

Student Code of Conduct

Elementary School Code of Conduct

The Student Code of Conduct is applicable and in effect during both in-person and virtual instruction. Students are expected to adhere to the Student Code of Conduct at all times.

The Middletown Township Public Schools believe in the importance of setting forth high expectations for all members of our school community. We believe in the intrinsic value of human dignity, compassion and respect for all individuals. Student disciplinary infractions will be handled using the code of conduct and various restorative practices. Restorative practices will be aimed at healing the harm done by student misbehavior while repairing relationships in order to have a more harmonious, healthy, and safe learning environment. Restorative Justice may be used in lieu of or in conjunction with the cited disciplinary consequences listed below.

This table represents the most common infractions of school regulations and guidelines for determining penalties. Penalties may vary due to the student developmental stage as well as the frequency and/or intensity of the infraction. All Student Code of Conduct matters will be handled on an individual basis and administrative discretion will be used in the final adjudication of discipline. Circumventing discipline or misbehavior during assigned disciplinary consequences will result in progressive disciplinary action.

Type of Behavior	1st Offense	2nd Offense	3rd Offense
Endangering the safety of others -- dependent on the nature of the offense and the severity	Conference between teacher and pupil, pupil warning, parent notification, restriction school privileges	*Detention with teacher or principal, referral to the guidance counselor, parent notification	Parent notification, possible suspension from school
Unauthorized possession of non-school related paraphernalia, materials	Conference between teacher and pupil, pupil warning, parent notification, materials confiscated	*Detention with teacher or principal, parent notification, restriction of school privileges, materials confiscated	Parent notification, *detention with teacher or principal, referral to guidance counselor, and/or principal materials confiscated
Cheating	Conference between teacher and pupil. pupil warning. parent notification.	Parent notification, restriction of school privileges	*Detention with teacher or principal referral to guidance counselor, conference with principal, parent notification
Forgery of school materials, notes, letters, etc.	Conference between teacher and pupil, pupil warning, parent notification, restriction of school privileges	Referral to principal, parent notification, *detention with teacher or principal	Referral to principal, referral to guidance counselor, conference between principal, teacher and parent
Disrespect or defiance of authority	Conference between teacher and pupil, pupil warning, parent notification, principal notification	Parent notification, restriction of school privileges, principal notification	*Detention with teacher or principal, referral to guidance counselor, possible suspension from school
Disregard for school rules	Conference between teacher and pupil/pupil warning, principal notification	Parent notification, restriction of school privileges, principal notification	Parent notification, *detention with teacher or principal

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Vandalism	Referral to principal, reference to Board Policy	Referral to principal., reference to Board Policy	Referral to principal, reference to Board policy
Fighting or attacking a student	Referral to principal, parent notification, suspension from school, referral to guidance counselor	Referral to principal, parent notification, suspension from school, referral to guidance counselor	Referral to principal, parent notification, suspension from school, referral to I & RS Team, referral to guidance counselor
Stealing	Conference between teacher and pupil/pupil warning, restriction of school privileges, parent notification, principal notification	Parent notification, *detention with teacher or principal, referral to guidance counselor, principal notification	Parent notification, *detention with teacher or principal, possible suspension from school
Harassment, verbal threats	Conference between teacher and pupil/pupil warning, restriction of school privileges, parent notification, principal meeting with consequences outlined, refer to Board of Education policy on threat assessment	Conference between teacher and pupil/pupil warning, parent notification, *detention with teacher or principal, possible suspension from school, notification to police, refer to Board of Education policy on threat assessment	Conference between teacher and pupil/pupil warning, parent notification, referral to guidance counselor, suspension from school, notification to police, refer to Board of Education policy on threat assessment
Threatening or Attacking School Personnel	Referral to principal, parent notification, suspension from school, referral to guidance counselor, refer to Board policy on threat assessment	Referral to principal, parent notification, suspension from school, referral to guidance counselor, refer to Board policy on threat assessment	Conference with principal and teacher, parent notification, suspension from school, referral to guidance counselor, refer to Board policy on threat assessment
Sexual harassment, bullying	Parent notification, referral to principal, guidance counselor, notify AA officer, refer to Board policies	Parent notification, *detention with teacher or principal, referral to principal, referral to guidance counselor, notify AA officer, refer to Board policies	Parent notification, referral to principal, suspension from school, referral to guidance counselor, notify AA officer, refer to Board policies
Smoking or use of tobacco on school property	Parent notification, referral to principal, suspension from school, referral to guidance counselor	Parent notification, referral to principal, suspension from school, referral to guidance counselor	Parent notification, referral to principal, suspension from school, referral to guidance counselor
Written threat	Parent notification, referral to principal, suspension from school, notify police, refer to Board policy on threat assessment	Parent notification, referral to principal, suspension from school, notify police, refer to Board policy on threat assessment	Parent notification, referral to principal, suspension from school, referral to I & RS team, notify police, refer to

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			Board policy on threat assessment
Aggressive intent with a weapon	Parent notification, referral to principal, suspension from school, refer to Board policy on threat assessment, notify police	Parent notification, referral to principal, suspension from school, refer to Board policy on threat assessment, notify police, possible recommendation for alternate placement	Parent notification, referral to principal, suspension from school,, refer to Board policy on threat assessment, notify police, possible recommendation for alternate placement
Possession of a dangerous/offensive weapon	Parent notification, referral to principal, suspension from school, referral to guidance counselor, refer to Board policy on threat assessment, notify police	Parent notification, referral to principal, suspension from school, referral to guidance counselor, refer to Board policy on threat assessment, notify police	Parent notification, referral to principal, suspension from school, referral to guidance counselor, refer to Board polio on threat assessment, notify police
Possession, distribution or under the influence of drugs and/or alcohol	Parent notification, referral to principal, suspension from school, referral to guidance counselor, notify police	Parent notification, referral to principal, suspension from school, referral to guidance counselor, notify police	Parent notification, referral to principal, suspension from school, referral to guidance counselor, notify police
Hate or bias conduct	Parent notification, referral to principal, suspension from school, referral to guidance counselor, notify AA officer, notify police	Parent notification, referral to principal, suspension from school, referral to guidance counselor, notify AA officer, notify police	Parent notification, referral to principal, suspension from school, referral to guidance counselor, notify AA officer, notify police
False alarms and fires	Parent notification, referral to principal, suspension from school, referral to CST, notify police	Parent notification, referral to principal, suspension from school, referral to CST, notify police	Parent notification, referral to principal, suspension from school, referral to CST, notify police, possible recommendation for expulsion
Cutting detention	Parent notification, referral to principal, referral to guidance counselor	Parent notification, referral to principal, referral guidance counselor	Parent conference, referral to principal, referral to guidance counselor
Extortion	Parent notification, referral to principal, referral to guidance counselor	Parent notification, referral to principal, referral to guidance counselor	Parent conference, discussion with principal and guidance counselor, possible suspension
Disregard bus policies	Refer to handbook	Refer to handbook	Refer to handbook
Not following acceptable use for computer/Internet	Refer to handbook	Refer to handbook	Refer to handbook
Secret memberships	Parent notification, referral to principal , consultation with guidance counselor	Parent notification, referral to principal, detention as determined by the principal	Parent notification, referral to principal, detention as determined by the principal

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Language misuse	Consultation with the teacher, parent notification, referral to the principal, referral to the guidance counselor	Consultation with the teacher, parent notification, referral to the principal, referral to the guidance counselor	Consultation with the teacher, parent notification, referral to the principal, referral to the guidance counselor
No cooperation (Inappropriate behavior)	Consultation with the teacher, parent notification, referral to the principal, referral to the guidance counselor	Consultation with the teacher, parent notification, referral to the principal, referral to the guidance counselor	Consultation with the teacher, parent notification, referral to the principal, referral to the guidance counselor
Gambling	Consultation with the teacher, parent notification, referral to the principal, referral to the guidance counselor	Consultation with the teacher, parent notification, referral to the principal, referral to the guidance counselor, detention as determined by the principal	Consultation with the teacher, parent notification, referral to the principal, referral to the guidance counselor, detention as determined by the principal
Truancy	See attendance Board Policy	See attendance Board Policy	See attendance Board Policy

*Any student to be disciplined shall be provided the due process procedures for students and their families as set forth in Policy and Regulation 5600 and N.J.A.C. 6A:16-7.2 through 7.4.

SUSPENSION

Suspension (grades 3-5 only) is a last resort in dealing with serious discipline problems. When a student’s behavior becomes such that the safety or well-being of others in the school is endangered, it will be necessary to exclude the student from school for an appropriate period of time.

Building administration has the ability to exercise discretion relative to the Code of Conduct in order to support and maintain a safe and orderly school environment.

Based upon the frequency of infractions, the district’s tiered intervention protocol will be utilized to address and improve the frequency and patterns of inappropriate student behavior.

Tiers Based on Frequency/Progressive Pattern of Behavior

Tier I (1-3 Infractions)

- Administrative Conference (with due process)
- Parent Notification
- Code of Conduct

Tier II (4-6 Infractions)

- Administrative Conference (with due process)
- Parent Conference
- Code of Conduct
- Focus Group
- Referral to Support Services
- Student Improvement Plan
- Possible Referral to I&RS

Tier III (7+ Infractions)

- Administrative Conference (with due process)
- Code of Conduct
- Mandatory Parent Conference

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- Automatic Referral to I&RS
- Consideration for Alternative Placement

CODE OF CONDUCT

This table represents the most common infractions of school regulations and guidelines for determining penalties. Penalties may vary because of the frequency and/or intensity of the infraction. All Student Code of Conduct matters will be handled on an individual basis and administrative discretion will be used in the final adjudication of discipline. Circumventing discipline or misbehavior during assigned disciplinary consequences will result in progressive disciplinary action.

Please note that Community Service can be used in lieu of Friday Detention/suspension at the discretion of the administrator

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Type of Behavior	1st Offense	2nd Offense	3rd Offense
Academic Dishonesty: (Plagiarism/Cheating on assessments/assignments , inappropriate use of electronic device during assessments, tests, assignments, or any other conduct of this nature)	Friday Detention, zero on assignment, teacher contacts parent, meeting with counselor.	2 Friday detentions or up to 1 day ASIP, zero on assignment, teacher contacts parent, parent meeting with counselor and teacher.	1 -3 days ASIP, zero on assignment, parent conference
Assault	Up to 9 days OSS, parent notification, SAC, possible police notification if appropriate, possible risk assessment	Up to 9 days OSS, parent notification, SAC, possible police notification if appropriate, risk assessment	Up to 9 days OSS, SAC, possible police notification if appropriate, risk assessment, recommendation for expulsion
Assaulting School Personnel	Up to 9 days OSS, SAC, police notification, possible recommendation for expulsion	Up to 9 days OSS, SAC, police notification, automatic recommendation for expulsion	Up to 9 days OSS, SAC, police notification, automatic recommendation for expulsion
Class/Building Disruption	1 day Detention, parent notification	Friday Detention, parent notification, meeting with counselor	Friday Detention or 1-3 ASIP or OSS
Computer Use Violation	1 day Detention, parent notification	1-2 days Detention or Friday Detention	1-3 days ASIP or OSS

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Continued and Willful Disobedience/Open Defiance of Authority	Up to 2 days ASIP, parent notification, I&RS referral	Up to 3 days ASIP, referral to SAC	Up to 4 days ASIP or OSS, referral to SAC, possible risk assessment by mental health professional
Cutting Class	Friday Detention, parent notification	Up to 2 days ASIP, parent notification, I & RS referral	1-3 days ASIP, parent notification
Damage, Destruction, or Defacing School/Personal Property	1 Day Community Service/Friday Detention, monetary restitution, parent notification	1 -3 days ASIP, parent conference, monetary restitution, SAC referral	1-3 ASIP and/or OSS, parent conference, police notification, monetary restitution
Disobedience	1 day Detention	Up to 2 days Detention	Friday Detention
Dress Code Violation	Verbal warning, immediate change of attire	1 day Detention, parent notification, immediate change of attire, meeting with counselor	Friday Detention, parent notification, referral to SAC
Endangering the Safety of Others	Friday Detention, parent notification	1 Friday Detention, 1 day Community Service, parent notification, meeting with counselor	1-3 days ASIP and/or OSS, referral to SAC, possible risk assessment by mental health professional
Extortion	Friday Detention, parent notification, meeting with counselor	Friday Detention, parent notification, police notification if appropriate, referral to SAC	1-3 days ASIP, parent notification, police notification
Failure to Identify Oneself	1 day Detention	2 days Detention	Friday Detention
Failure to Report to Teacher Detention	1 day Detention, in addition to missed Teacher Detention(s)	2 days Detention, in addition to missed Teacher Detention(s)	Friday Detention, in addition to missed Teacher Detention(s)

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False Alarms	Up to 9 days OSS, police notification. Recommendation for expulsion if appropriate, possible risk assessment by mental health professional	Up to 9 days OSS, police notification, recommendation for expulsion if appropriate, possible risk assessment by mental health professional	Up to 9 days OSS, police notification, recommendation for expulsion if appropriate, possible risk assessment by mental health professional
Fighting	Up to 3 days Suspension, parent notification	3 days Suspension, parent conference	3 days Suspension, parent conference, police notification
Gambling, Card or Dice Playing	2 days Detention, confiscate item, police/parent notification if necessary	6 days Detention, confiscate item, police/parent notification if necessary	3 days ASIP, confiscate item, police/parent notification if necessary
Harassment/Intimidation/ Bullying/Bias/ Cyberbullying	Follow District policy on HIB investigation, offense subject to Code of Conduct	Follow District policy on HIB investigation, offense subject to Code of Conduct	Follow District policy on HIB investigation, offense subject to Code of Conduct
Grossly Inappropriate Behavior	Up to 2 days ASIP and/or Suspension, SAC, possible risk assessment by mental health professional	Up to 3 days ASIP or Suspension, SAC, possible risk assessment by mental health professional	Up to 9 days Suspension, SAC, possible risk assessment by mental health professional
Inappropriate Behavior -Expressions -Actions -Language -Gestures -Physical Contact -Images and/or via Computer/Social Media/Internet use	Friday Detention, parent notification, meeting with counselor	1-3 days ASIP, parent notification, police notification as appropriate, referral to SAC	1-3 days OSS, parent notification, police notification as appropriate
Inappropriate Public Display of Affection	Verbal warning	1 day Detention, SAC/Guidance referral	Friday Detention, parent notification
Inappropriate Use of Computers, Hacking, Tampering with BOE Property	Friday Detention, possible termination of computer privileges, police notification as appropriate	Up to 3 days ASIP, possible termination of computer privileges, police notification as appropriate	Up to 4 days OSS, possible termination of computer privileges, police notification as appropriate

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Inappropriate Use of Social Media	2 days Detention or Friday Detention	1-3 Days ASIP, parent notification	Up to 2 days ASIP and/or OSS
Inciting remarks of a Racial, Religious or Ethnic Nature	Up to 9 Days OSS, risk assessment by mental health professional, possible recommendation for expulsion, SAC, police notification	9 Days OSS, risk assessment by mental health professional, automatic recommendation for expulsion, SAC, police notification	9 Days OSS, risk assessment by mental health professional, automatic recommendation for expulsion, SAC, police notification
Inciting a Riot, e.g. food fight	Up to 9 days OSS, police notification	Up to 9 days OSS, police notification, risk assessment, possible recommendation for expulsion	Up to 9 days OSS, police notification, risk assessment, recommendation for expulsion
Insubordination	Friday Detention, parent notification	Up to 2 days ASIP, parent notification, SAC	2-4 days OSS, parent notification
Leaving School Grounds Without Permission	Friday Detention, parent notification, police notification	1-3 days ASP, parent notification, police notification	Up to 3 days OSS, police notification, parent notification, I&RS referral
Littering/ Failure to Clean Area or Place Refuse in Cans	1 day Detention	2 days Detention	1 Day Community Service
Loitering/Wandering	1 day Detention	Up to 2 days Detention	Up to 4 days Detention
Misconduct on Bus or at Bus Stop	Bus Warning Letter/Administrative Discretion, parent notification	Removal from bus for 5 days plus appropriate disciplinary action, parent notification	Bus Suspension, ASIP, possible loss of transportation privileges, parent notification
Possession Food/Bev: Students Bringing Food/Drink to the Building when Late or, Students Returning to the Building with Food/Drink without Permission to Leave or	Verbal warning, confiscation of material	2 days Detention, confiscation of material	Friday Detention, confiscation of material

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Students Ordering Food to the Building.			
Possession of Firearms/ Weapons/ Exploding Devices	Zero Tolerance Act: Expulsion-consistent with state law, police notification	Zero Tolerance Act: Expulsion-consistent with state law, police notification	Zero Tolerance Act: Expulsion-consistent with state law, police notification
Possession of Tobacco Products, Vapes/ E-cigarettes on School Grounds	1 day Community Service/ Friday Detention, confiscation of product/device, parent notification, referral to SAC	1 Day ASIP -confiscation of product/device, parent notification, referral to SAC	Up to 3 days ASIP, confiscation of product/device, parent notifications, referral to SAC
Possession of, or Wearing Unauthorized/Nonreligious Head Coverings During Regular School Hours	Verbal warning, confiscation of material	1 day Detention, confiscation of material	Friday Detention, confiscation of material
Profane, Obscene or Inappropriate Language/Gestures Directed at Staff Member	Up to 2 days ASIP	Up to 3 days ASIP, referral to SAC	Up to 4 days ASIP or OSS, referral to SAC, possible risk assessment by mental health professional
Reckless Behavior on bus or at Bus Stop that Endangers Safety of Self or Others	Removal from bus for 10 days, parent conference, 4 days detention	Removal from bus for 30 days, parent conference, 2 days Community Service /ASIP/Suspension	Seek termination of bus privileges, parent conference, disciplinary action, up to 4 days ASIP or OSS, referral to SAC, possible risk assessment by mental health professional
Selling, or Distributing Drugs/Alcohol/Drug Paraphernalia in School or During School Activities	Up to 9 days OSS, parent/police notification, automatic recommendation for expulsion; parent must meet with Student Assistance Counselor within 48 hours and follow treatment recommendation, failure to follow treatment recommendation will result in automatic expulsion proceedings. Division of Child Protection and Permanency may be notified. Exclusion	9 days OSS, parent/police notification, automatic recommendation for expulsion; parent must meet with Student Assistance Counselor within 48 hours and follow treatment recommendation, failure to follow treatment recommendation will result in automatic expulsion proceedings. Division of Child Protection and	9 days OSS, parent/police notification, automatic recommendation for expulsion; parent must meet with Student Assistance Counselor within 48 hours and follow treatment recommendation, failure to follow treatment recommendation will result in automatic expulsion proceedings. Division of Child Protection and Permanency

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	from certain activities and privileges as outlined in Board Policy.	Permanency may be notified. Exclusion from certain activities and privileges as outlined in Board Policy.	may be notified. Exclusion from certain activities and privileges as outlined in Board Policy.
Sexual Harassment	Up to 3 days OSS, SAC, police notification, risk assessment by mental health professional if necessary	Up to 6 days OSS, SAC, police notification, risk assessment by mental health professional if necessary	Up to 9 days OSS, SAC, police notification, risk assessment by mental health professional if necessary
Sexual Assault	Up to 9 days OSS, SAC, police notification as appropriate, possible risk assessment	Up to 9 days OSS, SAC, police notification as appropriate, risk assessment	Up to 9 days OSS, SAC, police notification as appropriate, risk assessment, recommendation for expulsion
Smoking Tobacco or E-cigarette Device on Interior or Exterior of School	Up to 2 days ASIP, confiscation of product/device; issue summons, fine and court costs, possible substance abuse screening	Up to 3 days ASIP, confiscation of product/device; issue summons, fine and court costs, possible substance abuse screening	Up to 4 days ASIP, confiscation of product/device; issue summons, fine and court costs, possible substance abuse screening
Starting or Causing a Fire	9 days OSS, police and Fire Prevention Bureau notification, automatic recommendation for expulsion, risk assessment	9 days OSS, police and Fire Prevention Bureau notification, automatic recommendation for expulsion, risk assessment	9 days OSS, police and Fire Prevention Bureau notification, automatic recommendation for expulsion, risk assessment
Stealing/Theft Maliciously Causing/Attempting to Cause Damage to School or Personal Property	Friday Detention, parent notification, monetary restitution, police notification if appropriate	Up to 2 days ASIP, monetary restitution, parent conference, police notification if appropriate, possible risk assessment by mental health professional	Up to 3 days OSS, monetary restitution, police notification, parent conference, possible risk assessment by mental health professional

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<p>Substance Use/Possession -Currently or Prior to Discovery, Being Under the Influence of, Possession of Drugs/Alcohol/Drug Paraphernalia in School or During School Activities—Refer to Board Policy</p>	<p>Up to 2 days ASIP and/or OSS, parent notification, police notification, parent must meet with Student Assistance Counselor within 48 hours and follow treatment recommendation, failure to follow treatment recommendation may result in expulsion proceedings. Division of Child Protection and Permanency may be notified. Exclusion from certain activities and privileges as outlined in Board Policy.</p>	<p>Up to 3 days ASIP and/orOSS, parent/police notification, parent/guardian must meet with Student Assistance Counselor within 48 hours and follow treatment recommendation, failure to follow treatment recommendation may result in expulsion proceedings. Division of Child Protection and Permanency may be notified. Exclusion from certain activities and privileges as outlined in Board Policy.</p>	<p>Up to 5 days ASIP and/or OSS, parent/police notification, parent must meet with Student Assistance Counselor within 48 hours and follow treatment recommendation, failure to follow treatment recommendation will result in expulsion proceedings. Division of Child Protection and Permanency may be notified. Exclusion from certain activities and privileges as outlined in Board Policy.</p>
<p>Terroristic Threats</p>	<p>Up to 9 Days OSS, risk assessment by mental health professional, possible recommendation for expulsion, SAC, police notification</p>	<p>9 Days OSS, risk assessment by mental health professional, automatic recommendation for expulsion, SAC, police notification</p>	<p>9 Days OSS, risk assessment by mental health professional, automatic recommendation for expulsion, SAC, police notification</p>

<p>Threatening School Personnel</p>	<p>Up to 9 days OSS, SAC, possible police notification, possible recommendation for expulsion</p>	<p>Up to 9 days OSS, SAC, possible police notification, possible recommendation for expulsion</p>	<p>Up to 9 days OSS, SAC, possible police notification, possible recommendation for expulsion</p>
<p>Unauthorized Filming, Recording or Taping of any Person(s) or Events on School Property without Prior Written Permission</p>	<p>1 day Community Service/1 day Friday Detention, notify parent, possible police notification</p>	<p>1-2 days ASIP, notify parent, possible police notification</p>	<p>Up to 3 daysASIP or OSS, notify parent, possible police notification</p>
<p>Unauthorized Use of Cell Phone or Music Listening Device/Earbuds</p>	<p>Verbal warning, confiscation, return to student at end of the day</p>	<p>1 day Detention, confiscate item with parental retrieval</p>	<p>Friday Detention, confiscate item with parental retrieval</p>

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Willfully Endangering the Safety of Self or Others	Up to 3 days ASIP and/or OSS	Up to 4 days ASIP and/or OSS, possible recommendation for expulsion	Up to 5 days OSS, recommendation for expulsion
Written or Verbal Threats	Friday Detention, possible risk assessment, possible police notification	1-2 days ASIP, notify parent, possible risk assessment, possible police notification	Up to 3 days OSS, notify parent, possible risk assessment, possible police notification

Building administration has the ability to exercise discretion relative to the Code of Conduct in order to support and maintain a safe and orderly school environment.

Based upon the frequency of infractions, the district’s tiered intervention protocol will be utilized to address and improve the frequency and patterns of inappropriate student behavior.

The Middletown Township Public Schools believe in the importance of setting forth high expectations for all members of our school community. We believe in the intrinsic value of human dignity, compassion and respect for all individuals. Student disciplinary infractions will be handled using the code of conduct and various restorative practices. Restorative practices will be aimed at healing the harm done by student misbehavior while repairing relationships in order to have a more harmonious, healthy, and safe learning environment. Restorative Justice may be used in lieu of or in conjunction with the above cited disciplinary consequences.

Students are required to comply with all procedures and policies implemented in accordance with the New Jersey Department of Health and New Jersey Department of Education.

Tiers Based on Frequency/Progressive Pattern of Behavior

Tier I (1-3 Infractions)	Tier II (4-6 Infractions)	Tier III (7+ Infractions)
Administrative Conference (with due process)	Administrative Conference (with due process)	Administrative Conference (with due process)
Parent Notification	Parent Conference	Mandatory Parent Conference
Code of Conduct	Code of Conduct	Code of Conduct
	Referral to Support Services	Automatic Referral to I&RS
	Student Improvement Plan	Consideration for Alternative Placement
	Possible Referral to I&RS	

Notes:

All behavior resulting in violations of Federal, state, and local laws will result in police notification as appropriate depending on the individual case.

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A suspended student may not be on school property or attend any school-sponsored events for the duration of the suspension.

Students discovered to be engaging in unethical behavior (i.e. lying, spreading rumors, etc.) may be issued disciplinary consequences.

Multiple or egregious violations of the code of conduct may result in loss of privileges, including but not limited to class trips, school dances, extracurricular activities, and 8th grade promotion ceremony and activities.

High School Code Of Conduct

All discipline matters will be handled on an individual basis and administrative discretion will be used in the final adjudication of the discipline.

The after school Community Service Program or Lunch Detention may be assigned in lieu of other disciplinary actions at the discretion of school administration.

Due Process: Any student to be disciplined shall be provided the due process procedures for students and their families as set forth in Policy and Regulation 5600 and N.J.A.C. 6A:16-7.2 through 7.4.

Restorative Practices: The Middletown Township Public Schools believe in the importance of setting forth high expectations for all members of our school community. We believe in the intrinsic value of human dignity, compassion and respect for all individuals. Student disciplinary infractions will be handled using the code of conduct and various restorative practices. Restorative practices will be aimed at healing the harm done by student misbehavior while repairing relationships in order to have a more harmonious, healthy, and safe learning environment

Lunch Detention (52 minutes): Students assigned to a lunch detention will report to a designated classroom during blocks 3 and 4. These students may bring their lunch from home or may be escorted to the cafeteria by school safety personnel to purchase school lunch to be eaten in the room. Failure to report to the assigned lunch detention will result in additional lunch detentions/community service.

Community Service (1 hour 30 minutes): Students assigned community service will serve an extended detention where they will be required to participate in activities designed to improve school culture. Late students may not be granted access and may be assigned additional detentions. Failure to report to the assigned community service will result in issuance of additional community service/suspension.

Alternate School Intervention Program: The Alternate School Intervention Program (ASIP) is held in a self-contained classroom with a full time certified staff member. During this time, the student is expected to complete all regular class work assigned by their classroom teacher. Activities may also include group counseling or education on topics such as smoke cessation, anger management and other topics as appropriate. Uncooperative students will be referred to an assistant principal for appropriate action.

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Out of School Suspension: Out of School Suspension (OSS) places the student out of school for the designated duration of time according to the Code of Conduct and the Administration's determination based on severity of the offense. Students that are suspended are not permitted to be on school property or able to attend/participate in school events until the conclusion of the suspension and the student is allowed back in school.

****Continued noncompliance of any identified infraction may be considered as continued and willful disobedience***

Type of Behavior	1st Offense	2nd Offense	3rd Offense
Academic Dishonesty: (Plagiarism/Cheating on assessments/assignments, inappropriate use of electronic device during assessments, tests, assignments, or any other conduct of this nature)	Up to 2 days community service, zero on assignment, teacher contacts parent, possible ineligibility to join any Honor Society, possible removal from current Honor Society, possible exclusion from scholarship consideration.	Up to 3 days community service, zero on assignment, teacher contacts parent, parent meeting with counselor and teacher.	Up to 3 days ASIP, loss of credit in course and privileges revoked
Assault	Up to 9 days suspension, SAC, possible police notification if appropriate, possible risk assessment	Up to 9 days suspension, SAC, possible police notification if appropriate, risk assessment	Up to 9 days suspension, SAC, possible police notification if appropriate, risk assessment, recommendation for expulsion
Assaulting School Personnel	Up to 9 days suspension, SAC, police notification, possible recommendation for expulsion	Up to 9 days suspension, SAC, police notification, automatic recommendation for expulsion	Up to 9 days suspension, SAC, police notification, automatic recommendation for expulsion
Threatening School Personnel	Up to 2 days ASIP and/or suspension, mandatory parent meeting, possible, police notification	Up to 9 days suspension, SAC, police notification, automatic recommendation for expulsion	Up to 9 days suspension, SAC, police notification, automatic recommendation for expulsion
Causing a breach to building security. (Propping a door open, allowing unauthorized entry to building)	2 days community service	Up to 1 day ASIP	Up to 2 day suspension

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Class/building disruption	2 days lunch detention	4 days lunch detention	6 days lunch detention
Computer use violation	1 day lunch detention	2 days lunch detention	3 days lunch detention
Continued and willful disobedience/open defiance of authority	Up to 2 days ASIP	Up to 3 days ASIP, referral to SAC	Up to 4 days suspension, referral to SAC, possible risk assessment by mental health professional
Cutting class	2 days community service, teacher parental notification, zero in classes for day's work	4 days community service, parental notification, zero in classes for day's work, loss of credit in semester course	Up to 1 day ASIP, loss of credit, parental notification.
Disobedience	1 day lunch detention	Up to 2 days lunch detention	Up to 4 days lunch detention
Dress code violation	1 day lunch detention, parent notification, immediate change of attire	1 day community service, parent notification, immediate change of attire	2 days community service, parent notification, immediate change of attire
Endangering the safety of self or others	4 days lunch detention	2 days community service	Up to 2 days ASIP, referral to SAC, possible risk assessment by mental health professional
Extortion/Blackmail/Shakedown	Up to 2 days ASIP, police notification if appropriate, referral to SAC	Up to 3 days ASIP, police notification if appropriate, referral to SAC	Up to 4 days ASIP, police notification if appropriate, referral to SAC
Failure to identify oneself upon request, and/or prevarication/present ID	1 day community service	2 days community service	Up to 1 day ASIP
Failure to report to Administrative lunch detention	1 additional lunch detention of the same type for each day missed	1 additional lunch detention of the same type for each day missed, 2 days community service	Up to 1 day ASIP , 1 additional lunch detention of the same type for each day missed

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Failure to report to teacher lunch detention	1 day lunch detention, in addition to missed teacher lunch detention(s)	2 days lunch detention, in addition to missed teacher lunch detention(s)	4 days lunch detention, in addition to missed teacher lunch detention(s)
False alarms	Up to 9 days suspension, police notification. Recommendation for expulsion if appropriate, possible risk assessment by mental health professional	Up to 9 days suspension, police notification. Recommendation for expulsion if appropriate, possible risk assessment by mental health professional	Up to 9 days suspension, police notification. Recommendation for expulsion if appropriate, possible risk assessment by mental health professional
Fighting	Up to 3 days suspension, possible police notification.	Up to 4 days suspension, possible police notification.	Up to 5 days suspension, risk assessment by mental health professional, possible police notification.
Gambling, card or dice playing	2 days lunch detention, confiscate item, police/parent notification if necessary	6 days lunch detention, confiscate item, police/parent notification if necessary	Up to 2 days ASIP, confiscate item, police/parent notification if necessary
Grossly Inappropriate Behavior	Up to 3 days ASIP and/or suspension, possible risk assessment by mental health professional	4 days ASIP and/or suspension, possible risk assessment by mental health professional	Up to 9 days ASIP and/or suspension, possible risk assessment by mental health professional
Inappropriate behavior	Up to 2 days ASIP	Up to 3 days ASIP	Up to 4 days suspension
Inappropriate public display of affection	1 day lunch detention	2 days lunch detention	4 days lunch detention
Inappropriate use of computers, hacking, tampering with BOE property	Up to 2 days ASIP, possible termination of computer privileges, police notification if appropriate	Up to 3 days ASIP, possible termination of computer privileges, police notification if appropriate	Up to 4 days suspension, possible termination of computer privileges, police notification if appropriate
Inappropriate use of social media	2 days community service	3 days community service	Up to 2 days ASIP and/or suspension

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Inciting remarks of a Racial, Religious or Ethnic Nature	Up to 9 days suspension, risk assessment by mental health professional, possible recommendation for expulsion, SAC, police notification	9 days suspension, risk assessment by mental health professional, automatic recommendation for expulsion, SAC, police notification	9 days suspension, risk assessment by mental health professional, automatic recommendation for expulsion, SAC, police notification
Inciting a riot, e.g. food fight	Up to 9 days suspension, police notification	Up to 9 days suspension, police notification, risk assessment, possible recommendation for expulsion	Up to 9 days suspension, police notification, risk assessment, recommendation for expulsion
Insubordination	2 days Lunch lunch detention	2 days community service	4 days community service
Lateness to class	Please see "lateness to class" chart on page 15.	Please see "lateness to class" chart on page 15.	Please see "lateness to class" chart on page 15.
Leaving building but not grounds during instructional time, may be deemed as truancy/cut	2 days lunch detention	4 days lunch detention	6 days lunch detention
Leaving school grounds without permission	2 days community service, parking privileges revoked, police notification	Up to 1 day ASIP, police notification	Up to 3 days ASIP, police notification
Littering/ Failure to clean area or place refuse in cans	1 day lunch detention	2 days lunch detention	4 days lunch detention
Loitering/Wandering	1 day lunch detention	Up to 2 days lunch detention	Up to 4 days lunch detention
Misconduct on bus or at bus stop	Removal from bus for 1 day plus appropriate disciplinary action, parent notification	Removal from bus for 5 days plus appropriate disciplinary action, parent notification	Removal from bus for 10 days plus appropriate disciplinary action, parent notification

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Out of class without permission	See truancy and/or insubordination	See truancy and/or insubordination	See truancy and/or insubordination
Parking violations	2 days lunch detention; car may be towed (at owner's expense), parent notification.	1 days community service; car may be towed (at owner's expense) parking privileges revoked or permanently withheld, parent notification	2 days community service; car will be towed (at owner's expense) parking privileges revoked or permanently withheld, parent notification
Participation in a secret society prohibited by law that violates the rights of others or disrupts the educational environment	3 days ASIP, SAC, police notification, risk assessment by a mental health professional if necessary	4 days ASIP, SAC, police notification, risk assessment by a mental health professional if necessary	Up to 9 days ASIP, SAC, police notification, risk assessment by a mental health professional if necessary
Possession food/beverage: students bringing food/drink to the building when late or, students returning to the building with food/drink without permission to leave or students ordering food to the building	Verbal warning, confiscation of material	2 days lunch detention, confiscation of material	4 days lunch detention, confiscation of material
Possession of firearms/ weapons/ exploding devices	Zero Tolerance Act: Expulsion-consistent with state law, police notification	Zero Tolerance Act: Expulsion-consistent with state law, police notification	Zero Tolerance Act: Expulsion-consistent with state law, police notification
Possession of tobacco products or e-cigarettes on school grounds	2 days community service, confiscation of product/device, SAC meeting.	3 days community service, confiscation of product/device, SAC meeting.	Up to 3 days ASIP, confiscation of product/device, SAC meeting.
Possession of, or wearing hats, wearing hoods, do-rags, bandanas during regular school hours	Verbal warning, confiscation of material	1 day lunch detention, confiscation of material	4 days lunch detention, confiscation of material

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<p>Profane, obscene or inappropriate language/gestures directed at staff member</p>	<p>Up to 2 days ASIP, possible suspension, parent meeting required</p>	<p>Up to 3 days ASIP, possible suspension, referral to SAC</p>	<p>Up to 4 days ASIP, possible suspension, referral to SAC, Possible risk assessment by mental health professional</p>
<p>Pushing/shoving another student, posturing for a physical altercation, inappropriate physical contact</p>	<p>Up to 2 days community service, parent notification</p>	<p>Up to 1 day ASIP, parent notification</p>	<p>Up to 2 days ASIP, parent notification</p>
<p>Reckless behavior on bus or at bus stop that endangers safety of self or others</p>	<p>Removal from the bus for 10 days, parent conference, 4 days lunch detention</p>	<p>Removal from the bus for 30 days, parent conference, 2 days community service / ASIP</p>	<p>Seek termination of bus privileges, parent conference, disciplinary action, up to 4 days ASIP, referral to SAC, possible risk assessment by a mental health professional</p>
<p>Selling, or distributing drugs/alcohol/drug paraphernalia in school or during school activities</p>	<p>Up to 9 days suspension, parent/police notification, automatic recommendation for expulsion; parent must meet with Student Assistance Counselor within 48 hours and follow treatment recommendation, failure to follow treatment recommendation will result in automatic expulsion proceedings. Division of Child Protection and Permanency may be notified. Exclusion from certain activities and privileges as outlined in Board Policy.</p>	<p>Up to 9 days suspension, parent/police notification, automatic recommendation for expulsion; parent must meet with Student Assistance Counselor within 48 hours and follow treatment recommendation, failure to follow treatment recommendation will result in automatic expulsion proceedings. Division of Child Protection and Permanency may be notified. Exclusion from certain activities and privileges as</p>	<p>Up to 9 days suspension, parent/police notification, automatic recommendation for expulsion; parent must meet with Student Assistance Counselor within 48 hours and follow treatment recommendation, failure to follow treatment recommendation will result in automatic expulsion proceedings. Division of Child Protection and Permanency may be notified. Exclusion from certain activities and privileges as outlined in Board Policy.</p>

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		outlined in Board Policy.	
Sexual harassment	Up to 3 days suspension, SAC, police notification, risk assessment by a mental health professional if necessary	Up to 6 days suspension, SAC, police notification, risk assessment by a mental health professional if necessary	Up to 9 days suspension, SAC, police notification, risk assessment by a mental health professional if necessary
Sexual Assault	Up to 9 days suspension, SAC, police notification if appropriate, possible risk assessment	Up to 9 days suspension, SAC, police notification if appropriate, risk assessment	Up to 9 days suspension, SAC, police notification if appropriate, risk assessment, recommendation for expulsion
Smoking tobacco or e-cigarette device on interior or exterior of school	Up to 2 days ASIP, confiscation of product/device; issue summons, fine and court costs, substance abuse screening	Up to 3 days ASIP, confiscation of product/device; issue summons, fine and court costs, substance abuse screening	Up to 4 days ASIP, confiscation of product/device; issue summons, fine and court costs, substance abuse screening
Stalking	Up to 3 days ASIP, risk assessment by a mental health professional if necessary, SAC, police notification	Up to 4 days ASIP, risk assessment by a mental health professional if necessary, SAC, police notification	Up to 9 days ASIP, risk assessment by a mental health professional if necessary, SAC, police notification
Starting or causing a fire	Up to 9 days suspension, police and Fire Prevention Bureau notification, automatic recommendation for expulsion	Up to 9 days suspension, police and Fire Prevention Bureau notification, automatic recommendation for expulsion	Up to 9 days suspension, police and Fire Prevention Bureau notification, automatic recommendation for expulsion
Stealing/theft or maliciously causing/attempting to cause damage to school or personal property	Up to 3 days ASIP, monetary restitution, police notification if appropriate	Up to 4 days ASIP, monetary restitution, police notification if appropriate, possible risk assessment by mental health professional	Up to 5 days suspension, monetary restitution, police notification if appropriate, possible risk assessment by mental health professional

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<p>Substance Possession - Possession of drugs/alcohol in school or during school activities—Refer to Board Policy</p>	<p>Up to 3 days suspension, parent notification, police notification, parent must meet with Student Assistance Counselor within 48 hours and follow treatment recommendation, failure to follow treatment recommendation may result in expulsion proceedings. Division of Child Protection and Permanency may be notified. Exclusion from certain activities and privileges as outlined in Board Policy.</p>	<p>Up to 4 days suspension, parent notification, police notification, parent/guardian must meet with Student Assistance Counselor within 48 hours and follow treatment recommendation, failure to follow treatment recommendation may result in expulsion proceedings. Division of Child Protection and Permanency may be notified. Exclusion from certain activities and privileges as outlined in Board Policy.</p>	<p>Up to 9 days suspension, parent/police notification, parent must meet with Student Assistance Counselor within 48 hours and follow treatment recommendation, failure to follow treatment recommendation will result in expulsion proceedings. Division of Child Protection and Permanency may be notified. Exclusion from certain activities and privileges as outlined in Board Policy.</p>
<p>Substance Use and/or possession of drug paraphernalia, currently or prior to discovery, being under the influence of, in school or during school activities—Refer to Board Policy</p>	<p>Up to 2 days ASIP and/or suspension, parent notification, police notification as appropriate, parent must meet with Student Assistance Counselor within 48 hours and follow treatment recommendation, failure to follow treatment recommendation may result in expulsion proceedings. Division of Child Protection and Permanency may be notified. Exclusion from certain activities and privileges as outlined in Board Policy.</p>	<p>Up to 3 days ASIP and/or suspension, parent notification, police notification as appropriate, parent/guardian must meet with Student Assistance Counselor within 48 hours and follow treatment recommendation, failure to follow treatment recommendation may result in expulsion proceedings. Division of Child Protection and Permanency may be notified. Exclusion from</p>	<p>Up to 5 days ASP and/or suspension, parent notification, police notification as appropriate, parent must meet with Student Assistance Counselor within 48 hours and follow treatment recommendation, failure to follow treatment recommendation will result in expulsion proceedings. Division of Child Protection and Permanency may be notified. Exclusion from certain activities and privileges as outlined in Board Policy.</p>

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		certain activities and privileges as outlined in Board Policy.	
Terroristic threats	Up to 9 Days suspension, risk assessment by a mental health professional, possible recommendation for expulsion, SAC, police notification	Up to 9 Days suspension, risk assessment by a mental health professional, automatic recommendation for expulsion, SAC, police notification	Up to 9 Days suspension, risk assessment by a mental health professional, automatic recommendation for expulsion, SAC, police notification
Trespassing/ unauthorized interschool visitation	Up to 1 days ASIP	Up to 2 days ASIP	Up to 3 days suspension
Unauthorized filming, recording or taping of any person(s) or events on school property without prior written permission	1 day community service	2 days community service	Up to 3 days ASIP
Unauthorized use of cell phone or music listening device	2 days lunch detention, Administrative discretion to confiscate item	2 days community service, Administrative discretion to confiscate item with parental retrieval	4 days community service, Administrative discretion to confiscate item with parental retrieval
Cutting Advisory Period	1 Lunch lunch detention	2 Lunch lunch detentions	3 Lunch lunch detentions
Use of false or forged notes/passes/signature, forging grades/notes/signatures/parking permits	Up to 1 days ASIP	Up to 3 days ASIP	Up to 4 days suspension
Use of profanity or obscene language/gestures	1 community service	3 community services	Up to 2 days ASIP

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Willfully endangering the safety of self or others	Up to 3 days ASIP and/or suspension	Up to 4 days ASIP and/or suspension, possible recommendation for expulsion	Up to 4 days ASIP and/or suspension, recommendation for expulsion
Written or verbal threats	4 days lunch detention, police notification if appropriate	Up to 2 days ASIP, police notification if appropriate	Up to 4 days ASIP, police notification if appropriate

Additional Notes:

- All behavior resulting in violations of Federal, state, and local laws will result in police notification as appropriate depending on the individual case.
- Students discovered to be engaging in unethical behavior (i.e. lying, spreading rumors, etc.) may be issued disciplinary consequences.
- A suspended student may not be on school property or attend any school-sponsored events for the duration of the suspension.
- Multiple or egregious violations of the code of conduct may result in loss of privileges, such as parking, class trips, prom, and participation in the graduation ceremony.
- Students who engage in structured focus groups/counseling/mediation programs may receive modified disciplinary consequences at administrative discretion.
- Where appropriate, restorative practices will be used in conjunction with the student code of conduct.

Building administration has the ability to exercise discretion relative to the Code of Conduct in order to support and maintain a safe and orderly school environment. The Alternate School Intervention Program (ASIP) may be considered in lieu of out of school suspension as deemed appropriate by administration.

Based upon the frequency of infractions, the district's tiered intervention protocol will be utilized to address and improve the frequency and patterns of inappropriate student behavior.

Tiers Based on Frequency/Progressive Pattern of Behavior

Tier I (1-3 Infractions)

- Administrative Conference
- Parent Notification
- Code of Conduct

Tier II (4-6 Infractions)

- Administrative Conference
- Parent Conference
- Code of Conduct
- Focus Group
- Student Improvement Plan
- Possible Referral to I&RS

Tier III (7+ Infractions)

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- Code of Conduct
- Parent Meeting
- Automatic Referral to I&RS

Consideration for Alternative Placement