

Highly Capable Program Appeal Form

All appeals must be initiated within one month of notification that the student was not selected for the Highly Capable Program. Students, parents, teachers and community members may appeal selection decisions.

If a parent or teacher disagrees with the program/placement of a student who has already been identified for the Highly Capable Program, this falls outside of this Appeals Process. Concerns of this nature should be brought to school staff and if not resolved to the Highly Capable Program coordinator.

Within 10 working days of the appeal deadline (30 days from parent notification + 10 days), the coordinator will respond in writing providing the decision and supporting data. The coordinator may consult members of the multi-disciplinary selection committee and/or other school staff.

Student Name: \_\_\_\_\_ Parent Name: \_\_\_\_\_

Rationale / Evidence to be considered in appeal (documents may be attached as well):

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Office use only:

Received Date: \_\_\_\_\_

Received By: \_\_\_\_\_

Date of original parent notification: \_\_\_\_\_