

Lincoln Elementary PTA Board Meeting

03/08/23 @ 6:30pm



I. Call to Order:

- 6:32p Lorraine May

II. Review of January Meeting Minutes

- Motion to Approve- Lorraine May
 - Second- Kate Sweeney
 - Third- Katie Mikita

[January PTA Meeting Agenda - Google Docs](#)

III. Executive Board Member Reports

- *1st VP - Erin Gentzel*
- *2nd VP- Heidi Ghildyal*
 - Nominating Committee (Ashley Stinespring-Harris, Katie Mikita and Shelagh Millburn) to present the 2023-2024 PTA Board Nominees
 - Treasurer- Kate Sweeney
 - Historian- Anna Rutledge
 - Recording Secretary- Jaime DeCecco
 - Corresponding Secretary- Laura Drozynski
 - 4th VP- Dr. Kitsko
 - 3rd VP- Andrea Goeringer
 - 2nd VP- Katie Mikita
 - 1st VP- Annie Lahoda
 - President- Lorraine May
 - Open to nominations from the room; none made
 - Will post for 30 days for review via the website and/or Lincoln Ledger
 - Motion to Approve- Lorraine May
 - Second- Jaime DeCecco
 - Third- Kate Sweeney
- *3rd VP- Katie Mikita*
- *4th VP- Dr. Kitsko*
 - [PTA meeting Principal's Report 3/8/2023](#)
- *Recording Secretary- Jaime DeCecco*
- *Corresponding Secretary- Andrea Goeringer*
- *Historian- Anna Rutledge*
- *Treasurer- Kate Sweeney*
 - Budget Update
 - Approximately \$20k received in net Read-a-Thon funds received and will be allocated to various line items in the overall budget

- Larger increases includes staff appreciation, sensory room, yearbook subsidies, cultural arts, field trips
 - [Budget Amendments - Feb 2023 \(1\).docx](#)
 - [Proposed Budget 2022-23. v02.23.xlsx](#)
- **President- Lorraine May - Report from PTA March PTA Council Meeting**
 - School Board approved 2023-2024 calendar
 - [2023-2024SchoolBoardApprovedCalendar.pdf \(finalsite.net\)](#)
 - Superintendent search continues
 - Large pool of applicants/ May 1st targeted hire
 - Negotiations between the district and teacher union began this past month. Contract ends June 30th.
 - PTA Council has been meeting with MLEA and MTLSD School Board to continue conversations about goals for the 2023-2024 school year.
 - Playgrounds Update- A Playground Bucket is going to be set aside in the Capital Budget for money to be put into each year so funds will be available to replace and repair playground equipment. The School Board asked the district to put together a list of items that need repaired and replaced and list in order of priority to be able to begin this process.
 - Dr. Doyle (Director of Special Education) resigned. Search has begun to find a replacement. Admin/Teacher movement to help fill the gap of that position currently.
 - Schoology- YouTube Playlist
 - 5 Schoology Skills every family needs
 - [Five Schoology Skills That Every Family Needs - YouTube](#)
 - Mike working with teachers, families, staff for tech implementation
 - Uptown project- Contractor says goal is May 1st, realistically the township sees the finish date more probable in July.
 - New Businesses- East End and Mullett's
 - Charging Stations, Parking Garage Elevator
 - Historic Signs
 - Comprehensive Plan Results (last one done in 2013)
 - Ascend Lebo
 - Mt. Lebanon Outreach Wellness programs continue to provide support to those in the community
 - They hope to begin MTLSD parent trainings this spring
 - www.outreachteen.org
 - Sustainability Dashboard-
 - Earth Day Update
 - Fire Safety- Batteries and Adult Fire Classes
 - Police Department- many retirements, looking to hire
 - Working with Outreach to provide mental health support
 - Library Programs- pamphlet
 - Next PTA Council meeting is April 19th at Lincoln. Anyone is welcome to attend!
- **Staff Representatives- Mrs. O'Shea and Mrs. Aaron**
 - 5th Grade says thank you for all the helpers re the animal donations
 - Underway with Ms. Mellet's retirement mural and Ms. McClain will be next coming up
 - Thank you for the snack trolley!

IV. Old Business

- Bylaws submitted to state
- BylawsExtension 2022-2023.pdf (add link from website)

V. Committee Reports

Kids of Steel- Mary Ullman

(April - May 6th)

- Congratulations to Coach Mary for being awarded a \$500 Kids of Steel Grant!
 - Presentation of grant
- Committee Chairs meet tomorrow so details are coming soon!
 - Field Day Kids of Steel on April 1st at RMU
 - Lincoln after school coaching will start in April
- Thanks to Coach Mary for her continued efforts in making Kids of Steel an amazing PTA sponsored activity!
- This year Mt. Lebanon Elementary schools are partnering for weekend training practices, shirts for the actual race to provide more community feel to a big event! PTA will cover the cost of MTL Kids of Steel t-shirts.

Class Parties & Yearbook Photographers - Lorraine May, Erin Davies, Maggie Shiels

- Thank you to all of our volunteers this year!
- 2023-2024 Committee will be created to streamline party craft and games of PTA planned Class Parties

Cultural Arts (Cate Albu) and Field Trips-

- The Lincoln PTA is so happy to be able to fund all of the Assemblies and Field Trips!
- Assemblies- So far this year:
 - Cello Fury (October)
 - Jeff the Geode Guy (November)
 - Josh and Gab (November)
 - Echoes of the Four Directions (December)
 - Attack Theater (March)
- Author Visits(virtual and in-person)
 - Max Brallier (January, Grades 4-5)
 - Troy Cummings (February, Grades 2-3)
 - Saadia Faruqi (March, Grades K-1)
- Field Trips- So far this year:
 - 2nd Grade (Uptown Mt. Lebanon)
 - Kindergarten (Simmons Farm)
 - 5th Grade (Pittsburgh Zoo and PPG Aquarium)
 - 3rd Grade (Carnegie Museum of Natural History)
 - 4th Grade (Heinz History Center)
- Field Trips- Upcoming:
 - 1st Grade - Zoomobile Assembly
 - 3rd Grade (Pittsburgh Zoo and PPG Aquarium)
 - Open for additional in the spring, if

Spelling Bee - Erin Gentzel/Dr. Kitsko **February 9th**

- Congratulations to all participants and Thank You to all volunteers!

Book Fair – Cate Albu - THANK YOU TO OUR VOLUNTEERS! **March 6th-9th**

Lunchtime Clubs - **Canceled**

- Will start planning for next year

Science Fair - Shelly Burr **Thursday, April 13th (6pm-8pm)**

- [2023 Lincoln Elementary Science Fair \(google.com\)](https://www.google.com)
- Judges (Honors College Students from Duquesne University)

International Families Night – Jen Curran and Joy Givens **Wednesday 4/26**

- Starting to plan and appreciate the extra funds!

Talent Show - Kristin Bartone, Erin Rutter, Joy Givens **Friday, May 12, 2023 (6pm)**

- Moved talent show date back; confirmed for May 12th
 - Kristin to send rehearsal dates for approval to Lorraine/Dr. Kitsko
- Theme “Stars will Shine” and would like to have a student do the graphic for the programs and tshirts
 - Any acts are welcome! Bands, dances, shows, science experiments, art, comedy, etc.
 - Hoping for a fabulous teacher act!!
 - 5th grade stage crew to help and MC the event
- Thank you for the extra funds!

Garden Committee – Jeanne Marie Hannan

- Preparing for spring activities and gathering volunteers
 - Would love to host a garden club for kids in the spring
- Possibly will work on a vegetable garden and planting for harvesting for late summer/early fall

Membership - Annie Lahoda and Lorraine May

- 252 Students and 37 Staff Members
- Let us know if you did not get your Directory -part of your PTA membership dues :-)

Community Outreach- Katie Mikita, Anna Rutledge, Lorraine May, Julie Wagner

- Dr. Kitsko’s Pennies for Puerto Rico -
 - \$1,015.50 raised by Lincoln Elementary Students
- Socktober - 314 pairs of Socks Collected and delivered to Sisters Place
- THANK YOU Notes to Beverly Shops
- Mrs. Majestic- 118 Stockings for Soldiers delivered to soldiers abroad
- Coat Drive and Hat/Mitten Trees
 - Over 200 Mittens, more than 50 Hats, 1 scarf & dozens of Coats Collected!

- Donated to MTLFD/MRTSA/MLPD and Salvation Army
- Halloween Costume Collection- Laura Palmieri JLPFamily11@gmail.com
- February 5th Grade Community Outreach Project- Humane Animal Rescue of Pittsburgh
 - 5th graders took ownership and initiative for their first student lead service project! We hosted a brainstorming session with the entire grade, sent out Google surveys with service opportunities, and created a service schedule. The students made PR, collection boxes, and donations during recess time. Donations are outside the office for students to see how much they collected! Still hoping to coordinate assembly with Humane Animal Rescue of Pgh asap.
- March/April - Jared Box Project and School Wide Outreach Days (time and dates tbd)
 - Possible projects include coordination with Baptist Homes/ Kane Assisted Living, SHIM, Light of Life Mission, etc.
 - Grade level hands on assembly of donations + recess time = time for teachers to regroup, plan, take a break!
- Late April/May- 5th Grade Community Outreach (activities driven by 5th graders)
- Summer- School Supply Drive (collected at Julie Wagner's office on Overlook and in the front lobby of Lincoln)

Fifth Grade Farewell - Kim Kappeler, Danny Johnson, Emily Nalitz, Amanda Babst, Lisa Sweeney, Erin Gentzel, Erin Davies

- Pool Party - Bower Hill Swim Club June 7th.
- Thank you to Joanna Streets for her continued fundraising efforts- Currently at \$1,482

Corporate Rewards and Fundraising- Joanna Streets

- Box Tops and Amazon - \$205.82
- February Mediterra Fundraiser- \$250
- March- Philly Pretzels
- April - TBD
- May 5th- Madsen Donuts
- June 1st - Kona Ice

Yearbook - Erin Davies and Maggie Shiels

- 2022-2023 Lincoln Yearbook Order- Because of the amazing amount of money that Lincoln students raised from the Read-A-Thon, the PTA is able to cover some of the cost of each book this year! Cost is \$10 per book (payment is due with order). Deadline to order is March 24, 2023. Ways to order: Online Ordering, Paper Form Ordering,
- Donating Yearbooks

Frosty Shop- Lorraine May and Kim Tranquilli

- We did not have much left after Frosty Shop 2022 but what we did have left unfortunately was damaged in the flood that affected the PTA Room so we are starting from scratch. It is only March, but please feel free to get started on projects for next year! Dozens of storage containers have been purchased to put materials in so as soon as you finish them, they can be put in the PTA Room and kept safe until December!
- Kim Tranquilli- Frosty Co Chair

- Kim has been assessing materials and will be organizing meetups with people and materials so that we can get a jump start on crafting for Frosty Shop 2023!
- Requesting volunteers and level of interest in volunteering!
 - Meetups over the summer to begin crafting

VI. New Business

- **Staff Appreciation Planning Begins! (Erin Gentzel)**
 - Volunteers needed
 - May 1st- May 5th
 - “World Travel” theme

- **Earth Day Ideas - Heidi Ghildyal**
 - Compost
 - Community Garden
 - Possible coordination with the Sustainability committee at the community level to build or host something

- **Lincoln Tribute to Mrs. Mellett (Mrs. Rivera)**
 - Lincoln Mural Committee, along with the support of our Lincoln PTA, has commissioned an artist to paint a mural in the school to honor Mrs. Mellett who retired last year after 29 years as a teacher in our District, the last 8 as Lincoln’s Math Support teacher. The mural will be located in the first floor hallway, and will feature one of Mrs. Mellett’s favorite children’s books, Kakalambalala by Jan Mogensen.
 - If you would like to contribute, you may give cash or write a check payable to Lincoln Mural Fund and write “Mrs. Mellett’s MURAL” on the envelope, which your child can give to their teacher, or drop off in the office. You may also donate via PayPal to bethannrivera120@gmail.com. Thank you for your contributions! *

- **Read-A-Thon - \$26,000 Raised**
 - **Funding usage ideas**
 - Staff Holiday Presents, Classroom Crayon Replenish
 - SPRING EVENT - Big Screen Movie, Raffle Baskets, Snack Shack
 - Date needs to be picked and details discussed
 - Teacher Pot of Gold - \$150/teacher for Classroom Wish List Items (raised from last year \$100)
 - Yearbook discount – approximately \$4k
 - Field Trips or In-Class Field Trips
 - Additional International Families Night and Family Support
 - Sensory room enhancements – approximately \$2k
 - Seasonal supplies- school and basic need items
 - Replenishment of Recess consumables (ie balls, jump ropes, etc.)
 - PSSA treat for the kids, stress balls, etc.

- Extra Kindness gestures for Staff/Substitutes
- Grade Level Community Outreach Days/Staff Break
- Teacher Wellness Days– 15 minute massages
- If you have other ideas: send to lincolnawesomeabespta@gmail.com

VII. Upcoming Events

* Calendar of Lincoln PTA Events [Copy of Calendar of Events to Share - 2023 - Google Docs](#)

3/17		Spirit Day--Wear Green
3/21		Rock Your Socks for World Down Syndrome Day
4/12	6:30pm	PTA Meeting, Lincoln Cafeteria
4/13	6pm-8pm	Science Fair
4/26	6pm-8pm	International Families Night
05/09	4pm-8pm	Talent Show Dress Rehearsal
5/10	6:30pm	PTA Meeting, Lincoln Cafeteria
5/12	9:30am and 1:30 pm	Kindergarten Orientation
5/12	6pm	Talent Show
5/15-5/19		BOGO Book Fair
5/18	5:30-7:30pm	Open House
5/18	6pm-7:30pm	Ice Cream Social (possibly Millies Truck)
5/23 and 5/24		Spring Sing Concerts
5/22-5/26		AG LAB Visit
6/5		Grand Finale
6/7	11:45am	Fifth Grade Clap Out
6/7		Fifth Grade Farewell, Bower Hill Swim Club

VIII. Adjournment –

Move to adjourn the meeting: Lorraine May 7:28p

- Second- Andrea Goeringer
- Third- Anna Rutledge