



Springfield Public Schools

EDWARD V. WALTON EARLY CHILDHOOD CENTER
OFFICE OF THE PRINCIPAL
601 MOUNTAIN AVENUE
SPRINGFIELD, NEW JERSEY 07081
<http://www.springfieldschools.com>

Michael C. Plias
Principal

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July 1, 2022

Dear Walton Families,

Welcome to Walton School! The following information will provide you with medical and health-related information.

Please know that there may be a number of medical papers that need to be submitted in a timely fashion prior to the start of the academic school year. A physical exam (within the last year) is required for all students new to the Springfield District. There also may be a number of students whose immunizations are not completed or have not been submitted to the health office. Compliance with immunizations is a NJ State requirement for entry into Public Schools.

Medications may only be given by the school nurse and must be brought to the health office by an adult, together with a form signed by a parent or guardian and the physician. This includes all over-the-counter medications. For example, if you want your child to take an over the counter cough medicine, a doctor's note must be brought to the health office along with the medication. Without the doctor's note, the nurse cannot administer your child the medication. The district's medication administration policy, as well as appropriate forms, is available to you on-line under the Health Office link in the Parent & Student Resources Section of the Springfield Schools Website.

If your child is going to be absent, please call the **Student Absence Hotline telephone number (973-376-1025, ext. 2650)** by **8:30am**. If your child attends the PM session, please call by **12:30pm**. Please keep this telephone number accessible and we thank you in advance for remembering to call. If you do not call to report your child's absence or tardiness, the office will be calling you and/or your emergency contacts until the whereabouts of your child are known. If we are unsuccessful in speaking with someone who knows about your child's whereabouts, the police will be contacted to make a visit to your home. Please do not email your child's teacher(s) and/or the main office to report an absence.

Finally, we hope your child has a healthy year. If he/she is not feeling well (for example, if your child has a fever, a sore throat, a cough, "upset stomach"....), we request that you please keep your child home. Children have a difficult time doing their daily school activities when they are not feeling well. Additionally, they may be contagious to other students. Students must be fever-free for 24 hours without the use of a fever-reducing medication before they are allowed back in school. More detailed guidance on reporting absences and keeping your child home will be found in the Student Handbook.

If you are uncertain and/or are in need of further information regarding the submission of your child's medical or immunization records to the school, please contact our school nurse for assistance.

Sincerely,

Michael C. Plias