

**MIDDLETOWN TOWNSHIP PUBLIC SCHOOLS  
BOARD OF EDUCATION  
SPECIAL VOTING MEETING / PRE-MEETING WORKSHOP  
VFW POST 2179, 1 VETERANS LANE, PORT MONMOUTH  
WEDNESDAY, SEPTEMBER 22, 2021 7:00 PM  
PUBLIC MEETING APPROXIMATELY 8:00 PM**



**Middletown Township Board of Education**

**Joan Minnuies, President**  
**Frank Capone, Vice-President**  
**Leonora Caminiti**  
**Michael Donlon**  
**Thomas Giaimo**  
**H. Barry Heffernan**  
**John Little**  
**Jacqueline Tobacco**  
**Deborah Wright**

**Mary Ellen Walker**  
Superintendent of Schools

**Amy P. Doherty, CPA**  
Business Administrator / Board Secretary

**Mission Statement**

*The Middletown Township Public School District will work as a united community to empower each student by providing an engaging, inclusive, and safe educational environment. The District will utilize available resources, responsibly and effectively, to enable students to reach their full potential as life-long learners and responsible citizens. The District will encourage students to develop their imagination and creativity, aspire to greatness, value diverse perspectives, and demonstrate cultural competence as global citizens to prepare for future academic, career, and personal success.*

**Guidelines for Public Comment**

Please remember this is a public meeting. Anything you say will be a public record. As a result, pursuant to law, the Board of Education cannot respond to you publicly concerning certain matters, such as those regarding an individual student. If there is a matter that you wish to remain private concerning personnel or students, please contact the Superintendent's office. Public comment periods shall also be governed by the following rules:

1. A participant must be recognized by the Board President or presiding officer and must preface comments by an announcement of his/her name, address or municipality of residence, and group affiliation, if applicable;
2. Each statement made by a participant shall be limited to THREE minutes' duration;
3. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;
4. All statements, questions, or inquiries shall be directed to the Board President and any questions or inquiries directed by a participant to another Board member shall be redirected to determine if such statement, question, or inquiry shall be addressed on behalf of the Board or by the individual Board member; and
5. Questions requiring investigation shall be referred by the Board to the Superintendent's office for consideration and later response. A participant may be asked to submit such questions in written format.

**Code of Ethics for School Board Members (Statute 18A:12-24.1):**

- I will uphold and enforce all laws, rules and regulations of the State Board of Education, and court orders pertaining to schools. Desired changes shall be brought about only through legal and ethical procedures.
- I will make decisions in terms of the educational welfare of children and will seek to develop and maintain public schools that meet the individual needs of all children regardless of their ability, race, creed, sex, or social standing.
- I will confine my board action to policy making, planning, and appraisal, and I will help to frame policies and plans only after the board has consulted those who will be affected by them.
- I will carry out my responsibility, not to administer the schools, but, together with my fellow board members, to see that they are well run.
- I will recognize that authority rests with the board of education and will make no personal promises nor take any private action that may compromise the board.
- I will refuse to surrender my independent judgment to special interest or partisan political groups or to use the schools for personal gain or for the gain of friends.
- I will hold confidential all matters pertaining to the schools which, if disclosed, would needlessly injure individuals or the schools. In all other matters, I will provide accurate information and, in concert with my fellow board members, interpret to the staff the aspirations of the community for its school.
- I will vote to appoint the best qualified personnel available after consideration of the recommendation of the chief administrative officer.
- I will support and protect school personnel in proper performance of their duties.
- I will refer all complaints to the chief administrative officer and will act on the complaints at public meetings only after failure of an administrative solution.

**1. 7:00 p.m. Call to Order by the Board President and Reading of the Sunshine Announcement:**

*“Adequate notice of this meeting was provided by sending such notice to the Asbury Park Press, The Middletown Patch, and the Middletown Twp. Public Schools District Website and the posting of such notice at the August T. Miner Administrative Offices and each elementary, middle, and secondary school website in the district”.*

**2. Roll Call**

**3. Resolution for Executive Session**

**4. Call to Order by the Board President and Re-Reading of Sunshine Notice**

**5. Roll Call**

**6. Pledge of Allegiance**

**7. Opportunity for Public Comment on Agenda Items Only - limited to thirty minutes**

**8. Recommendations of the Superintendent of Schools – Special Voting Meeting Items**

**A. Finance (Amy Doherty)**

- 1) Motion to approve Bill List for the period of August 25, 2021 through September 22, 2021, as per *Attachment BA-1 Bill List*

**B. Facilities (Amy Doherty)**

- 1) Recommend approval of the professional services contract pursuant to NJSA 19:44A-20.4 and NJSA 18A:18A-7 for assessment, remediation and engineering analysis of mold amplification district wide to RK Occupational and Environmental Analysis, Inc.
- 2) Recommend approval of mold remediation services contract pursuant to NJSA 18A:18A-7 covered under Educational Data Services, Inc. cooperative bid #9453 to ServPro of Toms River.

**C. Personnel (Kim Pickus)**

- 1) Recommendations, as per *Attachment Personnel Report*

**9. Superintendent’s Update**

**10. Committee Reports**

**A. Legislative (Frank Capone/Mary Ellen Walker)**

- Information Items

- B. Technology (Mike Donlon/Dave Siwiak)
  - Information Items
    - 1) Committee Meeting 8/23/21
  
- C. Student Services (Deborah Wright/Michele Tiedemann)
  - Information Items
    - 1) Committee Meeting 9/15/21
  
- D. Facilities/Finance (Frank Capone /Amy Doherty)
  - Information Items
    - 1) Committee Meeting 9/13/21
  
- E. Policy (Jacqueline Tobacco/Amy Doherty)
  - Information Items
    - 1) Committee Meeting 9/8/21
  
- F. Curriculum & Instruction (John Little /Kim Pickus)
  - Information Items
  
- G. Student Activities/Co-Curricular (Leonora Caminiti/Pat Rinella)
  - Information Items
  
- H. Shared Services (Joan Minnuies/Amy Doherty)
  - Information Items
    - 1) Committee Meeting 9/13/21
  
- I. Strategic Planning (Frank Capone/Joan Minnuies)
  - Information Items
  
- J. Personnel (Joan Minnuies/Kim Pickus)
  - Information Items
    - 1) Committee Meeting 9/20/21

**11. Review Draft of Voting Meeting Agenda** (attached)

**12. Old Business**

**13. New Business**

**14. Opportunity for Public Comment** - *limited to thirty minutes*

**15. Motion to Adjourn**

**The following section is a draft of the Regular Voting Meeting to be held  
On September 28, 2021**

**1. 7:00 p.m. Call to Order by the Board President and Reading of the Sunshine**

**Announcement:**

*“Adequate notice of this meeting was provided by sending such notice to the Asbury Park Press, The Middletown Patch, and the Middletown Twp. Public Schools District Website and the posting of such notice at the August T. Miner Administrative Offices and each elementary, middle, and secondary school website in the district”.*

**2. Roll Call**

**3. Resolution for Executive Session**

**4. Call to Order by the Board President and Re-Reading of Sunshine Announcement**

**5. Roll Call**

**6. Pledge of Allegiance**

**7. Opportunity for Public Comment on Agenda Items Only - limited to thirty minutes**

**8. Proclamations**

• Approval of Proclamation - **Alpha Delta Kappa Month**

**WHEREAS**, 2021 marks the Seventy-fourth Anniversary of Alpha Delta Kappa, the international, honorary organization of women educators; and

**WHEREAS**, the goals of this organization are to recognize outstanding educators, foster a fraternal friendship among educators on a world-wide scale, promote standards of excellence for educational projects and charitable activities that enrich society, and further our social and cultural progress; and

**WHEREAS**, women in education constitute a great portion of our nation’s work force and are constantly striving to better serve their communities in various educational, civic, cultural and charitable programs;

**NOW, THEREFORE**, the Middletown Township Board of Education proclaims October 2021 as Alpha Delta Kappa Month in Middletown, New Jersey and congratulates the organization on its Seventy-fourth Anniversary.

**9. Motion to Approve Minutes**

- Executive Session 8/18/21
- Pre-Meeting Workshop 8/18/21
- Executive Session 8/24/21
- Voting Meeting 8/24/21

**10. Reports**

**A. Report of the President**

**B. Report of the Business Administrator/Board Secretary**

- 1) Motion to approve Bill List for the period of August 25, 2021 through September 28, 2021, as per *Attachment BA-3 Bill List*
- 2) Approval of transfers for August 2021 as per *Attachments BA-2 Transfers*
- 3) Motion to accept the Report of the Secretary for the month of August 2021 as per *Attachments BA-1 Report of Secretary*
- 4) Motion to accept the Board Secretary's certification that no major budget line item has been over-expended for the month of August 2021

**C. Report of the Superintendent**

- 1) Superintendent's update
- 2) The Superintendent Report on Harassment Intimidation and Bullying is affirmed by the Board of Education, as per *Attachment Superintendent-1 HIB*
- 3) The Superintendent of Schools recommends approval of a Monmouth University Nursing Students Affiliation Agreement between the Middletown Township Public Schools and Monmouth University, as per *Attachment Superintendent-2 MU Nursing Students Affiliation Agreement*
- 4) The Superintendent of School recommends approval of Revised 2021-2022 School Calendar, as per *Attachment Superintendent-3 Calendar*
- 5) The Superintendent of Schools recommends approval of the Chapter 27 Emergency Virtual or Remote Instruction Program Guidance for 2021-2022, as per *Attachment Superintendent-4 Chapter 27 Guidance*
- 6) The Superintendent of Schools recommends approval for Nina Balestriere, a graduate student researcher in the Teachers College of Western Governors University, to conduct a research study for examining the impact of writing workshops and feedback on the academic achievement of eleventh-grade AP U.S. history students.

**11. Recommendations of the Superintendent of Schools**

**A. Technology** (*David Siwiak*)

**B. Student Services** (*Michele Tiedemann*)

- 1) Recommend approval for home instruction:

| <u>Student ID</u> | <u>Start Date</u> | <u>End Date</u> |
|-------------------|-------------------|-----------------|
| 17065             | 9/7/21            | 10/5/21         |
| 20776             | 9/13/21           | 10/13/21        |
| 309409            | 9/13/21           | 11/15/21        |
| 311896            | 9/13/21           | 11/15/21        |
| 19993             | 9/13/21           | 11/15/21        |
| 14192             | 9/13/21           | 11/15/21        |
| 23910             | 9/20/21           | 12/20/21        |
| 18967             | 9/14/21           | 10/14/21        |
| 21882             | 9/20/21           | 11/19/21        |
| 14856             | 9/15/21           | 10/15/21        |
| 312550            | 9/15/21           | 11/14/21        |

2) Recommend approval for new out of district placement for 2021-2022:

| <u>Student ID</u> | <u>Placement</u> | <u>Start Date</u> | <u>End Date</u> | <u>Cost per Diem</u> |
|-------------------|------------------|-------------------|-----------------|----------------------|
| 24902             | CPC Highpoint    | 9/7/21            | 6/22/22         | \$421.36             |

3) Approval of continuous out of district placement for 2021-2022:

| <u>Student ID</u> | <u>Placement</u>      | <u>Start Date</u> | <u>End Date</u> | <u>Cost</u>      |
|-------------------|-----------------------|-------------------|-----------------|------------------|
| 10512             | Holmdel Twp.          | 9/9/21            | 6/21/22         | \$8,269.10/month |
| 10512             | Holmdel Twp.          | 7/12/21           | 8/19/21         | \$296.13/day     |
| 305241            | Harbor School         | 9/8/21            | 6/22/22         | \$345.42/day     |
| 312010            | N. Hunterdon/Voorhees | 7/6/21            | 7/30/21         | \$6110.00/ESY    |
| 312010            | N. Hunterdon/Voorhees | 9/1/21            | 6/14/22         | \$6109.70/month  |
| 310152            | Monmouth Behavioral   | 9/7/21            | 6/9/22          | \$700.00/day     |
| 311667            | Mary A Dobbins/Legacy | 9/10/21           | 6/16/22         | \$352.24/day     |

4) Approval of Contracted Service Providers:

- a. Preferred Healthcare \$58.00 per hour transportation Nurse, \$51.00 LPN, \$56.00 RN
- b. Educere Founders Academy 40 seat license at a cost of \$1,999 per seat for a total of \$79, 960.

5) Approval of Settlement Agreements:

- a. Settlement Agreement for Student # 17529

6) Approval of Tuition Contract Agreements to attend Middletown Public School District for the 2021-2022 School Year:

| Student | Sending District             | Tuition Rate |
|---------|------------------------------|--------------|
| JH      | Matawan-Aberdeen Regional SD | \$37,608.00  |

**C. Facilities** (*Amy Doherty*)

**D. Policy** (*Amy Doherty*)

1) Second Reading– Adoption

P/R5460.02 Bridge Year Pilot Program (new)

**E. Curriculum & Instruction** (*Kim Pickus*)

1) Recommend approval of staff to attend conferences, workshops, in-services and seminars, as per *Attachment Curriculum-1 Professional Development*.

**F. Finance** (*Amy Doherty*)

**G. Student Activities** (*Patrick Rinella*)

**H. Negotiations** (*Kim Pickus*)

**I. Personnel** (*Kim Pickus*) – See Personnel Report

**12. Old Business**

**13. New Business**

**14. Public Comment** - *limited to thirty minutes*

**15. Motion to Adjourn**