



HIGHLINE
PUBLIC SCHOOLS

FINANCIAL REPORTS

February 28, 2023

Submitted by:

**Andrew Burgess
Controller**

Reviewed & Approved by:

**Becca Chen
Chief Financial Officer**

04/12/2023

Signature Becca Chen (Apr 12, 2023 10:54 PDT) **Date**

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MEMORANDUM

To: School Board of Directors
Dr. Ivan Duran, Superintendent
From: Andrew Burgess, Controller
CC: Becca Chen, Chief Financial Officer
Date: April 19, 2023
RE: February 2023 Financials

Enrollment Report

Highline's Average FTE in September (which was recently revised) was 16,408. February's average was 16,911, which was 503 FTE more than that first month of the school year. This continuing trend is largely a result of increasing enrollment at the four comprehensive high schools.

In February, Highline had just 4 fewer FTE compared to the Open Doors {1418} Program enrollment projection for the year.

ALE enrollment increased 10 FTE from January to February.

In the CTE program, Highline had 6 more average FTE in middle and high schools combined, compared to January. This was due to a 2 FTE increase in middle schools, and a 4 FTE increase in high schools. This month, the Skill Center saw a 2 FTE increase from the January average.

In January, Highline had 40 more FTE identified, compared to January, for the Bilingual Program. Highline averaged no change to exit-eligible FTE from January to February.

The total Special Education enrollment for February was 12 higher than January, as more special education students are identified and served over the course of the school year.

General Fund

Revenue collections for the month of February totaled \$28.3 million. Expenditures totaled \$30.5 million for the month. Revenue over expenditures increased the fund balance by about \$2.1 million. The unassigned fund balance at the end of February was \$23.7 million. The balance sheet shows that the total ending fund balance at the end of February was \$33.2 million.

41.6% of budgeted revenue was received by February this year, compared to 42.6% this same time last year; a difference of 1%. As for expenditures, 43.2% of the budgeted amount for the year was spent in February, compared to 42.3% at this same time last year; a difference of 0.9%.

Capital Projects Fund

Local tax revenue in the Capital Projects Fund in February shows negative \$6,360. Tech levy collections ceased at the end of last year, but related property tax refunds issued in February resulted in a decrease in the tax collections in the Capital Projects Fund for the month, which is why there is a negative amount.

Interest earned in the Capital Projects Fund totaled a little over \$102,000 in February. A grant from King County Parks for Memorial Field, in the amount of \$250,000, was received this month.

Expenditures in the Capital Projects Fund are for bond-related building projects and staff compensation. Budgets represent Highline's capital planning commitments for staff compensation, contracts, and purchase orders for the fiscal year 2022-23. Of the \$850,000 in expenditures in February, the majority of that spending was for planning and preparations for the Evergreen and Tye projects, and work on Central Administration Building – South.

The Capital Projects Fund balance at the end of February was \$56.8 million.

Debt Service Fund

The Budget Status Report shows Highline collected approximately \$609,000 in property tax and about \$9,000 in interest in February. The next bond payments are scheduled for June. The fund balance increased to \$6.4 million.

Associated Student Body Fund

Total revenues collected for the month were approximately \$78,000, with expenditures reaching a little over \$67,000. The fund balance increased by about \$11,000, accordingly, for the month of February. The ending total ASB fund balance was \$1.2 million.

Transportation Vehicle Fund

The TVF collected \$1,694 in interest. The fund balance for February was approximately \$1.1 million.

Investment Earnings

Investment earnings in February totaled \$174,599. The interest rate in February was 2.09%, fourteen basis points higher compared to January.

**BOARD ENROLLMENT REPORT
February 2023**

Student Enrollment Details Per Apportionment Report & P223 Summary

Full Time Equivalent (FTE) Enrollment	Projected FTE	Average FTE to date	Difference
Kindergarten	1,287	1,303	16
Grade 1	1,283	1,302	19
Grade 2	1,219	1,243	24
Grade 3	1,248	1,283	35
Grade 4	1,373	1,367	-6
Grade 5	1,271	1,256	-15
Grade 6	1,101	1,172	71
Grade 7	1,081	1,177	96
Grade 8	1,234	1,301	67
Grade 9	1,412	1,544	132
Grade 10	1,342	1,455	113
Grade 11	1,183	1,207	24
Grade 12	1,229	1,302	73
Total K-12 less Running Start, Dropout & ALE	16,263	16,911	648

Running Start	Projected FTE	Average FTE to date	Difference
Academic (Non CTE)	383	387	4
Vocational (CTE)	33	27	-6
Total Running Start	416	415	-1

Dropout Reengagement (Open Doors 1418)	Projected FTE	Average FTE to date	Difference
Academic (Non CTE)	193	189	-4

Alternative Learning Experience (ALE)	Projected FTE	Average FTE to date	Difference
Grades K-6 ALE	88	12	-76
Grades 7-8 ALE	199	77	-122
Grades 9-12 ALE	296	188	-108
Total K-12 (BEA Resident FTE Enrollment)	17,455	17,792	337

Career and Technical Education (CTE)	Projected FTE	Average FTE to date	Difference
Grades 7-8 CTE Exploratory	132	102	-30
Grades 9-12 CTE Exploratory	655	785	130
Grades 9-12 Skill Centers	400	366	-34
Total CTE & Skill Center	1,187	1,253	66

Transitional Bilingual Program (TBIP)	Projected HC	Average HC to date	Difference
Eligible Kindergarten - Grade 6 Students	3,405	3,643	238
Eligible Grade 7 - Grade 12 Students	2,162	2,353	191
Eligible Exited Students	504	271	-233

Special Education	Projected HC	Average HC to date	Difference
Age 3-PreK Resident Special Education	172	197	25
Age K-21 Resident Special Education LRE1	1,766	1,744	-22
Age K-21 Resident Special Education Other	739	765	26

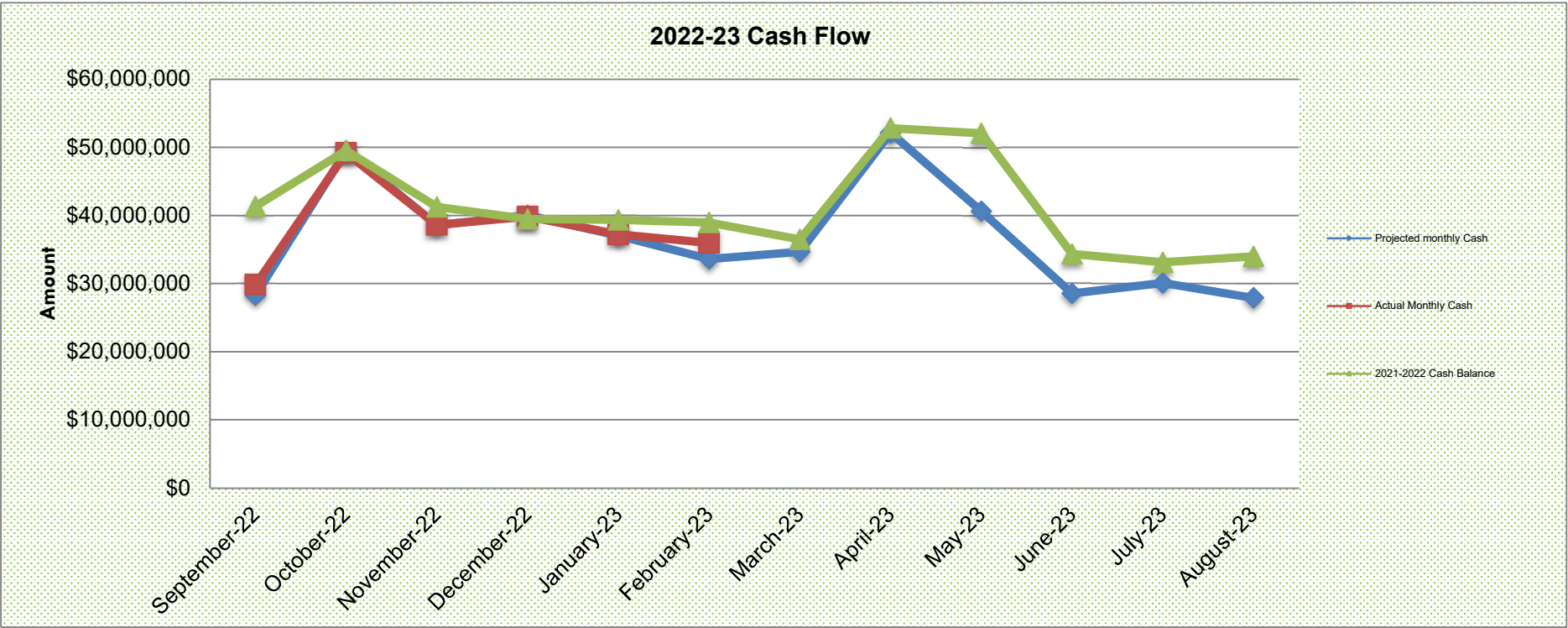
Highline School District No. 401
General Fund
Budget Status Report
For the Period Ended February 28, 2023

<u>REVENUES</u>		<u>2022-23</u>	<u>Actual</u>	<u>Actual</u>	<u>Encumbrance</u>	<u>Percent</u>
		<u>Budget</u>	<u>For Month</u>	<u>For Year</u>		<u>of Budget</u>
1000	Local Taxes	\$ 52,106,561	\$ 554,279	\$ 23,815,042		45.7%
2000	Local Nontax	8,274,950	205,801	1,603,773		19.4%
3000	State, General Purpose	185,598,980	16,878,978	90,313,846		48.7%
4000	State, Special Purpose	69,462,409	6,102,697	31,126,397		44.8%
5000	Federal, General Purpose	-	-	-		0.0%
6000	Federal, Special Purpose	80,173,899	3,923,603	19,997,716		24.9%
7000	Revenues From Other Districts	950,000	432,819	469,845		49.5%
8000	Other Agencies & Associations	2,535,965	243,623	1,824,582		71.9%
9000	Other Financing Sources	12,292,058	-	2,111,300		17.2%
TOTAL REVENUES		\$ 411,394,822	\$ 28,341,801	\$ 171,262,502		41.6%
<u>EXPENDITURES</u>						
00	Regular Instruction	\$ 186,098,615	\$ 14,367,562	\$ 85,293,005	\$ 79,488,679	88.5%
10	Federal Special Purpose (ESSER)	44,193,088	1,729,823	10,674,064	9,282,851	45.2%
20	Special Education	52,457,395	4,527,124	26,759,892	28,267,063	104.9%
30	Vocational Education	9,140,452	776,903	4,367,325	4,274,529	94.5%
40	Skills Center	7,815,941	450,246	2,793,584	2,344,346	65.7%
50&60	Compensatory Education	39,129,026	2,769,462	16,429,123	15,562,238	81.8%
70	Other Instructional Programs	3,602,043	142,778	728,293	652,125	38.3%
80	Community Services	2,595,797	260,353	1,521,648	1,338,636	110.2%
90	Support Services	72,913,800	5,439,905	31,834,457	30,373,677	85.3%
TOTAL EXPENDITURES		\$ 417,946,157	\$ 30,464,155	\$ 180,401,391	\$ 171,584,144	84.2%
Other Uses - Transfers to other funds		\$ -	\$ -	\$ -		
Revenues Over (Under) Expenditures		\$ -	\$ (2,122,354)	\$ (9,138,889)		
 BEGINNING FUND BALANCE		\$ 42,043,636		\$ 42,311,907		
<u>ENDING FUND BALANCE ACCOUNTS</u>						
2821	Restricted for Carryover of Restricted Rev	\$ 2,100,000		\$ 2,077,598		
2825	Restricted for Skills Center	400,000		3,309,347		
2828	Restricted for Food Service	500,000		2,013,515		
2830	Restricted for Debt Service	-		-		
2840	Nonspendable Fund Balance-Inventory	325,000		179,887		
2850	Restricted for Uninsured Risks	400,000		500,000		
2870	Committed to Other Purposes	-		-		
2888	Assigned to Other Purposes	-		1,431,906		
2890	Unassigned Fund Balance	31,767,301		23,660,766		
TOTAL ENDING FUND BALANCE		\$ 35,492,301		\$ 33,173,018		

Highline School District No. 401
Balance Sheet
As of February 28, 2023
General Fund

Cash on Hand	\$	55,319	
Cash on Deposit with County	\$	40,473,909	
Warrants Outstanding	\$	(4,557,633)	
Accounts Receivable	\$	3,626,414	
Taxes Receivable	\$	56,097,944	
Inventory	\$	226,366	
Prepaid Expenses	\$	1,954,750	
Cash with Trustee (SUI)	\$	-	
			\$ 97,877,069
Accounts Payable	\$	2,588,514	
Payroll and Benefits Liabilities	\$	6,014,259	
Taxes and Other Deferred Revenues	\$	56,101,278	
			\$ 64,704,051
Restricted Fund Balance	\$	7,900,459	
Nonspendable Fund Balance	\$	179,887	
Assigned to Other Purposes	\$	1,431,906	
Unassigned Fund Balance	\$	23,660,766	
			\$ 33,173,018

**Highline School District No. 401
General Fund
2022-23 Cash Flow
As of February 28, 2023**



Highline School District No. 401
Three-Year Comparison Of Revenues By Funding Source
As of February 28, 2023
Year To Date

Major Revenue		2020-21	2020-21	% of	2021-22	2021-22	% of	2022-23	2022-23	% of
		Budget	Year to Date	budget received YTD**	Budget	Year to Date	budget received YTD**	Budget	Year to Date	budget received YTD**
1000	Local Taxes	\$ 47,819,383	\$ 22,453,268	46.95%	\$ 48,821,591	\$ 22,453,268	45.99%	\$ 52,106,561	\$ 23,815,042	45.70%
2000	Local Support	4,328,366	4,134,082	95.51%	5,409,442	4,134,082	76.42%	8,274,950	1,603,773	19.38%
3000	State Apportionment	180,034,003	84,762,033	47.08%	179,640,791	84,762,033	47.18%	185,598,980	90,313,846	48.66%
4000	State Grants	65,689,675	29,151,984	44.38%	67,098,746	29,151,984	43.45%	69,462,409	31,126,397	44.81%
5000	Federal Grants - General Purpose	-	-	0.00%	-	-	0.00%	-	-	0.00%
6000	Federal Grants - Special Purpose	22,953,097	17,381,567	75.73%	58,336,673	17,381,567	29.80%	80,173,899	19,997,716	24.94%
7000	Other School Districts	600,000	531,493	88.58%	990,000	531,493	53.69%	950,000	469,845	49.46%
8000	Other Entities	5,045,349	2,979,427	59.05%	1,963,421	2,979,427	151.75%	2,535,965	1,824,582	71.95%
9000	Other Financial Resources	-	-	0.00%	16,232,963	-	0.00%	12,292,058	2,111,300	0.00%
		\$ 326,469,873	\$ 161,393,854	49.44%	\$ 378,493,627	\$ 161,393,854	42.64%	\$ 411,394,822	\$ 171,262,502	41.63%

**6 month = 49.98%
of budget

**Highline School District No. 401
Three-Year Comparison of Expenditures By Object
As of February 28, 2023
Year To Date**

Expenditure by State Object	2020-21			2021-22			2022-23		
	Budget	Year to Date	% of budget expended YTD**	Budget	Year to Date	% of budget expended YTD**	Budget	Year to Date	% of budget expended YTD**
2 Salaries - Certificated Employees	\$ 141,873,203	\$ 68,636,446	48.38%	\$ 151,941,151	\$ 73,024,425	48.06%	\$ 169,686,434	\$ 79,195,552	46.67%
3 Salaries - Classified Employees	56,665,932	24,913,790	43.97%	66,989,026	29,169,174	43.54%	70,754,425	31,937,495	45.14%
4 Employee Benefits and PY Taxes	83,619,384	38,322,864	45.83%	85,644,462	37,743,970	44.07%	89,428,686	40,877,490	45.71%
5 Supplies, Inst. Resources	29,020,532	4,688,634	16.16%	35,461,810	7,075,294	19.95%	27,094,170	7,461,916	27.54%
7 Purchase Services	34,066,401	14,302,541	41.98%	41,789,728	13,916,182	33.30%	59,928,411	19,907,894	33.22%
8 Travel	103,870	18,330	17.65%	265,786	53,414	20.10%	169,031	166,045	98.23%
9 Capital Outlay	455,499	18,916	4.15%	119,003	107,621	90.44%	885,000	854,999	96.61%
	\$ 345,804,822	\$ 150,901,522	43.64%	\$ 382,210,966	\$ 161,090,081	42.15%	\$ 417,946,157	\$ 180,401,391	43.16%

**6 month = 49.98%
of budget

Highline School District No. 401
Capital Projects Fund
Budget Status Report
For the Period Ended February 28, 2023

<u>REVENUES</u>		<u>2022-23</u>	<u>Actual</u>	<u>Actual</u>	<u>Encumbrance</u>	<u>Percent</u>	<u>Remaining</u>
		<u>Budget</u>	<u>For Month</u>	<u>For Year</u>		<u>of Budget</u>	<u>Budget</u>
1000	Local Taxes	\$ 7,849,444	\$ (6,360)	\$ 7,557,849		96.3%	\$ 291,595
2000	Local Nontax	-	352,121	847,792		0.0%	(847,792)
3000	State, General Purpose	-	-	-		0.0%	-
4000	State, Special Purpose	1,200,000	-	-		0.0%	1,200,000
5000	Federal, General Purpose	-	-	-		0.0%	-
6000	Federal, Special Purpose	4,000,000	-	666,993		16.7%	3,333,007
7000	Revenues From Other Districts	-	-	-		0.0%	-
8000	Other Agencies & Associations	-	-	-		0.0%	-
9000	Other Financing Sources	2,800,000	-	27,450		1.0%	2,772,550
TOTAL REVENUES		\$ 15,849,444	\$ 345,761	\$ 9,100,084		57.4%	\$ 6,749,360
<u>EXPENDITURES</u>							
10	Sites	\$ 1,448,000	\$ -	\$ 28,878	\$ 6,963	2.5%	1,412,158
20	Buildings	16,694,900	849,729	9,292,936	27,331,183	219.4%	(19,929,218)
30	Equipment	988,100	-	-	58,116	5.9%	988,100
40	Energy	150,000	-	-	-	0.0%	150,000
50	Sales & Lease Expenditures	-	-	-	-	0.0%	-
60	Bond Issuance Expenditures	-	-	-	-	0.0%	-
90	Debt Expenditures	-	-	-	-	0.0%	-
TOTAL EXPENDITURES		\$ 19,281,000	\$ 849,729	\$ 9,321,814	\$ 27,396,262	190.4%	\$ (17,378,960)
Other Uses - Transfers to Other Funds		\$ 12,292,058	\$ -	\$ 2,111,300			
Revenues Over (Under) Expenditures		\$ (15,723,614)	\$ (503,968)	\$ (2,333,029)			
BEGINNING FUND BALANCE		\$ 47,000,000		\$ 59,090,534			
<u>ENDING FUND BALANCE ACCOUNTS</u>							
GL 861 Restricted from Bond Proceeds		\$ -		\$ -			
GL 862 Restricted from Levy Proceeds		\$ -		\$ 16,730,854			
GL 863 Restricted for State Proceeds		\$ -		\$ -			
GL 864 Restricted from Federal Proceeds		\$ -		\$ -			
GL 865 Restricted from Other Proceeds		\$ -		\$ 3,404,544			
GL 889 Assigned to Fund Purposes		\$ 31,276,386		\$ 36,622,149			
GL 890 Unassigned		\$ -		\$ -			
TOTAL ENDING FUND BALANCE		\$ 31,276,386		\$ 56,757,547			

Highline School District No. 401
Balance Sheet
As of February 28, 2023
Capital Projects Fund

Cash on Deposit with County	\$	59,747,209	
Warrants Outstanding	\$	(323,328)	
Impaired Investments	\$	79,423	
Taxes Receivable	\$	338,387	
Accounts Receivable	\$	3,496	
			<u><u>\$ 59,845,187</u></u>
Accounts Payable	\$	107,035	
Unclaimed Property Payable	\$	3,703	
Retainage Payable	\$	527,214	
Sales Tax Payable	\$	-	
Due To Other Funds	\$	2,111,300	
Deferred Revenue Taxes Receivable	\$	338,387	
			<u><u>\$ 3,087,639</u></u>
Restricted From Bond Proceeds	\$	-	
Restricted From Levy Proceeds	\$	16,730,854	
Restricted From State Proceeds	\$	-	
Restricted From Other Proceeds	\$	3,404,544	
Assigned Fund Purposes	\$	36,622,149	
Unreserved	\$	-	
			<u><u>\$ 56,757,547</u></u>

Highline School District No. 401
Debt Service Fund
Budget Status Report
For the Period Ended February 28, 2023

<u>REVENUES</u>	<u>2022-23</u> <u>Budget</u>	<u>Actual</u> <u>For Month</u>	<u>Actual</u> <u>For Year</u>	<u>Encumbrance</u>	<u>Percent</u> <u>of Budget</u>	<u>Remaining</u> <u>Budget</u>
1000 Local Taxes	\$ 43,432,863	\$ 608,692	\$ 20,367,995		46.9%	\$ 23,064,868
2000 Local Nontax	-	9,290	100,489		0.0%	(100,489)
3000 State, General Purpose	-	-	-		-	-
5000 Federal, General Purpose	-	-	-		-	-
9000 Other Financing Sources	-	-	43,478,222		-	(43,478,222)
TOTAL REVENUES	\$ 43,432,863	\$ 617,982	\$ 63,946,706		147.2%	\$ (20,513,843)
<u>EXPENDITURES</u>						
Matured Bond Expenditures	\$ 24,575,694	\$ -	\$ 14,660,000		59.7%	\$ 9,915,694
Interest on Bonds	15,914,306	-	7,508,865		47.2%	8,405,441
Bond Issuance Costs	510,000	-	315,679		61.9%	194,321
TOTAL EXPENDITURES	\$ 41,000,000	\$ -	\$ 22,484,544		54.8%	\$ 18,515,456
5998 Other Financing Sources/Uses		\$ -	\$ (43,753,154)			
Revenues Over (Under) Expenditures	\$ 2,432,863	\$ 617,982	\$ (2,290,993)			
BEGINNING FUND BALANCE	\$ 7,914,326		\$ 8,695,831			
<u>ENDING FUND BALANCE ACCOUNTS</u>						
GL 830 Restricted for Debt Service	\$ 10,347,189		\$ 6,404,839			
GL 890 Unassigned Fund Balance	\$ -		\$ -			
TOTAL ENDING FUND BALANCE	\$ 10,347,189		\$ 6,404,839			

**Highline School District No. 401
Associated Student Body Fund
Budget Status Report
For the Period Ended February 28, 2023**

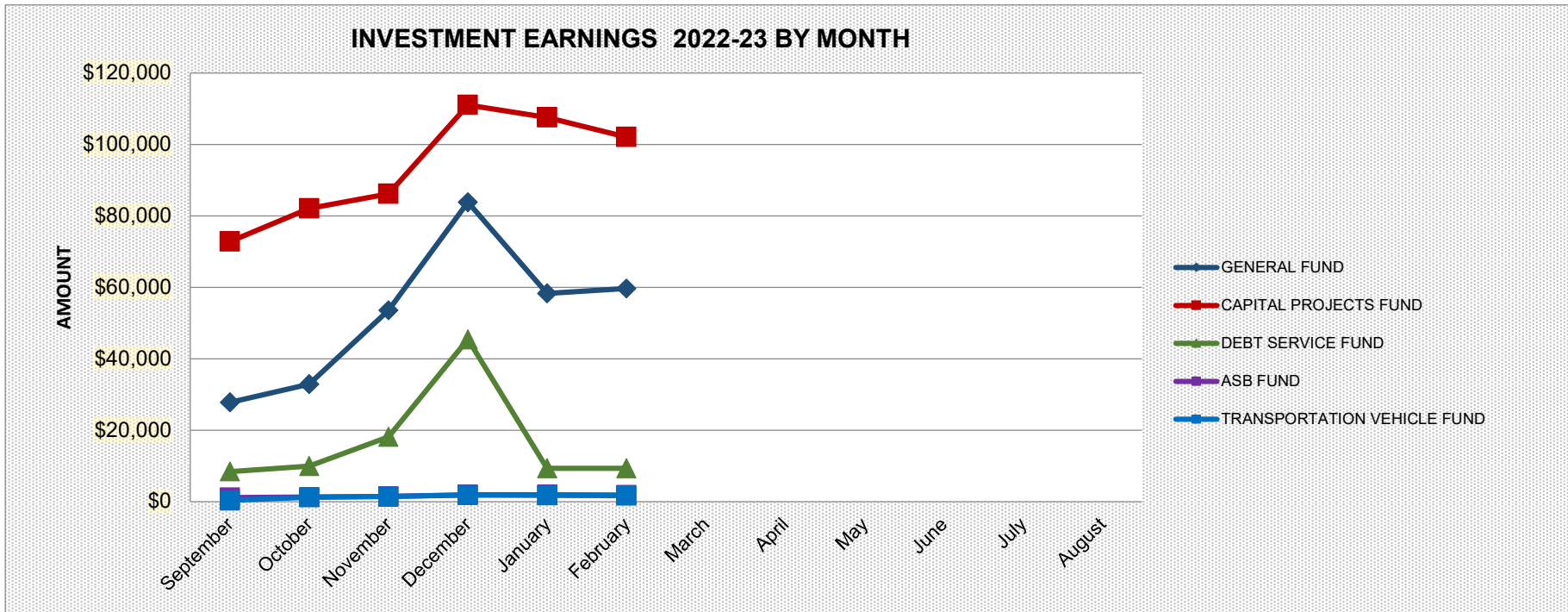
<u>REVENUES</u>		<u>2022-23 Budget</u>	<u>Actual For Month</u>	<u>Actual For Year</u>	<u>Encumbrance</u>	<u>Percent of Budget</u>	<u>Remaining Budget</u>
100	General Student Body	\$ 375,390	\$ 61,086	\$ 240,271		64.0%	\$ 135,119
200	Athletics	106,550	7,085	103,690		97.3%	2,860
300	Classes	41,400	603	5,795		14.0%	35,605
400	Clubs	171,771	5,929	30,346		17.7%	141,425
600	Private Monies	17,950	3,497	15,722		87.6%	2,228
TOTAL REVENUES		\$ 713,061	\$ 78,199	\$ 395,824		55.5%	\$ 317,237
<u>EXPENDITURES</u>							
100	General Student Body	\$ 382,785	\$ 38,752	\$ 187,519	\$ 99,669	75.0%	\$ 95,597
200	Athletics	222,500	16,161	78,300	29,740	48.6%	114,459
300	Classes	53,328	-	2,364	3,907	11.8%	47,057
400	Clubs	201,503	11,557	20,683	16,992	18.7%	163,827
600	Private Monies	25,492	724	7,953	2,618	41.5%	14,921
TOTAL EXPENDITURES		\$ 885,608	\$ 67,194	\$ 296,819	\$ 152,927	50.8%	\$ 435,862
Revenues Over (Under) Expenditures		\$ (172,547)	\$ 11,005	\$ 99,005			
BEGINNING FUND BALANCE		\$ 910,000	\$ 1,062,298				
<u>ENDING FUND BALANCE ACCOUNTS</u>							
GL 819 Restricted to Fund Purposes		\$ 737,453	\$ 1,161,303				
GL 840 Non-Spendable Fund Balance		\$ -	\$ -				
GL 890 Unreserved Fund Balance		\$ -	\$ -				
TOTAL ENDING FUND BALANCE		\$ 737,453	\$ 1,161,303				

**Highline School District No. 401
Transportation Vehicle Fund
Budget Status Report
For the Period Ended February 28, 2023**

<u>REVENUES</u>	<u>2022-23 Budget</u>	<u>Actual For Month</u>	<u>Actual For Year</u>	<u>Encumbrance</u>	<u>Percent of Budget</u>	<u>Remaining Budget</u>
2200 School Bus Revenue	\$ -	\$ -	\$ -		0.0%	\$ -
2300 Investment Earnings	-	1,694	8,159		0.0%	(8,159)
2800 Insurance Recovery	-	-	-		0.0%	-
4499 Transp. Reimbursement, Depreciation	694,615	-	-		0.0%	694,615
8000 Revenues From Other Agencies	-	-	-		0.0%	-
TOTAL REVENUES	\$ 694,615	\$ 1,694	\$ 8,159		1.2%	\$ 686,456
<u>EXPENDITURES</u>						
33 Transportation Equipment Purchases	\$ 1,155,698	\$ -	\$ -	\$ -	0.0%	\$ 1,155,698
34 Transportation Equipment Major Repair	-	-	-	-	0.0%	-
TOTAL EXPENDITURES	\$ 1,155,698	\$ -	\$ -	\$ -	0.0%	\$ 1,155,698
Revenues Over (Under) Expenditures	\$ (461,083)	\$ 1,694	\$ 8,159			
BEGINNING FUND BALANCE	\$ 1,487,787			\$ 1,042,525		
<u>ENDING FUND BALANCE ACCOUNTS</u>						
GL 819 Assigned to Fund Purposes	\$ 1,026,704			\$ 1,042,525		
GL 890 Unreserved	\$ -			\$ 8,159		
TOTAL ENDING FUND BALANCE	\$ 1,026,704			\$ 1,050,684		

**Highline School District No. 401
Investment Earnings
2022-23**

MONTH	GENERAL FUND	CAPITAL PROJECTS FUND	DEBT SERVICE FUND	ASB FUND	TRANSPORTATION VEHICLE FUND
September	\$ 27,802	\$ 72,823	\$ 8,411	\$ 1,122	\$ 352
October	32,839	82,124	9,929	1,223	1,150
November	53,555	86,218	18,119	1,469	1,408
December	83,846	111,098	45,445	1,919	1,814
January	58,293	107,571	9,293	1,899	1,740
February	59,659	102,121	9,290	1,835	1,694
March					
April					
May					
June					
July					
August					








February 2023 Board Financial Report

Final Audit Report

2023-04-12

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By:	Andrew Burgess (andrew.burgess@highlineschools.org)
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