

**Board of Trustees  
Douglas County School District**

**PROPERTY**

**LENDING OF DISTRICT-OWNED EQUIPMENT**

The Board believes that District-owned equipment is a valuable resource purchased for the purpose of educating students.

The Board authorizes the superintendent to lend specific items of equipment on the written request of a community user when if such equipment is not reasonably obtainable elsewhere and provided that such use does not interfere with the educational program of the schools. District equipment shall not be loaned to any person for private use. The borrowing entity shall be fully liable for use of District-owned equipment and responsible for any damage to or loss of the equipment during the period of its use.

School equipment may be removed from school property by employees only when such equipment is necessary to accomplish tasks arising from their school or job responsibilities and the principal has approved such removal. Removal of school equipment from school property by employees or students for personal use is prohibited.

Date Adopted: 08/12/80  
Date Revised: 09/10/19