

**CHURCHVILLE-CHILI CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION BUSINESS MEETING**

April 11, 2023

139 Fairbanks Rd., Churchville, NY 14428

6:00 P.M. – Work Session – Discussion

- **Budget**
- **Preschool Programming (SEIT)**
- **Facility Tour**

Professional Development Room #3802

6:40 P.M. – Anticipated Executive Session

Professional Development Room #3202

7:00 P.M. – Regular Business Meeting

Administrative BOE Room #3808

AGENDA

REGULAR BUSINESS MEETING

- I. Meeting Start-Up**
 - A. Call to Order
 - B. Pledge of Allegiance
 - C. Board President's Remarks
 - D. Approval/Amendment of Agenda
 - E. Approval of March 28, 2023 Minutes
- II. Special Presentations**
 - A. Preliminary 2023-2024 Budget – Matt DeAmaral
- III. Superintendent Update – Lori Orologio**
- IV. Student Representative Report – Jason Tolevski**
- V. Privilege of the Floor**
- VI. Program**
 - A. Action Item**
 - 1. Committees on Special Education and Preschool Special Education Recommendations
 - B. Discussion**
 - 1. None
- VII. Personnel**
 - A. Action Items**
 - 1. Classified & Non-Classified Personnel Actions
 - B. Discussion**
 - 1. None

April 11, 2023

VIII. Business

A. Action Items

1. 2023-2024 Budget Adoption
2. Property Tax Report Card
3. Monroe 2-Orleans BOCES Budget for 2023-2024
4. Monroe 2-Orleans BOCES Board of Education Candidates
5. Budget Transfer Electricity Supply

B. Discussion

1. None

IX. Committee & Event Reports

X. *Executive Session

**The BOE may choose to enter into Executive Session to discuss confidential information regarding a legal issue, the employment history of particular individuals and/or negotiations with collective bargaining units or any other confidential issue considered exempt by the NYS Department of State, Committee on Open Government.*

XI. Adjournment

Important Dates:

Wednesday, April 12: Foreign Language Honor Society Induction, CCPAC, 7:00 p.m.
Thursday, April 13: CESPAC Meeting, 6:45 p.m.
Friday, April 14: CRS Musical, Annie, Jr. MS Auditorium, 7:00 p.m.
Saturday, April 15: CRS Musical, Annie Jr. MS Auditorium, 2:00 p.m. & 7:00 p.m.
Friday, April 21: Jazz night, NGA Café, 7:00 p.m.

**CHURCHVILLE-CHILI CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION**

March 28, 2023

139 Fairbanks Rd, Churchville, NY 14428

**5:00-6:00 p.m. – AUDIT COMMITTEE MEETING
Internal Claims Audit & Risk Assessment Report**

6:00 PM WORK SESSION –Budget Part 4

Professional Development Conference Room A

MEMBERS PRESENT

Tom Albano, Michelle Aloï, Kathleen Dillon, Steve Hogan, Michael Iacucci, Alycia Nagle, Jonathan Payne, Cheryl Repass, and Amy Wilson

MEMBERS ABSENT

None

OTHERS PRESENT

Lori Orologio, Matt DeAmaral, Larry Vito, Nicole Livingston-Neal, Giulio Bosco, Katie Guignon

BUDGET DEVELOPMENT

Assistant Superintendent for Business Services Matt DeAmaral and District Treasurer Katie Guignon presented part 4 of the proposed 2023-2024 budget which included revenues.

EXECUTIVE SESSION

Moved by T. Albano and seconded by S. Hogan to enter into Executive Session at 6:20 p.m. to discuss confidential information regarding negotiations with collective bargaining units.

YES: All (9) ABSTAINED: None

NO: None Motion carried

RETURN FROM EXECUTIVE SESSION

Moved by M. Iacucci and seconded by A. Nagle to return from Executive Session at 7:01 p.m. and enter back into a public session.

YES: All (9) ABSTAINED: None

NO: None Motion carried

7:00 PM REGULAR BUSINESS MEETING

Administrative BOE Room

MEMBERS PRESENT

Tom Albano, Michelle Aloj, Kathleen Dillon, Steve Hogan, Michael Iacucci, Alycia Nagle, Jonathan Payne, Cheryl Repass, and Amy Wilson

MEMBERS ABSENT

None

OTHERS PRESENT

Lori Orologio, Matt DeAmaral, Larry Vito, Giulio Bosco, Nicole Livingston-Neal, Katie Guignon, Kathy Occhioni, Karissa Wilson, Michael Unger, Spenser Fien, David Lenhard, Brianna Cullen, Ethan Walz, Alexander Tomaszewski, Nevaeh Starks, Kate Ryan, Brandon Corzine, Samuel Grant, Zachary Brockman, Jaden Warren, Noah Grillo

BUSINESS MEETING CALL TO ORDER

Board of Education President Kathy Dillon called the business meeting to order at 7:05 p.m. She began with the Pledge of Allegiance.

PLEDGE OF ALLEGIANCE

PRESIDENT'S REMARKS

President Dillon began by offering condolences, on behalf of the Board of Education, to the family of beloved Middle School staff member Susan Prevost on her recent passing. Please keep her family, and the Middle School community in your thoughts and prayers. President Kathy Dillon then stated that the Board met in a work session prior to the meeting to discuss the proposed budget for the 2023-2024 school year and then entered into Executive Session to discuss confidential information regarding the employment history of particular persons and negotiations with collective bargaining units. She congratulated the senior high school for their performance of "Mary Poppins the Broadway Musical" this past weekend. She also congratulated the following individuals for athletic accomplishments: Parker Farnham who was named First Team All-State in ice hockey. Parker is likely the first C-C hockey player in school history to achieve this; Gavin Carr who was named Second Team All-State in ice hockey; and our boys swimming team for being awarded with the Monroe County Officials Association sportsmanship award for the winter season. She then informed board members that there is an addendum to the Personnel Actions which needed to be approved at the same time as those in the packet. She also informed the Board of the need for an Exempt Session after the business meeting for the purpose of confidential discussions regarding negotiations with collective bargaining units. President Dillon then asked for an approval of the agenda as presented.

AGENDA APPROVAL

Moved by M. Aloï and seconded by A. Nagle to approve the agenda as presented.

YES: All (9) ABSTAINED: None

NO: None Motion carried

APPROVAL OF MINUTES

Moved by M. Aloï and seconded by A. Nagle to approve the March 14, 2023 minutes as presented.

YES: 8 ABSTAINED: 1, M. Iacucci

NO: None Motion carried

SPECIAL PRESENTATIONS

PROPOSED 2023-2024 BUDGET PART 4

Assistant Superintendent for Business Services Matt DeAmaral and District Treasurer Katie Guignon shared with the Board of Education and community members present, part 4 of the proposed 2023-2024 budget which included revenues.

SUPERINTENDENT UPDATE

Superintendent Lori Orologio shared with the Board the following update:

I also want to congratulate the Mary Poppins cast, crew, musicians, directors and all associated with the performance. It was amazing!

Our MS/HS roofing project is scheduled to begin on April 3 with coordination of Campus Construction and assistance of Charlie Dionesse, Clerk of the Works. Letters have been sent to neighbors on Buffalo and Fairbanks Rd. (within a mile of campus) for their awareness. Further, principals have been sharing information with school staff.

Best wishes to our Robotics team who are traveling to Albany later this week to participate in the New York Tech Valley Regional competition.

The United Way Campaign, with the theme of We are #Better United, kicks off after spring break, April 10 through May 5.

Also coming soon, our annual Fire Safety Inspection will occur across the district in early April.

PRIVILEGE OF THE FLOOR

None

PROGRAM ACTIONS

COMMITTEE ON SPECIAL EDUCATION RECOMMENDATIONS

Moved by C. Repass and seconded by J. Payne to approve the CSE recommendations for meetings held on 2/8/2023, 2/14/2023, 2/15/2023, 2/27/2023, 2/28/2023, 3/1/2023, 3/2/2023, 3/3/2023, 3/6/2023, 3/7/2023, 3/8/2023, 3/9/2023, 3/10/2023, 3/13/2023, 3/14/2023, 3/15/2023, 3/16/2023, and 3/20/2023 and CPSE recommendations for meetings held on 12/14/2022, 1/12/2023, 3/1/2023, 3/3/2023, 3/6/2023, 3/7/2023, 3/9/2023, 3/10/2023, and 3/14/2023.

YES: All (9) ABSTAINED: None

NO: None Motion carried

PROGRAM DISCUSSION

STUDENT SERVICES UPDATE PRESCHOOL/CPSE

Assistant Superintendent for Student Services Nicole Livingston-Neal updated the board on ESY (Extended School Year) and Primary Project (a play based program).

PERSONNEL ACTIONS

CLASSIFIED AND NON-CLASSIFIED PERSONNEL ACTIONS

Moved by J. Payne and seconded by S. Hogan to adopt the following resolution:

Upon the recommendation of the Superintendent of Schools, the following personnel actions shall be approved:

I. RESIGNATIONS

A. Certified

Meredith Patarino, employed by the District as a Special Education Teacher since April 13, 2017, has submitted her resignation effective April 28, 2023.

B. Classified

Danielle DeChalais, employed by the District as a Library Clerk since September 25, 2013 has submitted her resignation effective at the end of the day March 24, 2023 in order to accept a position as an Office Clerk II.

Robert Sachs, employed by the District as a Substitute Bus Driver since November 16, 2022, has submitted his resignation effective March 20, 2023.

Beth Yantz-Mineti, employed by the District as a Computer Support Assistant since November 7, 2016 has submitted her resignation effective April 23, 2023 in order to accept a position as a Network Technician.

C. Coaches - none

D. Extraclass Activities - none

E. Instructional Leaders - none

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F. Tutors – none

II. TERMINATIONS

A. Certified - none

B. Classified

Danielle Burger, employed as a Teaching Assistant since September 6, 2022, has been terminated effective March 17, 2023.

C. Coaches - none

D. Extraclass Activities - none

E. Teacher Leaders – none

F. Tutors – none

III. LEAVE OF ABSENCE

Jeremy Pescrillo, employed as a Bus Driver since March 14, 2022, has requested an unpaid leave of absence effective May 19, 2023 through May 23, 2023.

IV. CHANGE IN EMPLOYMENT STATUS

A. Certified

Laura Geraci Speis, extension of 0.5 FTE Long-term Substitute Career Coordinator at the Senior High School effective March 29, 2023 through June 23, 2023.

B. Classified

John Gudonis, previously approved by the board on March 14, 2023 to retire effective the end of the day August 11, 2023, has submitted a request to change his retirement date to August 31, 2023.

Joseph Harmon, change from a Probationary to a Permanent appointment as the Director of Information Technology, effective April 18, 2023.

C. Coaching - none

D. Extraclass Activities - none

V. APPOINTMENTS

A. Certified - none

B. Substitute and Part-time Teachers and Administrators – none

C. Department Liaisons – none

D. Classified

Danielle DeChalais

Assignment

Effective

Type of Appointment

Office Clerk II – Student Records

Senior High School

March 27, 2023 (Previously cleared by a fingerprinting check)

Provisional

Beth Yantz-Minetti

Assignment

Network Technician

Civil Service Administrators – Senior High School

Effective

Type of Appointment

April 24, 2023 (Previously cleared by a fingerprinting check)

Probationary

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- E. Classified Substitutes and Part-time
Judy Ross Cafeteria Monitor
 Assignment Chestnut Ridge Elementary School
 Effective March 27, 2023 (Previously cleared by a fingerprinting check)
 Type of Appointment Part-time

- F. Interim Administrator – none

- G. Coaches & Athletic Activities - none

Activity	Name
JV Boys Tennis Coach	Matthew VanAllen

- H. Extra-Curricular Activities & Clubs - none

- I. Mentors - none

- J. Instructional Leaders - none

- K. CSE / CPSE Chairperson - none

- L. Tutors - none

- M. Internship – none

- N. Student Helpers - none

- O. Other

Continuing Education Staff 2022-2023

Swim Staff

Last Name	First Name	Title/Course	Fingerprinting
Caldwell	Trevor	Lifeguard	N/A - CC Student
Cunningham	Courtney	Senior Lifeguard	On File

Continuing Education Staff 2022-2023

General

Last Name	First Name	Title/Course	Fingerprinting
** Schoenemann-Torrey	Katrina	Instructor- Travel Planning	N/A- Adult Class

**retroactive to 3/23/2023

YES: All (9) ABSTAINED: None

NO: None Motion carried

PERSONNEL DISCUSSION

TENURE RECOMMENDATIONS

Assistant Superintendent for Human Resources Larry Vito presented tenure recommendations for a first reading. The Board will act on these recommendations at their April 11 meeting.

BUSINESS ACTIONS

TREASURER'S FEBRUARY 2023 REPORTS

Moved by S. Hogan and seconded by A. Wilson to accept the following Treasurer's Reports for February 2023.

continued on the next page

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Treasurer's Monthly Report

February 2023

<u>GL Acct.</u>	<u>Fund</u>	<u>Bank</u>	<u>Description</u>	<u>Beginning Balance</u>	<u>Monthly Receipts</u>	<u>Monthly Disbursements</u>	<u>Ending Balance</u>
Cash Accounts							
A200-01 General		M & T	Checking	\$1,022,136.13	\$8,783,180.86	\$8,726,237.18	\$1,079,079.81
A200-10 General		Bank of Castile	Checking	\$0.00	\$0.00	\$0.00	\$0.00
A200-12 General		M & T	Checking-ACH Payments	\$62,394.53	\$229,183.12	\$233,480.98	\$58,096.67
A200-20 General		M & T	Checking	\$398,031.11	\$1,286,020.02	\$1,005,521.08	\$678,530.05
A200-21 General		M & T	Checking-Payroll	\$8,930.95	\$2,513,697.30	\$2,513,309.66	\$9,119.59
A201-05 General		M & T	Savings	3,308,928.69	9,032,655.29	6,650,000.00	\$5,691,583.98
A201-10 General		Bank of Castile	Savings	4,570,213.69	22,876.02	100.00	\$4,592,989.71
C200-01 School Lunch		Bank of Castile	Checking	118,113.94	65,587.68	83,610.92	\$100,090.70
F200-01 Federal		M & T	Checking	6,880.41	303,000.00	300,675.46	\$9,104.95
H200-01 Capital		M & T	Checking	27,560.13	252,000.00	251,013.18	\$28,546.95
H201-11 Capital		M & T	Money Market	18,017.62	11.48	0.00	\$18,029.10
Multifund Checking		Chase	Checking	703,486.27	12,000,908.62	11,939,784.17	\$764,610.72
Multifund Savings		Chase	Savings	3,535,692.99	4,566.70	0.00	\$3,540,259.69
Total Cash				13,780,386.46	34,493,687.09	31,703,732.63	16,570,340.92
Liquid Investment							
A201-02 General		NYCLASS		15,066,546.70	50,609.29	0.00	\$15,117,156.00
A231-02 General-Reserve		NYCLASS		0.00	0.00	0.00	0.00
CM201-02 Expendable Trust		NYCLASS		0.00	0.00	0.00	0.00
V201-02 Debt Service		NYCLASS		0.00	0.00	0.00	0.00
Total Liquid Investment				15,066,546.70	50,609.29	0.00	15,117,156.00
US Treasury Bills							
A450-00 General		M & T		8,306,666.23	0.00	0.00	\$8,306,666.23
A452-00 General-Reserve		M & T		11,909,111.67	4,939,779.17	11,909,106.67	\$4,939,784.17
CM450-00 Expendable Trust		M & T		378,290.61	0.00	0.00	\$378,290.61
H450-00 Capital		M & T		17,662,395.00	0.00	0.00	\$17,662,395.00
V450-00 Debt Service		M & T		3,028,723.16	0.00	0.00	\$3,028,723.16
Total US Treasury Bills				41,285,186.67	4,939,779.17	11,909,106.67	34,315,859.17
District Totals				\$70,132,119.83	\$39,484,075.55	\$43,612,839.30	\$66,003,195.10

Received by the Board of Education and entered as a part of the minutes of the board meeting held on March 28, 2023.

Michelle Penner

Clerk of the Board of Education

This is to certify that the above cash balances are in agreement with my bank statements as reconciled

Katherine P. Guignon

Treasurer of School District

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**Revenue Status Report
As of February 28, 2023**

A/C Code	Description	Original Budget	Adjusted Budget	Monthly Actual	Year to Date 2/28/23	Budget Variance	Year to Date 2/28/22	Year to Date Variance
1001	Real Property Tax Items	40,051,206.00	40,051,206.00	0.00	35,296,793.43	-4,754,412.57	33,903,028.33	1,393,765.10
1081	Oth. Paymts in Lieu of Taxes	373,545.00	373,545.00	83,266.60	362,736.71	-10,808.29	314,111.79	48,624.92
1085	STAR Reimbursement	0.00	0.00	0.00	4,753,368.44	4,753,368.44	5,073,798.03	-320,429.59
1090	Int. & Penal. on Real Prop.Tax	5,000.00	5,000.00	0.00	0.00	-5,000.00	0.03	-0.03
1120	Nonprop. Tax Distrib. By Co.	3,900,000.00	3,900,000.00	1,271,316.86	2,523,706.50	-1,376,293.50	2,463,863.07	59,843.43
1311	Other Day School Tuition	0.00	0.00	0.00	0.00	0.00	3,988.80	-3,988.80
1315	Continuing Ed Tuition(Individ)	78,568.00	78,568.00	1,825.75	10,301.25	-68,266.75	8,500.30	1,800.95
1315	Swim	31,432.00	31,432.00	13,543.15	41,260.70	9,828.70	19,985.15	21,275.55
1335	Oth Student Fee/Charges (Indiv	80,000.00	80,000.00	4,448.00	28,047.25	-51,952.75	41,307.00	-13,259.75
1335	Computer Protection Plans	0.00	0.00	10.00	3,954.00	3,954.00	1,380.00	2,574.00
1410	Admissions	1,500.00	1,500.00	0.00	2,200.00	700.00	1,400.00	800.00
2230	Day School Tuit-Oth Dist. NYS	0.00	0.00	0.00	0.00	0.00	48,419.29	-48,419.29
2235	Svs Prov. BOCES-Oth Transport	66,189.00	66,189.00	0.00	75,159.00	8,970.00	0.00	75,159.00
2304	Trans for Oth Dist.-Cont. Bus	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2308	Trans for BOCES-Shuttle Svs	2,000.00	2,000.00	0.00	0.00	-2,000.00	0.00	0.00
2401	Interest and Earnings	125,000.00	125,000.00	57,221.43	161,547.12	36,547.12	2,648.81	158,898.31
2401	Interest and Earnings-Reserve F	0.00	0.00	94,977.91	176,741.85	176,741.85	2,658.00	174,083.85
2401	Interest and Earnings-Capital Res	0.00	0.00	127.09	3,004.75	3,004.75	3,209.20	-204.45
2410	Rental of Real Property,Indiv.	25,000.00	25,000.00	2,225.00	8,807.60	-16,192.40	5,362.50	3,445.10
2413	Rental of Real Property, BOCES	44,990.00	44,990.00	0.00	32,338.86	-12,651.14	56,917.36	-24,578.50
2414	Rental of Equip. (Not Bus) Ind	0.00	0.00	30.00	3,400.00	3,400.00	2,395.00	1,005.00
2440	Rental of Buses	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2650	Sale Scrap & Excess Material	2,000.00	2,000.00	0.00	979.20	-1,020.80	551.45	427.75
2665	Sale of Equipment	2,000.00	2,000.00	0.00	4,775.07	2,775.07	5,600.00	-824.93
2680	Insurance Recoveries-Trans Rel	5,000.00	5,000.00	0.00	13,532.48	8,532.48	32,018.61	-18,486.13
2690	Other Compensation for Loss	2,500.00	2,500.00	156.00	1,513.50	-986.50	5,344.04	-3,830.54
2701	Refund of P/Y Exp.- BOCES	525,000.00	525,000.00	0.00	464,339.58	-60,660.42	441,113.26	23,226.32
2703	Refund of P/Y Exp.-Other	70,000.00	70,000.00	202,406.87	322,541.12	252,541.12	124,079.36	198,461.76
2705	Gifts and Donations	0.00	0.00	0.00	5,946.00	5,946.00	0.00	5,946.00
2770	Other Unclassified Rev.(Spec)	100,000.00	100,000.00	68,105.97	182,186.33	82,186.33	159,998.37	22,187.96
2801	Interfund Revenues	20,000.00	20,000.00	0.00	2,535.00	-17,465.00	2,406.00	129.00
3101	Basic Formula Aid-Gen Aids (Ex	35,041,477.00	35,041,477.00	0.00	5,832,885.97	-29,208,591.03	8,324,186.28	-2,491,300.31
3102	Lottery Aid (Sect 3609a Ed Law	7,574,085.00	7,574,085.00	268,130.39	7,904,616.97	330,531.97	6,008,337.53	1,896,279.44
3103	BOCES Aid (Sect 3609a Ed Law)	3,221,693.00	3,221,693.00	0.00	0.00	-3,221,693.00	0.00	0.00
3104	Tuit for Students w/Disabilit.	0.00	0.00	0.00	116.00	116.00	0.00	116.00
3260	Textbook Aid (Incl Txtbk/Lott)	237,427.00	237,427.00	0.00	0.00	-237,427.00	0.00	0.00
3262	Computer Software Aid	57,583.00	57,583.00	0.00	0.00	-57,583.00	0.00	0.00
3263	Library Aid	24,025.00	24,025.00	0.00	0.00	-24,025.00	0.00	0.00
3289	Other State Aid	0.00	0.00	0.00	14,742.00	14,742.00	18,095.00	-3,353.00
4601	Medic.Ass't-Sch Age-Sch Yr Pro	55,000.00	55,000.00	0.00	7,095.17	-47,904.83	38,764.93	-31,669.76
5031	Interfund Transfers	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Revenue		91,722,220.00	91,722,220.00	2,067,791.02	58,241,171.85	-33,481,048.15	57,113,467.49	1,127,704.36
Appropriated Fund Balance		1,662,181.00	1,662,181.00					
Appropriated Reserves		1,376,382.00	1,376,382.00					
Carryover Encumbrances		-	1,488,632.45					
Total Budget		<u>94,760,783.00</u>	<u>96,249,415.45</u>					

Churchville-Chili Central School

Budget Status Report As Of: 2/28/2023

Fund: GENERAL

<u>Budget Account</u>	<u>Description</u>	<u>Initial Budget</u>	<u>Adjusted Budget</u>	<u>Year-to-date Expenditures</u>	<u>Prior YTD Exp</u>	<u>Variance Prior / Current YTD</u>	<u>Enc Out</u>
10	Board of Education	62,910.00	66,562.87	35,658.23	31,598.45	4,059.78	6
12	Central Administration	404,125.00	443,189.21	288,652.32	264,268.37	24,383.95	149
13	Finance	786,528.00	793,330.03	513,710.64	510,553.58	3,157.06	194
14	Staff	664,153.00	666,453.00	411,022.89	375,273.21	35,749.68	202
16	Central Services	6,307,366.00	7,172,914.80	4,159,108.73	3,671,196.86	487,911.87	2,676
19	Special Items (Contractual Expense)	1,764,170.00	1,781,775.00	1,137,839.55	1,093,872.37	43,967.18	614
20	Administration and Improvement	3,895,813.00	3,872,046.69	2,444,785.59	2,312,707.46	132,078.13	1,179
21	Teaching	36,014,167.00	36,130,681.29	18,963,481.01	18,610,552.39	352,928.62	14,671
26	Instructional Media	2,690,489.00	3,181,447.43	1,376,698.78	1,281,264.47	95,434.31	1,264
28	Pupil Services	4,197,885.00	4,221,885.19	1,923,074.90	1,755,022.00	168,052.90	1,110
55	Pupil Transportation	6,573,158.00	6,628,414.47	2,802,111.17	2,608,112.65	193,998.52	1,780
8	Other Community Services	89,711.00	89,711.00	20,480.04	26,058.70	-5,578.66	
90	Employee Benefits	22,944,595.00	22,835,291.47	15,455,850.22	13,884,549.08	1,571,301.14	4,128
99	Interfund Transfers	8,365,713.00	8,365,713.00	8,201,713.00	27,084,970.00	-18,883,257.00	
Total GENERAL FUND:		94,760,783.00	96,249,415.45	57,734,187.07	73,509,999.59	-15,775,812.52	27,980

YES: All (9) ABSTAINED: None

NO: None Motion carried

ANNUAL LEGAL NOTICE FOR BUDGET, BUSES, CANDIDATES AND CAPITAL RESERVE PROPOSITIONS

Moved by A. Nagle and seconded by T. Albano to approve the following legal notice for the annual district meeting where the 2023-2024 budget, buses, and capital reserve propositions as well as the candidates running for the Board of Education are presented to residents of the district:

**NOTICE OF ANNUAL MEETING, BUDGET VOTE AND ELECTION
CHURCHVILLE-CHILI CENTRAL SCHOOL DISTRICT**

NOTICE IS HEREBY GIVEN, That the Annual Meeting of the residents of Churchville-Chili Central School District, Monroe County, New York, qualified to vote, will be held at the Middle School North Cafeteria, Door #31, at 139 Fairbanks Road in said district on Tuesday, May 16, 2023, between the hours of 12:00 noon and 9:00 p.m. for the transaction of such business as is authorized by the Board of Education.

AND NOTICE IS ALSO GIVEN, That on Tuesday, May 16, 2023, the said district will conduct elections by voting machines between the hours of 12:00 noon and 9:00 p.m. in the Middle School North Cafeteria, Door #31, to fill the below mentioned vacancies on the Board of Education.

AND NOTICE IS HEREBY GIVEN, That a copy of the statement of the amount of money which will be required for the ensuing year for school purposes, exclusive of public moneys, may be obtained by any taxpayer in the district during the fourteen (14) days immediately preceding the annual meeting, except Saturday, Sunday, or holidays, at each school building in the district between the hours of 9:00 a.m. and 3:00 p.m.

AND NOTICE IS ALSO GIVEN, That petitions nominating candidates for the office of member of the Board of Education must be filed with the Clerk of the District not later than April 17, 2023, between the hours of 9:00 a.m. and 5:00 p.m. at the Churchville-Chili Administration Office, 139 Fairbanks Rd., Churchville, New York.

The following vacancies (commencing July 1, 2023) are to be filled on the Board of Education:

Term of 3 years – last incumbent	MICHELLE ALOI
Term of 3 years – last incumbent	MICHAEL IACUCCI
Term of 3 years – last incumbent	AMY WILSON

Each petition shall be directed to the Clerk of the School District, shall be signed by at least 25 qualified voters of the district, or two percent of the voters who voted in the previous elections, whichever is greater, shall state the residence of each signer, and shall state the residence of each candidate. The number of signers required for the 2023 election is 25 voters. Voting shall be on a candidates-at-large basis in accordance with the resolution duly adopted at the Annual Meeting of the school district held on June 9, 1971.

AND NOTICE IS HEREBY GIVEN, That the Budget Hearing and Information Meeting of the Churchville-Chili Central School District, Monroe County, New York, will be held in the Middle School Auditorium at 139 Fairbanks Road in said district on May 2, 2023 at 7:00 p.m. for the transaction of such business as is authorized by the Board of Education.

AND NOTICE IS ALSO GIVEN, That the same time and place as said elections on May 16, 2023, the following propositions will be submitted and voted upon by voting machines:

PROPOSITION NO. 1

Shall the Budget for the 2023-2024 School Year be adopted?

PROPOSITION NO. 2

Shall the following resolution be adopted to wit:

RESOLVED that the Board of Education of the Churchville-Chili Central School District is hereby authorized to undertake the acquisition of eight (8) 66-passenger school buses, at an estimated maximum aggregate cost of \$1,350,000, less trade-in value, if any, and that such costs, or so much thereof as may be necessary, shall be raised by the levy of a tax to be collected in annual installments; and, in anticipation of such tax, debt obligations of the school district as may be necessary not to exceed \$1,350,000 shall be issued, or the School District may enter into an installment purchase contract if the Board of Education determines that it is in the best interest of the School District to finance the purchase in that method.

PROPOSITION NO. 3

Shall the following resolution be adopted, to-wit:

RESOLVED that the Board of Education of the Churchville-Chili Central School District is hereby authorized and directed to undertake the purchase of a certain property located at 5788 Buffalo Road in the town of Riga, County of Monroe, having tax map identification number 131.03-1-29.2, for a total purchase price not to exceed Two Hundred Eighty-Five Thousand and 00/100 Dollars (\$285,000.00) to be paid for through the use of the Capital Reserve Fund for general District purposes.

AND NOTICE IS ALSO GIVEN, To place upon the ballot such other further legal propositions as may be properly authorized by the Board of Education.

AND NOTICE IS ALSO GIVEN, Residents unable to vote because of disabilities, illness, travel or other reasons listed as valid under election law, may request applications for absentee ballots thirty days (April 17, 2023) before the annual meeting on May 16, 2023. Applications may be requested from the District Clerk, Michelle Penner at 293-1800, ext. 2300 or in person at the District Office, 139 Fairbanks Rd. Applications must be received by the district at least seven (7) days before the vote if the resident wishes to receive the ballot by mail. Residents who wish to pick up their absentee ballot in person may apply through May 15, 2023. In all cases, the ballot must be returned to the district office no later than 5 p.m. on May 16, 2023. A list of those receiving absentee ballots will be available at the District Clerk's office at 139 Fairbanks Road between the hours of 8-4:30 p.m., Monday through Friday and available at the polling site on May 16, 2023.

AND NOTICE IS ALSO GIVEN, Residents unable to vote because of military service as defined under the Commissioner's Emergency Regulation Part 122, and by reason of such military service, is absent from the school district in which he or she is qualified to vote on the day of registration or election; or a spouse, parent, child or dependent of a voter as described above, accompanying or being with such voter, if a qualified voter of the State of New York and a resident of the District; may request applications for military ballots. Applications

BOARD OF EDUCATION
Minutes of March 28, 2023

may be requested from the District Clerk, Michelle Penner at (585) 293-1800, ext. 2300 or by email to mpenner@cccsd.org. Applications must be received by the district clerk no later than 25 days (April 21, 2023) prior to the vote on (May 16, 2023). In all cases, the ballots must be returned to the district office no later than 5 p.m. on May 16, 2023. In a request for a military ballot application or ballot, the military voter may indicate his/her preference for receiving the application or ballot by mail, facsimile transmission or electronic mail.

AND NOTICE IS ALSO GIVEN, All prospective voters must provide one proof of residency. Proof may include, but is not limited to, a driver's license, a non-driver identification card, a utility bill, or a voter registration card. Each voter will also be required to sign his or her name.

Dated: March 28, 2023/Churchville, New York

By the order of the Board of Education of Churchville-Chili Central School District, Monroe County, New York

**MICHELLE PENNER
DISTRICT CLERK**

YES: All (9) ABSTAINED: None

NO: None Motion carried

TOSHIBA MANAGED PRINT SERVICES

Moved by C. Repass and seconded by M. Aloï to approve a resolution regarding Toshiba fully managing our print services for all desktop and multifunction printers in the district.

YES: All (9) ABSTAINED: None

NO: None Motion carried

APPOINTMENT OF LEA ASBESTOS DESIGNEE, CHEMICAL HYGIENE OFFICER, SCHOOL PESTICIDE REPRESENTATIVE AND AHERA LOCAL EDUCATION AGENCY DESIGNEE

Moved by M. Iacucci and seconded by A. Nagle to appoint Dennis Draper as the LEA Asbestos Designee, Chemical Hygiene Officer, School Pesticide Representative and AHERA Local Education Agency Designee.

YES: All (9) ABSTAINED: None

NO: None Motion carried

GF16 CAPITAL PROJECT SEQRA RESOLUTION

Moved by S. Hogan and seconded by A. Wilson to adopt the following resolution regarding the NYS Environmental Quality Review Act for the General Fund 16 project:

Churchville-Chili Central School District

**Determining that Action to Undertake Certain Unrelated Projects
is a Type II Action and is not Subject to Further Review**

WHEREAS, the Churchville-Chili Central School District (the “District”) plans to undertake certain unrelated capital improvement activities which include maintenance, repair, rehabilitation, reconstruction, replacement and/or site work at existing District schools as more fully described herewith:

Churchville Elementary School

The project scope will apply to the Churchville Elementary School and involve the removal of deteriorated floor and sub floor assembly along with providing a new flooring system.

WHEREAS, pursuant to the New York State Environmental Quality Review Act (“SEQRA”) and the regulations in 6 NYCRR Part 617 adopted by the New York State Department of Environmental Conservation (the “Regulations”), the District desires to comply with SEQRA and the Regulations with respect to the Project; and

WHEREAS, pursuant to the Regulations, the District has considered the Project in light of the actions included on the Type I list specified in Section 617.4 of the Regulations and in light of the actions included on the Type II list specified in Section 617.5 of the Regulations.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The District has determined that the Project constitutes a “Type II action” (as the quoted term is defined in the Regulations) because it consists of one or more of the following actions included on the Type II list specified in Section 617.5 of the Regulations:

(a) “maintenance or repair involving no substantial changes in an existing structure or facility” (617.5(c)(1)); and/or

(b) “replacement, rehabilitation or reconstruction of a structure or facility, in kind, on the same site;” (617.5(c)(2)) and/or

(c) “routine activity of an educational institution” (617.5(c)(8)); and

2. The Project is not subject to further review under SEQRA; and

3. Notwithstanding that the Project is not subject to further review under SEQRA, the District will continue to comply with guidance issued by the New York State Education Department; and

4. A copy of this resolution shall be provided to the New York State Education Department.

YES: All (9) ABSTAINED: None

NO: None Motion carried

POLICY REVIEWED WITH NO CHANGES

Moved by M. Iacucci and seconded by T. Albano to adopt Policy 6110 *Code of Ethics for Board Members and All District Personnel* with no changes.

YES: All (9) ABSTAINED: None

NO: None Motion carried

RESOLUTION TO AUTHORIZE THE ACQUISITION OF REAL PROPERTY

Moved by M. Aloï and seconded by A. Wilson to authorize the District to negotiate for the acquisition of real property adjacent to the District's Senior High School, in the Town of Riga.

YES: All (9) ABSTAINED: None

NO: None Motion carried

BUSINESS DISCUSSION

POLICY 1510 REGULAR BOARD MEETINGS AND RULES (QUORUM AND PARLIAMENTARY PROCEDURE)

Policy 1510 *Regular Board Meetings and Rules (Quorum and Parliamentary Procedure)* was presented for a first read.

Moved by M. Iacucci and seconded by A. Wilson to move Policy 1510 *Regular Board Meetings and Rules (Quorum and Parliamentary Procedure)* to an Action item

YES: All (9) ABSTAINED: None

NO: None Motion carried

Moved by S. Hogan and seconded by M. Iacucci to adopt Policy 1510 *Regular Board Meetings and Rules (Quorum and Parliamentary Procedure)* as presented.

YES: All (9) ABSTAINED: None

NO: None Motion carried

COMMITTEE & EVENT REPORTS

STEVE HOGAN – Attended SHS performance of Mary Poppins, Audit Committee meeting

AMY WILSON – Attended SHS performance of Mary Poppins

MICHELLE ALOI – Attended SHS performance of Mary Poppins, CRS Open House & Art Show, CRS PTO

JONATHAN PAYNE – Attended MS PTO

KATHY DILLON – Attended SHS performance of Mary Poppins, Continuing Ed Swimming Lessons & Communications Outreach Committee

TOM ALBANO – Attended SHS performance of Mary Poppins

ALYCIA NAGLE – Attended SHS performance of Mary Poppins, Audit Committee, CES Open House & Art Show

MICHAEL IACUCCI – Attended SHS performance of Mary Poppins

CHERYL REPASS – Attended SHS performance of Mary Poppins, Audit Committee

EXECUTIVE SESSION

Moved by M. Iacucci and seconded by A. Nagle to enter into Executive Session at 7:35 p.m. to discuss confidential information regarding the employment history of particular persons and negotiations with collective bargaining units.

YES: All (9) ABSTAINED: None

NO: None Motion carried

RETURN FROM EXECUTIVE SESSION

Moved by S. Hogan and seconded by M. Iacucci to return from Executive Session at 7:50 p.m. and enter back into a public session.

YES: All (9) ABSTAINED: None

NO: None Motion carried

ADJOURNMENT

Moved by A. Nagle and seconded by M. Aloï to adjourn the meeting at 7:51 p.m.

YES: All (9) ABSTAINED: None

NO: None Motion carried

CHURCHVILLE-CHILI CENTRAL SCHOOL DISTRICT

139 Fairbanks Road
Churchville, New York 14428

Board of Education Meeting
April 11, 2023

Personnel Actions
Page 1 of 2

Upon the recommendation of the Superintendent of Schools, the following personnel actions shall be approved:

I. RESIGNATIONS

- A. Certified - none
- B. Classified - none
- C. Coaches - none
- D. Extraclass Activities - none
- E. Instructional Leaders - none
- F. Tutors – none

II. TERMINATIONS

- A. Certified - none
- B. Classified
Patricia Jackling, employed by the District as a Bus Monitor since September 11, 2017, has been terminated effective March 30, 2023.
- C. Coaches - none
- D. Extraclass Activities - none
- E. Instructional Leaders – none
- F. Tutors – none

III. LEAVE OF ABSENCE

Kimberly Furchill, employed as a Bus Monitor since September 3, 2019, has requested an unpaid leave of absence effective April 14, 2023 through June 23, 2023 .

Rebekah Daniels, employed as a Bus Driver since December 14, 2021, has requested an unpaid leave of absence effective March 13, 2023 through May 31, 2023 .

IV. CHANGE IN EMPLOYMENT STATUS

- A. Certified - none
- B. Classified - none
- C. Coaching - none
- D. Extraclass Activities - none

V. APPOINTMENTS

- A. Certified - none
- B. Substitute and Part-time Teachers and Administrators - none
- C. Department Liaisons – none

- D. Classified - none
- E. Classified Substitutes and Part-time
David Burger Bus Monitor
Assignment Transportation
Effective April 12, 2023 (Conditional upon New York State Department of Education's notification to the District of clearance for employment after a fingerprinting check)
Type of Appointment Substitute
- F. Interim Administrator – none
- G. Coaches & Athletic Activities - none
- H. Extra-Curricular Activities & Clubs - none
- I. Mentors - none
- J. Instructional Leaders - none
- K. CSE / CPSE Chairperson - none
- L. Tutors - none
- M. Internship - none
- N. Student Helpers - none
- O. Other - none



Churchville-Chili Central School District

Where learning leads to a lifetime of opportunities

Loretta J. Orologio, Ed.D.

*Superintendent of Schools
x2300*

**Superintendent's
Executive Cabinet**

Mr. Matthew DeAmaral, CPA
*Assistant Superintendent for Business
Services
x2330*

Mr. Giulio Bosco, Jr.
*Assistant Superintendent for
Instruction
x2310*

Mr. Lawrence M. Vito
*Assistant Superintendent for Human
Resources
x2320*

Ms. Nicole A. Livingston-Neal
*Assistant Superintendent for Student
Services
x2460*

MEMO

To: Board of Education
Dr. Loretta Orologio, Superintendent

From: Matthew J. DeAmaral
Assistant Superintendent for Business Services

Re: 2023-2024 Budget Adoption

Date: April 7, 2023

At the April 11, 2023 Board of Education meeting, I will be presenting the 2023-2024 proposed budget totaling \$99,258,220. This total reflects a tax levy increase of 2.77%.

The **estimated** tax rates changes are as listed below:

	Change In	
	<u>Equalization Rate</u>	<u>Tax Rate</u>
Town of Chili	80%	.46%
Town of Ogden	69%	4.95%
Town of Riga	91%	(2.95)%
Town of Sweden	93%	(5.04)%

In order to put forward the 2023-2024 budget to the community for the annual budget vote to be held May 16, 2023, the Board of Education will need to approve the proposed budget of \$99,258,220.

MJD/br

2023-24 Property Tax Report Card

261501- Churchville-Chili Central School District			
Contact Person: Matthew J. DeAmaral	Budgeted 2022-23 (A)	Proposed Budget 2023-24 (B)	Percent Change (C)
Telephone Number: 585-293-1800 x2330			
Total Budgeted Amount, not Including Separate Propositions	94,760,783	99,258,220	4.75%
A. Proposed Tax Levy to Support the Total Budgeted Amount ¹	40,051,206	41,160,624	2.77%
B. Tax Levy to Support Library Debt, if Applicable	0	0	
C. Tax Levy for Non-Excludable Propositions, if Applicable ²	0	0	
D. Total Tax Cap Reserve Amount Used to Reduce Current Year Levy, if Applicable	0	0	
E. Total Proposed School Year Tax Levy (A + B + C - D)	40,051,206	41,160,624	
F. Permissible Exclusions to the School Tax Levy Limit	0	0	
G. School Tax Levy Limit , <u>Excluding</u> Levy for Permissible Exclusions ³	40,661,123	41,784,552	
H. Total Proposed School Year Tax Levy, <u>Excluding</u> Levy to Support Library Debt and/or Permissible Exclusions (E - B - F + D)	40,051,206	41,160,624	
I. Difference: (G - H); (negative value requires 60.0% voter approval) ²	609,917	623,928	
Public School Enrollment	3,768	3,811	1.14%
Consumer Price Index		8.00%	

¹ Include any prior year reserve for excess tax levy, including interest.

² Tax levy associated with educational or transportation services propositions are not eligible for exclusion under the School Tax Levy Limit and may affect voter approval requirements.

³ For 2023-24, include any carryover from 2022-23 and exclude any tax levy for library debt or prior year reserve for excess tax levy, including interest.

	Actual 2022-23 (D)	Estimated 2023-24 (E)
Adjusted Restricted Fund Balance	23,663,164	25,986,782
Assigned Appropriated Fund Balance	1,662,181	1,662,181
Adjusted Unrestricted Fund Balance	3,663,600	3,970,328
Adjusted Unrestricted Fund Balance as a Percent of the Total Budget	3.87%	4.00%

Schedule of Reserve Funds

Reserve Type	Reserve Description *	3/31/23 Actual Balance	6/30/23 Estimated Ending Balance	Intended Use of the Reserve in the 2023-24 School Year
Capital	To pay the cost of any object or purpose for which bonds may be issued.	220,718	2,971,720	To fund future capital projects.
Workers' Compensation	To pay for Workers Compensation and benefits.	6,502,932	6,522,565	To fund future workers compensation payments.
Unemployment Insurance	To pay the cost of reimbursement to the State Unemployment Insurance Fund.	6,664,461	6,684,581	To fund future unemployment insurance payments.
Tax Certiorari	To establish a reserve fund for tax certiorari settlements	1,240,207	1,243,951	To fund unbudgeted tax certiorari judgments.
EBALR – Employee Benefit Accrued Liability	For the payment of accrued 'employee benefits' due to employees upon termination of service.	1,972,483	1,978,438	To fund retirement payouts for unused sick leave.
Retirement Contribution	To fund employer retirement contributions to the State and Local Employees' Retirement System	1,121,340	3,078,239	To fund unbudgeted increases in ERS rate.
Teachers Retirement	To fund employer retirement contributions to the New York State Teachers Retirement System	2,012,579	2,018,655	To fund unbudgeted increases in TRS rate.

- RECOMMENDED -

**RESOLUTION FOR THE BOARD OF EDUCATION
ON THE PROPOSED ADMINISTRATIVE BUDGET OF THE
BOARD OF COOPERATIVE EDUCATIONAL SERVICES**

APRIL____, 2023

Whereas, the_____Central School District is a component district of the Monroe 2-Orleans Board of Cooperative Educational Services, and

Whereas, Education Law as amended in 1993 requires that the administrative budget of BOCES be approved by a majority vote of the component districts, and

Whereas, the Monroe 2-Orleans BOCES proposed 2023-2024 administrative budget of \$8,833,813 represents a 1.8 % increase over the 2022-23 administrative budget of \$8,673,365 and

Whereas, the net cost to be billed to the districts will be \$8,181,314, which represents a 2.0 % increase over the 2022-23 billing cost; therefore be it

Resolved, that the_____Central School District approves the proposed 2023-24 Monroe 2-Orleans BOCES administrative budget of \$8,833,813.

Board Clerk

Date

This is recommended for the component district's use for board minutes.

PROFILE OF CANDIDATES FOR VACANCY ON THE
MONROE 2-ORLEANS BOARD OF COOPERATIVE EDUCATIONAL SERVICES BOARD

Cindy Dawson

1372 North Road, Scottsville NY 14546

Representing Wheatland-Chili Central School District
Current Wheatland-Chili School Board member (4 years)

Currently an independent Quality Assurance consultant; 35 + year career as a Quality Systems and Compliance professional in the bio-pharmaceutical business sector.
Serves on the MCSBA Legislative and Information Exchange Committees

Kathleen Dillon

5 St. Christopher Way, Churchville, NY 14428

Representing the Churchville-Chili Central School District
Member since 2017, Monroe 2-Orleans BOCES

Current Churchville-Chili Board Member (22 years)
President Churchville-Chili BOE

Monroe County School Boards Association President (2016-17 and 2019-20)

Retired Director of Quality Supports, Office for Persons with Developmental Disabilities
Region 1 Developmental Disability State Operations Office

R. Charles Phillips

197 Harvest Drive, Rochester, NY 14626

Representing the Greece Central School District
Member since 1991, Monroe 2-Orleans BOCES Board
Current Vice President and Past President,

Former member Greece Board of Education (Served 15 years with 6 as President)

Retired Sales and Use Tax Manager, Xerox Corporation

MONROE 2-ORLEANS BOCES ANNUAL ELECTION/BUDGET VOTE BALLOT

The undersigned, being the duly appointed clerk of the _____
Central School District (the "district"), hereby certifies as follows:

The Board of Education of the district, at a meeting duly called and held on April ____, 2023, which _____ members were present and _____ were absent, and at which a quorum was present and voting throughout, took the following action: (check "yes" if the board adopted the resolution, "no" if the board voted against the resolution, "abstain" if the board decided not to vote).

	<u>Vote</u>
RESOLVED: to cast one vote for the election of Cindy Dawson, resident of the Wheatland-Chili Central School District as a member of the Monroe 2-Orleans BOCES board for a term of office which will begin on July 1, 2023 and end June 30, 2026.	Yes _____ No _____ Abstain _____
RESOLVED: to cast one vote for the election of Kathleen Dillon, resident of the Chuchville-Chili Central School District, as a member of the Monroe 2-Orleans BOCES board for a term of office which will begin on July 1, 2023 and end June 30, 2026.	Yes _____ No _____ Abstain _____
RESOLVED: to cast one vote for the election of R. Charles Phillips, resident of the Greece Central School District, as a member of the Monroe 2-Orleans BOCES board for a term of office which will begin on July 1, 2023 and end June 30, 2026.	Yes _____ No _____ Abstain _____
RESOLVED: that the Board of Education of the _____ Central School District votes to approve the proposed BOCES administrative budget in the amount of \$8,833,813 for the 2023-2024 fiscal year.	Yes _____ No _____ Abstain _____

Signature

Dated: April ____, 2023

Please email completed and signed Ballot to Kelly Mutschler (Kmutschl@monroe2boces.org)

and mail the original to:

Kelly Mutschler, District Clerk,
Office of the District Superintendent, Monroe 2-Orleans BOCES
3599 Big Ridge Road, Spencerport, NY 14559



Churchville-Chili Central School District

Where learning leads to a lifetime of opportunities

Loretta J. Orologio, Ed.D.

*Superintendent of Schools
x2300*

**Superintendent's
Executive Cabinet**

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*Assistant Superintendent for Business
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x2330*

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x2310*

Mr. Lawrence M. Vito
*Assistant Superintendent for Human
Resources
x2320*

Ms. Nicole A. Livingston-Neal
*Assistant Superintendent for Student
Services
x2460*

MEMO

**To: Board of Education
Dr. Loretta J. Orologio, Superintendent**

**From: Matthew J. DeAmaral
Assistant Superintendent for Business Services**

Re: Budget Transfer – Electricity Supply

Date: April 7, 2023

As a result of continued increases in the cost of electricity, I recommend the budget transfer listed below be approved by the Board of Education.

From	Amount	To
59-9060-800	\$300,000.00	05-1620-441
Health Insurance		Electricity Main Campus

If you have any questions, please contact me.

MJD/br