

**Board of Trustees
Douglas County School District**

COMMUNITY

PUBLIC COMPLAINTS AND GRIEVANCES

Any person or group having a legitimate interest in the schools of this District shall have the right to present a request, suggestion, complaint, or grievance concerning the District personnel, programs, or the operations of the District. At the same time, the Board has a duty to protect its staff from unnecessary harassment. It is the intent of this policy to provide the means for judging each public complaint and grievance in a fair and impartial manner and to seek a remedy where appropriate.

Wherever possible, misunderstandings between the public and the School District shall be resolved by direct discussions of an informal nature among the parties immediately involved in the problem. Only when such informal meetings fail to resolve the differences shall more formal procedures be employed and the complaining party will be asked to put their complaint in writing on the District form. The completion of the form shall serve to document the concern and actions taken to resolve it.

Any requests, suggestions, complaints, or grievances reaching the Board, Board Members, and the administration shall be referred to the Superintendent.

[Complaint Form](#)

Date Adopted: 08/12/80
Date Revised: 08/16/16