# MINUTES OF THE WORKSHOP/VOTING MEETING MIDDLETOWN TOWNSHIP BOARD OF EDUCATION MONDAY, OCTOBER 25, 2021

Pursuant to notices sent to each member of the Board of Education, the workshop/voting meeting was held in person on Monday, October 25, 2021 in the Community Room at the Middletown Township Public Library, 55 New Monmouth Road, Middletown, NJ.

1. Call to Order by the Board President and Reading of the Sunshine Announcement at 7:06 p.m.

"Adequate notice of this meeting was provided by sending such notice to the <u>Asbury Park Press, The Middletown Patch</u>, and the <u>Middletown Twp. Public Schools District Website</u> and the posting of such notice at the August T. Miner Administrative Offices and each elementary, middle, and secondary school website in the district".

## 2. Roll Call

Present:

Leonora Caminiti, Michael Donlon, Barry Heffernan, John Little, Jacqueline Tobacco,

Deborah Wright, Frank Capone and Joan Minnuies

Absent:

**Thomas Giaimo** 

Also present:

Mary Ellen Walker and Amy Doherty and Bruce Padula, Esq.

## 3. Student Speakers (pre-recorded video)

- High School North Sophia Haber-Brock
- High School South -- Stephanie Buchsbaum
- **4. Resolution for Executive Session at 7:14 p.m. –** Motion made by Mr. Capone, seconded by Mr. Heffernan to go into executive session for; personnel and confidential student matters. Motion carried on a voice vote.
- 5. Call to Order by the Board President and Re-Reading of Sunshine Notice at 8:21 p.m.

# 6. Roll Call

Present:

Leonora Caminiti, Michael Donlon, Barry Heffernan, John Little, Jacqueline Tobacco,

Deborah Wright, Frank Capone and Joan Minnuies

Absent:

Thomas Giaimo

Also present:

Mary Ellen Walker and Amy Doherty and Bruce Padula, Esq.

## 7. Pledge of Allegiance and Moment of Silence

• Janet Haley passed away on October 24. Mrs. Haley served the District as a valued secretary at both high schools and Central Office from 1998 until her retirement in 2013. We extend our deepest condolences to the Haley family.

#### 8. Presentations

- Whitsons District Food Service Update John Koutras, District Manager/Executive Culinary Director, Whitsons
- District Standardized Assessments Results, 2020-2021 School Year Bridgette Burtt,
   Dr. John Kerrigan and Dr. Michele Tiedemann
- ARP-ESSER Plan for Use of Funds Amy Doherty

# 9. Committee Reports

- A. <u>Legislative</u> (Frank Capone/Mary Ellen Walker)
  - Information Items
- B. <u>Technology</u> (Mike Donlon/Dave Siwiak)
  - Information Items
    - 1) Committee Meeting 10/20/21

- C. Student Services (Deborah Wright/Michele Tiedemann)
  - Information Items
    - 1) Committee Meeting 10/25/2021
- D. <u>Facilities/Finance</u> (Frank Capone /Amy Doherty)
  - Information Items
    - 1) Committee Meeting 10/13/2021
- E. <u>Policy</u> (Jacqueline Tobacco/Pat Rinella)
  - Information Items
- F. Curriculum & Instruction (John Little /Kim Pickus)
  - Information Items
    - 1) Committee Meeting 10/13/2021
- G. Student Activities/Co-Curricular (Leonora Caminiti/Pat Rinella)
  - Information Items
- H. Shared Services (Joan Minnuies/Amy Doherty)
  - Information Items
- I. Strategic Planning (Frank Capone/Joan Minnuies)
  - Information Items
- J. Personnel (Joan Minnuies/Kim Pickus)
  - Information Items

# 10. Opportunity for Public Comment on Agenda Items Only (limited to thirty minutes)

- Vera Piasecki commented on the allocation of funds detailed in the ARP/ESSER presentation.
- Alex Goins (Thorne student) commented on masks and mandatory vaccinations for teachers.
- Jennifer Mess (MTPS employee) commented on the district's implementation of the mandate for unvaccinated staff to submit to weekly Covid testing.
- Ann Marie Losquinos commented on the mandate for unvaccinated staff to submit to Covid testing.
- Kelly lannone commented on the mandate for unvaccinated staff to submit to Covid testing.
- Emily Bulmer (Thorne student) commented on mandatory vaccinations for teachers.
- Melissa Courtney (MTPS employee) commented on mask mandates and required Covid testing.
- Isabella Courtney (Thorne student) commented on mask mandates and required Covid testing.
- Carole Ryan (MTPS employee) commented on the mandate for unvaccinated staff to submit to Covid testing.
- Tonja Goins commented on quarantined protocols for students and Covid testing for teachers.
- Tiffany Kenney (MTPS employee) commented on the lack of attention to the mental health of staff and the implementation of weekly Covid testing for unvaccinated staff.
- Ryan Irwin commented on the mask mandates and the impact on mental health.
- Grace Brogan (Thorne student) commented on masks and mandatory vaccinations for teachers.

#### 11. Proclamations

Approval of Proclamation – National Custodial Workers Recognition Day
 WHEREAS, custodians are the men and women who keep our schools and offices clean, well maintained and running smoothly; and

**WHEREAS**, the custodians work is physically demanding and continues 24 hours a day. Our custodians always deliver outstanding service so that our buildings are safer and healthier for those who enter them; and

WHEREAS, custodians often go above and beyond their duties, building rapport with students, teachers, staff members, and administrators; and

WHEREAS, our district honors and recognizes the contributions of all school custodians across the Middletown Township School District on this very special day;

THEREFORE, BE IT RESOLVED, the Middletown Township Board of Education, do hereby proclaim October 2nd as National Custodial Workers Day in the Middletown Township Public Schools

Motion made by Mr. Heffernan, seconded by Mrs. Caminiti for approval of item #11. Motion carried on a voice vote:

Mrs. Caminiti, Mr. Donlon, Mr. Heffernan, Mr. Little, Mrs. Tobacco, Mrs. Wright, Ayes: (8)

Mr. Capone and Mrs. Minnuies

Noes: (0)

## 12. Motion to Approve Minutes

	Executive Session	9/2/2021
•	Special Meeting	9/2/2021
•	Executive Session	9/22/2021
•	Special Voting/Pre-Meeting Workshop	9/22/2021
•	Executive Session	9/29/2021
•	Voting Meeting	9/29/2021

Motion made by Mr. Heffernan, seconded by Mrs. Wright for approval of item #12. Motion carried on a voice vote:

Mrs. Caminiti, Mr. Donlon, Mr. Heffernan, Mr. Little, Mrs. Tobacco, Mrs. Wright, Ayes: (8)

Mr. Capone and Mrs. Minnuies

Noes: (0)

#### 13. Reports

# A. Report of the President

Motion made by Mr. Heffernan, seconded by Mrs. Caminiti to table agenda item #13C7; the resolution to implement a COVID-19 testing policy for covered workers pursuant to Executive Order 253. Motion carried on a voice vote:

Ayes: (8)

Mrs. Caminiti, Mr. Donlon, Mr. Heffernan, Mr. Little, Mrs. Tobacco, Mrs. Wright,

Mr. Capone and Mrs. Minnuies

Noes: (0)

## 1) Code of Ethics for School Board Members

WHEREAS the New Jersey Legislature adopted amendments in 2001 to the School Ethic Act (N.J.S.A.18A:12-24.1) to make adherence to the Code of Ethics for School Board Members mandatory for each board member;

AND to ensure that Board Members understand what is expected of them under the Ethics Act and the Code of Ethics for School Board Members:

- Each Board Member must read and become familiar with the Code of Ethics for School Board Members.
- Each Member must sign an acknowledgement that he/she has received a copy of the Code.

## THEREFORE, each Board of Education shall

- Discuss the School Ethics Act and the Code of Ethics for School Board Members at a regularly scheduled public meeting annually.
- Adopt policies and procedures regarding the training of members in understanding the Code
- Provide documentation that each member has received and reviewed it.

Motion made by Mrs. Wright, seconded by Mr. Heffernan for approval of item #13A2. Motion carried on a voice vote: Ayes: (8)

Mrs. Caminiti, Mr. Donlon, Mr. Heffernan, Mr. Little, Mrs. Tobacco, Mrs. Wright,

Mr. Capone and Mrs. Minnuies

Noes: (0)

- 2) Mrs. Minnuies recommended changes to the BOE meeting schedule for the remainder of 2021. The meetings will be in the Community Room at the Middletown Township Public Library. The following meeting dates were adopted by a consensus of the Board.
  - Committee of the Whole Board Meeting on Monday, November 8, 2021 (new)
  - Pre- Meeting Workshop on Monday, November 15, 2021
  - Regular Voting Meeting on Monday, November 22, 2021
  - Workshop/Voting Meeting on Monday December 13, 2021

## B. Report of the Business Administrator/Board Secretary

- 1) Motion to approve Bill List for the period of September 30, 2021 through October 25, 2021, as per Attachment BA-3 Bill List.
- 2) Approval of transfers for September 2021 as per Attachments BA-2 Transfers.
- 3) Motion to accept the Report of the Secretary for the month of September 2021 as per *Attachments BA-1 Report of Secretary*.
- 4) Motion to accept the Board Secretary's certification that no major budget line item has been over-expended for the month of September 2021.

Motion made by Mrs. Tobacco, seconded by Mr. Heffernan for approval of item #13B1-4. Motion carried on a voice vote:

Ayes: (8)

Mrs. Caminiti, Mr. Donlon, Mr. Heffernan, Mr. Little, Mrs. Tobacco, Mrs. Wright,

Mr. Capone and Mrs. Minnuies

Noes: (1)

Mr. Donlon (1)

#### C. Report of the Superintendent

- 1) Superintendents Update
  - a) Mrs. Walker congratulated the six district students who attained National Merit Scholarship semifinalist status and the districts' 51 AP Scholars. All of whom were recognized at a ceremony held earlier this evening at Middletown High School North.
  - b) The district administration team visited Fairview, Leonardo and Ocean Avenue schools. They met with the principals, toured the building and discussed 2021-22 budget needs. Visits for remaining schools are scheduled through December.
- 2) The Superintendent Report on Harassment Intimidation and Bullying is affirmed by the Board of Education, as per *Attachment Superintendent-1 HIB*.
- 3) The Superintendent Report on incidents of Violence, Vandalism, Weapons & Substance Abuse is affirmed by the Board of Education for the month of September:

	<u>2021</u>			2022						
District Tally	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June
Violence	1									
Vandalism	0									
Weapons	0									
Substance Abuse	0									

Motion made by Mr. Capone, seconded by Mrs. Caminiti for approval of item #13C2-3. Motion carried on a voice vote:

Ayes: (8)

Mrs. Caminiti, Mr. Donlon, Mr. Heffernan, Mr. Little, Mrs. Tobacco, Mrs. Wright,

Mr. Capone and Mrs. Minnuies

Noes: (1)

Mrs. Minnuies (2)

- 4) The Superintendent of Schools recommends approval of the following resolution:

  WHEREAS, the Department of Education requires New Jersey School Districts to submit a
  Comprehensive Maintenance Plan and M-1 form documenting "required" maintenance
  activities for each of its public school facilities; and
  WHEREAS, the required maintenance activities for the various school facilities of the
  Middletown Township School District are consistent with these requirements; and
  WHEREAS, all past and planned activities are reasonable to keep school facilities open and
  safe for use or in their original condition and to keep their system warranties valid;
  NOW THEREFORE BE IT RESOLVED, that the Middletown Township School District hereby
  authorize the School Business Administrator to submit the Comprehensive Maintenance Plan
  and M-1 form for the Middletown Township School District in compliance with Department
  of Education requirements.
- 5) The Superintendent of Schools recommends the approval of the District Nursing Services Plan for the 2021-2022 School Year.
- 6) The Superintendent of Schools recommends the approval to establish the Michael McCray Memorial Scholarship as per the request of Sandy McCray and Ray Veth.

Motion made by Mr. Capone, seconded by Mr. Heffernan for approval of item #13C4-6. Motion carried on a voice vote:

Ayes: (8)

Mrs. Caminiti, Mr. Donlon, Mr. Heffernan, Mr. Little, Mrs. Tobacco, Mrs. Wright,

Mr. Capone and Mrs. Minnuies

Noes: (0)

7) Recommend approval of resolution implementing a COVID-19 Testing Policy for Covered Workers pursuant to Executive Order 253 as per Attachment Superintendent-2

Tabled

## 14. Recommendations of the Superintendent of Schools

- A. Technology (David Siwiak)
- B. Student Services (Michele Tiedemann)
  - 1) Recommend approval for home instruction:

meetinine approx		
Student ID	Start Date End Date	
13847	9/20/21	10/20/21
14952	9/20/21	11/20/21
24889	9/21/21	11/22/21
12280	9/24/21	10/08/21
17914	10/01/21	11/01/21
11342	10/04/21	11/22/21
17857	10/04/21	11/04/21
11951	10/06/21	11/04/21
20429	10/08/21	12/08/21
311549	10/12/21	12/12/21
20148	10/12/21	12/11/21
27842	10/06/21	12/06/21
29018	10/07/21	11/25/21
14528	10/18/21	11/18/21

Student ID 27842 & 29018 Withdrawn

2) Recommend approval for new out of district placement for 2021-2022:

Student ID 307787 Placement Winslow Twp Start Date 7/6/21 End Date 6/30/22

Cost per Diem \$329.89

17529	The Center School	9/8/21	6/16/22	\$417.52
13715	East Mountain School	10/7/21	6/17/22	\$323.59

- 3) Approval of Settlement Agreements:
  - a. Settlement Agreement for Student #19381

Motion made by Mr. Heffernan, seconded by Mrs. Caminiti for approval of item #14B1-3. Motion carried on a voice vote:

Ayes: (8)

Mrs. Caminiti, Mr. Donlon, Mr. Heffernan, Mr. Little, Mrs. Tobacco, Mrs. Wright,

Mr. Capone and Mrs. Minnuies

Noes: (0)

# C. Facilities (Amy Doherty)

 Approval of contract for security camera and intercom upgrades to CM3 Building Solutions, Fort Washington PA covered under the Camden County ESCNJ cooperative bid #66CCEPS in the amount of \$464,028.22. The district will utilize \$452,644.40 in School Security Grant funds to offset the cost of this project.

Motion made by Mr. Heffernan, seconded by Mrs. Caminiti for approval of item **#14C1**. Motion carried on a voice vote:

Ayes: (8)

Mrs. Caminiti, Mr. Donlon, Mr. Heffernan, Mr. Little, Mrs. Tobacco, Mrs. Wright,

Mr. Capone and Mrs. Minnuies

Noes: (0)

# D. Policy (Amy Doherty)

1) First Reading- No Action as per Attachment Policy-1

P 2270 Religion in Schools (Revised)

P 2421 Career and Technical Education (Revised)

P 2422 Comprehensive Health and Physical Education (M) (Revised)

P 2467 Surrogate Parents and Resource Family Parents (M) (Revised)

P 2622 Student Assessment (M) (Revised)

P 3134 Assignment of Extra Duties (Revised)

P/R 3142 Nonrenewal of Nontenured Teaching Staff Member (Revised)

P/R 3221 Evaluation of Teachers (M) (Revised)

P/R 3222 Evaluation of Teaching Staff Members, Excluding Teachers and Administrators (M) (Revised)

P/R 3223 Evaluation of Administrators, Excluding Principals, Vice

Principals, and Assistant Principals (M) (Revised)

P/R 3224 Evaluation of Principals, Vice Principals, and Assistant

Principals (M) (Revised)

P/R 4146 Nonrenewals of Nontenured Support Staff Member (Revised)

P 5111 Eligibility of Resident/Nonresident Students (M) (Revised)

P 5116 Education of Homeless Children (Revised)

P/R 7432 Eye Protection (M) (Revised)

P/R 8320 Personnel Records (M) (Revised)

P 8420 Emergency and Crisis Situations (M) (Revised)

R 8420.1 Fire and Fire Drills (M) (Revised)

For item #14D1, the Board tabled the first read of Policy 2270 and of Policy 2422 for further review.

## E. Curriculum & Instruction (Kim Pickus)

1) Recommend approval of staff to attend conferences, workshops, in-services and seminars, as per Attachment Curriculum-1 Professional Development.

Motion made by Mrs. Caminiti, seconded by Mr. Heffernan for approval of item #14E1. Motion carried on a voice vote:

Ayes: (8) Mrs. Caminiti, Mr. Donlon, Mr. Heffernan, Mr. Little, Mrs. Tobacco, Mrs. Wright,

Mr. Capone and Mrs. Minnuies

Noes: (0)

# F. Finance (Amy Doherty)

1) Recommend approval of ARP IDEA FY2022 Grant Allocation

Total: \$560,768

Basic: Public - \$469,344, Nonpublic - \$47,343 Preschool: Public - \$44,081, Nonpublic - \$0

2) Recommend the approval of submission of FY2022 American Rescue Plan (ARP) ESSER grant

proposed program plan and accept funds as approved:

proposed brogram bran and descriptions as approximation			
ARP-ESSER Sub Grant	\$4,041,675		
Accelerated Learning Coaching and Educator	\$763,006		
Support Grant			
Evidence Based Summer Learning and Enrichment	\$52,021		
Activities Grant			
Evidence Based Comprehensive Beyond the School	\$52,021		
Day Activities Grant			
NJTSS Mental Health Support Staffing Grant	\$45,000		

- 3) Recommend approval to amend 403b plan documents to terminate the special service catch up provision as recommended by the Internal Revenue Service.
- 4) Recommend approval of emergency quote for route # HAR-Q to St. George Bus Company, LLC in the amount of \$380 per diem (including \$60 per diem aide cost).

The Board tabled item#14F2 for further review.

Mrs. Caminiti made a motion, seconded by Mrs. Tobacco for approval of item **#14F1, 3, 4**. Motion carried on a voice vote:

Ayes: (8)

Mrs. Caminiti, Mr. Donlon, Mr. Heffernan, Mr. Little, Mrs. Tobacco, Mrs. Wright,

Mr. Capone and Mrs. Minnuies

Noes: (0)

## G. Student Activities (Patrick Rinella)

- Recommend approval of ice rental agreement between Middletown Township Board of Education and the New Jersey Titans Hockey Club; total ice rental cost is not to exceed \$66,975.
- 2) Recommend approval of 2021-2022 facility use agreement for use of Raritan Bay Area YMCA competition pool; total cost for practices is \$17,142; per meet cost is \$818 (9 meets anticipated); total estimated cost is \$24,503.
- 3) Approval of suspension report as per Attachment Student Activites-1

Motion made by Mrs. Caminiti, seconded by Mrs. Tobacco for approval of item #14G1-3. Motion carried on a voice vote:

Ayes: (8)

Mrs. Caminiti, Mr. Donlon, Mr. Heffernan, Mr. Little, Mrs. Tobacco, Mrs. Wright,

Mr. Capone and Mrs. Minnuies

Noes: (0)

#### H. Negotiations (Kim Pickus)

- I. Personnel (Kim Pickus)
  - 1) Approval of Retirement:
    - a. Victoria Johnson Secretary (Cat. 2/12), HS South effective 1/1/22
    - b. Mary Miceli Secretary (Cat. 1/12), Business Office effective 1/1/22
  - 2) Approval of Resignation:
    - a. Kyle Darnell Paraprofessional, Harmony, effective 10/23/21
    - b. Jamie Golubinski Paraprofessional (only), Ocean Avenue effective 9/30/21
    - c. Charles Hallam Substitute Custodian, District effective 10/13/21
    - d. Kimberly Lee Paraprofessional, Bayshore, effective 9/25/2021
    - e. Karen Masina Substitute Nurse, District effective 10/1/21
    - f. Michael Mason Paraprofessional, HS North/HS South effective 10/9/21
    - g. Joanne O'Brien Paraprofessional, Bayshore effective 10/14/21
    - h. Sajada Ramos Custodian (Part-Time), HS South effective 9/28/21
    - i. John Rubino Custodian, Navesink effective 10/30/21
    - j. Bridget Saldutti Paraprofessional, Nut Swamp effective 10/1/21
    - k. Rachel Seaman Paraprofessional, New Monmouth effective 10/19/21
    - I. Juan Vazquez Custodian, HS South effective 10/12/21
  - 3) Approval of Rescission of Employment:
    - a. Kimberly Boswell-Paraprofessional, Lincroft
  - 4) Approval of Leave of Absence:
    - a. Caitlin Cranwell-Altobelli SpEd/Social Studies, Bayshore effective:
       2/15/22 3/25/22 paid leave
       3/26/22 6/30/22 unpaid by District, NJ Family Leave Act
    - Jodiann DeBello Paraprofessional, Thompson effective:
       10/15/21 1/20/22 unpaid by District, NJ Family Leave Act
    - Stephany Hesslein Anderson

      Personalized Learning Teacher K-5, District effective:

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2/14/22 – 2/25/22 – paid leave
2/26/22 – 5/27/22 – unpaid by District, Federal Leave Act
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d. Patricia Kelly – Social Studies, HS North effective:

1/3/22 - 3/1/22 - paid leave 3/2/22 - 5/31/22 - unpaid by District, NJ Family Leave Act

e. Robert Steed – Custodian, New Monmouth effective:
 8/30/21 – 10/5/21 – paid leave
 10/6/21 – 12/1/21 – unpaid by District, Federal Leave Act

- 5) Approval of New Hires:
  - a. Alexandria Dougherty Science, Bayshore
     Certification(s): Elem. K-6 (Standard), Elem w/ Science 5-8 (Standard)
     Salary: BA Step 8 \$60,098 (pro-rated)
     Effective: Pending Release 6/30/22
  - b. Patrick Monahan Night Custodian, HS South Salary: \$27,926 (pro-rated) (includes Night Differential)

Effective: Pending Fingerprint Approval – 6/30/22

James Sweeney – Night Custodian, HS North
 Salary: \$28,926 (pro-rated) (includes Night Differential)
 Effective: 10/26/21 – 6/30/22

- d. Walter Regal Night Custodian (Part-Time), Nut Swamp Salary: \$17,453.75 (pro-rated) (includes Night Differential)
   Effective: Pending Fingerprint Approval – 6/30/22
- e. Nicholas Silvestri Custodian (Part-Time), HS North Salary: \$13,500 (pro-rated)
  Effective: Pending Fingerprint Approval 6/30/22
- 6) Approval of Adjustment of Salary, Assignment, and/or Dates of Employment:

a. Austin Cooke – English, Thorne Salary: \$69,536 (pro-rated) Effective: 11/22/21 – 6/30/22

- b. Nicole Davis Preschool (PSD), Middletown Village Salary: \$72,086 (pro-rated)
   Effective: 10/25/21 – 6/30/22
- Lauren Johnson School Psychologist, Bayshore (Replacement)
   Salary: \$68,536 (pro-rated)
   Effective: 9/27/21 2/3/22
- d. Catharine Moore Co-Teacher, Fairview (Replacement)
   Salary: \$68,536 (pro-rated)
   Effective: 10/25/21 6/30/22
- e. Kelly Pizzo Psychology, HS North Salary: \$72,086 (pro-rated) Effective: 10/25/21 – 6/30/22
- 7) Approval of Substitute Personnel for the 2021-2022 School Year:

## **Substitute Nurse**

Kathleen Friedmann\*
Jacqueline Guzman\*
Jeanne Simonson\*
Danielle Spruell\*

- \* Pending Fingerprint and/or Paperwork Approval
- 8) Approval of Out-of-District Supplemental Instructors:
  - a. Brittany Montgomery
- 9) Approval of pre-service teachers to complete fieldwork and/or internship/student teaching Attachment HR 1
- 10) Approval of Curriculum Committees Attachment HR 2

- 11) Approval of Paraprofessional Assignments (All paraprofessional appointments subject to budgetary constraints, enrollments, and IEP requirements and may be charged or eliminated during the term of this agreement) Attachment HR 3
- 12) Approval of Coaching Attachment HR 4
- 13) Approval of Special Contracts Attachment HR 5
- 14) Approval of District Mentors Attachment HR 6

Motion made by Mr. Heffernan, seconded by Mrs. Caminiti for approval of item #1411-14. Motion carried on a voice vote:

Ayes: (8)

Mrs. Caminiti, Mr. Donlon, Mr. Heffernan, Mr. Little, Mrs. Tobacco, Mrs. Wright,

Mr. Capone and Mrs. Minnuies

Noes: (0)

15) Approval of Job Description for School Health Coordinator – Attachment HR 7

The Board tabled item#14I15 for further review.

## 15. Old Business

## 16. New Business

- Mr. Little asked the Board to revisit the use of Class III Officers in secondary schools to perform school safety and security detail.
- 17. Opportunity for Public Comment (limited to thirty minutes)
  - Heather Mutto inquired why the school district has not placed Middletown Lincroft Road on the hazardous routes list, or added signage and crossing guards.
  - Sue Griffin urged the Board to find a middle ground relative to masks and vaccinations.
- **18. Motion to Adjourn meeting at 11:09 p.m.** motion made by Mr. Heffernan, seconded by Mr. Capone to adjourn the meeting. Motion carried on a voice vote.

Respectfully submitted

Amy P. Doherty

APD/tn

October 26, 2021