

**MIDDLETOWN TOWNSHIP PUBLIC SCHOOLS  
BOARD OF EDUCATION  
PRE-MEETING WORKSHOP  
HIGH SCHOOL NORTH LIBRARY AND ZOOM MEETING PLATFORM  
WEDNESDAY, JULY 21, 2021 7:00 PM  
PUBLIC MEETING APPROXIMATELY 8:00 PM**



**Middletown Township Board of Education**

**Joan Minnuies, President**  
**Frank Capone, Vice-President**  
**Leonora Caminiti**  
**Michael Donlon**  
**Thomas Giaimo**  
**H. Barry Heffernan**  
**John Little**  
**Jacqueline Tobacco**  
**Deborah Wright**

**Mary Ellen Walker**  
Superintendent of Schools

**Amy P. Doherty, CPA**  
Business Administrator / Board Secretary

**Mission Statement**

*The Middletown Township Public School District will work as a united community to empower each student by providing an engaging, inclusive, and safe educational environment. The District will utilize available resources, responsibly and effectively, to enable students to reach their full potential as life-long learners and responsible citizens. The District will encourage students to develop their imagination and creativity, aspire to greatness, value diverse perspectives, and demonstrate cultural competence as global citizens to prepare for future academic, career, and personal success.*

**Guidelines for Public Comment**

Please remember this is a public meeting. Anything you say will be a public record. As a result, pursuant to law, the Board of Education cannot respond to you publicly concerning certain matters, such as those regarding an individual student. If there is a matter that you wish to remain private concerning personnel or students, please contact the Superintendent's office. Public comment periods shall also be governed by the following rules:

1. A participant must be recognized by the Board President or presiding officer and must preface comments by an announcement of his/her name, address or municipality of residence, and group affiliation, if applicable;
2. Each statement made by a participant shall be limited to THREE minutes' duration;
3. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;
4. All statements, questions, or inquiries shall be directed to the Board President and any questions or inquiries directed by a participant to another Board member shall be redirected to determine if such statement, question, or inquiry shall be addressed on behalf of the Board or by the individual Board member; and
5. Questions requiring investigation shall be referred by the Board to the Superintendent's office for consideration and later response. A participant may be asked to submit such questions in written format.

**Code of Ethics for School Board Members (Statute 18A:12-24.1):**

- I will uphold and enforce all laws, state board rules and regulations, and court orders pertaining to schools. Desired changes should be brought about only through legal and ethical procedures.
- I will make decisions in terms of the educational welfare of children and will seek to develop and maintain public schools which meet the individual needs of all children regardless of their ability, race, creed, sex or social standing.
- I will confine my board action to policy making, planning, and appraisal and I will help to frame policies and plans only after the board has consulted those who will be affected by them.
- I will carry out my responsibility, not to administer the schools, but, together with my fellow board members, to see that they are well run.
- I will recognize that authority rests with the board of education and will make no personal promises nor take any private action which may compromise the board.
- I will refuse to surrender my independent judgment to special interest or partisan political groups or to use the schools for personal gain or for the gain of friends.
- I will hold confidential all matters pertaining to the schools which, if disclosed, would needlessly injure individuals or the schools. But, in all other matters, I will provide accurate information and, in concert with my fellow board members, interpret to the staff the aspirations of the community for its schools.
- I will vote to appoint the best qualified personnel available after consideration of the recommendation of the chief administrative officer.
- I will support and protect school personnel in proper performance of their duties.
- I will refer all complaints to the chief administrative officer and will act on such complaints at public meetings only after failure of an administrative solution.

**1. 7:00 p.m. Call to Order by the Board President and Reading of the Sunshine Announcement:**

*“Adequate notice of this meeting was provided by sending such notice to the Asbury Park Press, The Middletown Patch, and the Middletown Twp. Public Schools District Website and the posting of such notice at the August T. Miner Administrative Offices and each elementary, middle, and secondary school website in the district”.*

**2. Roll Call**

**3. Resolution for Executive Session**

**4. Call to Order by the Board President and Re-Reading of Sunshine Notice**

**5. Roll Call**

**6. Pledge of Allegiance**

**7. Superintendent’s Update**

**8. Committee Reports**

A. Legislative (Frank Capone/Mary Ellen Walker)

- Information Items
  - 1) Committee Meeting 7/19/2021

B. Technology (Mike Donlon/Dave Siwiak)

- Information Items
  - 1) Committee Update

C. Student Services (Deborah Wright/Michele Tiedemann)

- Information Items

D. Facilities/Finance (Frank Capone /Amy Doherty)

- Information Items
  - 1) Committee Meeting 7/15/2021

E. Policy (Jacqueline Tobacco/Amy Doherty)

- Information Items
  - 1) Committee Meeting 7/21/2021

F. Curriculum & Instruction (John Little /Kim Pickus)

- Information Items

G. Student Activities/Co-Curricular (Leonora Caminiti/Pat Rinella)

- Information Items

H. Shared Services (Joan Minnuies/Amy Doherty)

- Information Items

I. Strategic Planning (Frank Capone/Joan Minnuies)

- Information Items

J. Personnel (Joan Minnuies/Kim Pickus)

- Information Items
  - 1) Committee Meeting TBD

**9. Review Draft of Voting Meeting Agenda (attached)**

**10. Old Business**

**11. New Business**

**12. Opportunity for Public Comment (limited to thirty minutes)**

**13. Motion to Adjourn**

**The following section is a draft of the Regular Voting Meeting to be held  
On July 27, 2021**

**1. 6:30 p.m. Student Recognition**

- We will honor the High School North Girls Track Team, High School South Baseball Team and All-Shore student athletes. See *Attachment Recognition Program*

**2. 7:00 p.m. Call to Order by the Board President and Reading of the Sunshine**

**Announcement:**

*“Adequate notice of this meeting was provided by sending such notice to the Asbury Park Press, The Middletown Patch, and the Middletown Twp. Public Schools District Website and the posting of such notice at the August T. Miner Administrative Offices and each elementary, middle, and secondary school website in the district”.*

**3. Roll Call**

**4. Resolution for Executive Session**

**5. Call to Order by the Board President and Re-Reading of Sunshine Announcement**

**6. Roll Call**

**7. Pledge of Allegiance**

**8. Opportunity for Public Comment on Agenda Items Only** (limited to thirty minutes)

**9. Motion to Approve Minutes**

- Executive Session 6/22/2021
- Workshop/Voting Meeting 6/22/2021

**10. Reports**

**A. Report of the President**

**B. Report of the Business Administrator/Board Secretary**

- 1) Motion to approve Bill List for the period of June 23, 2021 through July 28, 2021, as per *Attachment BA-3 Bill List*
- 2) Approval of transfers for June 2021 as per *Attachments BA-2 Transfers DRAFT*
- 3) Motion to accept the Report of the Secretary for the month of June 2021 as per *Attachments BA-1 Report of Secretary DRAFT*
- 4) Motion to accept the Board Secretary’s certification that no major budget line item has been over-expended for the month of June 2021

**C. Report of the Superintendent**

- 1) Superintendent’s update
- 2) The Superintendent Report on Harassment Intimidation and Bullying is affirmed by the Board of Education, as per *Attachment Superintendent-1 HIB*
- 3) The Superintendent Report on incidents of Violence, Vandalism, Weapons & Substance Abuse is affirmed by the Board of Education for the month of June:

	<u>2020</u>				<u>2021</u>					
<b>District Tally</b>	<b>Sept.</b>	<b>Oct.</b>	<b>Nov.</b>	<b>Dec.</b>	<b>Jan.</b>	<b>Feb.</b>	<b>March</b>	<b>April</b>	<b>May</b>	<b>June</b>
<b>Violence</b>	0	0	0	0	0	0	0	0	0	0
<b>Vandalism</b>	0	0	0	0	0	0	0	0	0	0
<b>Weapons</b>	0	0	0	0	0	0	1	0	0	0
<b>Substance Abuse</b>	0	3	0	1	0	0	0	1	1	2

- 4) The Superintendent of Schools recommends approval, with great appreciation, of the donation of an outside classroom valued at \$22,000.00 to the students of Thompson Middle School by the Thompson PFA.
- 5) The Superintendent of Schools recommends approval of the 2021-2022 school times, as per *Attachment Superintendent-2 School Times*
- 6) The Superintendent of Schools recommends approval of the secondary marking periods and elementary trimesters for the 2021-2022 school year (displayed on page 2 of the school calendar).

<b>Secondary Marking Periods</b>					
<u>Marking Period</u>	<u>Marking Period Start Date</u>	<u>Marking Period End Date</u>	<u>Number of Days</u>	<u>Grades Due @ End of Day</u>	<u>Report Cards Published</u>
1	9/8/2021	11/19/2021	45	11/24/2021	11/30/2021
2	11/22/2021	2/3/2022	44	2/8/2022	2/10/2022
3	2/4/2022	4/8/2022	44	4/13/2022	4/15/2022
4	4/11/2022	6/17/2022	45	6/21/2022	6/24/2022
<b>Elementary Trimesters</b>					
<u>Trimester</u>	<u>Trimester Start Date</u>	<u>Trimester End Date</u>	<u>Number of Days</u>	<u>Grades Due @ End of Day</u>	<u>Report Cards Published</u>
1	9/8/2021	12/14/2021	60	12/20/2021	12/22/2021
2	12/15/2021	3/18/2022	59	3/23/2022	3/25/2022
3	3/21/2022	6/17/2022	59	6/21/2022	6/24/2022

**11. Recommendations of the Superintendent of Schools**

**A. Technology** (*David Siwiak*)

**B. Student Services** (*Michele Tiedemann*)

1) Recommend approval for home instruction:

<u>Student ID</u>	<u>Start Date</u>	<u>End Date</u>
311743	6/18/21	8/30/21
11916	6/1/21	6/22/21
10024	6/22/21	8/30/21
10417	7/6/21	8/6/21
18953	7/6/21	8/6/21

2) Recommend approval for new out of district placement for 2021-2022:

<u>Student ID</u>	<u>Placement</u>	<u>Start Date</u>	<u>End Date</u>	<u>Cost per Diem</u>
23252	Schroth School/Ladacin	7/6/21	6/17/22	\$330.00
22903	Collier School	7/6/21	6/24/22	\$341.00
12517	Collier School	9/8/21	6/24/22	\$341.00
310060	FRA/Project Search	9/8/21	6/21/22	\$3280.00 per month

3) Approval of continuous out of district placement for 2021-2022:

<u>Student ID</u>	<u>Placement</u>	<u>Start Date</u>	<u>End Date</u>	<u>Cost Per Diem</u>
20625	Summit Speech School	7/1/21	8/15/21	\$298.00
24003	Summit Speech School	7/1/21	6/17/22	\$298.00
307436	Lakeview School	7/8/21	6/16/22	\$531.04
13022	New Road School/Ocean	7/1/21	6/15/22	\$348.79
14190	Celebrate the Children	9/29/21	6/27/22	\$555.55
308242	Harbor School	7/6/21	6/22/22	\$345.42
310254	Harbor School	7/6/21	6/22/22	\$345.42
23988	Harbor School	7/6/21	6/22/22	\$345.42
11766	Harbor School	7/6/21	6/22/22	\$345.42
15110	Harbor School	7/6/21	6/22/22	\$345.42
307146	Regional Day School	7/6/21	8/16/22	\$308.34
22790	Collier High School	7/9/21	6/24/22	\$341.00
12122	Rugby School	7/6/21	6/23/22	\$398.30

4) Approval of Contracted Service Providers OT, PT, Speech and CST:

Delta-T Group	\$41.75 per hr/Registered Nurse, \$36.50 per hr/LPN
Trinitas Children’s Therapy Svcs	\$87.72 per hour, Occupational/Physical Therapy \$92.00 per hour, Speech

5) Approval of Settlement Agreements:

a. Supplemental Settlement Agreement for Student # 13679

- 6) Approval of Tuition Contract Agreements to attend Middletown Public School District for the 2021-2022 School Year:

Student	Sending District	Tuition Rate
KA	Keansburg School District	\$56,048.50
AD	Keansburg School District	\$30,880.00

**C. Facilities** (*Amy Doherty*)

- 1) Approval of submission of 2021-2022 waivers for toilet room facilities for early intervention, prekindergarten and kindergarten classrooms for 12 classrooms with bathrooms adjacent, but not inside the classroom (Fairview – 3; Leonardo – 1; Harmony – 4, Middletown Village – 1, Navesink – 1, Ocean Avenue - 1, River Plaza - 1).

**D. Policy** (*Amy Doherty*)

- 1) First Reading– No Action (*Attachment Policy-1*)
- P0131 Bylaws, Policies and Regulations (revised)
  - P1581 Domestic Violence (revised)
  - R1581 Domestic Violence (new)
  - P/R1642 Earned Sick Leave Law (new)
  - P/R6471 School District Travel (revised)
  - P6770 Self-insurance (new)
  - P8561 Procurement Procedures for School Nutrition Programs (revised)
- 2) Second Reading – Adoption
- P3421.13 Postnatal Accommodations (new)
  - P4421.13 Postnatal Accommodations (new)
- 3) Abolishment of the following Policy
- P1649 Federal Families First Coronavirus (COVID-19) Response Act

**E. Curriculum & Instruction** (*Kim Pickus*)

**F. Finance** (*Amy Doherty*)

- 1) **WHEREAS**, the Middletown School District has consulted with the administrator of each of the participating nonpublic schools located within the Public School District; and
- WHEREAS**, the Middletown School District has advised the nonpublic schools regarding the limit of funds available for the full time pupils enrolled in the nonpublic schools; and



**WHEREAS**, the Middletown School District has advised the nonpublic schools that the District participates with MOESC to administer the spending of these funds; and

**WHEREAS**, the Middletown School District is in agreement with the services to be provided to the nonpublic schools within the limit of the funds that are available;

**NOW, THEREFORE, BE IT RESOLVED** that the Middletown School District accept the 2021-22 New Jersey Nonpublic entitlements to each nonpublic school as follows:

<b>Nonpublic School</b>	<b>Nursing Allocation</b>	<b>Security Allocation</b>	<b>Technology Allocation</b>	<b>Textbook Allocation</b>
A Child's Place	\$2,240	\$3,500	\$840	\$1,200
Christian Brothers Academy	\$98,224	\$153,475	\$36,792	\$52,578
Mater Dei Prep	\$35,616	\$55,650	\$13,188	\$18,846
Mountain Hill School	\$2,016	\$3,150	\$756	\$1,080
Oak Hill Academy	\$29,792	\$46,550	\$11,172	\$15,965
Saint Leo the Great School	\$63,952	\$99,925	\$23,814	\$34,031
Saint Mary School	\$39,872	\$62,300	\$14,952	\$21,367
Total:	\$271,712	\$424,550	\$101,514	\$145,067

- 2) Recommend approval for the routes in bid 2021-2022-2T, as per *Attachment Finance-1*

G. **Student Activities** (*Patrick Rinella*)

H. **Negotiations** (*Kim Pickus*)

I. **Personnel** (*Kim Pickus*) – See Personnel Report

**12. Old Business**

**13. New Business**

**14. Public Comment** - *limited to thirty minutes*

**15. Motion to Adjourn**