

**PEQUANNOCK TOWNSHIP BOARD OF EDUCATION
 PEQUANNOCK TOWNSHIP HIGH SCHOOL
 85 SUNSET ROAD, POMPTON PLAINS, NJ 07444
 REGULAR BUSINESS MEETING AGENDA
 Monday, April 17, 2023
 7:00 P.M.**

- I. Call to Order
- II. Statement of Compliance – Open Public Meetings Act

In compliance with the Open Public Meetings Act, Public Law 1975, Chapter 231, notice of this meeting has been properly advertised in the *Daily Record* and *Suburban Trends*, its agenda has been posted at the appropriate locations, and a copy has been filed with the Pequannock Township Clerk.

ROLL CALL:

Mr. Joseph Blumert	Mr. Sam Ciresi	Ms. Megan Dempsey
Mrs. Danielle Esposito	Mr. Timothy Gitin	Mr. Gregory MacSweeney
Mr. Vincent Pompeo	Mr. Brian Senyk	Mrs. Cara Shenton

FLAG SALUTE

- III. President’s Report - Mr. Brian Senyk
- IV. Superintendent’s Report - Dr. Michael Portas
 - Student Representative Report - Riley Bode and Valerie Cabrera
 - ELA & Math Data Presentation - Ms. Jill Marotta and Ms. Oona Abrams
- V. School Business Administrator’s Report - Mr. Gordon Gibbs
- VI. Open to Public Agenda Items Only

Members of the public may speak once for a maximum period of five minutes by the clock during this portion of the meeting. The public may speak on **any agenda item** during their five minutes. If a member of the public raises a question, all questions should be directed to the Board President. Please state your name and sign in before you begin.

- VII. Approval of Minutes
 March 15, 2023 and April 3, 2023

Motion by:	Second by:	Roll Call Vote:
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Mr. Joseph Blumert	Mr. Sam Ciresi	Ms. Megan Dempsey
Mr. Timothy Gitin	Mr. Gregory MacSweeney	Mr. Vincent Pompeo
Mrs. Cara Shenton	Mrs. Danielle Esposito	Mr. Brian Senyk

VIII. Approval of Action Items

PERSONNEL, MANAGEMENT, AND COMMUNITY RELATIONS

Mr. Sam Ciresi, Chair

- *PMC-219-23 Accept Resignation - 2022-2023 School Year
- *PMC-220-23 Rescind Unpaid Absence - 2022-2023 School Year (PMC-210-23)
- *PMC-221-23 Approval of Unpaid Absence - 2022-2023 School Year
- PMC-222-23 Approval to Amend Appointment - 2022-2023 School Year (PMC-25-23)
- PMC-223-23 Approval of Medical and/or Family Leave of Absence - 2022-2023 School Year
- PMC-224-23 Approval of Appointment - 2022-2023 School Year
- *PMC-225-23 Approval of Appointment for Non-Affiliated Staff Member - 2022-2023 School Year
- PMC-226-23 Approval of Appointment - 2023-2024 School Year
- PMC-227-23 Approval of Appointment for Non-Affiliated Staff Member - 2023-2024 School Year
- *PMC-228-23 Approval of Interscholastic Sports Stipend Position - 2023-2024 School Year

Motion by:	Second by:	Roll Call Vote:
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Mr. Joseph Blumert	Mr. Sam Ciresi	Ms. Megan Dempsey
Mr. Timothy Gitin	Mr. Gregory MacSweeney	Mr. Vincent Pompeo
Mrs. Cara Shenton	Mrs. Danielle Esposito	Mr. Brian Senyk

***RESOLUTION NO. PMC-219-23**
ACCEPT RESIGNATION - 2022-2023 SCHOOL YEAR

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, accepts the following resignation:

NAME	ASSIGNMENT	EFFECTIVE DATE (on or about)
Reinhold, Karyn	Special Education Teacher/MD North Boulevard School	6/30/2023

***RESOLUTION NO. PMC-220-23**
RESCIND UNPAID ABSENCE - 2022-2023 SCHOOL YEAR (PMC-210-23)

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, rescinds the unpaid absence for the following personnel for the 2022-2023 school year:

EMPLOYEE ID	DATE
#4177	4/18/2023

***RESOLUTION NO. PMC-221-23**
APPROVAL OF UNPAID ABSENCE- 2022-2023 SCHOOL YEAR

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves an unpaid absence for the following personnel for the 2022-2023 school year:

EMPLOYEE ID	DATE
#4177	4/4/2023

*denotes new item on the agenda
bold print denotes change

RESOLUTION NO. PMC-222-23
APPROVAL TO AMEND APPOINTMENT - 2022-2023 SCHOOL YEAR (PMC-25-23)

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves to amend the appointment of the following personnel in the Pequannock Township School District, **pending full satisfaction of requisite New Jersey Department of Education and District employment criteria and results from post-offer physical and drug test per Policies 3160 & 4160.

NAME	POSITION	EFFECTIVE DATES (on or about)	SALARY
Hunt, Matthew	Part-time Custodian Pequannock Township School District	9/8/2022-6/30/2023	\$18/hour Not to exceed 29 hours/week

RESOLUTION NO. PMC-223-23
APPROVAL OF MEDICAL AND/OR FAMILY LEAVE OF ABSENCE - 2022-2023 SCHOOL YEAR

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby approves the disability medical leave, child care or family leave of absence under the Family Medical Leave Act and the New Jersey Family Leave Act as follows. Staff using sick leave during the temporary disability period will be paid salary with health benefits coverage. Employee’s leave under FMLA running concurrent with NJFLA shall be unpaid; however, health benefits will continue.

EMPLOYEE ID	DISABILITY LEAVE (on or about)	SICK/PERSONAL/ VACATION DAYS TO BE USED	UNPAID DAYS	NJFLA/FMLA LEAVE (on or about)	RETURN TO WORK DATE (on or about)
#0780	4/25/2023-5/30/2023	23	N/A	N/A	5/31/2023
#2910	5/17/2023-6/30/2023	23	N/A	N/A	9/1/2023
#5347	5/19/2023-6/30/2023	N/A	21	N/A	9/1/2023

RESOLUTION NO. PMC-224-23
APPROVAL OF APPOINTMENT - 2022-2023 SCHOOL YEAR

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the appointment of the following personnel in the Pequannock Township School District, **pending full satisfaction of requisite New Jersey Department of Education and District employment criteria and results from post-offer physical and drug test per Policies 3160 & 4160.

NAME	POSITION	EFFECTIVE DATES (on or about)	SALARY
Pagliaroli, Bryan <i>Replacing John Codner</i>	Custodian Pequannock Township School District	6/1/2023-6/30/2023	Step 3 \$42,330

***RESOLUTION NO. PMC-225-23**
APPROVAL OF APPOINTMENT FOR NON-AFFILIATED STAFF MEMBER - 2022-2023 SCHOOL YEAR

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the appointment of the following personnel in the Pequannock Township School District.

*denotes new item on the agenda
bold print denotes change

NAME	POSITION	EFFECTIVE DATES (on or about)	SALARY
Resz, Loretta <i>New Position</i>	Clerical Secretary Pequannock Township School District	5/17/2023-6/30/2023	\$63,000 (prorated)

RESOLUTION NO. PMC-226-23
APPROVAL OF APPOINTMENT - 2023-2024 SCHOOL YEAR

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the appointment of the following personnel in the Pequannock Township School District, **pending full satisfaction of requisite New Jersey Department of Education and District employment criteria and results from post-offer physical and drug test per Policies 3160 & 4160.

NAME	POSITION	EFFECTIVE DATES (on or about)	SALARY
Dreher, Kristi <i>Replacing Eileen Skula</i>	Art Teacher Hillview/North Boulevard Schools	9/1/2023-6/30/2024	BA, Step 14 \$73,865

RESOLUTION NO. PMC-227-23
APPROVAL OF APPOINTMENT FOR NON-AFFILIATED STAFF MEMBER - 2023-2024 SCHOOL YEAR

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the appointment of the following personnel in the Pequannock Township School District.

NAME	POSITION	EFFECTIVE DATES (on or about)	SALARY
Resz, Loretta <i>Replacing Ann Fritz</i>	Bookkeeper Pequannock Township School District	7/1/2023-6/30/2024	\$63,000

***RESOLUTION NO. PMC-228-23**
APPROVAL OF INTERSCHOLASTIC SPORTS STIPEND POSITION - 2023-2024 SCHOOL YEAR

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the appointment of the following district personnel as coach/volunteer for the 2023-2024 school year, per the Negotiated Agreement between the Pequannock Township Board of Education and the Pequannock Township Education Association.

Winter, 2023-2024

LAST NAME	FIRST NAME	ASSIGNMENT	SCHOOL	STEP	STIPEND
Horetsky	Brandon	Head Boys Basketball	PTHS	3	\$6,422

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CURRICULUM, INSTRUCTION AND SPECIAL SERVICES

Mr. Greg MacSweeney, Chair

- CIS-85-23 Approval of Workshop/Conference Attendance and Reimbursement of Related Travel Expenses
- CIS-86-23 Approval of Student Field Trips
- CIS-87-23 Approval of Out-Of-State Student Field Trips
- CIS-88-23 Approval of District Mentors for the 2022-2023 School Year
- CIS-89-23 Approval of Providers for Services to Students 2022-2023
- CIS-90-23 Approval of Internship 2022-2023 and 2023-2024 School Year

Motion by:	Second by:	Roll Call Vote:
Mr. Joseph Blumert	Mr. Sam Ciresi	Ms. Megan Dempsey
Mr. Timothy Gitin	Mr. Gregory MacSweeney	Mr. Vincent Pompeo
Mrs. Cara Shenton	Mrs. Danielle Esposito	Mr. Brian Senyk

RESOLUTION NO. CIS-85-23

APPROVAL OF WORKSHOP/CONFERENCE ATTENDANCE AND REIMBURSEMENT OF RELATED TRAVEL EXPENSES

WHEREAS, the attendance at stated functions was previously approved by the Superintendent of Schools, as work related and within the scope of the work responsibilities of the attendees and the school district’s professional development plan; and

WHEREAS, the attendance at the functions was approved as promoting delivery of instruction or furthering efficient operation of the school district and is deemed fiscally prudent; and

WHEREAS, the travel and related expenses particular to attendance at these functions will be in compliance with state travel payment guidelines established by the Department of Treasury and the Federal Office of Management and Budget; and

THEREFORE, BE IT RESOLVED, upon the recommendation of the Superintendent, that the Pequannock Township Board of Education approves these attendances; and

THEREFORE, BE IT FURTHER RESOLVED, that the reimbursement of the related travel expenses shall be in accordance with the above-mentioned guidelines. These are “not-to-exceed” amounts:

DATE S	EMPLOYEE	CONFERENCE/ WORKSHOP LOCATION	REGISTRATION	TRAVEL/ LODGING	SUB COST	ESTIMATED TOTAL EXPENSE
4/18/23	Abrams, Oona	Navigating Nonfiction Hackensack, NJ	\$0	\$17.58	\$0	\$17.58
4/18/23	Bermudez, James	Navigating Nonfiction Hackensack, NJ	\$0	\$17.58	\$0	\$17.58
4/24/23	Lynes, Misty	Morris County Elementary Counselor's Network Mtg	\$0	\$0	\$0	\$0
4/29/23	Abrams, Oona	NJCTE Spring Conf Ewing, NJ	\$70.00	\$62.79	\$0	\$132.79

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5/17/23 - 5/19/23	Portas, Michael	NJASA/NJAPSA Leadership Conf	\$0	\$516.09	\$0	\$516.09
6/6/23	Smith, Colleen	Realtime	\$0	\$21.62	\$0	\$21.62

RESOLUTION NO. CIS-86-23
APPROVAL OF STUDENT FIELD TRIPS

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following student field trips:

DATE	DESTINATION	PERSON IN CHARGE	SCHOOL/ GRADE/ # STUDENTS	PURPOSE	COST TO STUDENT	COST TO DISTRICT
4/27/23	Newark Airport Control Tower	Ed Kopp / Lindsey Hanas	PTHS/11/7	Understanding Rules of the Airport	\$0	\$150.00
5/4/23	Mayo Performing Arts Center	Patricia Bellas	HV/5/61	Exploring Poetry	\$25.25	Nurse Substitute
5/10/23 & 6/1/23	Cedar Crest	Shannon Walsh	NB/4/12	Intergenerational Relationships	\$0	Transportation
5/16/23	Picatunny Arsenal	Barbara Froehlich	PTHS/10-12/18	Principles of Cybersecurity	\$0	\$300.00
6/2/23	Pequannock Valley School	Patricia Bellas	HV/5/62	6th Grade Orientation	\$0	\$0
6/2/23	Pequannock Valley School	Melissa McNulty-Dod	NB/5/58	6th Grade Orientation	\$0	\$0
6/2/23	Pequannock Valley School	Christine Rodeiro	SJG/5/45	6th Grade Orientation	\$0	\$0
6/14/23 (Rain Date 6/15/23)	PV Park	Melissa McNulty-Dod	NB/5/58	5th Grade Party	\$0	Nurse Substitute

RESOLUTION NO. CIS-87-23
APPROVAL OF OUT-OF-STATE STUDENT FIELD TRIPS

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following out-of-state student field trips:

DATE	DESTINATION	PERSON IN CHARGE	SCHOOL/ GRADE/ # STUDENTS	PURPOSE	COST TO STUDENT	COST TO DISTRICT
4/27/23	The University of Pennsylvania	Samantha Mellea	PTHS/9-12/8	Track - PENN Relays	\$0	\$0
4/28/23	The University of Pennsylvania	Craig Spencer	PTHS/12/1	Track - PENN Relays	\$0	\$0

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RESOLUTION NO. CIS-88-23
APPROVAL OF DISTRICT MENTORS FOR THE 2022-2023 SCHOOL YEAR

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the following teachers as part of the New Staff and/or Novice Provisional Teacher Program and mentors as assigned for the 2022-2023 school year:

MENTEE	TYPE/CERTIFICATE	MENTOR	SCHOOL
O'Connor, Kristen	Standard/Informal	Toth, Lindsey	PTHS
Graff, Nicole	CEAS/Informal	Caufield, Greg	PTHS

RESOLUTION NO. CIS-89-23
APPROVAL OF PROVIDERS FOR SERVICES TO STUDENTS 2022-2023

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following providers for services to students for 2022-2023 School Year:

PROVIDER	SERVICE	FEE
D.C. Fagan Psychological Services, LLC Franklin Lakes, NJ 07417	Neuropsychological Evaluations	Not to Exceed \$4,500

RESOLUTION NO. CIS-90-23
APPROVAL OF INTERNSHIP - 2022-2023 AND 2023-2024 SCHOOL YEAR

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves Justin Lefebvre as an administrative intern within the district for the 2022-2023 and 2023-2024 school year to work with Mr. Hayzler during free time.

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FINANCE, FACILITIES, AND ATHLETICS

Mr. Joseph Blumert, Chair

- FFA-135-23 Transfer of Funds for March 2023
- FFA-136-23 Payment of Bills - March 16, 2023 to April 17, 2023
- FFA-137-23 Approval of Financial Reports/Monthly Certifications for March 2023
- FFA-138-23 Monthly Reports from Schools and Programs for January 2023, February 2023, and March 2023
- FFA-139-23 Approval to Accept Donations to the Pequannock Township School District
- FFA-140-23 Declaration of Obsolete Equipment

Motion by:	Second by:	Roll Call Vote:
Mr. Joseph Blumert	Mr. Sam Ciresi	Ms. Megan Dempsey
Mr. Timothy Gitin	Mr. Gregory MacSweeney	Mr. Vincent Pompeo
Mrs. Cara Shenton	Mrs. Danielle Esposito	Mr. Brian Senyk

RESOLUTION NO. FFA-135-23
TRANSFER OF FUNDS FOR MARCH 2023

RESOLVED, that the Board of Education approves the additional transfer of funds within the 2022-2023 budget from March 2023, in accordance with the attached list, which shall become a part of the record.

RESOLUTION NO. FFA-136-23
PAYMENT OF BILLS – MARCH 16, 2023 TO APRIL 17, 2023

RESOLVED, that the Board of Education approves the Bills List, from March 16, 2023 to April 17, 2023, submitted by the School Business Administrator/Board Secretary, as attached:

FUND	AMOUNT
General Funds 10, 20, 40	\$4,349,825.32
Capital Projects Fund 30	\$47,264.95
Food Service Fund 6x	\$86,540.19

RESOLUTION NO. FFA-137-23
APPROVAL OF FINANCIAL REPORTS/MONTHLY CERTIFICATIONS FOR MARCH 2023

RESOLVED, that the Board of Education approves the attached Board Secretary’s and Treasurer’s Monthly Financial Reports for March 2023.

RESOLVED, pursuant to N.J.A.C. 6A:23-2.11(c) 3, the Board Secretary does certify that as of March 2023, no budgetary line item account has encumbrances and expenditures which in total exceed the amount appropriated by the district board of education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8.1; therefore, be it

RESOLVED, that pursuant to N.J.A.C. 6A:23-2.11(c) 4, the Board of Education does certify that as of March 2023, the Board Secretary's Monthly Financial Report did not reflect an over expenditure in any Major Account or Fund, and based on the Appropriation Balances reflected on this report and on the advice of District Officials, that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.

*denotes new item on the agenda
bold print denotes change

RESOLUTION NO. FFA-138-23

MONTHLY REPORTS FROM SCHOOLS AND PROGRAMS FOR JANUARY 2023, FEBRUARY 2023, AND MARCH 2023

RESOLVED, that the Board of Education acknowledges receipt of financial reports for the month of March 2023 for the High School Activities Account, the High School Interscholastic Athletic Account; the Pequannock Valley School Student Activities Account; and for the months of January 2023 and February 2023 for Pomptonian.

RESOLUTION NO. FFA-139-23

APPROVAL TO ACCEPT DONATIONS TO THE PEQUANNOCK TOWNSHIP SCHOOL DISTRICT

RESOLVED, that the Board of Education, in accordance with Policy 7230 and upon recommendation of the Superintendent, accepts the following donations to the Pequannock Township School District.

DONATION	TO	DONATED BY
Books, Decorations, and Prizes for Read Across America Value \$300.00	NB	Pequannock Township Education Association
Outdoor Recess Equipment, 2-3D Printers and Supplies Value \$1,388.78	SJG	SJG HSA
\$7,000.00 For Gardening Project	PV	PV HSA

RESOLUTION NO. FFA-140-23

DECLARATION OF OBSOLETE EQUIPMENT

RESOLVED, that the Board of Education authorizes the School Business Administrator/Board Secretary, to declare the following items to be obsolete and will dispose of them as deemed appropriate. (Attachment)

*denotes new item on the agenda
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POLICY

Ms. Megan Dempsey, Chair

- P-21-23 Approval of Revised Board Policies for Second Reading and Adoption
- P-22-23 Approval of New and Revised Board Policies for First Reading
- P-23-23 Approval to Abolish Board Policy and Regulations

Motion by:	Second by:	Roll Call Vote:
Mr. Joseph Blumert	Mr. Sam Ciresi	Ms. Megan Dempsey
Mr. Timothy Gitin	Mr. Gregory MacSweeney	Mr. Vincent Pompeo
Mrs. Cara Shenton	Mrs. Danielle Esposito	Mr. Brian Senyk

RESOLUTION NO. P-21-23

APPROVAL OF REVISED BOARD POLICY FOR SECOND READING AND ADOPTION

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the revised Board Policy as listed for second reading and adoption:

MANUAL SECTION	POLICY/REGULATION(R)
<i>Bylaws</i>	0155 - Board Committees
<i>Operations</i>	8469 - School Clearance Following Crisis Situation
<i>Community</i>	9181 - Volunteer Athletic Paraprofessional Coaches and Extracurricular Activity Advisors/Assistants

RESOLUTION NO. P-22-23

APPROVAL OF NEW AND REVISED BOARD POLICIES FOR FIRST READING

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the revised Board Policies as listed for first reading:

MANUAL SECTION	POLICY/REGULATION(R)
<i>Bylaws</i>	0152 - Board Officers
	0161 - Call, Adjournment, and Cancellation
	0162 - Notice of Board Meetings
<i>Program</i>	2423 - Bilingual and ESL Education
	2423R - Bilingual and ESL Education
	2425 - Emergency Virtual or Remote Instruction Program
	2425R - Emergency Virtual or Remote Instruction Program
<i>Students</i>	5200 - Attendance
	5200R - Attendance
<i>Operations</i>	8140 - Student Enrollments
	8140R - Enrollment Accounting
	8330 - Student Records
	8330R - Student Records
	8420.2R - Bomb Threats

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	8420.7R - Lockdown Procedures
	8420.10R - Active Shooter

RESOLUTION NO. P-23-23

APPROVAL TO ABOLISH BOARD POLICY AND REGULATIONS

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves to abolish the following policy and regulations:

MANUAL SECTION	POLICY/REGULATION(R)
<i>Administration</i>	1648.11 The Road Forward COVID-19 - Health and Safety
<i>Administration</i>	1648.11 Appendices

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OTHER

O-14-23 Approval of HIB Investigation Decisions

Motion by:	Second by:	Roll Call Vote:
Mr. Joseph Blumert	Mr. Sam Ciresi	Ms. Megan Dempsey
Mr. Timothy Gitin	Mr. Gregory MacSweeney	Mr. Vincent Pompeo
Mrs. Cara Shenton	Mrs. Danielle Esposito	Mr. Brian Senyk

RESOLUTION NO. O-14-23

APPROVAL OF HIB INVESTIGATION DECISIONS

RESOLVED, that the Pequannock Board of Education (hereinafter referred to as the “Board”) hereby affirms the Superintendent’s decision in the following HIB Investigation and directs the School Business Administrator/Board Secretary to transmit a copy of the Board’s decision to the affected students’ parents forthwith.

INVESTIGATION NO.
HV-3-23

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IX. Open to Public Any Topic

Members of the public may speak once for a maximum period of five minutes by the clock during this portion of the meeting. The public may speak on any topic during their five minutes. If a member of the public raises a question, all questions should be directed to the Board President. Please state your name and sign in before you begin.

X. Unfinished Business

XI. New Business

XII. Board Member Announcements

XIII. Consideration of Executive Session

RESOLVED, that in accordance with Section 8 of the Open Public Meetings Act, Chapter 231, P.L., the Board has the authority to adjourn to closed session to discuss matters pertaining to legal, personnel, negotiations, attorney – client privilege, and/or student matters. Said matters will be made public upon their disposition.

Motion by:	Second by:	Roll Call Vote:	Time:
Mr. Joseph Blumert	Mr. Sam Ciresi	Ms. Megan Dempsey	
Mr. Timothy Gitin	Mr. Gregory MacSweeney	Mr. Vincent Pompeo	
Mrs. Cara Shenton	Mrs. Danielle Esposito	Mr. Brian Senyk	

XIV. Adjournment

Motion by:	Second by:	Roll Call Vote:	Time:
Mr. Joseph Blumert	Mr. Sam Ciresi	Ms. Megan Dempsey	
Mr. Timothy Gitin	Mr. Gregory MacSweeney	Mr. Vincent Pompeo	
Mrs. Cara Shenton	Mrs. Danielle Esposito	Mr. Brian Senyk	

FUTURE PUBLIC BOARD MEETINGS

Monday, May 1, 2023	Workshop Meeting/Public Budget Hearing	7:00 P.M.	PTHS
Monday, May 15, 2023	Regular Business Meeting	7:00 P.M.	PTHS

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