

**MIDDLETOWN TOWNSHIP PUBLIC SCHOOLS  
BOARD OF EDUCATION  
PRE-MEETING WORKSHOP  
HIGH SCHOOL NORTH AUDITORIUM  
WEDNESDAY, AUGUST 18, 2021 7:00 PM  
PUBLIC MEETING APPROXIMATELY 8:00 PM**



**Middletown Township Board of Education**

**Joan Minnuies, President  
Frank Capone, Vice-President  
Leonora Caminiti  
Michael Donlon  
Thomas Giaimo  
H. Barry Heffernan  
John Little  
Jacqueline Tobacco  
Deborah Wright**

**Mary Ellen Walker**  
Superintendent of Schools

**Amy P. Doherty, CPA**  
Business Administrator / Board Secretary

**Mission Statement**

*The Middletown Township Public School District will work as a united community to empower each student by providing an engaging, inclusive, and safe educational environment. The District will utilize available resources, responsibly and effectively, to enable students to reach their full potential as life-long learners and responsible citizens. The District will encourage students to develop their imagination and creativity, aspire to greatness, value diverse perspectives, and demonstrate cultural competence as global citizens to prepare for future academic, career, and personal success.*

**Guidelines for Public Comment**

Please remember this is a public meeting. Anything you say will be a public record. As a result, pursuant to law, the Board of Education cannot respond to you publicly concerning certain matters, such as those regarding an individual student. If there is a matter that you wish to remain private concerning personnel or students, please contact the Superintendent's office. Public comment periods shall also be governed by the following rules:

1. A participant must be recognized by the Board President or presiding officer and must preface comments by an announcement of his/her name, address or municipality of residence, and group affiliation, if applicable;
2. Each statement made by a participant shall be limited to THREE minutes' duration;
3. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;
4. All statements, questions, or inquiries shall be directed to the Board President and any questions or inquiries directed by a participant to another Board member shall be redirected to determine if such statement, question, or inquiry shall be addressed on behalf of the Board or by the individual Board member; and
5. Questions requiring investigation shall be referred by the Board to the Superintendent's office for consideration and later response. A participant may be asked to submit such questions in written format.

**Code of Ethics for School Board Members (Statute 18A:12-24.1):**

- I will uphold and enforce all laws, state board rules and regulations, and court orders pertaining to schools. Desired changes should be brought about only through legal and ethical procedures.
- I will make decisions in terms of the educational welfare of children and will seek to develop and maintain public schools which meet the individual needs of all children regardless of their ability, race, creed, sex or social standing.
- I will confine my board action to policy making, planning, and appraisal and I will help to frame policies and plans only after the board has consulted those who will be affected by them.
- I will carry out my responsibility, not to administer the schools, but, together with my fellow board members, to see that they are well run.
- I will recognize that authority rests with the board of education and will make no personal promises nor take any private action which may compromise the board.
- I will refuse to surrender my independent judgment to special interest or partisan political groups or to use the schools for personal gain or for the gain of friends.
- I will hold confidential all matters pertaining to the schools which, if disclosed, would needlessly injure individuals or the schools. But, in all other matters, I will provide accurate information and, in concert with my fellow board members, interpret to the staff the aspirations of the community for its schools.
- I will vote to appoint the best qualified personnel available after consideration of the recommendation of the chief administrative officer.
- I will support and protect school personnel in proper performance of their duties.
- I will refer all complaints to the chief administrative officer and will act on such complaints at public meetings only after failure of an administrative solution.

**1. 7:00 p.m. Call to Order by the Board President and Reading of the Sunshine Announcement:**

*"Adequate notice of this meeting was provided by sending such notice to the Asbury Park Press, The Middletown Patch, and the Middletown Twp. Public Schools District Website and the posting of such notice at the August T. Miner Administrative Offices and each elementary, middle, and secondary school website in the district".*

**2. Roll Call**

**3. Resolution for Executive Session**

**4. Call to Order by the Board President and Re-Reading of Sunshine Notice**

**5. Roll Call**

**6. Pledge of Allegiance**

**7. Presentation**

- HIB Grades (Matt Kirkpatrick)

**8. Superintendent's Update**

**9. Committee Reports**

A. Legislative (Frank Capone/Mary Ellen Walker)

- Information Items

B. Technology (Mike Donlon/Dave Siwiak)

- Information Items

C. Student Services (Deborah Wright/Michele Tiedemann)

- Information Items
  - 1) Committee Meeting 8/12/21

D. Facilities/Finance (Frank Capone /Amy Doherty)

- Information Items
  - 1) Committee Meeting 8/17/21

E. Policy (Jacqueline Tobacco/Amy Doherty)

- Information Items
  - 1) Committee Meeting 8/17/21

F. Curriculum & Instruction (John Little /Kim Pickus)

- Information Items
  - 1) Update on Summer Programs
  - 2) Partnership with Civil Air Patrol

3) CTE Programs

G. Student Activities/Co-Curricular (Leonora Caminiti/Pat Rinella)

- Information Items
- 1) Committee Meeting 8/17/21

H. Shared Services (Joan Minnuies/Amy Doherty)

- Information Items

I. Strategic Planning (Frank Capone/Joan Minnuies)

- Information Items

J. Personnel (Joan Minnuies/Kim Pickus)

- Information Items
- 1) Committee Meeting 8/17/21

**10. Review Draft of Voting Meeting Agenda (attached)**

**11. Old Business**

**12. New Business**

**13. Opportunity for Public Comment (limited to thirty minutes)**

**14. Motion to Adjourn**

**The following section is a draft of the Regular Voting Meeting to be held  
On August 24, 2021**

**1. 7:00 p.m. Call to Order by the Board President and Reading of the Sunshine**

**Announcement:**

*"Adequate notice of this meeting was provided by sending such notice to the Asbury Park Press, The Middletown Patch, and the Middletown Twp. Public Schools District Website and the posting of such notice at the August T. Miner Administrative Offices and each elementary, middle, and secondary school website in the district".*

**2. Roll Call**

**3. Resolution for Executive Session**

**4. Call to Order by the Board President and Re-Reading of Sunshine Announcement**

**5. Roll Call**

**6. Pledge of Allegiance**

**7. Opportunity for Public Comment on Agenda Items Only** (limited to thirty minutes)

**8. Motion to Approve Minutes**

- Executive Session 7/21/2021
- Pre-Meeting Workshop 7/21/2021
- Executive Session 7/27/2021
- Voting Meeting 7/27/2021

**9. Reports**

**A. Report of the President**

- 1) Recommend approval of resolution implementing district policy as required by Executive Order 251 as per *Attachment President-1*

**B. Report of the Business Administrator/Board Secretary**

- 2) Motion to approve Bill List for the period of July 28, 2021 through August 24, 2021, as per *Attachment BA-3 Bill List*
- 3) Approval of transfers for July 2021 as per *Attachments BA-2 Transfers*
- 4) Motion to accept the Report of the Secretary for the month of July 2021 as per *Attachments BA-1 Report of Secretary*
- 5) Motion to accept the Board Secretary's certification that no major budget line item has been over-expended for the month of July 2021

**C. Report of the Superintendent**

- 1) Superintendent's update
- 2) The Superintendent Report on Harassment Intimidation and Bullying is affirmed by the Board of Education, as per *Attachment Superintendent-1 HIB*
- 3) The Superintendent recommends approval for the submission of the Harassment Intimidation and Bullying (HIB) building grades for the 2019-2020 school year. The HIB Grades are determined by each building's School Safety Team and reflect the building score on the established HIB Grade rubric from NJDOE (Highest possible score is 78).

SCHOOL	SELF ASSESSMENT GRADE
High School North	72
High School South	71
Bayshore Middle	77
Thompson Middle	72
Thorne Middle	77
Bayview	75
Fairview	70
Harmony	77
Leonardo	73
Lincroft	75
Middletown Village	76
Navesink	75
New Monmouth	70
Nut Swamp	69
Ocean Avenue	74
Port Monmouth	76
River Plaza	76
District Total	74

- 4) The Superintendent recommends approval of the Sidebar Agreements between the Middletown Township Board of Education and the Middletown Township Education Association for middle and high school Esports.

**10. Recommendations of the Superintendent of Schools**

**A. Technology** (*David Siwiak*)

- 1) Approval of the annual service/maintenance contract with RFP Solutions, Inc. for the Alcatel Lucent Omni PCS Enterprise Telecommunications System.

Contract period is September 1, 2021 through August 31, 2022 at a total annual cost of \$52,290 (0% increase).

- 2) Approval to purchase Microsoft licenses for district-wide computers from Software House International, Somerset, NJ covered under NJEdge Cooperative #269EMCPS-19-001 in the amount of \$56,259.

**B. Student Services (Michele Tiedemann)**

- 1) Recommend approval for new out of district placement for 2021-2022:

<u>Student ID</u>	<u>Placement</u>	<u>Start Date</u>	<u>End Date</u>	<u>Cost per Diem</u>
19903	Rugby School	9/8/21	6/23/22	\$398.30
11290	East Mountain School	9/8/21	6/17/22	\$323.59

- 2) Approval of continuous out of district placement for 2021-2022:

<u>Student ID</u>	<u>Placement</u>	<u>Start Date</u>	<u>End Date</u>	<u>Cost Per Diem</u>
311570	Schroth School/Ladacin	9/7/21	6/17/22	\$330.00
10602	Rutgers Day School	7/1/21	6/30/22	\$474.19
17028	Bayshore Jointure/Shore Center	7/6/21	8/12/21	\$9000.00 (ESY)
17028	Bayshore Jointure/Shore Center	9/7/21	6/16/22	\$283.33
309063	Bayshore Jointure/Shore Center	7/6/21	8/12/21	\$9000.00 (ESY)
309063	Bayshore Jointure/Shore Center	9/7/21	6/16/22	\$283.33
308672	Center for LL Learning/ESCNJ	6/28/21	8/6/21	\$184.00 (ESY)

- 3) Approval of Contracted Service Providers OT, PT, Speech and CST  
Center for Vocational Rehabilitation      \$60 per day

**C. Facilities (Amy Doherty)**

- 1) Approval of Property Lease Agreement between the Middletown Township Board of Education and the Township of Middletown as per *Attachment Facilities-1*

**D. Policy (Amy Doherty)**

- 1) First Reading– No Action (*Attachment Policy-1*)  
P/R5460.02 Bridge Year Pilot Program (new)
- 2) Second Reading – Adoption  
P0131 Bylaws, Policies and Regulations (revised)  
P1581 Domestic Violence (revised)  
R1581 Domestic Violence (new)  
P/R1642 Earned Sick Leave Law (new)  
P/R6471 School District Travel (revised)  
P6780 Self-insurance (new)

P8561 Procurement Procedures for School Nutrition Programs (revised)

**E. Curriculum & Instruction** (*Kim Pickus*)

- 1) Recommend approval of staff to attend conferences, workshops, in-services and seminars, as per *Attachment Curriculum-1 Professional Development*.

**F. Finance** (*Amy Doherty*)

- 1) Recommend the approval of the submission of the FY2022 ESEA-Title I SIA proposed program plan and budget and accept funds as approved.

Title	Amount
TITLE I SIA, PART A	\$ 14,700

- 2) The Superintendent of Schools recommends the reauthorization of the following parent organizations to be named as *additional insured* under the district's Liability Insurance Policy for the 2021-22 school year:

Bayshore PTO	HS South Touchdown Club
Bayview PTA	HS South Wrestling Parents Assoc.
Fairview PTO	Hockey In Middletown
Harmony PTO	Lacrosse in Middletown
HS North Diamond Club	Leonardo PTA
HS North Band Parents	Lincroft PTA
HS North Booster Club	Middletown Village PFA
HS North Lion Hall of Fame	Navesink PTA
HS North PFA	New Monmouth PTA
HS North Senior Parents	Nut Swamp PTA
HS North Touchdown Club	Ocean Avenue PTA
HS North Wrestling	River Plaza PFA
HS South Diamond Club	Thompson PFA
HS South Music Sponsors	Thorne PTA
HS South PFA	Volleyball In Middletown

- 3) Recommend approval for parent transportation contract for route EW-1 to Schroth School at the rate of \$45.18 per diem.
- 4) Recommend Approval of the following Transportation Jointures for the 2021-2022 school year:
  - Jointure with Monmouth Regional HS, Middletown School District as host for route JRD-1J to Regional Day School in Jackson at the rate of \$100.00 per diem.
  - Jointure with Monmouth Regional HS, Monmouth Regional HS as host for Route NS-3 to Nutswamp Elementary School at the rate of \$73.45 per diem.



- Jointure with Keansburg Board of Education, Middletown School District as host for route SHR-2JK to Schroth School at the rate of \$125.00 per diem.

5) Recommend approval to award Bid# 2021-2022-1A for Athletic Trips to Garas Trans LLC as per *Attachment Finance-1*.

**G. Student Activities** (*Patrick Rinella*)

- 1) Approval of Code of Conduct for Elementary, Middle and High Schools, as per *Attachment Student Activities-1 Code of Conduct*

**H. Negotiations** (*Kim Pickus*)

- I. **Personnel** (*Kim Pickus*) – See Personnel Report

**11. Old Business**

**12. New Business**

**13. Public Comment** - *limited to thirty minutes*

**14. Motion to Adjourn**