

Step 1: Log into Home Access Center, <u>https://homeaccess.akron.k12.oh.us</u>. If you need assistance, please contact your student's school.

|               | Welcome to  |
|---------------|---|
|               | Home Access Center  |
|               | User Name   |
|               | username  |
|               | Password  |
|               |   |
|               | Forgot My User Name or Password<br>Click Here to Register with Access Code  |
|               | Sign In   |
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Step 2: Click the REGISTRATION icon button in the menu bar. Select the "Update Enrollment" tab next to the Demographic tab.





Step 3: Click the word "START" in the box to take you to the link for the new school year registration form.

| Akron Public<br>Schools            |       |
|------------------------------------|-------|
| Demographic Undate Enrollment Fees |       |
|                                    |       |
| Available Forms                    |       |
| Form Name 🔺                        |       |
| Returning Student Registration     | Start |

## Step 4: Check the COPPA compliance box indicating you are over 13 years old.





## Step 5: Authenticate the Date of Birth for the returning student the form is for, use MM/DD/YYYY format & verify student's name above box.

## Date of Birth Authentication

In order to better protect your privacy, we ask that you provide some additional information.

Date of Birth for The date of birth must be in MM/DD/YYYY format.

Continue

Most of your child's data is pre populated and copied over for you from last school year. The student's grade should reflect the grade they will be in for the 2021-2022 school year. Please verify the data shown is correct, or update the areas that need to be changed. Please verify or update each section. Note that your re-registration form is not complete until all REQUIRED items in each section are COMPLETE and you click the SUBMIT button under it.

## \*If you do not have an email address or your email address needs to be updated, please contact your child's school office.

If you have multiple children, you will have an option to select another student to register after you have successfully completed and submitted the first student's form.