Winona Area Public Schools
Finance Committee
3/16/2023 Minutes
1:00 p.m. in person
District Office Conference Room

Members Present: *Nancy Denzer, Karl Sonneman, Pete Watkins, Dr. Annette Freiheit, Sarah Slaby*

Members Absent: *none*

Others Present: *Alexandra Retter, Dr. Sarah Knudsen, Kevin Flies*

Call to Order/Welcome
Welcome & Attendance (called to order at 1:00 pm)

HVED Request For Help
● Director Knudsen joined the meeting to share a request for assistance received from Hiawatha Valley Education District. The details of a possible agreement are being discussed but when details are determined this will be an item that needs to move forward quickly. A formal contract will be brought forward for approval when details are solidified.

Sped Forms Agreement
● The SpEd Forms organization requires a student data agreement authorizing them to provide certain services on behalf of Winona Area Public Schools. The agreement was recommended to move on for board approval.

Technology Device Agreement
● Director Flies completed a bid process related to the wireless access point and network switch hardware. The winning bid was provided by Marco at a cost of $370,755.15. The bid was recommended to move forward for board approval.

UCare Data Use Agreement
● Certain patrons of Community Education are eligible for a discount through the UCare system. In order to access the discount, a verification of participation in UCare needs to be completed. UCare requires signing off on a data access agreement to continue offering this discount. The agreement was recommended to move forward for board approval.

Proposed Change in May and June Finance Committee Date
● Due to conflicts, the May Finance Committee date was moved to May 9th and the June date was moved to June 20th.

HVAC Projects-Subcontract
● The subcontracts received to date related to the geothermal projects at Jefferson and Washington-Kosciusko Elementaries were provided. Going forward the committee asked that Director Slaby sign the subcontracts as they came in and include them in the consent agenda portion of the school board agenda each month.

2023-2024 Amity Agreements

● The contracts related to Amity interns for the Rios program at Jefferson Elementary and Winona Middle School were reviewed by the Committee and recommended to move forward for board approval.

2023-2024 AVID Agreement

● An agreement with AVID was discussed which would add the elementary schools to AVID. The agreement was recommended to move forward for board approval.

Infinite Campus

● A fee increase renewal for Infinite Campus was reviewed and recommended to move forward for board approval.

Alliance Event Design

● A contract related to prom props was recommended to move forward for board approval.

Department of Energy Grant

● Director Slaby shared the feedback received from the Department of Energy regarding the concept papers submitted for the Jefferson and Washington-Kosciusko geothermal projects. The feedback was "discouraged" to apply. Director Sonneman requested the paperwork and may do some further work on the project.

Review Meeting Minutes

● Meeting minutes for the 2/15/2023 meeting were moved on to the consent agenda by the Committee.

Review of the Consent Agenda Items

● The consent agenda for the next board meeting was brought to the Committee for review.

- ➔ Payment Register (summary and detail)
  - ◆ Document reflects February 2023, recommended to move on to the consent agenda
- ➔ Consent Agenda
  - ◆ Document reflects February 2023, recommended to move on to the board consent agenda
- ➔ 2023 Budget Analysis recommended to move on to consent agenda
  - ◆ 2023 General Fund revenues as of 2/28/2023 are at 42.38% of budget
  - ◆ 2023 General Fund expenditures as of 2/28/2023 are at 60.87% of budget

COVID-19 Grants

● An updated snapshot of the COVID-19 related grants as of 2/28/2023 was provided and passed along to the consent agenda

● A summary of Finance code 160, 161, and 155 by spending initiative was provided and passed along to the consent agenda

Cash Flow Data

● Cash balance data as of 2/28/2023 was provided for committee members and was forwarded on with the monthly consent agenda to the board.

Adjournment

● Meeting adjourned at 2:46 pm.