



MILLCREEK TOWNSHIP SCHOOL DISTRICT REQUEST FOR PARENT SPONSORED EDUCATIONAL EXPERIENCE

(submit to Principal)

Student's Name: _____

 School: _____
 Grade: _____

Date (s) of trip: _____
 Destination of trip: _____
 Reason for trip: _____
 Education objectives of trip: _____

DISTRICT POLICY

1. Only one Parent Sponsored Educational Experience will be permitted each school year. This trip must be pre-approved and must not exceed ten (10) school days.
2. No trip requests will be permitted the last ten (10) days of the school year.
3. Any trip that is not pre-approved may result in the student losing class participation points, and the absence may be considered as unexcused and illegal. (In the event the student is eighteen (18) years of age or over, the absence will be considered as only unexcused.)
4. It is the responsibility of the student or parent to request all assignments prior to the absence. All required assignments must be submitted within three (3) school days upon the student's return.
5. Any deviation from this policy will be at the discretion of the building administrator.

STUDENT ASSURANCES

I agree it is my responsibility to make arrangements with my teachers for assignments I will miss. I understand that this absence may adversely affect my grades because I will be missing class discussions. I will prepare a thorough written report of the educational value of my trip experience to be submitted when I return to school.

PARENT ASSURANCES

I will make this trip as educational as possible for my son/daughter who will be traveling with me and see that the above student assurances are met. **NOTE:** Students traveling without parent or legal guardian or without advanced approval may be considered illegally absent. They may be subject to disciplinary action.

Parent Signature

Date

Student Signature

Date

Reviewing Principal

Date

*Requests and reports must be submitted for all students K - 12.
Parents may write reports for students incapable of writing on their own.

Revised 4/11/2023