

**DRAFT COPY      SUBJECT TO REVISIONS BY BOARD**

**SPRINGFIELD BOARD OF EDUCATION  
Springfield, New Jersey  
REGULAR MEETING OCTOBER 19, 2009**

The Springfield Board of Education is committed to providing high quality, efficient educational programs through which all students achieve the New Jersey Core Curriculum Contents Standards. Every effort is made to ensure that the district's certificated and support personnel are among the best in their fields.

The staff and Board of Education are dedicated to maintaining excellence in the delivery of child-centered educational programs. Very simply stated, in Springfield...SCHOOLS ARE FOR KIDS!

A Regular Meeting of the Board of Education of the Township of Springfield in the County of Union, New Jersey, was held at the Jonathan Dayton High School Instructional Media Center-First Floor on Monday, October 19, 2009 at 7:19 P.M.

President's Statement: Pursuant to the New Jersey Open Public Meetings Act, Public Law 1975, Chapter 231, the Board Secretary caused notice of the meeting to be given to the public and the press on April 27, 2009.

**1. CALL TO ORDER**

The meeting was called to order by Board Vice President, Mr. Donato Circelli

Present: Mr. Donato Circelli, Mr. Anthony Delia, Miss Linda Duke, Mr. Andrew Fekete, Mr. Brian Kass, Mr. Irwin Sablosky (arrived at 7:22 PM), Mr. Jeff Strumpf, Mrs. Patricia Venezia

Absent: Mrs. Jacqueline Shanes

Also

Present: Mr. Michael Davino, Superintendent  
Mrs. Hillary Corburn, Assistant Superintendent  
Mr. Matthew A. Clarke, Business Administrator/Board Secretary  
Mrs. Ellyn Atherton, Director of Human Resources

**2. CLOSED SESSION (7:20 – 7:35 PM)**

Moved by Miss Duke, seconded by Mr. Delia, to suspend the rules of the order of business of the Regular Meeting and adjourn to closed conference session for the reasons contained in the following resolution:

**RESOLUTION:**

“WHEREAS the Board of Education must discuss subjects concerning matters of Attorney/Client privilege and negotiations which are not appropriate subjects to be discussed in a public meeting and which are within the exemptions permitted to be discussed and acted upon in private session pursuant to P.L. 1975 Chapter 231, it is therefore

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RESOLVED that the aforesaid subjects shall be discussed in private session by this Board and the administrative staff and information pertaining thereto will be made available to the public as soon thereafter as possible and once the reasons for non-disclosure no longer exist.”

Closed Conference Items

1. Matters protected by Attorney/Client privilege
2. Negotiations

Yeas: Unanimous by all Members present.

MOTION CARRIED

3. RECONVENE

Moved by Miss Duke, seconded by Mr. Sablosky, approval to reconvene to the Regular Meeting of the Board of Education.

Yeas: Unanimous by all Members present.

MOTION CARRIED

4. PLEDGE OF ALLEGIANCE

5. COMMUNICATIONS

- a. Lori Sandler, chairperson for *Green Springfield* and is registered with Sustainable Jersey, has created 4 volunteer community committees including – Education, Green Business, Energy Audits and Recycling
- b. UCSBA has a Social network for school boards; Board members are invited to join

6. MINUTES

Moved by Miss Duke, seconded by Mr. Sablosky, to approve the following minutes:

- |                   |                   |
|-------------------|-------------------|
| Executive Meeting | - October 5, 2009 |
| Regular Meeting   | - October 5, 2009 |

Yeas: Unanimous by all Members present.

MOTION CARRIED

7. SUPERINTENDENT’S REPORT

Moved by Miss Duke, seconded by Mr. Sablosky, to accept and approve the Superintendent’s Report as presented:

Mr. Davino reviewed the following items:

- a. Building Usage Request
- b. Fund Raisers
- c. Field Trips
- d. Public Hearing on Violence & Vandalism 2008-2009
- e. NJ QSAC preparations underway, Goals and Objectives due by November 11
- f. A 5<sup>th</sup> Grade Special Education Teacher has been hired through the ARRA grant.

Yeas: Unanimous by all Members present.

MOTION CARRIED

8. FIRST PUBLIC SESSION ( 7:47 PM)

There were no comments or questions regarding the agenda.

**9. BILL LIST**

Moved by Mr. Sablosky, seconded by Mr. Delia, approval of computer checks numbered 022790 through 023091, and wire transfer 800060 in the amount of \$3,786,043.74.

Yeas: Unanimous by all Members present.

**MOTION CARRIED**

**10. BOARD SECRETARY'S REPORT**

Moved by Mr. Sablosky, seconded by Mr. Delia, to approve the Board Secretary's revised Report dated July 31, 2009 and that it be received and placed on file.

Yeas: Unanimous by all Members present.

**MOTION CARRIED**

**11. TREASURERS REPORT**

Moved by Mr. Sablosky, seconded by Mr. Delia, to approve the Treasurer's Report dated July 31, 2009 and that it be received and placed on file.

Yeas: Unanimous by all Members present.

**MOTION CARRIED**

**12. LEGAL CERTIFICATION**

Moved by Mr. Sablosky, seconded by Mr. Delia, pursuant to N.J.A.C. 6:20-2.13 (e) and after review of the Board Secretary's and Treasurer's monthly financial reports and upon consultation with the appropriate district officials, I move the Board certify that to the best of its knowledge as of July 31, 2009 no major account or fund has been over expended in violation of N.J.A.C. 6:20-2.13 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Yeas: Unanimous by all Members present.

**MOTION CARRIED**

**13. PERSONNEL APPOINTMENTS**

Moved by Mr. Delia, seconded by Mr. Sablosky, at the recommendation of the Superintendent, approval of the appointment of personnel on the attachment. (Attachment A)

Yeas: Unanimous by all Members present.

**MOTION CARRIED**

**14. PROFESSIONAL DEVELOPMENT TRAVEL**

Moved by Mr. Delia, seconded by Mr. Sablosky, at the recommendation of the Superintendent, approval of the attached personnel travel for Professional Development. (Attachment B)

Yeas: Unanimous by all Members present.

**MOTION CARRIED**

**15. SPECIAL SERVICES PLACEMENT AND RELATED SERVICES**

Moved by Mr. Delia seconded by Mr. Sablosky, at the recommendation of the Superintendent, that the Board of Education approve the attached Special Education request for Related Services/Placements for the 2008 - 2009 school year.  
(Attachment C)

Yeas: Unanimous by all Members present.

**MOTION CARRIED**

**16. JOB DESCRIPTION**

Moved by Mr. Delia seconded by Mr. Sablosky, at the recommendation of the Superintendent, I move to approve the attached job description.

Yeas: Unanimous by all Members present.

**MOTION CARRIED**

**17. OVERNIGHT FIELD TRIP**

Moved by Mr. Delia seconded by Mr. Sablosky, at the recommendation of the Superintendent, approval of the following overnight field trip –  
Model UN – Princeton, NJ (November 19 – November 22, 2009)  
(October 16 – October 18, 2009)

Yeas: Unanimous by all Members present.

**MOTION CARRIED**

**18. ARRA NON- PUBLIC FUNDS**

Moved by Mr. Delia seconded by Mr. Sablosky, approval authorizing the Union County Educational Services Commission to administer the district's ARRA IDEA-B funds for nonpublic schools pursuant to the requirements of the ARRA Individuals with Disability Act grant application for the 2009-10 school year.

Yeas: Unanimous by all Members present.

**MOTION CARRIED**

**19. UNION ICE RINK**

Moved by Mr. Strumpf, seconded by Mr. Sablosky, approval to authorize the Board President to execute a contract with Union Sports Arena, LLC, Union, NJ for use of ice rental for practices and games during the 2009 - 2010 season, at a fee not to exceed \$19,600.

Yeas: Unanimous by all Members present.

**MOTION CARRIED**

**20. CULINARY ARTS ROOM REVISION TO BID**

Moved by Mr. Circelli, seconded by Miss Duke, approval to authorize the Business Administrator to award a contract for JDHS Culinary Arts Equipment and Installation to Singer Equipment Company, 150 South Twin Valley Road, Elverson, PA in the revised amount of \$181,139 and in accordance with bid specifications dated September 10, 2009.

Yeas: Unanimous by all Members present.

**MOTION CARRIED**

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**21. SECOND PUBLIC SESSION (7:55- 8:05PM)**

The following member of the public had comments concerning fund raisers and athletics:

Jodi Silverstein  
Warren Frank  
Dewayne Williams

**22. NEW BUSINESS**

- a. Caldwell's Fall Festival was a success despite the rainy weather.
- b. Sandmeier's Walk-a-Thon rain date is tomorrow and Gaudineer's will be on Wednesday.
- c. The Pumpkin Patch will be held at Walton on Wednesday.
- d. Mr. Fekete updated the Board on 'Green Springfield'.
- e. Mr. Delia updated the Board regarding this evening's School Government Committee meeting, in particular, School Board Self Evaluation forms will be e-mailed and requested board members return by November 6<sup>th</sup> to NJSBA for tabulation.
- f. Dayton's Football Team is having a spectacular season. This week they travel to New Providence for a conference rival showdown.

**23. OLD BUSINESS**

The various sports teams from town were thanked for their commitment in coaching and encouraging our children to participate in sports.

**24. ADJOURNMENT (8:15 PM)**

Moved by Miss Duke, seconded by Mr. Delia, to adjourn the meeting at 8:15 PM.

Yeas: Unanimous by all Members present.

**MOTION CARRIED**

Upcoming Meetings:

1. Regular Meeting – November 2, 2009 at 7:30 PM in the IMC at JDHS

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Matthew A. Clarke  
Business Administrator/Board Secretary

**Springfield Public Schools  
Personnel**

<b>Last Name</b>	<b>First Name</b>	<b>Position</b>	<b>Location</b>	<b>Guide/Step</b>	<b>Salary</b>	<b>Replacement/ Renewal/New</b>	<b>Additional Information</b>	<b>Effective Date</b>
<i>Certificated</i>								
Burns	Kelly	Special Education	JCS	step 0/BA	\$ 51,050.00	new	—	10/20/09-6/30/10
Mirabile	Julie	MS Social Studies	FMG	----	----	----	Leave	12/21/09-5/14/10
Goerge	Robyn	Special Education	FMG	*	\$27.32/period	----	up to \$2732.00	9/10/09-6/30/10
Telesca	Jon	Special Education	FMG	*	\$27.32/period	----	up to \$2732.00	9/10/09-6/30/10
Lagemann	Melissa	Special Education	FMG	*	\$27.32/period	----	up to \$2732.00	9/10/09-6/30/10
Sandford	Rose	Special Education	FMG	*	\$27.32/period	----	up to \$2732.00	9/10/09-6/30/10
Herrington	Amy	Special Education	FMG	*	\$27.32/period	----	up to \$2732.00	9/10/09-6/30/10
Parker	Sundra	Special Education	JDHS	*	\$27.32/period	----	up to \$2732.00	9/10/09-6/30/10
Hofman	Veronica	Special Education	JDHS	*	\$27.32/period	----	up to \$2732.00	9/10/09-6/30/10
Krupp	Alan	Special Education	JDHS	*	\$27.32/period	----	up to \$2732.00	9/10/09-6/30/10
Soriano	Maria	Special Education	JDHS	*	\$27.32/period	----	up to \$2732.00	9/10/09-6/30/10
Gutierrez	Tamara	Special Education	JDHS	*	\$27.32/period	----	up to \$2732.00	9/10/09-6/30/10
Mortensen	Jennifer	Curriculum	JDHS	----	\$38.25/hour	----	up to 30 hours	6/22/09-8/31/09
Rollis	Lauren	Mentor	JDHS	----	\$550.00	----	for M.M.	9/1/09-6/30/10
Schmidt	Linda	Mentor	TLS	----	\$550.00	----	for J.S.	9/1/09-6/30/10

<b>Last Name</b>	<b>First Name</b>	<b>Position</b>	<b>Location</b>	<b>Guide/Step</b>	<b>Salary</b>	<b>Renewal/New</b>	<b>Information</b>	<b>Effective Date</b>
<i>Non-Certificated</i>								
Donald	Brendan	Vol Asst Hockey Coach	JDHS	----	----	----	----	9/1/09-6/30/10
Baker	Wayne	Substitute Teacher	District	----	****	Renewal	----	10/20/09-6/30/10
Mann	Keith	Substitute Teacher	District	----	****	New	----	10/20/09-6/30/10

<b>Last Name</b>	<b>First Name</b>	<b>Position</b>	<b>Location</b>	<b>Guide/Step</b>	<b>Salary</b>	<b>Renewal/New</b>	<b>Information</b>	<b>Effective Date</b>
<i>Substitute/Home instructor</i>								
<i>Before and After School Program/Childcare</i>								
Signorelli	Lauren	student aide	District	----	7.50/hr	----	----	10/20/09-6/30/10
Romero	Ashley	student aide	District	----	7.50/hr	----	----	10/20/09-6/30/10

\* In accordance with the Negotiated Contract between the Springfield BOE and the Springfield Education Association (July 1, 2007 - June 30, 2010)  
\*\*\*\* Special Salaries, Compensation and Fees 2009 - 2010

**Workshop Requests  
2009 - 2010**

Attachment (B)

<b>Lname</b>	<b>Fname</b>	<b>Description</b>	<b>Date</b>	<b>Amount</b>	<b>Location</b>
Collins	Bonny	UCGTA Meeting	12/2/2009	NC	EVW/TLS/JC
Collins	Bonny	NJAGC Conference	3/5/2010	140.00	EVW/TLS/JC
Guida	Connie	Issues in Infection Control	10/16/2009	110.00	JD
Hung	Susie	NJDOE - Kindergarten Guidelines	11/12/2009	28.60	EVW
Olive	Virginia	Bullying Prevention	3/18/2010	7.13	FMG
Palumbo	LeEtta	Engaging Boy Writers	10/23/2009	3.10	TLS
Salomon	Rebecca	Engaging Boy Writers	10/23/2009	3.10	TLS
Zika	Jackie	Strategies fo Teaching Special Ed.	10/29/2009	132.00	JD

**Special Education Request  
Related Services/OOD Placements**

Attachment ( C )

**1. RELATED SERVICES REQUEST**

<u>Vendor</u>	<u>Related Service</u>	<u>Rate</u>	<u>Hours/days/week:</u>	<u>Term</u>	<u>Student</u>
Dawn Odell Gladstone, NJ	Occupational Therapy	\$160/Hr.	Per IEP	09 - 10 SY	0803
Wes Samons Upper Montclair, NJ	ABA Services	\$55/Hr.	Per IEP	09 - 10 SY	

**2. OUT OF DISTRICT PLACEMENT REQUEST**

<u>School/Placement</u>	<u>Student</u>	<u>Tuition</u>	<u>Term</u>	<u>Comments</u>
Children's Institute Verona, NJ	1201	\$100/day	09 - 10 SY	1:1 Aide



SPRINGFIELD PUBLIC SCHOOLS  
Springfield, New Jersey 07081

Professional Development Provider

QUALIFICATIONS:

1. Hold a valid New Jersey instructional certificate.
2. Hold a Masters degree in education or related field and at least five years experience in the field.
3. Demonstrated expertise in school improvement, technology and curriculum integration.
4. Required criminal history background check and proof of U.S. citizenship or legal resident alien status
5. Have experience working with teachers across the nine content areas focusing on reform-based teaching and learning strategies;
6. Be able to facilitate effective teacher integration of 21st century literacies in a variety of learning environments with an emphasis on the use of emerging technologies through a global and collaborative approach to learning, and the development of initiatives that promote 21st century global citizenship in a state of the art professional development program;
7. Manage large scale projects, and work effectively as a team member and training facilitator to ensure 21st century evidence-based best practices are implemented in district elementary schools;
8. Have documentation of training as a 21st Century Learning Specialist by organizations such as Oracle, Intel, etc.;
9. Have a track record of providing virtual and onsite professional development experiences for educators in NJ and/or other states/countries;
10. Have successfully facilitated global and collaborative projects involving other countries, as well school-based service-learning projects; and
11. Provide evidence of recognition/awards in acknowledgement of expertise that promotes student engagement increased student achievement.

REPORTS TO: Superintendent of Schools

JOB GOAL:

To provide training for staff in the development of student centered activities and instructional practices focusing on learning environments that meet New Jersey Core Curriculum Standards and the infusion of 21<sup>st</sup> Century skills. **To coordinate the design, production, and delivery of a professional development**

**program for elementary teachers to support student achievement and to meet existing and emerging needs of staff.**

PERFORMANCE RESPONSIBILITIES:

1. Work with teachers across the nine content areas focusing on reform-based teaching and learning strategies;
2. Facilitate effective teacher integration of 21st century literacies in a variety of learning environments with an emphasis on the use of emerging technologies through a global and collaborative approach to learning, and the development of initiatives that promote 21st century global citizenship in a state of the art professional development program;
3. Manage large scale projects, and work effectively as a team member and training facilitator to ensure 21st century evidence-based best practices are implemented in district elementary schools;
4. Create virtual and onsite professional development experiences for educators in NJ and/or other states/countries;
5. Facilitate global and collaborative projects involving other countries, as well school-based service-learning projects;
6. Performs other duties as may be assigned by the superintendent.

TERMS OF EMPLOYMENT:

Salary and work year to be determined by the board of education and the Springfield Education Association's contract

EVALUATION:

Performance of this job will be evaluated annually in accordance with state law and the provisions of the board's policy on evaluation of certified personnel.

Board approval date:

Legal References:

- N.J.S.A. 18A:6-7.1 Criminal history record; employee in regular contact with pupils; grounds for disqualification from employment; exception
- N.J.S.A. 18A:6-10 Dismissal and reduction in compensation of persons under tenure in public school system
- N.J.A.C. 18A:7F Comprehensive Education Improvement and Financing Act
- N.J.S.A. 18A:16-2 Physical examinations; requirement
- N.J.S.A. 18A:25-2 Authority over pupils

N.J.S.A. 18A:26-1 Citizenship of teachers, etc.  
N.J.S.A. 18A:26-1.1 Residence requirement prohibited  
N.J.S.A. 18A:26-2 Certificates required; exception  
N.J.S.A. 18A:27 Employment and contracts  
N.J.S.A. 18A:28-3 No tenure for non-citizens  
N.J.S.A. 18A:28-5 Tenure of teaching staff members  
N.J.S.A. 18A:28-8 Notice of intention to resign required  
N.J.S.A. 18A:37 Discipline of pupils  
N.J.A.C. 6:3-4.1 Supervision of instruction; observation and evaluation of nontenured teaching staff members  
N.J.A.C. 6:3-4.3 Evaluation of tenured teaching staff members  
N.J.A.C. 6:3-4A.4 Requirements of physical examinations  
N.J.A.C. 6:8 Thorough and efficient system of free public schools  
N.J.A.C. 6A:7 Managing for equality and equity in education  
N.J.A.C. 6A:8 Standards and assessment  
N.J.A.C. 6A:9 Professional licensure and standards  
N.J.A.C. 6A:9-3 Professional standards for teachers and school leaders  
N.J.A.C. 6A:9-5 General certification policies  
N.J.A.C. 6A:9-8 Requirements for instructional certificate  
N.J.A.C. 6A:9-9 Instructional certificates  
N.J.A.C. 6A:9-12.3 Authorization  
N.J.A.C. 6A:9-12.6 Supervisor  
N.J.A.C. 6A:9-14 Acting administrators  
N.J.A.C. 6A:9-15 Required professional development for teachers  
N.J.A.C. 6A:9-16 Required professional development for school leaders  
N.J.A.C. 6A:14 Special education  
N.J.A.C. 6A:16 Programs to support student development  
N.J.A.C. 6A:17 Students at risk of not receiving a public education  
\*N.J.A.C. 6A:24 Urban education reform in the Abbott districts  
N.J.A.C. 6A:30 Evaluation of the performance of school districts  
\*Applies to Abbott districts only  
Immigration Reform and Control Act of 1986, 8 U.S.C.A. 1100 et seq.  
Manual for the Evaluation of Local School Districts (Revised September 2002)  
No Child Left Behind Act of 2001, P. L. 107-110, 20 U.S.C.A. 6301 et seq.