

### **Relations with Law Enforcement Agencies**

- A. A law enforcement officer, including School Resource Officers shall contact the principal upon entering a school building.
- B. A law enforcement officer, including School Resource officers, may request and be granted such student information as address, telephone number, parents' names, date of birth and other directory information, if the parent or student over 18 years of age has not filed a written objection to the release of directory information. Student records protected by the federal Family Rights and Privacy Act may only be examined or released following written permission of a minor student's parent or an adult student, pursuant to a court order or subpoena, in response to a health or safety emergency, or in order to better serve the student in the juvenile justice system prior to adjudication.
- C. The district encourages interrogations of students to take place off school premises, in order to minimize interruption to the instructional program.
1. When an onsite interview/interrogation is warranted by the circumstances of the case and the student is over twelve (12) years of age, the principal or designee shall make a reasonable effort to first contact the parent(s)/legal guardian(s) or if they can't be contacted a designated adult noted on the student's emergency contact card, for their consent. Parent contact will not be required when the law enforcement indicates that allegations of child abuse or neglect are alleged. Law enforcement personnel must recognize the potential time delay for the parent to be contacted and a reasonable time for the parent to arrive if the parent chooses to be present. If unable to contact parents/guardians or a designated adult after a reasonable time, the officer may nevertheless proceed with the interview/interrogation when, in the judgment of the officer an emergency exists, and further delay would impair the handling of that emergency. The officer shall advise and afford a student all legal rights required by law.
  2. If a student is under twelve (12) years of age, parents/guardians or designated adult notification and permission is required before any interview interrogation will take place unless the single exception for child abuse or neglect is alleged.

A law enforcement officer is not required to have a warrant in order for the school to release the student into law enforcement custody. In the event a student is taken into custody by a law enforcement officer, the school will immediately notify the parent or guardian unless prohibited by law enforcement because a case of child abuse or neglect is involved, or some other similar, specified reason exists for prohibiting notification. School authorities shall request that this denial and the reasons for it be in writing.

- D. If the district engages with a school resource officer (SRO), the district will clarify its relationship with the SRO, including the SRO's purpose, role, supervisory structure, and limitations on access to student information in a written Interlocal Agreement.

**Kitsap County Sheriff's Deputy**

The goals of both NKSD and the Sheriff are to prevent or minimize property damage in schools and surrounding areas, prevent student injuries and even death due to violence, drug overdoses, and the like, reduce the need for NKSD to call 911, reduce the likelihood that a student will get a criminal record, increase of the likelihood that students in need will obtain social and health services, and increase feelings of safety among students and staff.

The duties and responsibilities of the SRO include, but are not limited to the following:

1. Deputies assigned to NKSD campuses will remain employees of the Sheriff and shall not be employees of NKSD. Deputies will remain responsive to the supervision and chain of command of the Sheriff. The Sheriff will remain solely responsible for deputies' hiring, training, discipline, and/or dismissal. Any allegation of improper conduct must be referred to a deputy's immediate supervisor or directly to the Patrol Division Chief.
2. Deputies are responsible only for enforcing the law and will not be responsible for the enforcement of NKSD policies, rules, or procedures, including but not limited to disciplinary issues that would normally be handled by school staff.
3. All services provided by deputies under this Agreement are subject to all applicable laws, rules, regulations, and policies and procedures as may be established by the Sheriff, now in effect and as amended during the term of this Agreement.
4. Each deputy assigned to NKSD's campus will be present during regular school days and hours, except that the deputy will be absent for annual leave, sick leave, and other leave to which the deputy is entitled under the collective bargaining agreement covering the deputy's employment with the Sheriff.
5. This Agreement does not apply to after-school activities such as school dances, athletic events, and concerts. If NKSD desires a fully commissioned law enforcement deputy sheriff present for after-school activities, NKSD will contact the Sheriff's Off-Duty Coordinator.

**Poulsbo Policy Officer**

The duties and responsibilities of the SRO include, but are not limited to the following:

1. Patrol North Kitsap School District within city limits of Poulsbo, Kingston High School, Kingston Middle School, David Wolfle Elementary, Hilder Pearson Elementary, Richard Gordon Elementary, and Suquamish Elementary (with a valid Interlocal Agreement between Kitsap County Sheriff, City and NKSD) and surrounding areas in order to identify, investigate, deter and prevent crimes, especially those incidents involving weapons, youth violence, harassment, gang involvement, drugs or similar activities, with priority give to the high schools.
  - A. Providing patrol support to the schools outside of the Poulsbo city limits will only be required until a School Resource Officer is in place from the Kitsap County Sheriff's Office.

2. Act as liaison between the NKSD administrator and the city.
  3. Establish and maintain a working rapport with the school administration and staff.
  4. Assist in providing school-based security during the regular school day and assign promotion of a safe and orderly environment at NKSD. (The SRO, however, shall not act as disciplinarian. If the SRO is confronted with a noncriminal violation such as a school rule violation, the SRO will assist only for providing security for the school staff member(s) charged with enforcing school rules. In the absence of an authorized school district employee, the SRO may refer the matter to school administration.
  5. Assist in mediating disputes on campuses, including working with students to help them solve disputes in a nonviolent manner.
  6. Act as a resource person in the area of law-enforcement education at the request of staff, speak to classes on the law, search and seizure, drugs, motor vehicle laws, etc.
  7. Maintain an activity log to include SRO activities such as meetings, conferences, extra-curricular activities, events, arrests, investigations, and training.
  8. Provide a monthly report to City Policy Department and the NKSD.
  9. Perform other duties as mutually agreed upon by the NKSD and the SRO, and the SRO's Immediate supervisor provided the duty is legitimately and reasonably related to the SRO program as described in the agreement and is consistent with federal, and state law; local ordinances and City and NKSD policies and procedures, rules and regulations.
- E. If a court has released a student on conditions related to school, including attendance, behavior or progress, the administration shall encourage the court to include as a condition of release the written permission of the adult student or parent of a minor student to release the student's records to the court or its designee.

**Interactions with Child Protective Agencies**

- A. A child protective services worker shall contact the principal upon entering a school building.
- B. A child protective worker may request and be granted such information as address, telephone Number, parents' names, date of birth and other directory information if parent or student over 18 years of age has not filed a written objection to the release of directory information. Information contained in the student's cumulative folder and any supplementary records shall be available for inspection on evidence that a student is a ward of the state.

Student records protected by the federal Family Rights and Privacy Act may only be examined or released following written permission of a minor student's parents or an adult student, pursuant to a court order or subpoena, in response to a health or safety emergency, or in order to better serve the student in the juvenile justice system prior to adjudication.

- C. While the district encourages interviews of a student to take place off school premises, the principal shall permit a child protective worker to conduct any questioning when child abuse or neglect is involved outside of the presence of parents. Parental notification of the interview shall occur at the earliest possible point in the investigation that will not jeopardize the safety or protection of the child or the course of the investigation. Prior to commencing the interview, the child protective services or law enforcement agency shall determine whether the child wishes a third party to be present for the interview and, if so, shall make reasonable efforts to accommodate the child's wishes. Unless the child objects, the child protective services or law enforcement agency shall make reasonable efforts to include a third party in any interview so long as the presence of the third party will not jeopardize the course of the investigation.
- D. A child protective worker is required to have a warrant in order for the school to release custody of the student. However, if the child protective worker is accompanied by a law enforcement officer, no warrant shall be required. In the event a student is taken into custody, the school shall duly notify the parent or guardian unless directed not to by the law enforcement officer.

#### **Relations with Health Department Officials**

- A. A health department official shall contact the principal on entering a school building.
- B. A health department official may request and be granted such information as address and date of birth if the parent or student over 18 years of age has not filed a written objection to the release of directory information. Information contained in a student's cumulative folder and any supplementary records shall be available only with prior written consent of the parent or adult student pursuant to a court order or subpoena, in response to a health or safety emergency or in order to better serve the student in the juvenile justice system prior to adjudication.
- C. While the district encourages interview of students to take place off school premises, the principal shall permit a health official to conduct a confidential interview with a student suspected of being in contact with an individual infected with a communicable disease when the interview is to be held during school hours, and the principal chooses not to release the student to travel to the health department.

#### **Relations with Immigration Officials**

The work of immigration agents does not overlap with the work or duties of the district. This is because the district's obligation to educate the children residing within its borders is not diminished by the children or parents' immigration status. Further, the district supports the federal immigration enforcement policy that directs immigration agents to avoid questioning and arrests at sensitive locations, including schools. Therefore, staff shall not grant information or access to students or school grounds to immigration agents unless/until the

district Superintendent and/or General Counsel determine the request complies with *Plyler v. Doe* and other applicable laws according to the criteria in 3226P Interviews and Interrogations of Students on School Premises. “Immigration Agent” shall mean an agent of US Immigrations and Customs Enforcement, US Customs and Border Protection. Any individuals authorized to conduct enforcement of civil immigration laws under 8 U.S.C. §1357(g) or any other federal law, other federal agents charged with enforcement of civil immigration laws, and any successors. Revised:

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