

**MIDDLETOWN TOWNSHIP PUBLIC SCHOOLS
BOARD OF EDUCATION
WORKSHOP / REGULAR VOTING MEETING
MIDDLETOWN PUBLIC LIBRARY, COMMUNITY ROOM
MONDAY, OCTOBER 25, 2021 7:00 PM
PUBLIC MEETING APPROXIMATELY 8:00 PM**



Middletown Township Board of Education

Joan Minnuies, President
Frank Capone, Vice-President
Leonora Caminiti
Michael Donlon
Thomas Giaimo
H. Barry Heffernan
John Little
Jacqueline Tobacco
Deborah Wright

Mary Ellen Walker
Superintendent of Schools

Amy P. Doherty, CPA
Business Administrator / Board Secretary

Mission Statement

The Middletown Township Public School District will work as a united community to empower each student by providing an engaging, inclusive, and safe educational environment. The District will utilize available resources, responsibly and effectively, to enable students to reach their full potential as life-long learners and responsible citizens. The District will encourage students to develop their imagination and creativity, aspire to greatness, value diverse perspectives, and demonstrate cultural competence as global citizens to prepare for future academic, career, and personal success.

Guidelines for Public Comment

Please remember this is a public meeting. Anything you say will be a public record. As a result, pursuant to law, the Board of Education cannot respond to you publicly concerning certain matters, such as those regarding an individual student. If there is a matter that you wish to remain private concerning personnel or students, please contact the Superintendent's office. Public comment periods shall also be governed by the following rules:

1. A participant must be recognized by the Board President or presiding officer and must preface comments by an announcement of his/her name, address or municipality of residence, and group affiliation, if applicable;
2. Each statement made by a participant shall be limited to THREE minutes' duration;
3. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;
4. All statements, questions, or inquiries shall be directed to the Board President and any questions or inquiries directed by a participant to another Board member shall be redirected to determine if such statement, question, or inquiry shall be addressed on behalf of the Board or by the individual Board member; and
5. Questions requiring investigation shall be referred by the Board to the Superintendent's office for consideration and later response. A participant may be asked to submit such questions in written format.

Code of Ethics for School Board Members (Statute 18A:12-24.1):

- I will uphold and enforce all laws, rules and regulations of the State Board of Education, and court orders pertaining to schools. Desired changes shall be brought about only through legal and ethical procedures.
- I will make decisions in terms of the educational welfare of children and will seek to develop and maintain public schools that meet the individual needs of all children regardless of their ability, race, creed, sex, or social standing.
- I will confine my board action to policy making, planning, and appraisal, and I will help to frame policies and plans only after the board has consulted those who will be affected by them.
- I will carry out my responsibility, not to administer the schools, but, together with my fellow board members, to see that they are well run.
- I will recognize that authority rests with the board of education and will make no personal promises nor take any private action that may compromise the board.
- I will refuse to surrender my independent judgment to special interest or partisan political groups or to use the schools for personal gain or for the gain of friends.
- I will hold confidential all matters pertaining to the schools which, if disclosed, would needlessly injure individuals or the schools. In all other matters, I will provide accurate information and, in concert with my fellow board members, interpret to the staff the aspirations of the community for its school.
- I will vote to appoint the best qualified personnel available after consideration of the recommendation of the chief administrative officer.
- I will support and protect school personnel in proper performance of their duties.
- I will refer all complaints to the chief administrative officer and will act on the complaints at public meetings only after failure of an administrative solution.

1. 6:00 p.m. Recognition of Students who have achieved Advanced Placement as well as National Merit Scholars – Middletown High School North Auditorium

- See *Attachment Recognition Program*

2. 7:00 p.m. Call to Order by the Board President and Reading of the Sunshine Announcement:

“Adequate notice of this meeting was provided by sending such notice to the Asbury Park Press, The Middletown Patch, and the Middletown Twp. Public Schools District Website and the posting of such notice at the August T. Miner Administrative Offices and each elementary, middle, and secondary school website in the district”.

3. Roll Call

4. Student Speakers

- High School North – Sophia Haber-Brock
- High School South -- Stephanie Buchsbaum

5. Resolution for Executive Session

6. Call to Order by the Board President and Re-Reading of Sunshine Notice

7. Roll Call

8. Pledge of Allegiance and Moment of Silence

- *Janet Haley passed away on October 24. Mrs. Haley served the District as a valued secretary at both high schools and Central Office from 1998 until her retirement in 2013. We extend our deepest condolences to the Haley family.*

9. Presentations

- Whitsons District Food Service Update – Jessica Ritz
- District Standardized Assessments Results, 2020-2021 School Year – Bridgette Burtt, Dr. John Kerrigan and Dr. Michele Tiedemann
- ARP-ESSER Plan for Use of Funds – Amy Doherty

10. Committee Reports

A. Legislative (Frank Capone/Mary Ellen Walker)

- Information Items

B. Technology (Mike Donlon/Dave Siwiak)

- Information Items
 - 1) Committee Meeting 10/20/21

C. Student Services (Deborah Wright/Michele Tiedemann)

- Information Items
 - 1) Committee Meeting 10/25/21

- D. Facilities/Finance (Frank Capone /Amy Doherty)
 - Information Items
 - 1) Committee Meeting 10/13/21
- E. Policy (Jacqueline Tobacco/Pat Rinella)
 - Information Items
- F. Curriculum & Instruction (John Little /Kim Pickus)
 - Information Items
 - 1) Committee Meeting 10/6/21
- G. Student Activities/Co-Curricular (Leonora Caminiti/Pat Rinella)
 - Information Items
- H. Shared Services (Joan Minnuies/Amy Doherty)
 - Information Items
- I. Strategic Planning (Frank Capone/Joan Minnuies)
 - Information Items
- J. Personnel (Joan Minnuies/Kim Pickus)
 - Information Items

11. Opportunity for Public Comment on Agenda Items Only - limited to thirty minutes

12. Proclamations

- Approval of Proclamation – National Custodial Workers Recognition Day
***WHEREAS**, custodians are the men and women who keep our schools and offices clean, well maintained and running smoothly; and*
***WHEREAS**, the custodians work is physically demanding and continues 24 hours a day. Our custodians always deliver outstanding service so that our buildings are safer and healthier for those who enter them; and*
***WHEREAS**, custodians often go above and beyond their duties, building rapport with students, teachers, staff members, and administrators; and*
***WHEREAS**, our district honors and recognizes the contributions of all school custodians across the Middletown Township School District on this very special day;*
***THEREFORE, BE IT RESOLVED**, the Middletown Township Board of Education, do hereby proclaim October 2nd as National Custodial Workers Day in the Middletown Township Public Schools*

13. Motion to Approve Minutes

- Executive Session 9/2/21
- Special Meeting 9/2/21
- Executive Session 9/22/21

- Special Voting/Pre-Meeting Workshop 9/22/21
- Executive Session 9/29/21
- Voting Meeting 9/29/21

14. Reports

A. Report of the President

1) Code of Ethics for School Board Members

WHEREAS the New Jersey Legislature adopted amendments in 2001 to the School Ethic Act (N.J.S.A.18A:12-24.1) to make adherence to the Code of Ethics for School Board Members mandatory for each board member;
AND to ensure that Board Members understand what is expected of them under the Ethics Act and the Code of Ethics for School Board Members:

- Each Board Member must read and become familiar with the Code of Ethics for School Board Members.
- Each Member must sign an acknowledgement that he/she has received a copy of the Code.

THEREFORE, each Board of Education shall

- Discuss the School Ethics Act and the Code of Ethics for School Board Members at a regularly scheduled public meeting annually.
- Adopt policies and procedures regarding the training of members in understanding the Code of Ethics.
- Provide documentation that each member has received and reviewed it.

B. Report of the Business Administrator/Board Secretary

- 1) Motion to approve Bill List for the period of September 30, 2021 through October 25, 2021, as per *Attachment BA-3 Bill List*
- 2) Approval of transfers for September 2021 as per *Attachments BA-2 Transfers*
- 3) Motion to accept the Report of the Secretary for the month of September 2021 as per *Attachments BA-1 Report of Secretary*
- 4) Motion to accept the Board Secretary's certification that no major budget line item has been over-expended for the month of September 2021

C. Report of the Superintendent

- 1) Superintendent's update
- 2) The Superintendent Report on Harassment Intimidation and Bullying is affirmed by the Board of Education, as per *Attachment Superintendent-1 HIB*
- 3) The Superintendent Report on incidents of Violence, Vandalism, Weapons & Substance Abuse is affirmed by the Board of Education for the month of September:

District Tally	<u>2021</u>				<u>2022</u>					
	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June
Violence	1									
Vandalism	0									
Weapons	0									
Substance Abuse	0									

- 4) The Superintendent of Schools recommends approval of the following resolution:
***WHEREAS**, the Department of Education requires New Jersey School Districts to submit a Comprehensive Maintenance Plan and M-1 form documenting “required” maintenance activities for each of its public school facilities; and*
***WHEREAS**, the required maintenance activities for the various school facilities of the Middletown Township School District are consistent with these requirements; and*
***WHEREAS**, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid;*
***NOW THEREFORE BE IT RESOLVED**, that the Middletown Township School District hereby authorize the School Business Administrator to submit the Comprehensive Maintenance Plan and M-1 form for the Middletown Township School District in compliance with Department of Education requirements.*
- 5) The Superintendent of Schools recommends the approval of the District Nursing Services Plan for the 2021-2022 School Year.
- 6) The Superintendent of Schools recommends the approval to establish the Michael McCray Memorial Scholarship as per the request of Sandy McCray and Ray Veth.
- 7) Recommend approval of resolution implementing a COVID-19 Testing Policy for Covered Workers pursuant to Executive Order 253 as per *Attachment Superintendent-2*

15. Recommendations of the Superintendent of Schools

A. Technology (David Siwiak)

B. Student Services (Michele Tiedemann)

- 1) Recommend approval for home instruction:

<u>Student ID</u>	<u>Start Date</u>	<u>End Date</u>
13847	9/20/21	10/20/21
14952	9/20/21	11/20/21
24889	9/21/21	11/22/21
12280	9/24/21	10/08/21
17914	10/01/21	11/01/21
11342	10/04/21	11/22/21

17857	10/04/21	11/04/21
11951	10/06/21	11/04/21
20429	10/08/21	12/08/21
311549	10/12/21	12/12/21
20148	10/12/21	12/11/21
27842	10/06/21	12/06/21
29018	10/07/21	11/25/21
14528	10/18/21	11/18/21

2) Recommend approval for new out of district placement for 2021-2022:

<u>Student ID</u>	<u>Placement</u>	<u>Start Date</u>	<u>End Date</u>	<u>Cost per Diem</u>
307787	Winslow Twp	7/6/21	6/30/22	\$329.89
17529	The Center School	9/8/21	6/16/22	\$417.52
13715	East Mountain School	10/7/21	6/17/22	\$323.59

3) Approval of Settlement Agreements:

- a. Settlement Agreement for Student #19381

C. Facilities (*Amy Doherty*)

- 1) Approval of contract for security camera and intercom upgrades to CM3 Building Solutions, Fort Washington PA covered under the Camden County ESCNJ cooperative bid #66CCEPS in the amount of \$464,028.22. The district will utilize \$452,644.40 in School Security Grant funds to offset the cost of this project.

D. Policy (*Pat Rinella*)

- 1) First Reading– No Action as per *Attachment Policy-1*
 - P 2270 Religion in Schools (Revised)
 - P 2421 Career and Technical Education (Revised)
 - P 2422 Comprehensive Health and Physical Education (M) (Revised)
 - P 2467 Surrogate Parents and Resource Family Parents (M) (Revised)
 - P 2622 Student Assessment (M) (Revised)
 - P 3134 Assignment of Extra Duties (Revised)
 - P/R 3142 Nonrenewal of Nontenured Teaching Staff Member (Revised)
 - P/R 3221 Evaluation of Teachers (M) (Revised)
 - P/R 3222 Evaluation of Teaching Staff Members, Excluding Teachers and Administrators (M) (Revised)
 - P/R 3223 Evaluation of Administrators, Excluding Principals, Vice Principals, and Assistant Principals (M) (Revised)
 - P/R 3224 Evaluation of Principals, Vice Principals, and Assistant Principals (M) (Revised)
 - P/R 4146 Nonrenewals of Nontenured Support Staff Member (Revised)
 - P 5111 Eligibility of Resident/Nonresident Students (M) (Revised)
 - P 5116 Education of Homeless Children (Revised)
 - P/R 7432 Eye Protection (M) (Revised)

P/R 8320 Personnel Records (M) (Revised)
P 8420 Emergency and Crisis Situations (M) (Revised)
R 8420.1 Fire and Fire Drills (M) (Revised)

E. Curriculum & Instruction (*Kim Pickus*)

- 1) Recommend approval of staff to attend conferences, workshops, in-services and seminars, as per *Attachment Curriculum-1 Professional Development*.

F. Finance (*Amy Doherty*)

- 1) Recommend approval of ARP IDEA FY2022 Grant Allocation
Total: \$560,768
Basic: Public - \$469,344, Nonpublic - \$47,343
Preschool: Public - \$44,081, Nonpublic - \$0
- 2) Recommend the approval of submission of FY2022 American Rescue Plan (ARP) ESSER grant proposed program plan and accept funds as approved:

ARP-ESSER Sub Grant	\$4,041,675
Accelerated Learning Coaching and Educator Support Grant	\$763,006
Evidence Based Summer Learning and Enrichment Activities Grant	\$52,021
Evidence Based Comprehensive Beyond the School Day Activities Grant	\$52,021
NJTSS Mental Health Support Staffing Grant	\$45,000

- 3) Recommend approval to amend 403b plan documents to terminate the special service catch up provision as recommended by the Internal Revenue Service.
- 4) Recommend approval of emergency quote for route # HAR-Q to St. George Bus Company, LLC in the amount of \$380 per diem (including \$60 per diem aide cost).

G. Student Activities (*Patrick Rinella*)

- 1) Recommend approval of ice rental agreement between Middletown Township Board of Education and the New Jersey Titans Hockey Club; total ice rental cost is not to exceed \$66,975.
- 2) Recommend approval of 2021-2022 facility use agreement for use of Raritan Bay Area YMCA competition pool; total cost for practices is \$17,142; per meet cost is \$818 (9 meets anticipated); total estimated cost is \$24,503.
- 3) Approval of suspension report as per *Attachment Student Activites-1*

H. Negotiations (*Kim Pickus*)

I. Personnel (*Kim Pickus*) – See Personnel Report

16. Old Business

17. New Business

18. Public Comment - *limited to thirty minutes*

19. Motion to Adjourn