FLEETWOOD AREA SCHOOL DISTRICT

Board of School Directors' Meeting Minutes

September 19, 2017 • Tuesday, 7 p.m.

The regular monthly meeting of the Fleetwood Area Board of School Directors was called to order by President Timothy Heffner at 7:01 p.m. Those in attendance were:

Board Members: Robert K. Gore, Timothy M. Heffner, Richard R. Kaskey, Kevin L. Manmiller, Gary A. Reinert, Jason E. Valick, Mark T. Watkins, James M. Younker

Absent: Michael D. Noll

Administrators: Amaal Awadalla, Gangi E Cucciuffo, Thomas D. DeAngelo, Stephen A. Herman, Michelle D. Jackson, Greg M. Miller, Heidi A. Orth, Christopher S. Redding, Thomas L. Salpino II, Courtney A. Stambaugh, Natalie E. Trace

Absent: Gwynn E. Bollinger

Solicitor: John M. Stott, Esquire and James E. Mancuso, Esq. Secretary: Michael D. Noll

Presentation: Technology Goals/Action Plan – Thomas DeAngelo

A motion was made by Dr. Kaskey, seconded by Mr. Manmiller, to approve the minutes of the August 15 regular meeting. — Minutes Approved

Question, Voice Vote-Unanimous, Motion Carried

A motion was made by Mr. Gore, seconded by Mr. Younker, to approve the treasurer's report. — Treasurer's Report

Question, Roll Call Vote
Ayes: Gore, Heffner, Kaskey, Manmiller, Reinert, Valick, Watkins, Younker
Nays: None Motion Carried

A motion was made by Mr. Reinert, seconded by Mr. Manmiller, to pay the bills for the month. — Bills Approved

Question, Roll Call Vote
Ayes: Gore, Heffner, Kaskey, Manmiller, Reinert, Valick, Watkins, Younker
Nays: None Motion Carried

A motion was made by Mr. Watkins, seconded by Mr. Gore, to approve a Memorandum of Understanding with AFSCME to define the starting rate of pay for employees moving between employment classifications. — Business and Finance AFSCME Memorandum of Understanding

Question, Roll Call Vote
Ayes: Gore, Heffner, Kaskey, Manmiller, Reinert, Valick, Watkins, Younker
Nays: None Motion Carried

A motion was made by Mr. Reinert, seconded by Mr. Gore, to approve the following personnel actions: Personnel

Assignments

Co-Curricular

- Keith Hallman, High School JV Girls' Volleyball Coach, effective 8/15/17, at $2,017
- Joshua Oberholtzer, Junior High Assistant Football Coach, effective 8/15/17, at $1,122

Instructional

- Karen (Szilli) Potharaju, Richmond Elementary School Guidance Counselor LTS for the 2017-18 school year, effective 8/22/17, at $237.40/day.

Support Staff

- Kaleigh Stein, Certified Building Aide, effective 9/14/17, @ $11.59/hour. Her 2017-18 assignment will be at Willow Creek Elementary.

Resignations

- Julie Moser, Certified Building Aide at Willow Creek Elementary, effective 8/17/17
- Melissa Spannuth, High School Assistant Cheering Coach, effective 9/12/17
- Phillip LaBelle, High School Assistant Track and Field Coach, effective 9/12/17
- Melissa Ott, Food Service Worker at Andrew Maier Elementary School, effective 9/29/17

Retirement

- Donald Rudy, District-wide Facilities Worker, effective 1/5/18

SMILES

- June Moyer

Substitutes

Instructional Staff ($100/day, retirees-$110/day)

- Tara Raymond, effective 9/8/17
- Lisa Carson, effective 9/11/15

Support Staff

- Charlene Schlegel, Food Service Worker
- Daniel Aston, Non-Certified Aide
- Amy Koch - Food Service, Non-certified Aide, Clerical

Transfers

- Erika Augustine, Special Education Teacher, building transfer from Middle School, effective 8/21/17. Her 2017-18 assignment will be Middle School and High School.
- Kathryn Wood, Instructional Coach, transfer from Richmond Elementary, effective 8/21/17. Her 2017-18 assignment will be Elementary-wide Instructional Coach.
- Tracy Achenbach, Instructional Coach, transfer from Willow Creek Elementary, effective 8/21/17. Her 2017-18 assignment will be Elementary-wide Instructional Coach.
- Beverly Schroeder, Instructional Coach, transfer from Andrew Maier Elementary School, effective 8/21/17. Her 2017-18 assignment will be Elementary-wide Instructional Coach.
- Tamara Boone, transfer from Food Service Worker to Clerical Aide, effective 8/21/17, @ $10.08/hour. Her 2017-18 assignment will be at Willow Creek Elementary.
- Jennifer Bessey, transfer from Clerical Aide to Secretary, effective 8/21/17, @ $14.55/hour. Her 2017-18 building assignment will be at the High School.

Volunteers

Building

- 2016-17 Building Volunteer list as presented

Co-Curricular

- Daniel Lopez – Boys' Soccer
- Austin Cass, HS Cross Country

New Hires Pending Completion of Pre-Employment Screenings

Instructional Staff

- Nathan Hanson, Technology Education K-12, effective 8/21/17, at Bachelor's Step 1. His 2017-18 assignment will be Technology Education Teacher at the Middle School.
- Samantha Gould, Certified Building Aide, start date to be determined, at $11.59/hour. Her 2017-18 assignment will be at Andrew Maier Elementary School.
- Courtney Moyer, Annual Daily Substitute Teacher, effective start date to be determined upon completion of pre-employment screenings, at $100/day. 2017-18 building assignment will be Elementary-wide.

Question, Roll Call Vote
Ayes: Gore, Heffner, Kaskey, Manmiller, Reinert, Valick, Watkins, Younker
Nays: None Motion Carried

Tenure: The following people have attained the status of Professional Employee of the district: Amy Hilbert and Damian King.

No Board action needed.

A motion was made by Dr. Kaskey, seconded by Mr. Reinert, to approve the second reading of the following Board policy:

Board Policy (second reading)

- #204 Attendance

Question, Roll Call Vote
Ayes: Gore, Heffner, Kaskey, Manmiller, Reinert, Valick, Watkins, Younker
Nays: None Motion Carried

A motion was made by Mr. Younker, seconded by Mr. Gore, to approve the first reading of the following Board policy:

Board Policy (first reading)

- #209.1 Food Allergy Management

Question, Voice Vote-Unanimous, Motion Carried

A motion was made by Mr. Gore, seconded by Watkins, to approve a contract for interpreter/translation services at a rate of $25/hour for interpretation services and up to $.25 per word for translation services by Katherine Hernandez.

Business and Finance (cont'd.)
Katherine Hernandez
Interpreter Services

Question, Roll Call Vote
Ayes: Gore, Heffner, Kaskey, Manmiller, Reinert, Valick, Watkins, Younker
Nays: None Motion Carried

Assessment Appeals Threshold

A motion was made by Mr. Reinert, seconded by Mr. Manmiller, to approve a resolution to establish an assessment appeals threshold of $300,000.

A motion was made by Mr. Younker, seconded by Mr. Gore, to amend the resolution to limit the assessment appeals threshold to the 2017 year.

Ayes: Gore, Heffner, Kaskey, Manmiller, Valick, Watkins
Nays: Reinert, Younker Motion Carried

Question, Roll Call Vote on the amended assessment appeals resolution
Ayes: Gore, Heffner, Kaskey, Manmiller, Reinert, Watkins
Nays: Valick, Younker Motion Carried

KidsPeace

A motion was made by Mr. Reinert, seconded by Mr. Valick, to approve an agreement with KidsPeace National Centers, Inc. to provide alternative education services at a rate of $161.53/full-day/pupil or $80.76/half-day/pupil for the 2017-18 school year (no increase from 2016-17).

Question, Roll Call Vote
Ayes: Gore, Heffner, Kaskey, Manmiller, Reinert, Valick, Watkins, Younker
Nays: None Motion Carried

BCIU – Behind-The-Wheel

A motion was made by Mr. Gore, seconded by Mr. Younker, to approve an agreement with the Berks County Intermediate Unit to provide Behind-The-Wheel instruction to district students who sign up through their program (no cost to the district) for the 2017-18 school year.

Question, Voice Vote-Unanimous, Motion Carried

Approved PDE Electronic Agreement Signer

A motion was made by Dr. Kaskey, seconded by Mr. Reinert, to approve a resolution identifying and authorizing Greg M. Miller, Superintendent, to sign electronic agreements with the PA Department of Education (PDE).

Question, Voice Vote-Unanimous, Motion Carried

2017-18 Rental Rate for Touching the Future, LLC

A motion was made by Mr. Younker, seconded by Mr. Gore, to approve the 2017-18 annual rental rate for Touching the Future LLC to remain the same as the 2016-17 rental rate due to the fact that Touching the Future LLC drafted grants and made a monetary contribution to facilitate the replacement of the HVAC Chiller in Fleetwood Elementary.

Question, Roll Call Vote
Ayes: Gore, Heffner, Kaskey, Manmiller, Reinert, Valick, Watkins, Younker
Nays: None Motion Carried

General Fund transfer to Capital Projects Fund

A motion was made by Mr. Reinert, seconded by Dr. Kaskey, to approve moving $45,000 from the General Fund to the Capital Projects Fund.

Question, Roll Call Vote
Ayes: Gore, Heffner, Kaskey, Manmiller, Reinert, Valick, Watkins, Younker
Nays: None Motion Carried

New Hope Academy

A motion was made by Mr. Gore, seconded by Mr. Younker, to approve a contract with New Hope Academy for placement of student ID #30588 at a cost of $ 34,900.00 for the 2017-2018 school year.

Question, Roll Call Vote
Ayes: Gore, Heffner, Kaskey, Manmiller, Reinert, Valick, Watkins, Younker
Nays: None Motion Carried

KRE Security/ Investigations, Inc.

A motion was made by Dr. Kaskey, seconded by Mr. Reinert, to renew a contract with KRE Security/Investigations, Inc. to provide security at athletic events for the 2017-18 school year at a rate of $25/hour (no rate increase).

Question, Roll Call Vote
Ayes: Gore, Heffner, Kaskey, Manmiller, Reinert, Valick, Watkins, Younker
Nays: None Motion Carried

2017-18 Bus Runs and Drivers

A motion was made by Mr. Gore, seconded by Mr. Watkins, to ratify the bus runs and drivers for the 2017-2018 school year.

Question, Roll Call Vote
Ayes: Gore, Heffner, Kaskey, Manmiller, Reinert, Valick, Watkins, Younker
Nays: None Motion Carried

Conrad Seigel

A motion was made by Mr. Gore, seconded by Mr. Younker, to approve a contract with Conrad Siegel to provide reporting/filing services in compliance with Affordable Care Act requirements for the 2017 calendar year at a cost of $6,600 (no increase over the 2016 reporting period).

Question, Roll Call Vote
Ayes: Gore, Heffner, Kaskey, Manmiller, Reinert, Valick, Watkins, Younker
Nays: None Motion Carried

BCIU – Berks Online Learning

A motion was made by Mr. Watkins, seconded by Dr. Kaskey, to approve a contract with the Berks County Intermediate Unit to provide Berks Online Learning services to the district, at a cost of $5,060 per student.

Question, Roll Call Vote
Ayes: Gore, Heffner, Kaskey, Manmiller, Reinert, Valick, Watkins, Younker
Nays: None Motion Carried

Karina Tejada Interpreter Services

A motion was made by Mr. Reinert, seconded by Dr. Kaskey, to approve a contract for interpreter/translation services at a rate of $25/hour for interpretation services and up to $.25 per word for translation services by Karina Tejada.

Question, Roll Call Vote
Ayes: Gore, Heffner, Kaskey, Manmiller, Reinert, Valick, Watkins, Younker
Nays: None Motion Carried

Use of School Facilities

A motion was made by Mr. Gore, seconded by Mr. Watkins, to approve the following requests for use of facilities:

- High School Athletic Field (Discus Circle), by Garage Strength for a discus competition, 8/19/17.
- Richmond Elementary Gymnasium, by the Girls Scouts of Eastern PA for an assembly during the school day, 9/19/17.

- Change: Andrew Maier Elementary School Athletic Fields, by Fleetwood Area Youth Football and Cheerleading Association for practices and games, 8/17, 9/16, 10/7, and 10/14/17 (moved from Richmond Elementary).

Use of School Facilities to be Billed:

- High School Auxiliary Gymnasium, by Fleetwood Area Wrestling Association for Little League Wrestling, various Tuesdays and Thursdays from 11/14/17 through 2/22/18, at a fee of $416.
- High School Cafeteria (w/o Kitchen), by Fleetwood Area Wrestling Association for Little League Wrestling sign-ups, 10/24/17 and 10/26/17, at a fee of $40.
- Middle School Cafeteria (w/o Kitchen), by Hawk Mountain Council, BSA for Cub Scout sign-ups, 9/20/17, at a fee of $15.
- Middle School Auditorium, Chorus Room, and Locker Rooms, by Fleetwood Community Theater for a theater production, 12/8/17 and 12/9/17, at a fee of $825.
- Middle School 5/6 and 7/8 Gymnasiums, Cafeteria (w/o Kitchen), and Auditorium, by the Fleetwood Area Youth Football and Cheerleading Association for a cheering competition, 11/4/17, at a fee of $390.
- Walnuttown Baseball Field, Willow Creek Elementary Baseball Field, and Richmond Elementary Baseball Fields, by the Fleetwood Area Baseball Association for practices and games, various dates from 8/16/17 through 11/1/17, at a fee of $300.
- Middle School 7/8 Gymnasium, by the Fleetwood Volleyball Club for volleyball practices, various dates from 9/5/17 through 9/29/17, at a fee of $432.
- Middle School 7/8 Gymnasium, by the Fleetwood Volleyball Club for volleyball practices, various dates from 10/2/17 through 10/27/17, at a fee of $480.

Question, Voice Vote-Unanimous, Motion Carried

No one from the audience offered any comments on Federal Programs. Federal Programs

A motion was made by Mr. Reinert, seconded by Mr. Valick, to adjourn the meeting. Adjournment

Question, Voice Vote-Unanimous, Motion Carried

The regular monthly meeting of the Fleetwood Area Board of School Directors was adjourned by the president at 8:17 p.m.

Respectfully submitted,

Michael D. Noll
School Board Secretary

EXECUTIVE SESSION - None