



AN EARLY COLLEGE DISTRICT

BROWNSVILLE

INDEPENDENT SCHOOL DISTRICT

1900 E. Price Road Brownsville, Texas 78521-(956) 548-8000

AHERA Asbestos Program



Employee Benefits/Risk Management/Safety Department
1900 E. Price Road, Room 212
Brownsville, TX 78521



AN EARLY COLLEGE DISTRICT

BROWNSVILLE

INDEPENDENT SCHOOL DISTRICT

AHERA Asbestos Program

1. AHERA Designated Person Statement of Responsibilities
2. AHERA Designated Person Qualifications
3. Student/Parent Handbook Notification
4. Employee Handbook Notification
5. Brownsville ISD CKA (Legal)
6. Operations and Maintenance Program
7. Campus and Facilities: Possible Asbestos Containing Material (PACM) Locations
8. Employee Training List

AHERA Designated Person Statement of Responsibilities

LOCAL EDUCATION AGENCY (LEA) GENERAL RESPONSIBILITIES UNDER AHERA

Pursuant to Section 763.84 and Section 763.93 of the EPA Asbestos in Schools Regulation (40 CFR Part 763), each management plan must contain a true and correct statement, signed by the LEA designated person, that certifies that the general LEA responsibilities have been met. This form is provided to assist you in complying with this portion of AHERA.

LEA Name: Brownsville Independent School District

LEA Address 1900 E. Price Road, Brownsville, TX 78521

Designated Person Name Corpus Zorola, Supervisor - EHS

Designated Person Address 3750 Robindale Road, Brownsville, TX 78521

ASSURANCES

1. This AHERA Management plan was developed and has been submitted pursuant to the Asbestos Hazard Emergency Response Act of 1986. Public Law 99-519; and the United States Environmental Protection Agency Rule: Asbestos Containing Materials in Schools, 40 CFR Part 763; and the undersigned does hereby certify that the LEA has and will ensure the following:
2. The activities of any persons who perform inspections, re-inspections, and periodic surveillance, develop and update management plans, and develop and implement response actions, including operations and maintenance, are carried out in accordance with Part 763.
3. All custodial and maintenance employee are properly trained as required in Part 763 and all other applicable Federal and/or State regulations (e.g., the Occupational Safety and Health Administration Asbestos Standard for Construction, the EPA Worker Protection Rule, or applicable state regulations).
4. All short-term workers (e.g., telephone repair workers, utility workers, or exterminators) who may come in contact with asbestos in a school are provided information regarding the locations of ACBM and suspected ACBM assumed to be ACM.
5. All warning labels are posted in accordance with Section 763.95.
6. All management plans are available for inspection and notification of such availability has been provided as specified in the management plan under Section 763.93(9).
7. The undersigned person designated by the LEA pursuant to Section 763.84(g)(1) has received adequate training as stipulated in Section 763.84(g)(2).
8. The LEA has and will consider whether any conflict of interest may arise from the interrelationship among accredited personnel and whether that should influence the selection of accredited personnel to perform activities under Part 763.


Signature

Date 2/5/23

Certificate of Completion

This certifies that

Corpus J. Zorola

has successfully completed

Asbestos Awareness Training

Certification is NOT for Asbestos Abatement

In Accordance With Federal OSHA and EPA Regulations

29 CFR 1910.1001(j)(7), 29 CFR 1915.1001(k)(9), 29 CFR 1926.1101(k)(9), 40 CFR Part 763 Subpart G and State OSHA/EPA Regulations

This course is approved for 2 Contact Hours (0.2 CEUs) of continuing education per the California Department of Public Health for Registered Environmental Health Specialist (REHS) (Accreditation # 044)

Safety Unlimited, Inc., Provider #5660170-2, is accredited by the International Association for Continuing Education and Training (IACET) and is accredited to issue the IACET CEU. As an IACET Accredited Provider, Safety Unlimited, Inc. offers CEUs for its programs that qualify under the ANSI/IACET Standard. Safety Unlimited, Inc. is authorized by IACET to offer 0.2 CEUs for this program.

Julius P. Griggs

Julius P. Griggs
Instructor #892

21061362381636

Certificate Number

6/13/2021

Issue Date



Scan this code or visit [safetyunlimited.com/v](https://www.safetyunlimited.com/v) to verify certificate.

Annual Refresher Training Required



2159 Tapo St., Suite 220 Simi Valley, CA 93063
(866) 784-2677 or 805 306-8037
<https://www.safetyunlimited.com>

Certificate of Completion

This acknowledges that

Corpus Zorola

successfully completed

Asbestos Designated Person

Credits hours earned: 2.75

Date: 12/13/2021



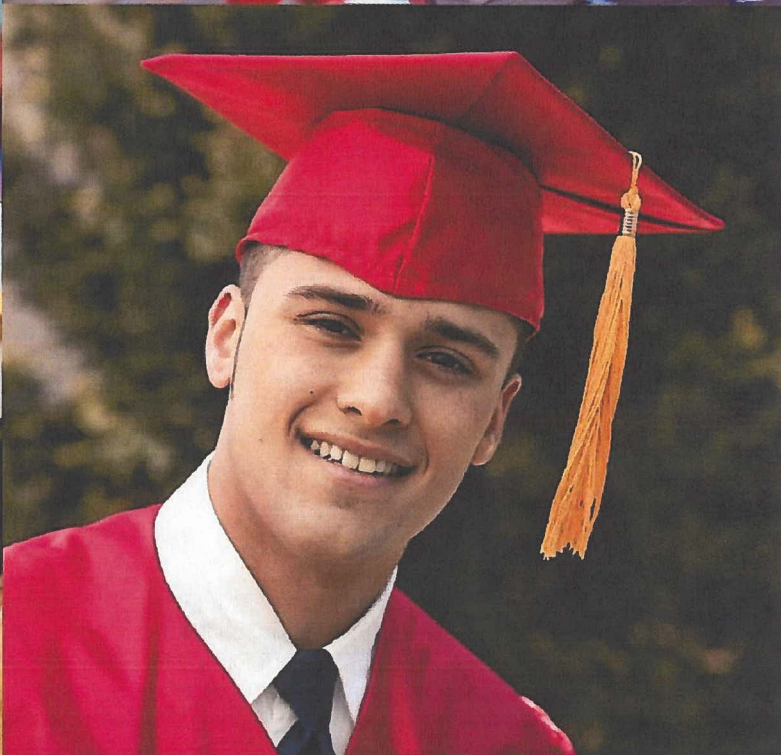
Texas Association of School Boards
Online Learning Center



AN EARLY COLLEGE DISTRICT

BROWNSVILLE

INDEPENDENT SCHOOL DISTRICT



2022-2023

Student-Parent Handbook

708 Palm Blvd. • Brownsville, Texas 78521 • (956) 544-3966 • <http://www.bisd.us/pupilservices/>



BISD does not discriminate on the basis of race, color, national origin, gender, religion, age, disability or genetic information in employment or provision of services, programs or activities.

GROOMING

1. Hair and facial hair will be properly groomed. Distracting hairstyles and/or hair colors, as determined by the campus administration on a case-by-case basis, will not be permitted. Examples of the type of hairstyles, which have been determined by the administration to be unacceptable, are Mohawks, spiked hair, and the like.
2. If makeup is used, it must be discreet. Makeup shall not be worn in such a way as to be distracting as determined by the campus administration.
3. No exposed tattoos that display gang symbols, obscenities, suggestive slogans, nudity, crime, violence, death imagery, drugs, alcohol, or which promote the use of tobacco are allowed. No body piercing will be permitted, other than pierced earrings of a reasonable size and number **[Revised 9-16-15]**.

As stated previously, this list is not exclusive. Campus administration may at any time make reasonable determination that an item of clothing, style or manner of dress or grooming, or accessory poses an unacceptable risk of disruption to the instructional environment because it is inappropriately distracting, is intended or likely to cause offense or incite conflict among the campus population, is unacceptably conducive to the concealment of weapons or other contraband, or on any other reasonable grounds. In that case, the campus administration shall be entitled to use the provisions of this code and the **BISD Policy FNCA [Local]** to address the matter.

EXTRACURRICULAR ACTIVITIES

A student shall be ineligible from participation in any extracurricular activity sponsored by the District or the University Interscholastic League during the 1st three weeks after the grade reporting period in which the student received a grade lower than the equivalent of 70 on a scale of 100 in any academic class other than an identified honors or advanced class. After a six-week grade reporting period or after the 1st six weeks of a semester or grade reporting period, a student who receives a grade below 70 is ineligible from participation in extracurricular activities for three weeks, and for three-week intervals thereafter if all grades are not above 70. **[Exception: The 1st six-weeks eligibility is based upon the number of credits earned.]** An ineligible student may practice or rehearse with other students for an extracurricular activity but may not participate in a competition or other public performance. For the 1st six weeks of the school year, a student in Grades 7-9 is eligible for participation if the student was promoted from the previous grade level prior to the beginning of the first six weeks. Students in secondary schools may not be permitted to be absent from class in any full-year course more than 10 times during the school year or more than five times during a semester for single-semester course to participate in extracurricular or other school-related activities (excluding play-offs).

Note: For additional information, please refer to the UIL Constitution and Rules Manual for academic and eligibility requirements (No Pass, No Play).

UIL Section 401: Eligibility–Academics: students are not allowed to change schools for the purpose of participating in a UIL academic contest.

UIL Section 402: Eligibility–Music: students are not allowed to change schools for the purpose of participating in a UIL music contest.

UIL Section 403: Eligibility–Athletics: students are not allowed to change schools for athletic purposes.

FACILITIES/ASBESTOS

Current Environmental Protection Agency (EPA) rules require that local education agencies conduct inspections of all school facilities under their administrative control for friable and non-friable asbestos-containing building materials and develop asbestos management plans for each campus.

Friable asbestos-containing building materials refer to materials that can be pulverized by applying hand-pressure. The EPA also requires that local education agencies notify parent-teacher associations and employee organizations of the availability of management plans for their inspection at each school.

Management plans contain inspection results and describe the methods that will be used to prevent asbestos hazards to building occupants. They are available for inspection by the public, including parents, guardians, teachers, and others within five days of a request for such an inspection at each school campus. Individuals may contact the school principal to request inspection of a school's management plan. Individual copies may be purchased.

FIRE DRILLS

The Texas Fire Marshall requires that educational occupancies conduct a minimum of 9 fire drills, one per month of each month having 10 or more school days. Fire drills are held regularly to develop safety practices, which will help students to move quickly and orderly to assigned safety areas during an emergency. Student cooperation is expected and required.

FUND RAISING/SOLICITATIONS (PTO, PTA, BOOSTER CLUBS)

Students, student clubs, classes, schools, organizations, and parent groups will be permitted to conduct fund-raising activities provided that all funds are used for students on campus. Permission of the principal and appropriate administrator, i.e. Superintendent, Area Assistant Superintendent or other designee, must be obtained before students can post, distribute, and/or sell any items on school property. All fund-raisers will be conducted under the supervision of the project sponsor. Students are prohibited from participating in any fund-raising activity that disrupts their instructional program.

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BROWNSVILLE INDEPENDENT SCHOOL DISTRICT



EMPLOYEE HANDBOOK

**2022- 2023
Presented 08-23-22
Revised 02-01-23**

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Families are asked to consider the following tips in preparing for inclement weather:

- Consider your childcare options if school is closed for the full day
- Consider your arrangements, if school dismisses early (talk with a neighbor about checking in on your child, make plans to have an adult in the home after dismissal.
- Talk with your child's daycare program regarding their inclement weather policy.
- If you plan to pick your child up from school, make sure the school is notified in advance.
- Make sure you have proper identification to pick up your child.
- Normal school procedures must be followed in picking up children from school.

Asbestos Management Plan

Policy: CKA

The District is committed to providing a safe environment for employees. An accredited management planner has developed an asbestos management plan for each school. A copy of the District's management plan is kept in the Department/Campus Administration Office and is available for inspection during normal business hours.

Pest Control Treatment

Policies: CLB & DI

Employees are prohibited from applying any pesticide or herbicide without appropriate training and prior approval of the integrated pest management (IPM) coordinator. Any application of pesticide or herbicide must be done in a manner prescribed by law and the district's integrated pest management program.

Notices of planned pest control treatment will be posted in a district building 48 hours before the treatment begins. In addition, individual employees may request in writing to be notified of pesticide applications. An employee who requests individualized notice will be notified by telephone, written or electric means. Pest control information sheets are available from campus principals or facility managers upon request.

Emergencies

Policy: CKC

All employees should be familiar with the safety procedures for responding to emergencies, including a medical emergency. Employees should locate evacuation diagrams posted in their work areas and be familiar with shelter in place, lockout, and lockdown procedures. Emergency drills will be conducted to familiarize employees and students with safety and evacuation procedures. Each campus is equipped with an automatic external defibrillator. Fire extinguishers are located throughout all district buildings. Employees should know the location of these devices and procedures for their use.

SAFETY PROGRAM/RISK MANAGEMENT
INSPECTIONS

CKA
(LEGAL)

**Asbestos Hazard
Emergency
Response Act**

The rules adopted under the Asbestos Hazard Emergency Response Act (AHERA) (15 U.S.C. 2641-2656) require a district to identify asbestos-containing material (ACM) in schools by visually inspecting school buildings for such materials, sampling such materials if they are not assumed to be ACM, and having samples analyzed by appropriate techniques; submit management plans; and implement the plans in a timely fashion. Districts are required to use persons who have been accredited to conduct inspections, re-inspections, develop management plans, or perform response actions. The rule includes recordkeeping requirements.

Delegation

Districts may contractually delegate their duties, but they remain responsible for the proper performance of those duties.

40 C.F.R. 763.80(a)

Duties

A district shall:

1. Ensure that the activities of any persons who perform inspections, reinspections, and periodic surveillance, develop and update management plans, and develop and implement response actions, including operations and maintenance, are carried out in accordance with 40 C.F.R. 763.80–.99 and appendices (Subpart E).
2. Ensure that all custodial and maintenance employees are properly trained as required by Subpart E and other applicable federal and/or state regulations (e.g., the Occupational Safety and Health Administration asbestos standard for construction, the Environmental Protection Agency [EPA] worker protection rule, or applicable state regulations).
3. Ensure that workers and building occupants, or their legal guardians, are informed at least once each school year about inspections, response actions, and post-response action activities, including periodic reinspection and surveillance activities that are planned or in progress.
4. Ensure that short-term workers (e.g., telephone repair workers, utility workers, or exterminators) who may come in contact with asbestos in a school are informed of the locations of asbestos-containing building material (ACBM) and suspected ACBM assumed to be ACM.
5. Ensure that warning labels are posted in accordance with 40 C.F.R. 763.95 (see Warning Labels, below).
6. Ensure that management plans are available for inspection, and notification of such availability has been provided as specified in the management plan under 40 C.F.R. 763.93(g).

SAFETY PROGRAM/RISK MANAGEMENT
INSPECTIONS

CKA
(LEGAL)

7. Designate a person to ensure that requirements under 40 C.F.R. 763.84 are properly implemented and ensure that the designated person receives adequate training to perform duties assigned.
8. Consider whether any conflict of interest may arise from the interrelationship among accredited asbestos personnel and whether that should influence the selection of accredited personnel to perform activities under Subpart E.

40 C.F.R. 763.84

Management Plan

Each district shall develop an asbestos management plan for each school, including all buildings that they lease, own, or otherwise use as school buildings, and submit the plan to the Texas Department of State Health Services (TDSHS). Each district shall maintain and update its management plan to keep it current with ongoing operations and maintenance, periodic surveillance, inspection, reinspection and response action activities. All provisions required to be included in the management plan shall be retained as part of the management plan, as well as any information that has been revised to bring the plan up-to-date. *40 C.F.R. 763.93(a), (d)*

The management plan shall be developed by an accredited management planner and shall include:

1. A list of the name and address of each school building and whether it contains friable ACBM, nonfriable ACBM, and friable and nonfriable suspected ACBM assumed to be ACM.
2. Specific information for each inspection conducted before December 14, 1987.
3. Specific information for each inspection and reinspection conducted under 40 C.F.R. 763.85.
4. The name, address, and telephone number of the person designated under 40 C.F.R. 763.84 to ensure that the duties of the district are carried out, and the course name, and dates and hours of training taken by that person to carry out the duties.
5. The recommendations made to the district regarding response actions, under 40 C.F.R. 763.88(d), the name, signature, state of accreditation of each person making the recommendations, and if applicable, his or her accreditation number.

SAFETY PROGRAM/RISK MANAGEMENT
INSPECTIONS

CKA
(LEGAL)

6. A detailed description of preventive measures and response actions to be taken, including methods to be used, for any friable ACM, the locations where such measures and action will be taken, reasons for selecting the response action or preventive measure, and a schedule for beginning and completing each preventive measure and response action.
7. With respect to the persons who inspected for ACM and who will design or carry out response actions, except for operations and maintenance, a statement regarding the person's accreditation.
8. A detailed description in the form of a blueprint, diagram, or in writing of any ACM or suspected ACM assumed to be ACM that remains in the school once response actions are undertaken pursuant to 40 C.F.R. 763.90. This description shall be updated as response actions are completed.
9. A plan for reinspection under 40 C.F.R. 763.85, a plan for operations and maintenance activities under 40 C.F.R. 763.91, a plan for periodic surveillance under 40 C.F.R. 763.92, a description of the management planner's recommendation regarding additional cleaning under 40 C.F.R. 763.91(c)(2) as part of an operation's maintenance program, and the district's response to that recommendation.
10. A description of steps taken to inform workers and building occupants, or their legal guardians, about inspections, re-inspections, response actions, and post-response action activities, including periodic reinspection and surveillance activities that are planned or in progress.
11. An evaluation of the resources needed to complete response actions successfully and carry out reinspection, operations and maintenance activities, periodic surveillance, and training.
12. With respect to each consultant who contributed to the management plan, the name of the consultant and a statement regarding the person's accreditation.

40 C.F.R. 763.93(e); Occupations Code 1954.101 (License Required for Certain Activities)

Plan Availability

Upon submission of a management plan to TDSHS for review, a district shall keep a copy of the plan in its administrative office. The management plans shall be available, without cost or restriction, for inspection by representatives of EPA and the state, the public, including teachers, other school personnel and their representatives, and parents. The district may charge a reasonable cost to make copies of management plans.

SAFETY PROGRAM/RISK MANAGEMENT
INSPECTIONS

CKA
(LEGAL)

Each school shall maintain in its administrative office a complete, updated copy of the management plan for that school. Management plans shall also be available for inspection, without cost or restriction, to workers before work begins in any area of a school building. The school shall make management plans available for inspection to representatives of EPA and the state, the public, including parents, teachers, and other school personnel and their representatives, within five working days after receiving a request for inspection. The school may charge a reasonable cost to make copies of the management plan.

*Notice of
Availability*

Upon submission of its management plan to TDSHS and at least once each school year, a district shall notify in writing parent, teacher, and employee organizations of the availability of the management plans and shall include in the management plan a description of the steps taken to notify such organizations, and a dated copy of the notification.

40 C.F.R. 763.93(g)

Inspections

Each building leased or acquired to be used as a school building shall be inspected in accordance with 40 C.F.R. 763.85(a)(3) and (4) prior to use as a school building. In the event that emergency use of an uninspected building as a school building is necessitated, such buildings shall be inspected within 30 days after commencement of such use. At least once every three years after a management plan is in effect, each district shall conduct a reinspection of all friable and nonfriable known or assumed ACBM in each school building that they lease, own, or otherwise use as a school building. For each inspection and reinspection, the district shall have an accredited inspector provide a written assessment of all friable known or assumed ACBM in the school building. *40 C.F.R. 763.85, .88*

Response Actions

The district shall select and implement in a timely manner the appropriate response actions in 40 C.F.R. 763.90 consistent with the assessment. The response actions selected shall be sufficient to protect human health and the environment. The district may then select, from the response actions that protect human health and the environment, that action which is the least burdensome method. *40 C.F.R. 763.90(a)*

Periodic
Surveillance

At least once every six months after the management plan is in effect, each district shall conduct periodic surveillance in each building that it leases, owns, or otherwise uses as a school building that contains ACBM or is assumed to contain ACBM. *40 C.F.R. 763.92(b)*

SAFETY PROGRAM/RISK MANAGEMENT
INSPECTIONS

CKA
(LEGAL)

Operations and
Maintenance
Training

The district shall ensure, prior to the implementation of operations and maintenance provisions of the management plan, that all members of the maintenance and custodial staff who may work in a building that contains ACBM receive awareness training of at least two hours, whether or not they are required to work with ACBM. New custodial and maintenance employees shall be trained within 60 days after commencement of employment. Training shall include information specified in 40 C.F.R. 763.92(a)(1)(i)–(v). The district shall ensure that all members of its maintenance and custodial staff who conduct any activities that will result in the disturbance of ACBM shall receive training described above and 14 hours of additional training that includes information specified in 40 C.F.R. 763.92(a)(2)(i)–(iv). 40 C.F.R. 763.92(a)

Warning Labels

The district shall attach a warning label immediately adjacent to any friable and nonfriable ACBM and suspected ACBM assumed to be ACM located in routine maintenance areas at each school building. This shall include friable ACBM that was responded to by a means other than removal and ACBM for which no response action was carried out. All labels shall be prominently displayed in readily visible locations and shall remain posted until the ACBM that is labeled is removed. The warning label shall read, in print which is readily visible because of large size or bright color, as follows: CAUTION: ASBESTOS. HAZARDOUS. DO NOT DISTURB WITHOUT PROPER TRAINING AND EQUIPMENT. 40 C.F.R. 763.95

**Texas Asbestos
Health Protection
Act**

Texas Asbestos Health Protection rules are found in 25 Administrative Code Chapter 296.

The executive commissioner of the Health and Human Services Commission adopts by reference and enforces, except as otherwise provided in this paragraph, 40 C.F.R. Part 763, Subpart E, (relating to Asbestos-Containing Materials in Schools) adopted under AHERA. The executive commissioner does not adopt from Appendix C (relating to Asbestos Model Accreditation Plan), the EPA's recommended project monitor accreditation category in its Asbestos Model Accreditation Plan. 25 TAC 296.2

For purposes of enforcing the federal regulations adopted to implement AHERA, 25 Administrative Code Chapter 296 applies to districts. 25 TAC 296.1(b)(4), .21(51)

A district must ensure compliance with AHERA for all schools under its administrative control. A TDSHS representative may enter any regulated school building to inspect and investigate conditions to determine compliance in accordance with Occupations Code 1954.060, Texas Health and Safety Code 12.018, and 25 Administrative Code 296.271(c) (relating to Inspections and Investigations).

SAFETY PROGRAM/RISK MANAGEMENT
INSPECTIONS

CKA
(LEGAL)

TDSHS may take enforcement action as described in 25 Administrative Code Chapter 296, Subchapter Q (relating to Compliance) for violations of AHERA. 25 TAC 296.4

Asbestos- Related
Activity

An "asbestos-related activity" means the removal, encapsulation, or enclosure of asbestos; the performance of an asbestos survey; the development of an asbestos management plan or response action; the collection or analysis of an asbestos sample; or the performance of another activity for which a license is required under Occupations Code Chapter 1954 (the Texas Asbestos Health Protection Act). *Occupations Code 1954.002, .101 (License Required for Certain Activities)*

The public building owner or the owner's delegated agent must engage persons licensed as required in 25 Administrative Code Chapter 296 to perform any asbestos-related activity. 25 TAC 296.21(74), .211(a)

Note: For public building owner responsibilities for asbestos management, see 25 TAC 296.191

Notice of Certain
Activities

A person engaged in removing asbestos from or encapsulating or enclosing asbestos in a public building shall notify TDSHS in writing at least ten days before the date the person begins the removal, encapsulation, or enclosure project according to applicable laws. A person may give the required notice orally if the removal, encapsulation, or enclosure project is of an emergency nature. *Occupations Code 1954.252*

TDSHS must be notified of any demolition of a public building whether or not asbestos has been identified. TDSHS must be notified of any asbestos abatement within a public building. Notification must be submitted as required in 25 Administrative Code 296.151.

Responsibility

It is the responsibility of the public building owner and delegated agent (such as a licensed asbestos abatement contractor, asbestos consultant, or demolition contractor) to submit a notification to TDSHS for each project. When the task to notify is delegated, the building owner's delegation and the name of the delegated agent must be specified on the notification form. The building owner and the delegated agent are responsible for the accuracy and timeliness of the notification and one or both may be found in violation for failing to accurately and timely notify TDSHS of a project.

25 TAC 296.251(a)(1), (b)(1)

Records

Recordkeeping requirements are set out in 40 C.F.R. 763.94.



AN EARLY COLLEGE DISTRICT

BROWNSVILLE

INDEPENDENT SCHOOL DISTRICT

OPERATIONS AND MAINTENANCE PROGRAM

FOR

ASBESTOS-CONTAINING BUILDING MATERIALS

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1.0 Notifications and Labeling

Occupants of areas containing ACBM should be notified of the presence of the material and should be informed of the potential danger involved with disturbing the material. This information can be distributed in two ways:

- a) Distribution of printed notices; and
- b) Presenting awareness and informational seminars.

Ultimately, it is the decision of the property manager how to best inform the occupants, but there are several topics that should be covered in any notifications system.

- What asbestos is and how it is typically used
- Health effects associated with exposure
- What type of ACBM is present in the facility?
- The exact location of these materials
- How individuals can avoid disturbing ACBM
- How to recognize and report damaged ACBM
- How custodial personnel are dealing with the ACBM to prevent fiber releases
- Long-range plans for dealing with the ACBM
- Name and telephone number of the person responsible for asbestos-related activities in the facility

Brownsville Independent School District is also responsible for notifying any outside contractors performing work on or near areas ACBM is located. Examples of this personnel could include HVAC workers, telephone workers, electrical contractors, smoke/fire alarm maintenance, plumbing contractors, etc.

2.0 Training

Under a normal O&M program, maintenance personnel who could be expected to encounter or disturb ACBM as part of the normal daily routine should be trained in how to deal with ACBM. In the event of a fiber release episode, and in how to prevent fiber release while conducting maintenance near the ACBM surfaces in the complex.

Considering the amount of asbestos and the limited custodial staff for the building, it would not be cost-effective to train these people, establish the medical surveillance program, and purchase the equipment necessary to effectively implement an O&M program involving the removal of any amount of ACBM. The BISD management recommendation is that the District plans with a licensed contractor to take care of any emergencies that occur prior to the abatement of the ACBM.

3.0 Employee Protection

As recommended above, this District should avoid using maintenance personnel, and should retain a licensed contractor to handle any emergencies.

In buildings where asbestos is known to exist and is being managed in place, it is advisable to conduct periodic air monitoring to assess potential employee exposure to airborne fibers. This monitoring should be repeated at least annually.

4.0 Specialized Cleaning Procedures

Cleaning up existing asbestos contamination within a facility is one of the primary objectives of the O&M program. Dry brooms, mops, dust cloths, and standard vacuum cleaners simply re-suspend asbestos fibers into the air. Therefore, it is essential that specialized cleaning procedures be implemented. Specially trained and properly equipped custodial workers should conduct a thorough initial cleaning in the building as soon as the O&M program is in place and before the initiation of any response action. These workers should be equipped with high-efficiency air-purifying respirators at a minimum. A combination of wet mopping/wiping and vacuuming should be used to clean all surfaces within the building. Irregular surfaces, such as curtains, books, furniture, and carpeting should be cleaned using HEPA-equipped vacuum cleaners. Many manufacturers offer several “nozzles” to make HEPA vacuuming of irregular surfaces less difficult. The carpeting may also be cleaned using steam cleaners. Care should be taken to ensure that the liquid waste generated during steam cleaning is disposed of as asbestos-contaminated waste, or filtered prior to being discharged.

Other surfaces, such as walls, non-carpeted floors, light fixtures, equipment housings, the exterior of air handling ducts, and file cabinets should be cleaned using mops and/or dust cloths and rags that are wetted with amended water. Amended water is a mixture of water and non-sudsing surfactant. A dust suppressant could also be used on mops.

Periodic or routine cleaning is less rigorous than the initial cleaning and is implemented, when needed, on a regular schedule depending on the extent of the ACBM within the facility and the level of contamination. Surfaces should be wet wiped and/or HEPA vacuumed. Respiratory protection may not be required for the custodial crew performing periodic cleaning. However, areas, where ACBM is frequently disturbed, may warrant continued use of respiratory protection.

5.0 Maintenance and Renovation Procedures

Minimizing inadvertent disruption of ACBM during maintenance and renovation operation is often one of the most difficult tasks faced by the asbestos program manager. Initiating a permit system, where all work orders or requests are funneled through the asbestos program manager (“Asbestos Designated Person” as per AHERA), is a simple yet effective way of controlling disruption of ACBM during these activities.

In the permit system, all requests for maintenance/renovation activities are given to the asbestos program manager prior to the issuance of a work order to proceed. The program manager then checks the building’s asbestos records (files, computerized database, etc.) for information about the presence of ACBM where work is to be performed. The manager should also physically inspect the area in question to ensure records reflect actual conditions. If no asbestos is present, the work order is issued and the planned actions can proceed. If ACBM is found to be present in the area, the designated person will decide whether the proposed maintenance activity is likely to disturb ACBM or not, and will either allow the procedure to occur or will contact a licensed contractor to handle the activity.

6.0 Special Maintenance Requirements

Brownsville Independent School District shall contract with a licensed contractor to handle any maintenance which will necessitate disturbance of ACBM, which involves cleaning up after a major fiber release episode.

7.0 Special Renovation Practices

Prior to any renovation in which one would reasonably expect to disturb identified ACBM, a licensed contractor must remove the ACBM. An example of this would be where a wall is to be removed, a major renovation of the air handling system involving the basement ductwork, or repair of water-damaged ACBM insulation.

8.0 Emergency Response Procedures

In the event that the ACBM becomes damaged, begins to delaminate, or suffers any other trauma that could lead to a fiber release episode, the following procedures should be followed:

- The area in which the damage occurred should be isolated by either sealing off the area or removing occupants and sealing the entire area;
- Any ACBM that has fallen from the ceiling onto the floor, carpet, fixtures, etc., should be thoroughly wetted, and kept wet until it can be cleaned by a licensed contractor;
- Any large amount of ACBM should be covered with plastic after being wetted; and
- A licensed consultant and/or contractor should be contacted immediately, as previously arranged (see sections 3.0 & 6.0)

9.0 Periodic ACBM Surveillance

The ACBM should be visually inspected at least semiannually in all areas, and any damage or change in condition should be noted. This re-inspection should be performed by the designated person whenever possible. If the designated person does not perform the reinspection, it is best to have the same contracted representative perform the re-inspection each time. The results of these re-inspections should be recorded, signed by the person performing the inspection, and kept as part of the recordkeeping requirements.

10.0 Recordkeeping

All written records discussed above should be maintained in a centralized location as part of a thorough recordkeeping process. This should include:

- The Asbestos Survey (See original Asbestos Survey);
- The written O&M program;
- Building plans and drawings;
- Asbestos survey data; (AHERA three-year inspection Data)
- Copies of occupant notification and information programs;
- Details (time, date, attendants, etc.) of training programs;
- Medical surveillance records (when applicable); (Workers that work with asbestos-containing materials for over thirty (30) days within a one year period.)
- Copies of any emergency response or other asbestos abatement activities performed;
- Written periodic ACBM surveillance records.

Location Not Containing and Possibly Containing Asbestos Containing Building Material (ACBM)

Campuses/Facilities	Location/Addresses	Year Built	Containing ACBM Y/N
1. Hanna	2615 Price Road	1967	Yes
2. Lopez	3205 South Dekota Ave	1993	Yes
3. Pace	314 Weswt Los Ebanos	1975	Yes
4. Porter	3500 International Blivd	1974	yes
5. Rivera	6955 FM 802	1988	No
6. Veterans	4550 Military Hway 281		No
7. BECHS	342 Ringold Rd	2010	No
8. BAC	3308 Robindale Rd		No
9. BLA	4350 Morrison Road		Yes
10. Lincoln Park	7 Orange Street	1980	Yes
11. Besteiro	6280 Southmost Rd	1993	No
12. Cummings	1800 Cummings Place	1950	Yes
13. Faulk	2000 Roosevelt Street	1956	Yes
14. Garcia	5701 FM 802		No
15. Lucia	300 North Vermillion	1997	Yes
17. Oliveira	444 Land O'Lakes	1979	
18. Perkins	4750 Austin Road	1987	
19. Stell	1105 Los Ebanos Road	1956	
20. Stillman	2977 West Tandy road		
21. Vela	4905 Paredes Line	1990	
22. Aiken	6290 Southmost Road	1996	
23. Benavides	3101 McAllen RD	1999	
24. Breeden	3955 Dana Avenue	2010	
25. Brite	450 South Browne Road	2006	
26. Burns	1974 Alton Gloor Blvd.	1983	
27. Canales	1811 International Blvd.	1949	
28. Castaneda	3201 Lima Street		
29. Champion	4750 Bowie Road	2001	
30. Cromack	3200 East 30th Street	1953	
31. Del Castillo	105 Morningside Road	1974	
32. Egl	445 Land O'Lakes	1977	
33. El Jardin	6911 Boca Chica Blvd.	1925	Yes
34. Gallegos	2700 Avenida Ranch Viejo	2001	No
35. Garden Park	855 Military Highway	1960	Yes
36. Garza	200 Esperanza Road	1977	Yes
37. Gonzalez	4350 Jaime Zapata Avenue	1986	Yes
38. Hudson	1980 FM 802	1998	Yes
39. Keller	2540 West Alton Gloor		No
40. Longoria	2400 East Van Buren Street	1923	Yes
41. Martin	1701 Stanford Avenue	1953	Yes
42. Morningside	1025 Morningside Road	1986	Yes

Location Not Containing and Possibly Containing Asbestos Containing Building Material (ACBM)

43. Ortiz	2500 West Alton Gloor Blvd.	No
44. Palm Grove	7942 Southmost Road	1975 Yes
45. Paredes	3700 Heritage Trail	2002 No
46. Pena	4975 Salida De Luna	2009 No
47. Perez	2514 Shidler Avenue	1974 Yes
48. Pullam	3200 Madrid Avenue	No
49. Putegnat	730 East 8 th Street	1915 Yes
50. Regional School Deaf	2467 Price Rd	Yes
51. Resaca	901 Filmore Street	1931 Yes
52. Russell	800 Lakeside Blvd.	1921 Yes
54. Sharp	1439 Palm Blvd.	1931 Yes
55. Skinner	411 West St. Charles Street	1925 Yes
56. Southmost	5245 Southmost Road	1988 Yes
57. Vela Middle School	4905 Paredes Line	Yes
58. Vermillion	6895 FM 802	1980 Yes
59. Victoria Heights	2801 East 13 th Street	1926 Yes
60. Villa Nueva	7455 Old Military Road	1935 No
61. Yturria	2955 West Tandy Road	1992 Yes
62. Administration Building	1900 East Price Road	No
63. Central Admin. Building	708 Palm Blvd.	Yes
64. Adult Bilingual Education	708 Palm Blvd.	Yes
65. Aquatic Center	2901 FM 802	Yes
66. Athletics/Sams Stad	1 Blvd of Champions	Yes
67. Computer & Technology Services	1900 East Price Road	Yes
68. Fact & Maint	3750 Robindale Road	Yes
69. Food & Nutritional services	1900 East Price Road	Yes
70. Libray/Media Services	134 West Lawn Park Drive	Yes
71. Police & Security Services	2477 Price Road	Yes
72. Special Services	2467 Price Road	Yes
73. Clearwater		1921 Yes