FLEETWOOD AREA SCHOOL DISTRICT

Board of School Directors' Meeting Minutes

May 15, 2018 • Tuesday, 7 p.m.

Senior Recognition Night – Auditorium

The regular monthly meeting of the Fleetwood Area Board of School Directors was called to order by President Timothy Heffner at 7:55 p.m. Those in attendance were:

Board Members: Lisa J. Bogacki, Cindy Fowler, Robert K. Gore, Timothy M. Heffner, Richard R. Kaskey, Kevin L. Manmiller, Michael D. Noll, Gary A. Reinert, James M. Younker

Absent: None

Administrators: Amaal Awadalla, Gwynn E. Bollinger, Gangi E. Cucciuffo, Matthew Diehl, Stephen A. Herman, Michelle D. Jackson, Natalie E. Lytle, Greg M. Miller, Heidi A. Orth, Thomas L. Salpino II,

Absent: Christopher S. Redding, Courtney A. Wertman-Stambaugh

Solicitor: James E. Mancuso, Esquire

Secretary: Michael D. Noll

Presentation: Mathew Diehl, Athletics

A motion was made by Mr. Noll, seconded by Mr. Gore, to approve the minutes of the April 17th regular meeting. — Minutes Approved

Question, Voice Vote-Unanimous, Motion Carried

A motion was made by Dr. Kaskey, seconded by Mr. Reinert, to approve the treasurer's report. — Treasurer's Report

Question, Roll Call Vote
Ayes: Bogacki, Fowler, Gore, Heffner, Kaskey, Manmiller, Noll, Reinert, Younker
Nays: None Motion Carried

A motion was made by Mr. Noll, seconded by Mrs. Bogacki, to pay the bills for the month. — Bills Approved

Question, Roll Call Vote
Ayes: Bogacki, Fowler, Gore, Heffner, Kaskey, Manmiller, Noll, Reinert, Younker
Nays: None Motion Carried

A motion was made by Mr. Manmiller, seconded by Dr. Kaskey, to approve the contract with Discovery Education for a 3 year subscription of Discovery Science Techbook for grades 6-8 at a cost $25.50 per student. — Instructional Program Discovery Education Techbook

Question, Roll Call Vote
Ayes: Bogacki, Fowler, Gore, Heffner, Kaskey, Manmiller, Noll, Reinert, Younker
Nays: None Motion Carried

A motion was made by Mr. Gore, seconded by Mr. Younker, to approve the following personnel actions: Personnel

Assignments

Co-Curricular

- Sherry Aulenbach, High School Assistant Cross Country Coach, effective 5/16/18, @ $1,039
- William Lownes, Middle School Assistant Girls' Soccer Coach, effective 5/16/18, @ $1,323

Instructional

- Heidi Carletti, Extended School Year Teacher, effective 7/3/18, @ $25/hour
- Dawn Gaugler, Extended School Year Teacher, effective 7/3/18, @ $25/hour
- Cindi Levengood, Extended School Year Teacher, effective 7/3/18, @ $25/hour
- Mandy Torres, Extended School Year Teacher, effective 7/3/18, @ $25/hour
- Brenden Whalley, Extended School Year Teacher, effective 7/3/18, @ $25/hour
- Daniel Aston, Extended School Year Teacher, effective 7/3/18, @ $25/hour
- Nicole Gaston, Extended School Year Speech Therapist, effective 7/3/18, @ $25/hour
- Amy Derr, Extended School Year Speech Therapist, effective 7/3/18, @ $25/hour
- Alison Fry, Extended School Year Speech Therapist, effective 7/3/18, @ $25/hour
- Leanne Nelson, Extended School Year Nurse, effective 7/3/18, @ $25/hour
- Matthew Miller, Elementary K-6, Andrew Maier Elementary Grade 1 Teacher, effective 8/22/18, @Bachelor's, Step 3
- Jennifer Biondo, Extended School Year Teacher, effective 7/3/18, @ $25/hour

Support Staff

- Lori Garman, Extended School Year Certified Aide, effective 7/3/18
- Erica Braunsberg, Extended School Year Non-Certified Aide, effective 7/3/18
- Stacey Negron, Extended School Year Non-Certified Aide, effective 7/3/18
- Deb Barnett-Heist, Extended School Year Certified Aide, effective 7/3/18
- Janelle McAllister, Extended School Year Non-Certified Aide, effective 7/3/18
- Christine Shuman, Extended School Year Non-Certified Aide, effective 7/3/18
- Veronica (Marie) Freeman, Extended School Year Certified Aide, effective 7/3/18
- Michele Rodriguez, Extended School Year Certified Aide, effective 7/3/18
- Susan Henne, Extended School Year Certified Aide, effective 7/3/18
- Jamie Himmelreich, Extended School Year Certified Aide, effective 7/3/18
- Kathleen Kaskey, Extended School Year Non-Certified Aide, effective 7/3/18
- Melissa Giacobello, Extended School Year Non-Certified Aide, effective 7/3/18
- Amanda Jean Albert, Extended School Year Non-Certified Aide, effective 7/3/18

Leave Requests

- Laura Treichler, High School Math Teacher, extension of FMLA leave from 5/8/18 through 5/21/18
- Karen Fell, High School Food Service Worker, unpaid leave of absence from 5/7/18 through 6/1/18

Resignations

- Erin Merrin, Willow Creek Elementary Non-certified Aide, effective 5/18/18
- Cathy Bower, Varsity Cheerleading Coach, effective 5/3/18

Retirement

- Lilianne Sanderlin, Middle School Special Education Teacher, effective end of the 2017-18 school year

Retirement Change

- Ellen Weir, Secretary to the Superintendent, retirement date changed from 6/29/18 to 5/11/18

Substitutes

Instructional Staff ($100/day, retirees-$110/day)

- Stephanie Distasio, Extended School Year Teacher, effective 7/3/18, @ $25/hour
- Lisa Reaser, Extended School Year Teacher, effective 7/3/18, @ $25/hour
- Mary Templin, Extended School Year Teacher, effective 7/3/18, @ $25/hour
- Amelia Spatz, Extended School Year Teacher, effective 7/3/18, @ $25/hour
- Laura Bernhard, Extended School Year Teacher, effective 7/3/18, @ $25/hour
- Joshua Werstler, Extended School Year Teacher, effective 7/3/18, @ $25/hour
- Jessica Carr, Extended School Year Teacher, effective 7/3/18, @ $25/hour

Support Staff

- Stephanie Distasio, Extended School Year Certified Aide, effective 7/3/18
- Karen Geisler, summer custodial/grounds worker, effective 6/11/18
- Janelle McAllister, summer custodial/grounds worker, effective 6/11/18
- April Garrett, summer custodial/grounds worker, effective 6/11/18
- Violet Templin, summer custodial/grounds worker, effective 6/11/18
- Nathan Cammauf, summer custodial/grounds worker, effective 6/11/18
- Kyle Cochran, summer custodial/grounds worker, effective 6/11/18
- Joshua Leggett, summer custodial/grounds worker, effective 6/11/18
- Tyler Redding, custodial/grounds worker, effective 5/7/18
- Michael Favata, summer custodial/grounds worker, effective 6/11/18
- Jacob Leggett, custodial/grounds worker, effective 6/11/18

Transfers

- Casey Moser, title change from Accounting Supervisor to Assistant Business Manager/Supervisor of Human Resources, effective 7/1/18.
- Justin Soumas, transfer from Middle School Assistant Boys' Basketball Coach to High School JV Boys' Basketball Coach, effective 4/10/18, @$4,213
- Susan Langston, transfer from Middle School Language Arts Teacher to Richmond Elementary 4th Grade Teacher, effective 8/22/18.
- Marci Prutzer, Kindergarten Teacher, building transfer from Willow Creek Elementary to Andrew Maier Elementary, effective 8/22/18
- Elaine Bleiler, transfer from High School Counseling Office Secretary to Secretary to the Superintendent, effective 5/14/18, @ $33,000
- Erica Kidd, transfer from Richmond Elementary Grade 2 Teacher to Richmond Elementary Kindergarten Teacher, effective 8/22/18
- David Crissman, transfer from Willow Creek Elementary Grade 3 Teacher to Willow Creek Elementary Grade 4 Teacher, effective 8/22/18
- Lori Campbell, transfer from Willow Creek Elementary Grade 1 Teacher to Willow Creek Elementary Grade 2 Teacher, effective 8/22/18

New Hires Pending Completion of Pre-Employment Screenings

Assignment

Instructional Staff

- Megan Sigado, Elementary PK-4, Andrew Maier Elementary School Grade 1 Teacher, effective 8/22/18, at Bachelor's, Step 1

Support Staff

- Jennifer Kershner, Human Resources Administrative Assistant, effective 5/31/18, at $30,000

Substitute

Support Staff

- Kale Follweiler, custodial/grounds worker, effective 6/11/18
- Alex Andre, custodial/grounds worker, effective 6/11/18

Volunteers
Building

- Casey Boone
- Jayme Boyd
- Shannon Crooker
- Jeremy Crum
- Amy Detweiler
- Megan Evans
- Tiffany Figueroa
- Kelly Gorski
- Theresa Hess
- Louanne Kasperowicz
- Diana Kelly
- Kariena Martinson
- Brandon Gallo
- Nicholas Inthaphone
- Jaime Matos
- Taylor McCrea
- Alicia Morales
- Amanda Orndorff
- Michael Orndorff
- Elaine Price
- Annesia Sin
- Audra Trexler
- Deborah Tyler
- Betty Wagner
- Yasenia Zeigler
- Susan Hess
- Katherine Mickulik
- Michael Perkins

Question, Roll Call Vote
Ayes: Bogacki, Fowler, Gore, Heffner, Manmiller, Noll, Reinert, Younker
Abstention: Kaskey
Nays: None Motion Carried

Personnel
Professional
Leave, Anita Lewis

A motion was made by Mr. Manmiller, seconded by Mr. Reinert, to approve a compensated professional education leave for Anita Lewis for the 2018-19 school year (Mrs. Lewis will be completing 18 credits towards her Masters of Education at LaSalle University). Her request is in compliance with Policy # 338.1.

Question, Roll Call Vote
Ayes: Bogacki, Fowler, Gore, Heffner, Kaskey, Manmiller, Noll, Reinert, Younker
Nays: None Motion Carried

Business and
Finance

A motion was made by Dr. Kaskey, seconded by Mr. Reinert, to approve the following seventeen items:

ESY Services

- Contract with Siobhan Trionfetti to provide ESY services to those students who require the Wilson Reading Program. This service will be provided at a cost of $125 per session with the total not to exceed $9,000 for the entire 2017-18 ESY summer program (the per session rate is the same as previous years).

American
Management

- Contract with American Management Advisors to provide interscholastic sports insurance for the 2018-2019 school year at a cost of $7,000. (No increase since 2010-2011)

Wire Payment

- Ratification of a wire payment as follows:
  - BCTC 1998 & 2005 Issues $115,449.23 due 5/15/18

Debt Payment

- The following debt payments due 6/1/18:
  - Series of 2013 $ 338,065.00 (principal and interest)
  - Series of 2014 $1,644,212.50 (principal and interest)
  - Series of 2015 $2,421,537.50 (principal and interest)

Activity Fee
2018-19

- Activity fee for sports and after school music ensembles for the 2018-2019 school year as follows:
  - HS - $150/student MS - $100/student Family Maximum - $300

Athletic Passes
2018-19

- Sale of athletic passes for the 2018-2019 school year as follows:
  - $75 per Family Pass (2 adults and students K-12)
  - $35 per Individual Adult Pass
  - $15 per Student/Senior Pass

- Independent contract with Tina Cirafesi for Speech and Language Services at a rate of $65/hour no increase). — Speech and Language
- Contract with Pediatric Services of America for private duty nursing services for the 2018-19 school year at a rate of $45.00/hour (no increase from 2017-18). — Pediatric Services of America
- Master Lease Agreement with Dell Financial Services for technology procurement. — Dell Financial Services
- Dual enrollment agreement with Reading Area Community College for the 2018-19 academic year (students charged $99 per credit – no increase from 2017-18). — Dual Enrollment
- Agreement with the Berks County Intermediate Unit to provide Behind-The-Wheel instruction to district students who sign up through their program (no cost to the district) for the 2018-19 school year. — BCIU Behind-the- Wheel
- Contract with Caron Foundation for middle school and high school Student Assistance Program services (3 days per week) for the 2017-18 school year in the amount of $23,181. (An approximate 2% increase from the 2017-18 school year.) — Caron Foundation
- Agreement with the Oley Valley School District for Fleetwood students to attend Oley's Agricultural Education Program for the 2018-19 school year. — Oley Valley AG. Program
- Continue with the law firm of Sweet, Stevens, Katz, and Williams LLP for Special Education legal services at a rate of $195/hour for non-routine matters; $160/hour for routine or general advice; $125/hour for legal assistant, effective July 1, 2018 ($10/hour increase in routine or general advice fee from 2017-18). — Special Ed. Legal Services
- Contract with School Pointe to provide website services from 7/1/18 through 6/30/21 at an annual cost of $3,500. — School Pointe
- Contract with Hogan Learning Academy, LLC for Extended School Year services from 6/20/18 through 8/3/18 at a rate of $395/day for five special needs students. (This is a rate increase of $15/day. This will serve as the students' ESY program in place of the normal 6 week program.) — Hogan Learning Academy
- Contract with Jane Schimek to provide psychological services for the 2018-19 school year at a cost of $78 per hour. (A $3 increase from 2017-18) — Psychological Services

Question, Roll Call Vote
Ayes: Bogacki, Fowler, Gore, Heffner, Kaskey, Manmiller, Noll, Reinert, Younker
Nays: None Motion Carried

A motion was made by Mrs. Fowler, seconded by Mr. Manmiller, to approve the 2018-2019 food service budget in the amount of $1,099,398 and establish lunch prices for the 2018-2019 school year at $2.75 per meal for grades K-6 and $2.85 per meal for grades 7-12. — Food Service Budget 2018-19

Question, Roll Call Vote
Ayes: Bogacki, Fowler, Gore, Heffner, Kaskey, Manmiller, Noll, Reinert, Younker
Nays: None Motion Carried

A motion was made by Mr. Noll, seconded by Mr. Manmiller, to approve the capital projects financing plan including $10 million of new money and debt restructuring for $250,000 of budgetary savings annually. — Capital Projects

Question, Roll Call Vote
Ayes: Bogacki, Fowler, Heffner, Kaskey, Manmiller, Noll, Reinert
Nays: Gore, Younker Motion Carried

A motion was made by Mrs. Bogacki, seconded by Mr. Gore, to approve a resolution establishing an assessment appeals threshold of $300,000 for the 2018 tax year. — Assessment Appeals

Question, Roll Call Vote

Ayes: Bogacki, Fowler, Gore, Heffner, Kaskey, Manmiller, Noll, Reinert
Nays: Younker Motion Carried

A motion was made by Mr. Reinert, seconded by Dr. Kaskey, to amend the 2018-2019 proposed final budget with .67mill tax increase. — Final Budget 2018-19 Denied

Question, Roll Call Vote
Ayes: Fowler, Heffner, Kaskey, Reinert
Nays: Bogacki, Gore, Manmiller, Noll, Younker Motion Denied

A motion was made by Mr. Gore, seconded by Mr. Reinert, to amend and approve the 2018-2019 proposed final budget in the amount of $46,197,110.00 including a .533 mill tax increase and the use of $300,000.00 of the retirement stabilization fund balance, and authorize submission of the required PDE 2028 form to the PA Department of Education. — Final Budget 2018-19 Approved

Question, Roll Call Vote
Ayes: Bogacki, Fowler, Gore, Manmiller, Noll, Reinert, Younker
Nays: Heffner, Kaskey Motion Carried

A motion was made by Mr. Gore, seconded by Mrs. Bogacki, to approve the Andrew Maier door replacement project in the amount of $23,400 including labor and materials. (Materials to be purchased using COSTARS state contract through A.G. Mauro Company totaling $18,700, and installation to be completed by Bardman Co. LLC at a cost of $4,700.) — Andrew Maier Door Project

Question, Roll Call Vote
Ayes: Bogacki, Fowler, Gore, Heffner, Kaskey, Manmiller, Noll, Reinert, Younker
Nays: None Motion Carried

A motion was made by Mr. Reinert, seconded by Mrs. Fowler, to approve the election of Heidi Orth as Board Treasurer (one-year term) beginning 7/1/18. — Miscellaneous Board Treasurer 2018-2019

Question, Roll Call Vote
Ayes: Bogacki, Fowler, Gore, Heffner, Kaskey, Manmiller, Noll, Reinert, Younker
Nays: None Motion Carried

A motion was made by Mr. Gore, seconded by Mrs. Bogacki, to adjourn the meeting. — Adjournment

The regular monthly meeting of the Fleetwood Area Board of School Directors was adjourned by the president at 9:15 p.m.

Respectfully submitted,

Michael D. Noll
School Board Secretary