

FOX CHAPEL AREA SCHOOL DISTRICT

| | |
|--------------|------------------------|
| Book | Policy Manual |
| Section | 600 Finances |
| Title | Cooperative Purchasing |
| Number | 613 |
| Status | Active |
| Adopted | May 10, 2010 |
| Last Revised | February 13, 2017 |

Authority

The Board recognizes the advantages of centralized purchasing. Therefore, the Board encourages the administration to seek the benefits and savings that may accrue through joint agreements with other political subdivisions for the purchase of supplies, equipment or services.[\[1\]](#)[\[2\]](#)[\[4\]](#)[\[5\]](#)

Delegation of Responsibility

The Board authorizes the Superintendent and/or designee to negotiate appropriate cooperative purchase agreements with other political subdivisions, in accordance with law and Board policy.

Guidelines

Cooperative purchases require an agreement approved by the Board and the participating contracting body(s) which may specify:[\[3\]](#)

1. Categories of equipment or supplies to be purchased.
2. Manner of advertising for bids and awarding contracts.[\[2\]](#)
3. Method of payment by each participating party.
4. Other matters deemed necessary to carry out the purposes of the agreement.

All such agreements must conform to relevant provisions of the School Code.

| | |
|-------|--|
| Legal | 1. 24 P.S. 751 |
| | 2. 24 P.S. 807.1 |
| | 3. 53 Pa. C.S.A. 2301 et seq |
| | 4. 24 P.S. 521 |
| | 5. 53 Pa. C.S.A. 2303 |