FLEETWOOD AREA SCHOOL DISTRICT

Board of School Directors' Meeting Minutes

November 15, 2016 • Tuesday, 7 p.m.

The regular monthly meeting of the Fleetwood Area Board of School Directors was called to order by President Timothy Heffner at 7:01 p.m. Those in attendance were:

Board Members: Robert K. Gore, Timothy M. Heffner, Richard R. Kaskey, Kevin L. Manmiller, Michael D. Noll, Gary A. Reinert (via telephone beginning at 7:50 p.m.), Jason E. Valick, James M. Younker

Absent: Mark T. Watkins

Administrators: Amaal Awadalla, Gwynn E. Bollinger, Gangi E Cucciuffo, Thomas D. DeAngelo, Paul B. Eaken, Stephen A. Herman, Lori M. Koehler, Heidi A. Orth, Christopher S. Redding, Natalie E. Trace

Absent: Michelle D. Jackson, Thomas L. Salpino II

Solicitor: John M. Stott, Esquire and James E. Mancuso, Esquire Secretary: Michael D. Noll

Presentations: Middle School Administrative Action Plan – Gangi Cucciuffo and Natalie Trace
Andrew Maier Elementary School Administrative Action Plan – Christopher Redding
Willow Creek Elementary School Administrative Action Plan – Lori Koehler

Visitor Recognition:

Charles Ebersole, High School Band Director, thanked the Board for purchasing new band uniforms.

Charles Lambdin regarding working with the district to find a solution to the water runoff problem on his property, which is adjacent to Richmond Elementary School.

A motion was made by Mr. Gore, seconded by Mr. Younker, to approve the minutes of the October 18 regular meeting. Minutes Approved

Question, Voice Vote-Unanimous, Motion Carried

A motion was made by Mr. Manmiller, seconded by Dr. Kaskey, to approve the treasurer's report. Treasurer's Report

Question, Roll Call Vote
Ayes: Gore, Heffner, Kaskey, Manmiller, Noll, Valick, Younker
Nays: None Motion Carried

A motion was made by Mr. Noll, seconded by Dr. Kaskey, to pay the bills for the month. Bills Approved

Question, Roll Call Vote
Ayes: Gore, Heffner, Kaskey, Manmiller, Noll, Reinert, Valick, Younker
Nays: None Motion Carried

A motion was made by Mr. Gore, seconded by Mr. Noll, to approve the Fleetwood Area School District Comprehensive Plan, having followed the regulations for public inspection and comment period. Instructional Program

Question, Voice Vote-Unanimous, Motion Carried

A motion was made by Mr. Gore, seconded by Mr. Younker, to approve the following personnel actions: Personnel

Assignments

Co-Curricular

- Timothy Kline, Middle School Junior Varsity Girls' Basketball Coach, effective 11/18/16, @ $2,507
- Michelle Stelmack, Middle School Science Olympiad Co-Advisor, effective 11/15/16, @ $733
- Kyle Bollendorf, Middle School Science Olympiad Co-Advisor, effective 11/16/16, @ $733
- Laura Treichler, Advisor for the Class of 2020, effective 8/29/16, @ $670

Leave Requests

- Andrew Good, High School English Teacher, Leave Without Pay, effective 1/11/17 through 1/19/17
- Jennie Schmoyer, Intervention Specialist, FMLA/Qualifying Event leave, effective 10/18/16 through 2/27/17
- Debra Reinert, Food Service Worker, Leave Without Pay, effective 3/1/17 through 3/3/17

Resignations

- Jeff Mills, High School Lead Custodian, effective 10/28/16
- Lanae McKelvey, School Psychologist, effective 12/19/16

Retirement

- Michael Rhode, Middle School 6th Grade Social Studies Teacher, effective 1/31/17

Substitutes

Instructional Staff ($100/day, retirees-$110/day)

- Laura Grafe
- Kimberly Shreve, effective 10/28/16
- Briana Temos, effective 10/28/16
- Maegan Day, effective 11/3/16
- Daniel Czerny
- Ronald Flicker

Support Staff

- Brenda Skinner - Food Service, Clerical, Non-Certified Aide

Transfers

- Julie Moser, transfer from Certified Aide at Willow Creek Elementary to Day-to-Day Substitute Intervention Specialist (85 days), effective 10/18/16, @ $110/day. This substitute position will be at Willow Creek Elementary.
- Margie Miller, Registered Nurse, transfer from .4 position to .6 position, effective 11/21/16. Her 2016-17 assignment is Elementary-wide RN.

Volunteers

Co-Curricular

- Boys' Basketball – William Ryan

Building

- Calm, Katie
- Matt Davenport
- Katrina Dillman
- Lauren Dunn
- Lori Eggleston
- Jennifer Feichtel
- Heidi Frey
- Jamie Geschwindt
- Dwayne Hartkopf
- Jamie Hoffman
- Joshua Holly
- Amy Koch
- Rhonda Miller
- Stephanie Negri
- Marie Reph
- Heather Schoener
- Rebecca Sharkey
- Desiree Siatkowski
- Matthew Thomas
- Joyce Walters
- Stephanie Windish
- Edward Yapsuga

- Amy Keefe
- Erica Groncki
- Marlene Emery
- Michelle Yourkawitch
- Jamie Ryan
- Kurt Warren
- Kathleen Warren
- Amy Guldner
- Kevin Pavlick

Question, Roll Call Vote
Ayes: Gore, Heffner, Kaskey, Manmiller, Noll, Valick, Younker
Nays: None
Abstention: Reinert
Motion Carried

Salary Adjustments for Coaches

A motion was made by Dr. Kaskey, seconded by Mr. Manmiller, to approve the salary adjustments for the following coaches for the 2016-17 school year. This is recommended due to coaches assuming additional responsibilities to fill in for three positions that remain unfilled for the season (High School Assistant Football Coach, Middle School Assistant Football Coach, and High School Cross Country Coach).

HS	Coach	Football	Gaul, Sean	$4,657.14
HS	Coach - Asst	Football	Troutman, Scott	$3,257.14
HS	Coach - Asst	Football	Riffle, Matthew	$2,107.14
HS	Coach - Asst	Football	Moyer, Joseph	$2,107.14
HS	Coach - Asst	Football	Blickley, Christerpher	$2,777.14
HS	Coach - Asst	Football	Gaunt, Steve	$2,777.14
HS	Coach - Asst	Football	Potter, Zachary	$2,107.14
MS	Coach	Football	Kotsch, Karl	$2,550.00
HS	Coach	Cross Country	Burkert, Eric	$4,286.00

Question, Roll Call Vote
Ayes: Gore, Heffner, Kaskey, Manmiller, Noll, Reinert, Valick, Younker
Nays: None Motion Carried

Board Policy (first reading)

A motion was made by Mr. Gore, seconded by Mr. Noll, to approve the 1st reading of the following Board policies:

- #007 Policy Manual Access (revised)
- #323 Tobacco Use (revised)
- #336 Personal Necessity Leave (revised)
- #815.1 Web Site (revised)

Question, Voice Vote-Unanimous, Motion Carried

Business and Finance
Conrad Siegel

A motion was made by Dr. Kaskey, seconded by Mr. Manmiller, to approve a contract with Conrad Siegel to provide reporting/filing services in compliance with Affordable Care Act requirements for the 2016 calendar year at a cost of $6,600 (no increase over the 2015 reporting period).

Question, Roll Call Vote
Ayes: Gore, Heffner, Kaskey, Manmiller, Noll, Reinert, Valick, Younker
Nays: None Motion Carried

Dr. Jameson
Drs. Shuman, Schwab, and Cambria

A motion was made by Mr. Gore, seconded by Mr. Younker, to approve the following contracted medical and dental services for the 2016-2017 school year:

- Dr. Timothy Jameson – medical exams at a cost of $6.00 per exam (approximate cost of $450 per year)
- Drs. Shuman, Schwab, & Cambria – dental exams at a cost of $5.00 per exam (no increase from 2015-16)

Question, Roll Call Vote
Ayes: Gore, Heffner, Kaskey, Manmiller, Noll, Reinert, Valick, Younker
Nays: None Motion Carried

Wire Payments

A motion was made by Mr. Noll, seconded by Mr. Gore, to approve the following wire payments:

- 2013 Bond Issue due 12/1/16 (interest only) $109,415.00
- 2014 Bond Issue due 12/1/16 (interest only) $ 30,162.50
- 2015 Bond Issue due 12/1/16 (interest only) $288,487.50

Question, Roll Call Vote
Ayes: Gore, Heffner, Kaskey, Manmiller, Noll, Reinert, Valick, Younker
Nays: None Motion Carried

Interpreter/Translation Services – Michelle Chayova

A motion was made by Mr. Manmiller, seconded by Dr. Kaskey, to approve a contract for interpreter/translation services for the 2016-17 school year at a rate of $25/hour for interpretation services and up to $.25 per word for translation services provided by Michelle Chavoya.

Question, Roll Call Vote
Ayes: Gore, Heffner, Kaskey, Manmiller, Noll, Reinert, Valick, Younker
Nays: None Motion Carried

BCIU – Remedial Reading Instruction

A motion was made by Mr. Noll, seconded by Mr. Manmiller, to approve an agreement with the Berks County Intermediate Unit (BCIU) to provide remedial reading instructional services to eligible non-public students from Fleetwood Area School district in the amount of $5,070.91 from the district's Title 1 allocation.

Question, Roll Call Vote
Ayes: Gore, Heffner, Kaskey, Manmiller, Noll, Reinert, Valick, Younker
Nays: None Motion Carried

YMCA Lease Agreement Amendment

A motion was made by Dr. Kaskey, seconded by Mr. Manmiller, to approve an amendment to the lease agreement with the YMCA of Reading and Berks County for the leased space at Fleetwood Elementary School (no change in the lease amount due to the district).

Question, Roll Call Vote
Ayes: Gore, Heffner, Kaskey, Manmiller, Noll, Reinert, Valick, Younker
Nays: None Motion Carried

Miscellaneous Lacrosse Co-Op

A motion was made by Mr. Valick, seconded by Mr. Manmiller, to enter into a cooperative sponsorship agreement of a High School Boys' and Girls' Lacrosse program with Schuylkill Valley School District for a two (2) year period, effective for the 2016-17 and 2017-18 school years with the ability to continue after review in 2018. Financial expenses incurred will be the responsibility of the participant.

Question, Roll Call Vote
Ayes: Gore, Heffner, Kaskey, Manmiller, Noll, Reinert, Valick, Younker
Nays: None Motion Carried

A motion was made by Mr. Gore, seconded by Mr. Noll, to establish a Model UN student activity club. Model UN Student Activity Club

Question, Voice Vote-Unanimous, Motion Carried

A motion was made by Mr. Gore, seconded by Mr. Younker, to have the Berks County Intermediate Unit assist the Board of School Directors in completing a search for a new Superintendent. BCIU – Superintendent Search

Question, Roll Call Vote
Ayes: Gore, Heffner, Kaskey, Manmiller, Noll, Reinert, Valick, Younker
Nays: None Motion Carried

A motion was made by Mr. Gore, seconded by Mr. Manmiller, to approve the following resolution: Resolution – Real Estate Tax Assessment Appeals

RESOLVED that the Board of Directors authorizes the Solicitor to file Real Estate Tax Assessment Appeals to the Court of Common Pleas of Berks County for the following real estate parcels:

1. Rich Maiden Golf Course Inc.
   Property ID 61-5422-03-12-5726
   765 Maiden Creek Road, Maidencreek Township

2. Rajah Temple
   Property ID 61-5411-17-00-8545
   221 Orchard Road, Maidencreek Township

And further authorizes the appropriate officers of the Board to execute the Appeals.

Question, Roll Call Vote
Ayes: Gore, Heffner, Kaskey, Manmiller, Noll, Reinert, Valick, Younker
Nays: None Motion Carried

A motion was made by Mr. Noll, seconded by Dr. Kaskey, to approve the following requests for use of facilities: Use of School Facilities

- High School Auditorium, Lighting/Sound System and Band Room, by Dance Dynamics for a dance recital, 6/15/17 through 6/17/17, at a fee of $875
- Middle School 5/6 and 7/8 Gymnasiums and Cafeteria, by Surge Volleyball for volleyball tournaments, 2/18/17, 2/25/17, 3/4/17, and 4/1/17, at a fee of $2,100
- Middle School 5/6 and 7/8 Gymnasiums, Cafeteria, and Auditorium, by Fleetwood Area Youth Football & Cheerleading Association for a youth cheering competition, 11/4/16, at a fee of $320
- Middle School Lobby, by Hawk Mountain Council Boy Scouts of America for membership sign-ups, 10/21/16, at a fee of $10
- Richmond Elementary School Parking Lot, by Thomas Healey to park cars for a bus trip, 12/3/16, at a fee of $10
- Middle School Music Room, by Fleetwood Community Theatre to use as a dressing room during their play, 12/2/16 and 12/3/16, at a fee of $105

Question, Voice Vote-Unanimous, Motion Carried

No one from the audience offered any comments on Federal Programs. Federal Programs

A motion was made by Mr. Gore, seconded by Mr. Younker, to adjourn the meeting. Adjournment

Question, Voice Vote-Unanimous, Motion Carried

The regular monthly meeting of the Fleetwood Area Board of School Directors was adjourned by the president at 7:58 p.m.

Respectfully submitted,

Michael D. Noll
School Board Secretary

EXECUTIVE SESSION - Personnel