage Building		475,608.00	408,017.93	282,544.20	40,615.89	137,460.35	-11,986.62
5581 Transportation from Boces							
49	BOCES Services	15,965.00	20,374.78	8,889.56	1,701.99	7,075.44	4,409.78
Subtotal of 5581 Transportation from Boces		15,965.00	20,374.78	8,889.56	1,701.99	7,075.44	4,409.78
7310 Youth Program							
15	Instructional Salaries	0.00	17,901.01	17,901.01	0.00	0.00	0.00
Subtotal of 7310 Youth Program		0.00	17,901.01	17,901.01	0.00	0.00	0.00
9010 State Retirement							
8	Employee Benefits	1,747,757.00	1,746,757.00	607,264.42	88,936.69	353,309.09	786,183.49
Subtotal of 9010 State Retirement		1,747,757.00	1,746,757.00	607,264.42	88,936.69	353,309.09	786,183.49
9020 Teachers' Retirement							
8	Employee Benefits	3,760,965.00	3,753,115.00	1,769,147.07	258,642.71	1,386,120.92	597,847.01
Subtotal of 9020 Teachers' Retirement		3,760,965.00	3,753,115.00	1,769,147.07	258,642.71	1,386,120.92	597,847.01
9030 Social Security							
8	Employee Benefits	3,305,621.00	3,262,871.00	1,818,000.68	271,429.99	1,361,173.08	83,697.24
Subtotal of 9030 Social Security		3,305,621.00	3,262,871.00	1,818,000.68	271,429.99	1,361,173.08	83,697.24
9040 Workers' Compensation							
8	Employee Benefits	390,000.00	390,000.00	289,280.00	0.00	0.00	100,720.00
Subtotal of 9040 Workers' Compensation		390,000.00	390,000.00	289,280.00	0.00	0.00	100,720.00
9045 Life Insurance							

Victor Central School District
Budget Status Report As Of: 02/28/2023
Fiscal Year: 2023

Fund: A GENERAL FUND

Budget Account	Description	Initial Appropriation	Current Appropriation	Year-to-Date Expenditures	Cycle Expenditures	Encumbrance Outstanding	Unencumbered Balance
8 Employee Benefits		22,000.00	26,500.00	19,220.37	2,461.26	7,279.63	0.00
Subtotal of 9045 Life Insurance		22,000.00	26,500.00	19,220.37	2,461.26	7,279.63	0.00
9050 Unemployment Insurance							
8 Employee Benefits		15,000.00	15,000.00	2,540.89	0.00	0.00	12,459.11
Subtotal of 9050 Unemployment Insurance		15,000.00	15,000.00	2,540.89	0.00	0.00	12,459.11
9055 Disability Insurance							
8 Employee Benefits		30,000.00	30,000.00	14,364.00	1,812.00	7,468.00	8,168.00
Subtotal of 9055 Disability Insurance		30,000.00	30,000.00	14,364.00	1,812.00	7,468.00	8,168.00
9060 Hospital, Medical, Dental Insurance							
8 Employee Benefits		14,846,261.00	14,598,269.69	8,497,486.26	858,207.42	3,678,984.12	2,421,799.31
Subtotal of 9060 Hospital, Medical, Dental Insurance		14,846,261.00	14,598,269.69	8,497,486.26	858,207.42	3,678,984.12	2,421,799.31
9089 Other (specify)							
8 Employee Benefits		225,000.00	225,000.00	500.00	0.00	0.00	224,500.00
Subtotal of 9089 Other (specify)		225,000.00	225,000.00	500.00	0.00	0.00	224,500.00
9711 Serial Bonds-School Construction							
6 Principal		3,493,213.00	3,493,213.00	0.00	0.00	0.00	3,493,213.00
7 Interest		708,353.00	708,353.00	630,075.00	0.00	0.00	78,278.00
Subtotal of 9711 Serial Bonds-School Construction		4,201,566.00	4,201,566.00	630,075.00	0.00	0.00	3,571,491.00
9731 Bond Antic Notes-School Construction							
6 Principal		1,297,427.00	1,297,427.00	202,427.00	0.00	0.00	1,095,000.00
7 Interest		667,247.00	667,247.00	401,811.41	0.00	0.00	265,435.59
Subtotal of 9731 Bond Antic Notes-School Construction		1,964,674.00	1,964,674.00	604,238.41	0.00	0.00	1,360,435.59
9732 Bond Antic Notes-Bus Purchases							
6 Principal		386,206.00	386,206.00	386,206.00	0.00	0.00	0.00
7 Interest		16,765.00	16,765.52	16,765.52	0.00	0.00	0.00
Subtotal of 9732 Bond Antic Notes-Bus Purchases		402,971.00	402,971.52	402,971.52	0.00	0.00	0.00
9770 Revenue Anticipation Notes							
7 Interest		3,000.00	3,000.00	0.00	0.00	0.00	3,000.00
Subtotal of 9770 Revenue Anticipation Notes		3,000.00	3,000.00	0.00	0.00	0.00	3,000.00
9789 Other Debt (specify)							
6 Principal		223,213.00	223,213.45	223,213.45	0.00	0.00	0.00
7 Interest		108,528.00	108,527.55	108,527.52	0.00	0.00	0.03
Subtotal of 9789 Other Debt (specify)		331,741.00	331,741.00	331,740.97	0.00	0.00	0.03
9901 Transfer to Other Funds							
95 Transfer-Special Aid Fund		185,000.00	185,000.00	0.00	0.00	0.00	185,000.00
Subtotal of 9901 Transfer to Other Funds		185,000.00	185,000.00	0.00	0.00	0.00	185,000.00
9950 Transfer to Capital Fund							
9 Transfer to Capital Funds		0.00	425,000.00	425,000.00	0.00	0.00	0.00
Subtotal of 9950 Transfer to Capital Fund		0.00	425,000.00	425,000.00	0.00	0.00	0.00

Victor Central School District

Budget Status Report As Of: 02/28/2023

Fiscal Year: 2023

Fund: A GENERAL FUND

Budget Account	Description	Initial Appropriation	Current Appropriation	Year-to-Date Expenditures	Cycle Expenditures	Encumbrance Outstanding	Unencumbered Balance
Total GENERAL FUND		89,198,479.00	90,065,861.86	47,795,003.61	6,194,238.28	29,364,177.19	12,906,681.06

Victor Central School District
Budget Status Report As Of: 02/28/2023
Fiscal Year: 2023
Fund: A GENERAL FUND

Selection Criteria

Criteria Name: Shared: BOE Summary by State Modified
Fund: A
Budget type: Current Year
As Of Date: 02/28/2023
Suppress Budget Accounts with no activity
Print Summary Only
Sort by: Fund/State function/State object
Printed by PENNY L. JOHNSTON

**VICTOR CENTRAL SCHOOL
BOARD OF EDUCATION**
Personnel Agenda, April 13, 2023

All appointments on these pages are made in compliance with New York State Education Law relating to criminal history background clearances for new employees. Conditional clearances under that law have been requested for all new employees.

**Instructional
Probationary
Appointments:**

The probationary appointment of **Kealan Devanny**, who has certifications in Students with Disabilities Grades 1-6 and Childhood Education Grades 1-6, to a probationary position as an Elementary Teacher, effective September 1, 2023, at an annual salary of \$49,990, leading towards tenure in Elementary Education.

The probationary appointment of **Valerie Falagan**, who will have certification as a Teacher Assistant by October 1, 2023, to a probationary position as a Teacher Assistant, effective September 1, 2023, at an annual salary of \$31,320, leading towards tenure as a Teacher Assistant.

The probationary appointment of **Christine Evans**, who will have certification as a Teacher Assistant by October 1, 2023, to a probationary position as a Teacher Assistant, effective September 1, 2023, at an annual salary of \$28,710, leading towards tenure as a Teacher Assistant.

The probationary appointment of **Cory Grant**, who will have certification as a Teacher Assistant by October 1, 2023, to a probationary position as a Teacher Assistant, effective September 1, 2023, at an annual salary of \$26,849, leading towards tenure as a Teacher Assistant.

The probationary appointment of **Amanda Jorgensen**, who has certifications in Childhood Education Grades 1-6 and Students with Disabilities Grades 1-6, to a probationary position as a Teacher Assistant, effective September 1, 2023, with Jarema credit for her 2021/2022 and 2022/2023 LTS assignments, at an annual salary of \$31,912, leading towards tenure as a Teacher Assistant.

The probationary appointment of **Suzette Hughes**, who will have certification as a Teacher Assistant by October 1, 2023, to a probationary position as a Teacher Assistant, effective September 1, 2023, at an annual salary of \$26,849, leading towards tenure as a Teacher Assistant.

The probationary appointment of **Pamela Shufelt**, who will have certification as a Teacher Assistant by October 1, 2023, to a probationary position as a Teacher Assistant, effective September 1, 2023, at an annual salary of \$27,705, leading towards tenure as a Teacher Assistant.

The probationary appointment of **Christin Crossing**, who will have certification as a Teacher Assistant by October 1, 2023, to a probationary position as a Teacher Assistant, effective September 1, 2023, at an annual salary of \$26,849, leading towards tenure as a Teacher Assistant.

The probationary appointment of **Julie Fiannaca**, who has certification as a Teacher Assistant, to a probationary position as a Teacher Assistant, effective September 1, 2023, at an annual salary of \$26,849, leading towards tenure as a Teacher Assistant.

The probationary appointment of **Sapna Bhargava**, who will have certification as a Teacher Assistant by October 1, 2023, to a probationary position as a Teacher Assistant, effective September 1, 2023, at an annual salary of \$26,849, leading towards tenure as a Teacher Assistant.

The probationary appointment of **Deborah Goebel**, who will have certification as a Teacher Assistant by October 1, 2023, to a probationary position as a Teacher Assistant, effective September 1, 2023, at an annual salary of \$29,025, leading towards tenure as a Teacher Assistant.

The probationary appointment of **Catherine Stimmel**, who will have certification as a Teacher Assistant by October 1, 2023, to a probationary position as a Teacher Assistant, effective September 1, 2023, at an annual salary of \$27,990, leading towards tenure as a Teacher Assistant.

The probationary appointment of **Emily Cook**, who has certifications in Students with Disabilities Grades 1-6 and Childhood Education Grades 1-6 and pending certification in Students with Disabilities Grades 7-12, to a probationary position as a Special Education Teacher, effective September 1, 2023, at an annual salary of \$45,656, leading towards tenure in Special Education.

The probationary appointment of **Rohini Arumugam**, who will have certification as a Teacher Assistant by October 1, 2023, to a probationary position as a Teacher Assistant, effective September 1, 2023, at an annual salary of \$26,849, leading towards tenure as a Teacher Assistant.

The probationary appointment of **Joanne Chappell**, who will have certification as a Teacher Assistant by October 1, 2023, to a probationary position as a Teacher Assistant, effective September 1, 2023, at an annual salary of \$29,400, leading towards tenure as a Teacher Assistant.

The probationary appointment of **Marsha Maxon**, who has certifications in Students with Disabilities Grades 7-12, Students with Disabilities Grades 5-9, Home Economics, and Business Education, to a probationary position as a Teacher Assistant, effective September 1, 2023, with Jarema credit for her 2022/2023 LTS assignment, at an annual salary of \$34,920, leading towards tenure as a Teacher Assistant.

The probationary appointment of **Karen Blaney**, who will have certification as a Teacher Assistant by October 1, 2023, to a probationary position as a Teacher Assistant, effective September 1, 2023, at an annual salary of \$26,849, leading towards tenure as a Teacher Assistant.

The probationary appointment of **Makayla Wright**, who has certification as a Teacher Assistant, to a probationary position as a Teacher Assistant, effective September 1, 2023, with Jarema credit for her 2022/2023 LTS assignment, at an annual salary of \$26,889, leading towards tenure as a Teacher Assistant.

The probationary appointment of **Samantha Dwello**, who has certification as a Teacher Assistant, to a probationary position as a Teacher Assistant, effective September 1, 2023, with Jarema credit for her 2022/2023 LTS assignment, at an annual salary of \$30,539, leading towards tenure as a Teacher Assistant.

The probationary appointment of **Shawn Stalker**, who will have certification as a Teacher Assistant by October 1, 2023, to a probationary position as a Teacher Assistant, effective September 1, 2023, at an annual salary of \$27,255, leading towards tenure as a Teacher Assistant.

**Long Term
Substitute
Appointments:**

The extended appointment of **Eva FitzSimmons**, who has certifications in Students with Disabilities Grades 1-6 and Childhood Education Grades 1-6, to a long term substitute position as an Elementary Teacher, effective September 1, 2022, and ending June 30, 2023, at an annual salary of \$43,077.

The appointment of **Erin Hart**, who has pending certifications in Students with Disabilities Grades 1-6 and Childhood Education Grades 1-6, to a long term substitute position as an ENL Teacher and Elementary Teacher, effective January 3, 2023, and ending June 30, 2023, at an annual salary of \$43,077, which will be prorated based on the length of the assignment.

The appointment of **Emily Cook**, who has certifications in Students with Disabilities Grades 1-6 and Childhood Education Grades 1-6, and pending certification in Students with Disabilities Grades 7-12, to a long term substitute position as a Special Education Teacher, effective January 30, 2023, and ending June 23, 2023, at an annual salary of \$43,877, which will be prorated based on the length of the assignment.

Leaves of Absence:

The granting of an extension of childcare leave of absence for **Erin Michele**, Physical Education Teacher, effective July 1, 2023, and extending through June 30, 2024.

The granting of a maternity and subsequent childcare leave of absence for **Kayla Docteur**, Reading Teacher, effective August 30, 2023 and extending through October 9, 2023.

The granting of a maternity and subsequent childcare leave of absence for **Brittany Gordon**, Elementary Teacher, effective September 9, 2023 and extending through December 6, 2023.

Resignations:

The resignation of **Leah Daniels-Farren**, Secondary Special Education Teacher on Special Assignment, effective April 14, 2023.

The resignation of **Erin Heberger**, Elementary Teacher, effective April 17, 2023.

The resignation of **Karen Harrison**, Technology Teacher, effective March 28, 2023.

The resignation, due to retirement, of **Suzanne Gassmann**, Social Studies Teacher, effective June 30, 2023.

Athletics:	<u>Position</u>	<u>Name</u>	<u>Level</u>	<u>Years</u>
Track & Field	Modified Assistant	Stash Merritt	6	2
	Modified Assistant	Lauren O'Dell	6	1
Softball	Modified A	Bryan Law	6	6
Lacrosse – Girls	Co-Head Varsity	Jamie Smith	Per MOA	15
	Co-Head Varsity	Todd Thompson	Per MOA	5
	Modified B	Ashley Zahn	6	2
Baseball	Volunteer	Jameson Ricigliano	-	-
Per Diem	<u>Candidate</u>	<u>Area of Certification</u>		
Substitutes:	Tracy Mergler	Elementary/Special Education		
	Aidan Trombly	Uncertified		

Non-Instructional
Appointments:

The appointment of **Dominique David**, from School Bus Monitor to Full Time School Bus Driver, effective March 7, 2023, at an hourly rate of \$20.99.

The appointment of **Cholthicha Ratanapongsakorn**, Part Time Teacher Aide, effective March 7, 2023, at an hourly rate of \$14.20.

The appointment of **Kimberly Natale**, from Typist Substitute to Full Time Teacher Aide, effective March 20, 2023, at an hourly rate of \$14.37.

The appointment of **Aniuska Marrero Viltres**, Food Service Helper, effective March 27, 2023, at an hourly rate of \$14.20.

The appointment of **Jashira Calderon**, Food Service Helper, effective April 10, 2023, at an hourly rate of \$14.20.

The appointment of **Lynnae Arena**, Food Service Helper, effective April 10, 2023, at an hourly rate of \$14.20.

The appointment of **Douglas Bailey**, Part Time Cleaner, effective March 27, 2023, at an hourly rate of \$14.65.

The appointment of **Nicholas Castiglia**, Part Time School Bus Driver, effective April 10, 2023, at an hourly rate of \$20.99.

The appointment of **Zachary Guidarelli**, Full Time Cleaner, effective April 10, 2023, at an hourly rate of \$14.65.

Resignations:

The resignation of **Silmara Bailey**, Food Service Helper, effective March 10, 2023.

The resignation of **Caren Hess**, Full Time Teacher Aide, effective March 17, 2023.

The resignation of **Joseph Ingino**, School Bus Driver, effective February 28, 2023.

The resignation of **Moxie Trovato**, Full Time Lifeguard, effective March 13, 2023.

The resignation of **Dana Gardner**, Full Time Cleaner, effective March 30, 2023.

The resignation of **Jashira Calderon**, Full Time Cleaner, effective April 9, 2023.

The resignation of **Danielle Lewis**, Full Time Cleaner, effective April 3, 2023.

The resignation, due to retirement, of **Sheila Rittenhouse**, Payroll Clerk, effective June 30, 2023.

The resignation of **Pamela Havill**, Food Service Supervisor, effective June 13, 2023.

The resignation of **Emily Cook**, Full Time Teacher Aide, effective January 29, 2023.

Terminations:

The termination of **Traci Moschiano**, Full Time Teacher Aide, effective March 29, 2023.

**Per Diem and
Substitute Positions:**

<u>Candidate</u>	<u>Position</u>
Caren Hess	Teacher Aide
Brady Wortmann	Lifeguard
Lucas Cleary	Teacher Aide
Robin Kratky	Lifeguard
Aniuska Marrero Viltres	Cleaner
Kandy DeNardo	Cleaner
Rebecca Krenzer	School Bus Driver Trainee/ School Bus Monitor
John Boot	School Bus Driver Trainee/ School Bus Monitor
Jashira Calderon	Cleaner
Kelly Timerson	Registered Professional Nurse
Michael Burke	School Bus Driver Trainee



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Karen Finter, *Assistant Superintendent for Instruction*

To: Dr. Tim Terranova, Superintendent of Schools

CC: VCS Board of Education, VCS Monitoring Task Force Members: Karyn Ryan, Mike Modeleski, Heather Boyle, Carol Prescott

Date: March 23, 2023

Re: VCS Biennial Review of the Shared Decision Making Plan

This year, Monitoring Task Force members met to evaluate our Shared Decision Making (SDM) plan. As you know, this review occurs, per NYS regulations, every other year. The Monitoring Task Force was composed of members from VASA, VTA, and PTSA. The committee is respectfully requesting that the attached revisions to the SDM plan be approved by the Board of Education.

Refer to the attached summary of the proposed revisions and final draft for additional information. Please don't hesitate to reach out to any member of the Task Force with any questions.

Victor Central School District
2023 Shared Decision-Making Plan
Revisions at-a-Glance

Monitoring Task Force Membership: Karen Finter, Karyn Ryan, Mike Modeleski, Heather Boyle, Carol Prescott

Document Section	Summary of Revisions/Additions/Deletions
Cover Page & Table Contents	Formatting adjustments (Logo, Alignment, Page Numeration, Footer)
Page 2: Introduction	Clarified Introductory Paragraph, Formatting of Mission Statement
Page 3: Component 1	Clarification of School-Related Topics: <ul style="list-style-type: none"> • Added Co-Curriculars and Extracurriculars to Athletics • Added Security to Code of Conduct, etc.. • Combined Facilities and Transportation • Added Programmatic Recommendations and combined with budgeting and staffing • Added School/Building events and Processes • Removed: Scheduling, Student Placement Processes
Pages 4-6: Component 2	Reorganized information in the section using bolded headers for easier readability. Removed graphic as it was confusing Changed training to “annual” instead of “by 9/30 of each year”. Changed frequency of District Council meetings to monthly. Clarified Operational procedures (page 6) by including Goal Setting - Improvement Process model.
Pages 7-10: Councils	Streamlined composition lists to be parallel across Councils Added additional Administrative representation to Curriculum Council (Match to increase in unit) Added reference to VCS Strategic plan alignment in Roles/Responsibilities Clarified communication (posting on website, sharing of information across councils) Added examples of plan review Curriculum and District Council participate in (ie: Professional Learning Plan, MTSS Plan, Code of Conduct, etc...)
Page 11: Component 3	Clarified intent of Component 3 as all Councils (Building, District, Curriculum) will utilize data as a foundation for decision making. Removed Program Review process language. Moving forward, Program Evaluation will be a component of Curriculum Council’s oversight

	responsibilities.
Page 12: Component 4	Clarified language related to open meetings, as well as the implementation of decisions.
Page 13: Component 4	No changes , however the Monitoring Task Force will examine any this component and any data collected during the next biennial review.
Page 16: Component 5	Clarified how parents can get involved by adding an application link.
Pages 17-21: References	Added terms to Glossary (RtI, MTSS, CC, SPED) Minor Formatting adjustments

VICTOR CENTRAL SCHOOL

SHARED DECISION-MAKING PLAN



Adopted by VCS Board of Education January 31, 1994

Revision adopted by Board of Education April 2023

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INTRODUCTION

The vision of Victor Central Schools is to be a high performing learning organization where all children and adults thrive. We believe that all of our students can achieve social and academic skills leading to effective citizenship and learning.

History

There is a tradition of shared decision-making and broad involvement within the Victor Central School community. Its genesis dates back to at least the early 1970's with the development of Victor's first mission statement. This mission statement was developed by a group of students, teachers, administrators, and community members, and it reflected the best of shared decision-making concepts. During the 1980's, the Administrative Team and Board of Education responded to a shared future vision of Victor's schools and began to build structures to provide for shared decision-making in the schools. Our current mission statement was adopted in 1994: **To teach, to learn, to support, to improve, and to achieve.**

Our vision recognizes that our community's greatest asset is its children. To serve our children well, we are committed to these five principles that must guide all our thoughts and actions.

Victor Central School District's Shared Decision-Making Plan

We believe our plan broadens representation, provides expanded opportunity for ownership, expands the areas open for shared decision-making, makes the process more democratic, and ultimately enables each student to reach his/her potential.

To ensure that the Victor Central School District meets the ever-changing and challenging role to deliver high quality education, the Shared Decision-Making Plan set forth on the following pages, has been implemented.

Commissioner's Regulations 100.11 COMPONENT #1

The educational issues which will be subject to cooperative planning and shared decision making at the building level by teachers, parents, administrators, and, at the discretion of the Board of Education or BOCES, other parties such as students, school district support staff and community members.

Educational Issues Subject to Shared Decision-Making

The Victor Central School Building Councils have the authority and responsibility to plan, implement, monitor and evaluate decisions directly related to improving student achievement, as well as their physical, social and emotional well-being. The Councils discuss many school-related topics for the purpose of:

- disseminating information
- making recommendations and/or
- making decisions

Following is a list of school-related topics; however, this list is not intended to be all-inclusive:

- Athletics, Co-Curriculars and Extra-Curriculars
- Code of Conduct, Discipline, Safety, and Security
- Communication
- Curriculum
- Facilities and Transportation
- Mental/Physical Wellness
- Mission Statements, Goals, Expectations
- Programmatic Recommendations, Budgeting, and Staffing
- Parent/Community Relationships
- Scheduling
- School / Building Events and Processes
- Staff Development

Matters regulated by the following may limit decision making by VCS SDM Councils:

- Available financial resources as approved by the Board of Education
- District collective bargaining agreements
- SED Regulations and Commissioner's decisions
- State and Federal Law
- The Victor Central School District Policy Manual
- Confidentiality

Commissioner's Regulations 100.11 COMPONENT #2

The manner and extent of the expected involvement of all parties to be outlined.

Involvement of All Parties Shared Decision-Making Organizational Structure

There are two district level councils, and five building councils. These councils annually review qualitative and quantitative data in order to determine goals, action steps and appropriate timelines, in alignment with the VCS Strategic Plan.

The VCS Monitoring Task Force is responsible for reviewing the Shared Decision-Making Plan and recommending revisions every two years, as a part of the NYSED Bi-Annual Plan review process. Recommendations are made to the VCS Board of Education for approval.

The VCS Shared Decision-Making Dispute Resolution Panel (see page 15) also reports to the Board of Education, on an as-needed basis.

In addition to meeting agendas set by each council, councils could review concerns or proposals to the school district by any member of the school district community, in that council's purview.

Concerns/issues/proposals may also originate within any of the shared decision-making structures and should follow the appropriate communication avenues.

Communication:

All shared decision-making councils shall publish approved minutes on the District website. Informal communication between shared decision-making groups will occur as needed.

Annual Training:

District Council will be responsible for ensuring that shared decision-making training is offered to all shared decision-making council members annually.

Selection Process:

The purpose of the selection process is to achieve balance and to ensure all aspects of the individual school (building) community are represented. The selection process will include notice to all constituent groups. The district's webpage will be utilized to actively invite community members to take part on shared decision-making councils. This may include utilization of pop-up notifications and posting information under the parent tab of the website. Council members will be selected annually by constituents before annual shared decision-making training. Existing membership on any District shared decision-making team does not preclude

appointment to the Monitoring Task Force. Every effort will be made to ensure the composition of the committee is met.

Meeting Dates and Times:

- Building Council: will meet monthly or as needed
- District Council: will meet monthly or as needed
- Curriculum Council: will meet monthly or as needed
- Monitoring Task Force: will meet biennially, up to 4 times during the review or as needed

Consideration must be given to the time needs of all Council members in setting meetings on a “shared sacrifice” basis. It is understood that service on any shared decision-making committee is voluntary.

Operational Procedures:

Councils will develop visitor protocols, working agreements, and group norms, which will be referenced in meeting minutes. Councils will develop agendas in advance. Unapproved meeting minutes and agendas will be distributed within one week prior to the next regularly scheduled meeting. The Building Councils, District Council and Curriculum Council will choose a facilitator. The facilitator of the Monitoring Task Force will be the Assistant Superintendent for Instruction. All four groups can form ad hoc committees. Decisions will be made by consensus. When making decisions with a limited time frame, the Council may consider moving to the backup plan of a 75% vote of those Council members present.

It is recommended that Councils determine, within their annual data analysis, areas within the School or District that could be targeted for improvement. The following process is a potential model to follow when considering the process to utilize:

- 1.) **Goal Setting:** *What are we trying to accomplish? Consider the various factors that may be out of the Council’s control when identifying goals.*
- 2.) **Evidence of Accomplishment:** What is the desired outcome? What will success look like?
- 3.) **Action Plan:** What changes or actions are needed in order to result in improvement?
- 4.) **Accountability / Analysis:** Reflection and celebrating success! Reporting out.

VCS Building Councils

Composition:

School Principal

4 Parents, as selected by the Parent Representative Nominating Committee (PRNC)

2 Students in grades 10-12, (for SH Council), as selected by the Senior High Administration

2 Support Staff, as selected by CSEA President or designee

6 Employees represented by the VTA contract, as selected by VTA President or designee.

3 Council Designees (optional), as selected by the councils when determining the appropriateness of adding members, either individuals or representatives of a specific group, not to exceed three.

The Superintendent of Schools can serve as ex-officio member.

Total: 15 - 18 Members

Dispute Resolution Panel Delegates:

2 members, one employee represented by the VTA contract and one parent, will be selected from each building council to serve on the Dispute Resolution Panel if needed.

Length of Service: Minimum of 1 year

Roles/Responsibilities:

- The principal is responsible for assuring decisions are following the previously determined limitations, aligned to the VCS Strategic Plan
- Identify annual goals and create action plans to improve student achievement based on analyzed data regarding student assessment
- Implement, monitor, and evaluate progress of action plans
- Inform goals and priorities for buildings as related to the VCS Strategic Plan
- Annually evaluate the SDM process at the building level
- Facilitate communication between school and community
- Identify training needs of council members
- Publish approved monthly minutes to the District website
- Ensure/review the work of sub-committees, as applicable
- Provide building goals/ Building Council goals to District Council annually

VCS District Council

Composition:

- 1 Chairperson, Assistant Superintendent for Instruction
- 2 Administrators, as selected by VASA
- 1 Business/Community Member, as selected by the Superintendent/Board of Education
- 4 Parents, as selected by the Parent Representative Nominating Committee (PRNC)
- 2 Students (Grades 10-12), as selected by the Senior High Administration
- 2 Support Staff, as selected by CSEA President or designee
- 6 Employees represented by the VTA contract, a minimum of one from each building, as selected by VTA President or designee

The Superintendent of Schools can serve as ex-officio member

Total: 18 Members

Dispute Resolution Panel Delegate:

2 members, one employee represented by the VTA contract and one parent, will be selected from District Council to serve on the Dispute Resolution Panel if needed.

Length of Service: 2 years (staggered expiration of terms); it is suggested to all constituent groups that service be limited to two consecutive terms.

Roles/Responsibilities:

- Monitor the development, implementation and evaluation of building council goals
- Provide support for all PreK–12 instructional program initiatives and district-wide goals, aligned to the VCS Strategic Plan
- Serve as a forum for all issues raised which may have a district-wide impact on student achievement (issues affecting more than one building)
- Review and respond, in writing, to the originating group, regarding program issues with district wide impact (issues affecting more than one building)
- Share updates with Curriculum Council and Building Councils as appropriate
- Disseminate information and maintain communication between buildings and constituency groups, such as reviewing and distributing requested data to all building councils
- Serve within the dispute resolution process as needed
- Assure that shared decision-making training occurs on an annual basis
- Publish approved monthly minutes to the District website
- Participate in annual reviews of District processes and regulations, including but not limited to: VCS Code of Conduct, VCS Safety Plan, etc....

VCS Monitoring Task Force

Composition:

1 Facilitator, Assistant Superintendent for Instruction

1 Administrator, as selected by VASA

1 Business/Community Member, as selected by the Superintendent/Board of Education

2 Parents, as selected by the Parent Representative Nominating Committee (PRNC)

1 Student (Grades 10-12), as selected by the Senior High Administration

1 Support Staff, as selected by CSEA President or designee

1 Employee represented by the VTA contract, as selected by VTA President or designee

The Superintendent of Schools can serve as ex-officio member

Total: Up to 8 Members

Length of Service: 1 year (Monitoring Task Force convenes every other year)

Roles/Responsibilities:

To review effectiveness of the SDM process biennially, or as needed, as stated by the Board of Education.

Reports will be submitted to the Board of Education and NYSED regarding:

- Areas of strengths and weaknesses
- Recommendations for change, or recommendations to continue implementation of the plan

VCS Curriculum Council

Composition:

1 Chairperson, Assistant Superintendent for Instruction

4 Administrators, as selected by VASA, (ideally representing various grade levels/ perspectives)

1 Business/Community Member, as selected by the Superintendent/Board of Education

10 Employees represented by the VTA contract, two from each building, as selected by VTA President or designee

3 Parents, as selected by the Parent Representative Nominating Committee (PRNC)

2 Students (Grades 10 – 12), as selected by the Senior High Administration

The Superintendent of Schools can serve as ex-officio member

Total: 21 Members

Dispute Resolution Panel Delegate:

2 members, one employee represented by the VTA contract and one parent, will be selected from Curriculum Council to serve on the Dispute Resolution Panel if needed.

Length of Service: 2 years (staggered expiration of terms); it is suggested to all constituent groups that service be limited to two consecutive terms.

Roles/Responsibilities:

- Monitor the development and systemic review and coordination of district-wide curriculum, including oversight of the Program Review Process
- Make recommendations for new curriculum development or curriculum revisions to the Superintendent or his/her designee
- Hear proposals for course additions and deletions; make recommendations to the Superintendent and Board of Education
- Annually review and revise the VCS Professional Learning Plan; submit revisions and recommendations to the Board of Education prior to NYSED submittal
- Participate in annual review of district processes, regulations, etc.... including Professional Learning Plan, Comprehensive Counseling Plan, MTSS Plan, etc....
- Share updates with the District and Building Councils, as appropriate

Commissioner's Regulations 100.11
COMPONENT #3

The means and standards by which all parties shall evaluate improvement in student achievement.

Means and Standards Used to Evaluate Improvement of Student Achievement

Improving student achievement at Victor Central Schools requires measurement, planning, and implementation of those plans on a regular cycle. A Program Evaluation process will be utilized to review components of the instructional program. Multiple constituencies will review plans/programs on a regular basis and the representation for these program reviews will be selected by constituent group leadership.

Shared decision-making councils may consider a variety of data sources including those focused on student learning, behavioral, social/emotional and/or wellness data to determine goals. Data considered may include standardized testing, authentic data collection, established performance measures, and qualitative data such as stakeholder feedback, and observation.

Commissioner's Regulations 100.11

COMPONENT #4

The means by which all parties will be held accountable for the decisions which they share in making comprises this component.

Accountability for Decisions

SDM council members are accountable to the community, students, parents, staff, and the Board of Education for decisions they make and for the effect these decisions have on student outcomes.

- Per NYS Law, all meetings must be open to those wishing to attend.
- Each council will follow the District's format for the agenda and minutes that will be provided during the annual Shared Decision-Making training.
- Unapproved minutes will be distributed in a timely manner to the members of the councils.
- Approved minutes and the next meeting agenda will be distributed to the specific Building Council members. Approved minutes will be posted on the District website on a monthly basis.
- Minutes of the meetings will be a matter of public record. Shared Decision-Making Councils must recognize that certain decisions with a wide range of impact should be communicated through District and Building newsletters and other media.
- Times of regular meetings will be posted on the District website within the minutes.

Council members are also accountable:

To the Mission Statement and District Goals

- All decisions will advance and support the Victor Central School District's mission and goals and will align to the VCS Strategic Plan

To Each Member's Own Constituency

- Members will actively seek ideas from their stakeholder group.
- Members will communicate proposals and decisions of the council to their constituency in a timely manner.

For Implementation of Decisions

- Each council must decide how its decisions will be carried out and designate a person/group to implement the decision.
- A summary of each council's achievements (Goal, Action Step, Evidence of Accomplishment) will be shared to the District Council after the final meeting of the year.

Commissioner's Regulations 100.11

COMPONENT #5

The process whereby disputes presented by the participating parties about the educational issues being decided upon will be resolved at the local level.

Dispute Resolution Process

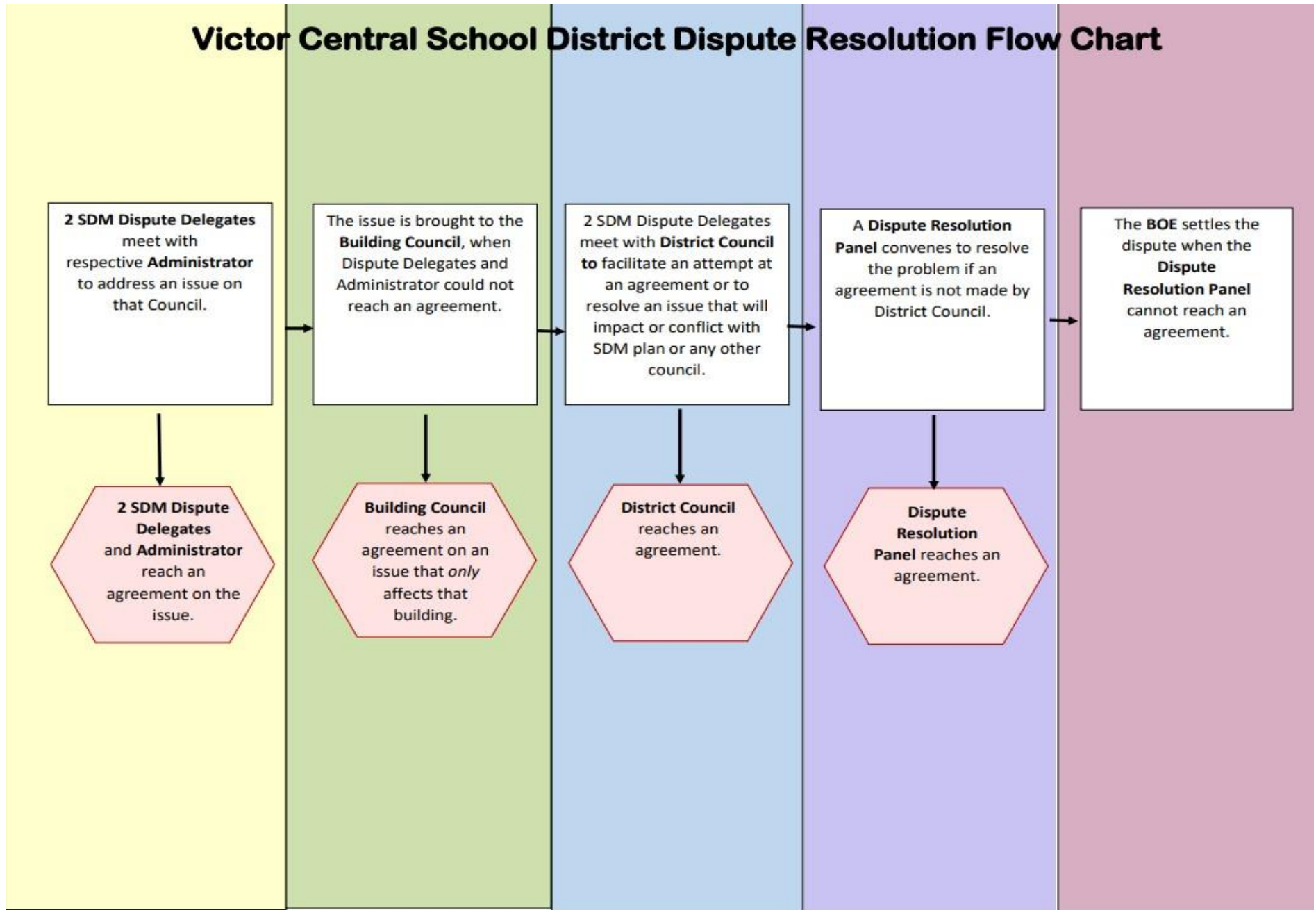
Issue: A decision has been made by an administrator and someone believes the decision should have been made through the Shared Decision-Making Process.

What process should be followed to make the determination on who should make this decision in the future?

Steps in the Dispute Process:

1. The individual who has the concern should contact their council's Dispute Resolution Panel delegates to discuss the situation. The discussion should include why the decision should be made through the shared decision-making process as well as the perceived rationale for how and why the decision was made by the administrator.
2. The council's Dispute Resolution Panel delegates should then meet with the administrator. Again, the discussion should include why the decision should be made through the Shared Decision-Making process as well as the perceived rationale for how and why the decision was made by the administrator. This allows all parties an opportunity to hear each other's thoughts and possibly come to a resolution.
3. If a resolution cannot be reached, the issue will be brought to the appropriate shared decision-making council for discussion.
 - a. The administrator will place the issue on the next shared decision-making council's meeting agenda. If the issue is time sensitive and needs to be discussed prior to the next monthly meeting scheduled, it may be necessary to schedule an additional meeting.
 - b. Using the information detailed as part of Component #1 of the Shared Decision-Making Plan, the council will discuss the concern and make a decision. The decision will be disseminated by the administrator's secretary to all appropriate parties.
4. If a decision cannot be made at the building level,
 - a. The Building Council will ask District Council to consider the issue. If District Council cannot make a decision, the issue will go through the Dispute Resolution Panel (outlined in the flowchart on page 14).

Victor Central School District Dispute Resolution Flow Chart



Dispute Resolution Panel:

Dispute Resolution Panel Membership: The Dispute Resolution Panel will include two dispute delegates from each SDM Council, one administrator and an outside facilitator trained in mediation.

Length of Service: For the period of time, it takes to resolve the issue.

Roles/Responsibilities:

- attend all meetings as required
- provide a neutral and unbiased consideration of the issues
- listen to all sides of the issue with an open mind
- maintain confidentiality during panel proceedings
- make a final decision

Meeting Dates and Times: As determined by the panel

Operational Procedures:

- A newly formed panel will be convened by the Superintendent of Schools for each dispute within 30 calendar days of notice of dispute.
- Panel will determine the time allotted for an open hearing of the issues.
- Panel will determine the number of hearings.
- Panel will give written notice of the hearing date, time and place.
- Minutes of panel proceedings will be kept.
- A minimum of 10 members must be present for a quorum.
- A minimum of 10 members on the Dispute Resolution Panel must be present for the panel to vote. The independent facilitator will not vote.
- Decisions will be made by majority vote.
- Panel deliberations will be held in private.
- Panel should render a decision in writing (to SDM Councils, the Superintendent and the Board of Education) within ten calendar days after the conclusion of the final hearing.
- Written decisions of the panel will specify how each panel member voted.
- An appeal to the Board of Education is taken by petitioning the Board to hear the dispute.
- The Board of Education will decide, by majority vote, whether or not to hear an appeal. If the Board declines to hear an appeal, the decision of the Dispute Resolution Panel stands.
- The Board of Education is the final appeal body for all disputes in the Dispute Resolution Process.

Commissioner's Regulations 100.11

COMPONENT #6

The manner in which all State and Federal requirements for the involvement of parents in planning and decision-making will be coordinated with and met by the overall plan.

Coordination of State and Federal Requirements for Parental Involvement

The Victor Central School District will continue to comply with all State and Federal requirements for the involvement of parents.

The Superintendent will ensure all State and Federal regulations for involvement of parents in planning and decision-making are coordinated and met.

If you are a parent interested in serving on a council, an application must be completed. Here is the application link to apply: <https://bit.ly/405rUNT>

REFERENCE 1: ABBREVIATIONS

BC - Building Council
BOCES - Board of Cooperative Educational Services
BOE - Board of Education
CC - Curriculum Council
CSEA - Civil Service Employees' Association
DC - District Council
MTSS - Multi Tiered Systems of Support
PLP - Professional Learning Plan
PIE - Partners in Education
PRNC - Parent Representative Nominating Committee
PTSA - Victor Central School District Parent, Teacher, Student Association
RtI - Response to Intervention
SDM - Shared Decision-Making
SPED - Special Education
SED - State Education Department
VASA - Victor Administrators' and Supervisors' Association
VCS - Victor Central Schools
VOICE - Victor's Outreach in Children's Education
VTA - Victor Teachers' Association

REFERENCE 2: GLOSSARY OF TERMS

Ad Hoc	committees of specific focus, usually within a limited time frame, and may include non-council members
Biennially	every two years
Consensus	a process which enables all participants to arrive at and support a decision
Council Designee	additional members, either individuals or representatives of a specific group, as determined by individual building councils. The Council Designee is a voting member.
Guest	a non-voting attendee
Notice	by District publication, e.g., District newsletter or mailing to all residents and employees, or direct written notice to all members of an affected group
Parent Representative	someone who has children currently attending Victor Central Schools
Parent Representative Nominating Committee	a parent committee made up of a PTSA, PIE and VOICE representative that will select parents to serve on shared decision-making councils
Subcommittee	a subgroup of a council, may include non-council members
Support Staff	buildings and grounds, cafeteria, clerical, teacher aide, and transportation personnel
VCS Electronic Policy Manual	electronic manual that contains all policies approved by the Board of Education and is accessible via District website

REFERENCE 3: REGULATIONS OF THE NYS COMMISSIONER OF EDUCATION

100.11 Participation of parents and teachers in school-based planning and shared decision making

(a) Purpose. The purpose of school-based planning and shared decision making shall be to improve the educational performance of all students in the school, regardless of such factors as socioeconomic status, race, sex, language background, or disability.

(b) By February 1, 1994, each public school district board of education and each board of cooperative educational services (BOCES) shall develop and adopt a district plan for the participation by teachers and parents with administrators and school board members in school-based planning and shared decision making. Such district plan shall be developed in collaboration with a committee composed of the superintendent of schools, administrators selected by the district' administrative bargaining organization(s), teachers selected by the teachers' collective bargaining organization(s), and parents (not employed by the district or a collective bargaining organization representing teachers or administrators in the district) selected by school-related parent organizations, provided that those portions of the district plan that provide for participation of teachers or administrators in school-based planning and shared decision making may be developed through collective negotiations between the board of education or BOCES and local collective bargaining organizations representing administrators and teachers. For the purpose of this subdivision, "school-related parent organization" means a nonprofit organization of parents of children attending the schools of the school district whose purposes include the promotion of parental involvement in public education and that is chartered or incorporated under the laws of New York, or is affiliated with a statewide or regional parent organization that is so chartered or incorporated, or is an unincorporated association authorized to do business under an assumed name in New York. In districts in which teachers or administrators are not represented by a collective bargaining organization or there are no school-related parent organizations, teachers, administrators and/or parents shall be selected by their peers in the manner prescribed by the board of education or BOCES to participate in the development of such district plan. In the City School District of the City of New York, each board of education of each community school district and each high school superintendent shall develop a plan in the manner prescribed by this subdivision, and each such plan shall be incorporated into a plan by the central board of education, which plan shall comply with this section.

(c) The plan for participation in school-based planning and shared decision making shall specify:

1. the educational issues which will be subject to cooperative planning and shared decision making at the building level by teachers, parents, administrators, and at the discretion of the board of education or BOCES, other parties such as students, school district support staff, and community members.
2. the manner and extent of the expected involvement of all parties.
3. the means and standards by which all parties shall evaluate improvement in student achievement.
4. the means by which all parties will be held accountable for the decisions which they share in making.

5. the process whereby disputes presented by the participating parties about the educational issues being decided upon will be resolved at the local level; and
6. the manner in which all State and Federal requirements for the involvement of parents in planning and decision making will be coordinated with and met by the overall plan.

(d)(1) The district's plan shall be adopted by the board of education or BOCES at a public meeting after consultation with and full participation by the designated representatives of the administrators, teachers, and parents, and after seeking endorsement of the plan by such designated representatives. The plan shall be made available to the public. Each board of education or BOCES shall file such a plan with the district superintendent or, in the case of city school districts having a population of 125,000 inhabitants or more or a BOCES, with the commissioner within 30 days of adoption.

(2) Each board of education or BOCES shall submit its district plan to the commissioner for approval within 30 days of adoption of the plan. The commissioner shall approve such district plan upon a finding that it complies with the requirements of this section and makes provision for effective participation of parents, teachers, and administrators in school-based planning and decision making.

(e)(1) In the event that the board of education or BOCES fails to provide for consultation with, and full participation of, all parties in the development of the plan as required by subdivisions (b) and (d) of this section, the aggrieved party or parties may commence an appeal to the commissioner pursuant to section 310 of the Education Law. Such an appeal may be instituted prior to final adoption of the district plan and shall be instituted no later than 30 days after final adoption of the district plan by the board of education or BOCES.

(2) Any aggrieved party who participated in the development of the district plan may also appeal to the commissioner pursuant to section 310 of the Education Law from action of the board of education or BOCES in adopting, amending, or recertifying the plan. The grounds for such an appeal may include, but shall not be limited to, noncompliance with any requirement of subdivision © of this section and failure to provide within the district plan for meaningful participation in school-based planning and shared decision making within the intent of this section.

(f) The district's "Plan for the Participation by Teachers and Parents in School-based Planning and Shared Decision Making" shall be reviewed biennially by the board of education or BOCES in accordance with subdivision (b) of this section. Any amendment or recertification of a plan shall be developed and adopted in the manner prescribed by subdivision (b) and paragraphs (d)(1) and (2) of this section. The amended plan or recertification of the previous plan, together with a statement of the plan's success in achieving its objectives, shall be filed with the district superintendent where applicable, and submitted to the commissioner for approval no later than February 1st of each year in which such biennial review takes place, commencing with February 1, 1996.

(g) Notwithstanding the provisions of subdivisions (b) through (f) of this section, where a district has implemented a plan for participation in school-based planning and shared decision making as of February 1, 1994 through its excellence and accountability pilot district program, such district shall not be required to develop a new district plan pursuant to this section.

(h) A school district or BOCES which has developed or implemented a plan for participation of teachers and/or administrators in school-based decision making as the result of a collective bargaining agreement between the board of education or BOCES and local collective bargaining organizations representing teachers and/or administrators shall incorporate such negotiated plan as a part of the district plan required by this section. The board of education or BOCES shall develop the remainder of the district plan, including the portion relating to parental involvement, in the manner prescribed by subdivision (b) of this section.

GENERAL RESOLUTION
FOR THE PURPOSE OF
PARTICIPATING IN A COOPERATIVE BID COORDINATED BY
THE BOARD OF COOPERATIVE EDUCATIONAL SERVICES OF
ONTARIO, SENECA, WAYNE AND YATES COUNTIES
FOR

Various Commodities and/or Services

WHEREAS, The Board of Education, of the Victor Central School District of New York State desires to participate in a Cooperative Bidding Program conducted by The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties from year to year or, until this Resolution is rescinded, for the purchase of Various Commodities and/or Services. And...

WHEREAS, The Board of Education, of the Victor Central School District of New York State is desirous of participating with The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties in the joint bid of the commodities and/or services mentioned below as authorized by General Municipal Law, Section 119-o... And...

WHEREAS, The Board of Education, of the Victor Central School District of New York State has appointed The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties as representative to assume the responsibility for drafting of specifications, advertising for bids, accepting and opening bids, tabulating bids, reporting the results to the Board of Education, Victor Central School District of New York State and making recommendations thereon...

THEREFORE...

BE IT RESOLVED, That The Board of Education, of the Victor Central School District of New York State and The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties hereby accepts the appointment of The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties to represent it in all matters related above... And...

BE IT FURTHER RESOLVED, That The Board of Education of the Victor Central School District of New York State authorizes the above-mentioned Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties to represent it in all matters regarding the entering into contract for the purchase of the below-mentioned commodities and/or services... And...

BE IT FURTHER RESOLVED, That The Board of Education of the Victor Central School District of New York State agrees to assume its equitable share of the costs incurred as a result of the cooperative bidding... And...

NOW, THEREFORE, BE IT RESOLVED, That The Assistant Superintendent for Business on behalf of the Board of Education, of the Victor Central School District of New York State hereby is authorized to participate in cooperative bidding conducted by The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties for various commodities and/or services and if requested to furnish The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties an estimated minimum number of units that will be purchased by The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties. The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties is hereby authorized to award cooperative bids to the bidder deemed to be the lowest responsive and responsible meeting the bid specifications and otherwise complying with Article 5-A of the General Municipal Law of the State of New York relating to public bids and contracts.

Date

Supt. of Schools/ Designated Rep.

School District

COOPERATIVE BIDS

The Board of Cooperative Educational Services of Ontario, Seneca, Wayne, and Yates Counties intends to solicit for the bids listed below in the name of the participants in accordance with their expressed needs. **Check yes or no**, if you are interested in participating, at this time, for any of the bids listed herein. Component districts will be surveyed for participation for all cooperatives prior to issuance during the fiscal year.

CATEGORY	BID# WFL	BID NAME	PARTICIPATION	
			YES	NO
A) Miscellaneous:				
	09	Athletic Supplies & Equipment		
	28	Batteries		
	27	Calculators		
	10	First Aid		
	06	Paper: Copy, Card Computer, NCR, Misc. & Envelopes		
	08	Physical Education Supplies & Equipment		
B) Food Service:				
	14	Bread & Bread Products		
	15	Cafeteria Paper, Supplies & Cleaning Products <i>(for Gloves look under O&M Supplies)</i>		
	04	Grocery		
	09	Fresh Fruits & Vegetables		
	16	Ice Cream & Frozen Desserts		
	11	Milk & Dairy Products		
C) Operations & Maintenance Supplies:				
	61	Custodial Supplies		
	64	Custodial Paper Products		
	63	Gloves: Cafeteria, Custodial & Medical		
	62	Trash Bags		
	57	HVAC Filters & Boiler Maintenance Kits		

CATEGORY	BID# WFL	BID NAME	PARTICIPATION	
			YES	NO
<i>D) Operations & Maintenance Time and Materials:</i>				
	53PW	Electrical Sevices		
	52PW	General Construction Services		
	51PW	HVAC Services		
	60PW	Moving Services		
	55PW	Plumbing Services		
	54PW	Roofing Services		
<i>E) Transportation:</i>				
	31	Brake Parts & Related Items		
	32	Electrical Parts & Supplies		
	33	OEM Parts & Labor		
	34	Exhaust Parts & Related Items		
	35	Vehicle Chassis & Related Parts		
	37	Belts, Hoses & Wiper Products		
	38	Nuts, Bolts, Fasteners, Hose Clamps & Brass Fittings		
	40	Fuel, Emissions & Misc. Engine Parts		
	41	Batteries, Starters & Alternators		
	42	Automotive Filters		
<i>F) Utilities:</i>				
	12	Electricity Supply		
	19	Natural Gas Supply		

CATEGORY	BID# WFL	BID NAME	PARTICIPATION	
			YES	NO
<i>G) Miscellaneous RFP'S:</i>				
	23	Internal Audit Services		
	24	Independent Audit Services		
	48	Unemployment Insurance		

School District

Phone Fax

Name Title

Signature

Email Address



953 High Street, Victor, New York 14564 www.victorschools.org p 585.924.3252 f 585.742.7023

Derek Vallese, *Assistant Superintendent for Business*

To: Tim Terranova, Superintendent
From: Derek Vallese, Assistant Superintendent for Business
Date: April 13, 2023
Topic: Facilities Committee Recommendations

Dr. Terranova,

The Facilities Committee met and discussed the use of some of the remaining Capital Project monies. The following items were approved by the Facilities Committee:

1. Fencing around the ECS second playground.
2. Auditorium Carpet Replacement at the ECS including abatement.
3. Auditorium Carpet Replacement at the High School
4. Stair tread improvements at the ECS.
5. Roofing replacement at the High School

The following are below \$50,000, therefore you are authorized to approve. Those include:

Project Name	Estimated Cost
Fencing around the ECS second playground.	\$25,000

The following projects are in excess of \$50,000, and require Board approval:

Project Name	Estimated Cost
Auditorium Carpet Replacement at the ECS including abatement.	\$125,000
Auditorium Carpet Replacement at the High School	\$175,000
Stair tread improvement at the ECS	\$125,000
Roofing replacement at the High School	Remaining balance

Best Regards,

Derek Vallese

BUDGET ADOPTION RESOLUTION

Motion by _____, seconded by _____, that the following resolution be adopted:

RESOLVED, that, upon recommendation of the Superintendent, the proposed budget for the 2023-2024 school year be approved as submitted, for a total of \$98,924,377 subject to approval by the qualified voters of the District at the Annual Vote and Election on May 16, 2023.

District Clerk will do a roll call vote:

The foregoing motion was _____.

ANDREW REDDOUT

Victor Senior High School
953 High Street
Victor, New York 14564

585.414.0852 • phone
reddouta@victorschools.org • email

March 17, 2023

To the Board of Education,

I am writing to inform you that we had to cancel our approved field trip to New York City from April 21, 22, 23. Unfortunately, the high costs of hotels in Manhattan (\$500 to \$700 a night!) are preventing us to make this trip financially feasible for students to travel that weekend.

Let me know if you have any questions!

A handwritten signature in black ink, appearing to be 'AR' followed by a flourish.

Andy Reddout
HS Art Teacher



Maureen Goodberlet <goodberletm@victorschools.org>

Request #193 for your review

Form Approvals <businessforms@victorschools.org>
To: Goodberletm@victorschools.org

Thu, Mar 9, 2023 at 12:39 PM

REQUEST #193 | RECIPIENTS: 4 of 6 | MAR 07, 2023

****UPDATED VCS Field Trip Form**

You have been requested to review the following:

Requestor's Email Address:	DaytonA@victorschools.org
Requestor's First Name:	Alyssa
Requestor's Last Name:	Dayton
School:	HS
Course / Grade Level of Students::	9-12
Short Description or Name of Field Trip:	Cheerleading - UCA Camp
Select the appropriate type of field trip:	Athletics
Have BOTH the District and Building calendars been checked for potential conflicts?:	Yes
Estimated number of Students::	50
Departure Date::	Aug 24, 2023
Place of Departure::	Senior High North Entrance
Type of Transportation::	Charter Bus
Departure load time: (please allow 15-30 minutes to allow for time to load):	6:30 AM
Departure Time::	7:00 AM
Destination (include EXACT address)::	Honesdale, PA 18430

Time you plan to REACH your destination::	12:00 PM
Return Date::	Aug 27, 2023
Load time for DEPARTURE from destination: (Please allow 15-30 minutes to load):	11:30 AM
Time you plan to LEAVE your destination::	12:00 PM
Estimated Round-Trip Mileage:	406
Return Time::	4:30 PM
Would you like the bus to stay with the group or may it return at a different time?:	No, the bus can return at a different time
Arrangements for meals (if necessary)::	Included in Camp Registration Cost
On trip: What instructional activities will occur on the trip?:	Teams will work together over the course of 4 days to build trust, work on team work and develop skills that will help them for the upcoming season.
What instructional provisions have been made to help participants keep up with other classes that they will miss?:	Camp trip is prior to school starting.
What specific instructional plans have been made for any student missing the field trip?:	N/A
Please note any scheduled teaching assignments (classes, study halls, supervisory assignments, etc.) that will need coverage during the time period of this field trip.:	N/A
Do you have any supporting documents such as an itinerary?:	Yes
Estimated Number of Chaperones (including teachers/staff/parents)::	5 Coaches
Will you be requesting this trip again next year?:	Yes
School and/or District Funding Requested?:	No
If fundraising is involved, please describe::	Victor Cheer Booster Association contributes to total cost
Out of Pocket Cost to Student (if any)::	\$378
Cost to Chaperone (if any)::	N/A
Cost Breakdown per Student - Event Fee::	\$300 Camp Registration Fee

Cost Breakdown per Student - Meals::	Included in Camp Registration
Cost Breakdown per Student - Travel::	\$78 for bus
Cost Breakdown per Student TOTAL::	\$378
Upload supporting itinerary:	File Upload 1
Email Address:	daytona@victorschools.org
Is this an overnight trip?:	Yes

Approval history

In progress

Approved by siestob@victorschools.org

Approved by weimerd@victorschools.org

Approved by clinkk@victorschools.org

Approve	Decline	Comment
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This is an automated email sent by formapprovals.com; do not reply to or forward this email. You are receiving this email because you are a workflow participant of this request. Your form administrator is businessforms@victorschools.org

Victor-Rennes Exchange

The Victor-Rennes Exchange is an educational opportunity given to students studying French who want to deepen their knowledge on topics of interest. The program was established in 2012 and we have had successful exchanges in 2013, 2015, 2018, 2021.

The purpose of the program is to promote higher level study of the French language and to provide students with first-hand experience of francophone culture. The best way to accomplish these goals is to give students the possibility of experiencing for themselves the French language and culture in an immersive setting. The Victor-Rennes Exchange is an excellent opportunity for students to be introduced to the authentic everyday practice of the language and culture they study in Victor. The program is modeled on the Sister City Educational Exchanges promoted and supported by the Rennes-Rochester Sister Cities Committee. Various local high schools in Rochester and in Rennes participate in these immersive programs.

The academic purpose of the program is to allow students to use their French language skills to interact with native speakers, which is the main goal of their language studies. Prior to departure, students will have completed a minimum of two and a half years of study in French and will demonstrate high moral character. Selected participants will meet several times during the year in order to prepare them for the rigors of living abroad. As part of the program, Victor participants will host a student from France to support their learning of English and to share American culture. French students arrive in October of the exchange year and stay with their host families for a week. In the spring of that school year, Victor students travel to Rennes to spend a week with that same French student and their family. They are immersed in the French language and culture, attend classes at our sister school (Lycée Jean-Paul II) and are introduced to authentic regional food and the local lifestyle. Students participate in field trips in Brittany, Normandy and Paris. These trips are of cultural and/or historic value, and include visits to St. Malo, the Normandy beaches and its museums, Mt. Saint Michel, the Eiffel Tower, the Louvre, Versailles, the Champs-Élysées and Sacre-Coeur.

The benefits of this exchange for students studying the French language are self-evident. Students are able to gain first-hand experience in French culture, have interactions with peers and adults in the target language, and experience a few days in the life of a typical French family. Participating schools have found that returning students are not only motivated to continue their own studies of French, but are able to transmit their increased knowledge and enthusiasm to their peers. Victor teachers have also witnessed a marked increase in the listening comprehension and speaking skills of these students. Not only do the students who travel improve their language skills, their contributions to students and classes at Victor upon their return are invaluable.

From all accounts, the exchange has been extremely successful. Our Victor students have described the exchange as “the best experience of my life,” “an awesome experience that really makes me look at the world in a new way,” and “a great balance between learning and fun.” A parent commented that “she now appreciates how globalization is changing the world she is soon to enter.” Teachers enjoy watching the students awaken to the world outside of Victor. It is evident that the program succeeds in all of its goals.



Maureen Goodberlet <goodberletm@victorschools.org>

Request #194 for your review

1 message

Form Approvals <businessforms@victorschools.org>

Thu, Mar 9, 2023 at 12:38 PM

To: Goodberletm@victorschools.org

REQUEST #194 | RECIPIENTS: 3 of 5 | MAR 08, 2023

****UPDATED VCS Field Trip Form**

You have been requested to review the following:

Requestor's Email Address:	stekla@victorschools.org
Requestor's First Name:	Anne
Requestor's Last Name:	Stekl
School:	HS
Course / Grade Level of Students::	French Grades 9-12
Short Description or Name of Field Trip:	Victor-Rennes Exchange
Select the appropriate type of field trip:	Non-required co-curricular
Have BOTH the District and Building calendars been checked for potential conflicts?:	Yes
Estimated number of Students::	20-25
Departure Date::	Mar 26, 2024
Place of Departure::	North Wing
Type of Transportation::	Bus to either Buffalo or Toronto
Departure load time: (please allow 15-30 minutes to allow for time to load):	10:45 AM
Departure Time::	11:15 AM

Destination (include EXACT address):: Flying from Buffalo or Toronto to Paris. This is dependent on flight cost.

Time you plan to REACH your destination:: 2:00 PM

Return Date:: Apr 06, 2024

Load time for DEPARTURE from destination: (Please allow 15-30 minutes to load): 7:00 PM

Time you plan to LEAVE your destination:: 7:30 PM

Estimated Round-Trip Mileage: 160 miles

Return Time:: 9:00 PM

Would you like the bus to stay with the group or may it return at a different time?: No, the bus can return at a different time

Arrangements for meals (if necessary):: Meals are included in the trip cost

Preparation: How will the student be prepared for the trip as an instructional activity?: Students will host a student from France in October 2023. We will also have meetings prior to our departure.

On trip: What instructional activities will occur on the trip?: Tour of Rennes, Mt. Saint Michel, St. Malo, Paris, Versailles, Visit to Lycée Jean-Paul II for classes in French. Visits in Paris include Notre Dame, the Arc de Triomphe, the Eiffel Tower, the Louvre, Sacre Coeur, the Catacombes, and various neighborhoods.

Upon Return: What activities will occur to enrich the experience and determine if the objectives were accomplished?: Students share their experiences and photos in presentations given to their classmates.

What instructional provisions have been made to help participants keep up with other classes that they will miss?: Students are required to get work from their teachers and to complete it before leaving.

What specific instructional plans have been made for any student missing the field trip?: Students who do not attend continue with their assignments/assessments that are posted on GoogleClassroom.

Please note any scheduled teaching assignments (classes, study halls, supervisory assignments, etc.) that will need coverage during the time period of this field trip.: N/A as our schedules are unknown at this time.

Do you have any supporting documents such as an itinerary?: Yes

Estimated Number of Chaperones (including teachers/staff/parents):: 3

Special arrangements, instructions, or comments:: I have included a copy of the student schedule while in France from 2018. This allows you to see all of the activities that students participate in while abroad.

Will you be requesting this trip again next year?: No

School and/or District Funding Requested?: No

If fundraising is involved, please describe:: Niagara Chocolates, Magazine Sales

Out of Pocket Cost to Student (if any):: \$2400-\$2600 (dependent on airfare)

Cost to Chaperone (if any):: None

Cost Breakdown per Student - Event Fee:: N/A

Cost Breakdown per Student - Meals:: N/A

Cost Breakdown per Student - Travel:: N/A

Cost Breakdown per Student - Other:: N/A

Cost Breakdown per Student TOTAL:: \$2400-\$2600 (dependent on airfare)

Upload supporting itinerary: [File Upload 1](#)
[File Upload 2](#)

Email Address: stekla@victorschools.org

Is this an overnight trip?: Yes

Approval history

In progress

Approved by siestob@victorschools.org

Approved by clinkk@victorschools.org

Approve	Decline	Comment
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4/3/23, 11:38 AM

Victor Central School District Mail - Request #194 for your review

This is an automated email sent by formapprovals.com; do not reply to or forward this email. You are receiving this email because you are a workflow participant of this request. Your form administrator is

businessforms@victorschools.org

Board Meeting Procedures

Each Board of Education meeting shall be conducted in an orderly manner which provides time for and encourages community involvement. The order of business at each regular meeting shall be as follows:

1. Meeting Called to Order

- a. ~~Greetings to Visitors/Public Participation Reminder~~ **Moment of Silence**
- b. ~~Reading of the Fire Evacuation Procedure~~ **Pledge to the Flag**
- c. ~~Greetings to Visitors/Public Participation Reminder~~ Moment of Silence
- d. ~~Reading of the Fire Evacuation Procedure~~ Pledge to the Flag

2. Approval of the Agenda

3. Superintendent's Update

4. Presentations/Recognitions (optional)

5. Public Participation

6. Acceptance of Consent Items

- a. Minutes of prior meeting(s)
- b. Treasurer's Report and Financial Statements
- c. Personnel Agenda
- d. Recommendation of the Committee on Preschool Special Education and of the Committee on Special Education
- e. Other

7. Presentations and Recommendations

8. Meeting Reports

9. Upcoming Events

10. Adjourn

The regular order of business may be changed at any meeting (and for that meeting only) by an affirmative vote of a majority and voting for the proposed change in the regular order of business.

Except in emergencies, the Board shall not attempt to decide upon any question under consideration before examining and evaluating relevant information. The Superintendent shall be given an opportunity to examine and to evaluate all such information, and to recommend action before the Board attempts to make a decision.

The Board may adjourn a regular or special meeting at any place in the agenda providing that arrangements are made to complete the items of business on the agenda at a future meeting. The minutes shall make notice of the adjournment, and the reconvened session shall be considered an addition to these minutes.

Cross- Ref: 2342, Agenda Preparation and Dissemination

Adoption Date: 1/13/2000, Revised: 8/9/2012, 2/4/2016, 1/13/2022
2000 - Governance and Operations