

**SUFFIELD HOUSING AUTHORITY**  
**MINUTES OF REGULAR MEETING**

Wednesday, April 12, 2023

The Housing Authority of the Town of Suffield held its regularly scheduled meeting on Tuesday, April 11, 2023, at 6:30 P.M. at Maple Court 81 Bridge Street: the date and time duly established.

Mr. Messenger called the meeting to order at 6:30 PM

The following members were present:

Mr. Mark Messenger, Chairman

Mr. Jonathan Carson, Vice Chairman

Mrs. Jacqueline Marien, Secretary

Mrs. Kathy Remington, Treasurer

Mr. Larry Magoon, Tenant Representative: absent

Also present were: Jason Joyce, Executive Director, Patrick O'Sullivan, Maintenance  
Debra Krut, Robbie Hinckley and Colin Moll, First Selectman.

**PUBLIC COMMENT:**

Mr. Hinckley is very happy living at Suffield Housing Authority

**MINUTES:**

Mrs. Remington moved, Mr. Carson seconded and so voted: to accept the minutes of the February meeting. VOTE: 4-0

**BILLS:**

Mr. Carson moved, Mr. Messenger seconded and so Voted: to approve the bills presented which represent the expenses and expenditures of the Housing Authority for the billing period of March & April 2023.

VOTE: 4-0

**OLD BUSINESS:** There is no start date given to us for the CDBG grant monies.

**NEW BUSINESS:** Mrs. Remington moved, Mr. Carson seconded and so Voted: to increase the base rent for Studio units to \$425 and one Bedroom units to \$475 for incoming residents to help balance our increased expenditures. VOTE: 4-0

**REPORT of the CHAIRMAN:**

Rent recertifications are completed and residents have been notified of their new rents beginning May 1, 2023.

REPORT OF THE EXECUTIVE DIRECTOR:

Our Tenant Representative, Larry Magoon, remains in rehab. He is looking forward to coming home and rejoining us.

We will have 3 vacant units shortly. Two will be filled by May 1st. The wait list continues to remain closed.

Jason shared information regarding the Food Bank and Food Share participation. We are fortunate to have these opportunities available to our residents.

Copier has been replaced and is working well.

MAINTENANCE:

In general, all is running smoothly and work continues on vacant unit renovations as they are available.

There has been a big issue several times recently where residents have flushed paper towels and/or “flushable wipes” down the toilets. They have clogged the drains and pipes, requiring weekend and night work for Patrick. Photos of the removed blockages were shared with the board. Residents will be reminded once again that ONLY toilet paper is to be flushed in our toilets. Maintenance fees were discussed and are already in the Suffield Housing Authority lease agreement.

REPORT FROM THE TENANT REPRESENTATIVE: none

ADJOURNMENT:

Since there wasn't any further business to bring before the Board, Mrs. Remington moved and Mr. Carson seconded and so Voted: to adjourn this meeting at 8:00 PM. VOTE: 4-0

Respectfully Submitted,

Jackie Marien, Secretary  
jm/jj